



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : registrar@mgmuhs.com ; Website : www.mgmuhs.com

Internal Quality Assurance Cell

An online University IQAC meeting was held on 24.05.2021 from 11.00am to 6.30pm in the Conference Hall, 3rd Floor, MGMIHS, Navi Mumbai.

Members Present (online) :

S. No.	Name of the Member	Designation
1.	Dr. Shashank D. Dalvi	Vice Chancellor, MGMIHS(Chairperson)
2.	Dr. N. N. Kadam	Pro-Vice Chancellor, Navi Mumbai(Management)
3.	Dr. P. M. Jadhav	Vice Chairman, MGM Trust(Society)
4.	Dr. Rajesh B Goel	Registrar, MGMIHS, Navi Mumbai(Administrative Officer)
5.	Dr. Rajesh Kadam	Deputy Registrar, MGMIHS, Aurangabad(Administrative Officer)
6.	Dr.Sabita Ram	Director Research, MGMIHS, Navi Mumbai(Administrative Officer)
7.	Dr A. G. Shroff	Medical Director, MGM Medical College, Aurangabad (Administrative Officer)
8.	Dr. G. S. Narshetty	Dean, MGMMC, NM
9.	Dr. R. B. Bohra	Dean, MGMMC, Aurangabad
10.	Dr. Swati Shiradkar	Professor. OBGY, MGMIHS, Aurangabad (IQAC Coordinator at Aurangabad Campus)
11.	Dr. Pravin Suryavanshi	Professor and HOD Surgery, MGM Medical College, Aurangabad (Administrative Officer)
12.	Dr. R. S. Inamdar	Professor. & HOD, Physiology, MGMMC, Navi Mumbai(Teacher)
13.	Dr. Parineeta Samant	Professor and HOD, Biochemistry, MGMMC Navi Mumbai(Teacher)
14.	Dr. Gautam Shroff	Professor and HOD Anatomy, MGMMC, Aurangabad(Teacher)
15.	Dr. Mansi Thakur	Principal, MGMSBS, Navi Mumbai
16.	Dr. R. Ponchitra	Professor MGMCON, Navi Mumbai(Teacher)
17.	Dr. Bela Agarwal	For Principal, MGMSOP, Navi Mumbai
18.	Dr. Bhavana Junagade	Associate Prof. Anatomy, MGMMC, Navi Mumbai(Teacher)
19.	Dr. Mamta Shetty	Assistant Prof., MGMSOP, Navi Mumbai(Teacher)
20.	Dr. Vishal Warke	Industry Expert
21.	Dr. Dase	Principal & IQAC Co-ordinator of MGMSBS, Aurangabad
22.	Dr. Kavita More	IQAC Co-ordinator of MGMMC, Navi Mumbai
23.	Dr. Amrita Ghosh (PT)	For IQAC Co-ordinator of MGMSOP, Navi Mumbai
24.	Dr. Junneshwar Bidve	IQAC Co-ordinator of MGMSOP, Aurangabad
25.	Mrs. Susan Jacob	IQAC Co-ordinator of MGMNBCON, Navi Mumbai
26.	Dr. Himanshu Gupta	IQAC Co-ordinator of MGMSBS, Navi Mumbai
27.	Mr. Subhasish Paikray	IQAC Co-ordinator of MGMIUDPO, Navi Mumbai
28.	Dr.Srivalli Natarajan	IQAC Co-ordinator, MGMDCH, Navi Mumbai (External invitee)
29.	Dr. M. D. Jahagirdar	External Invitee
30.	Dr. Rita M. Khadkikar,	Associate Professor. Physiology, University IQAC Coordinator, MGMIHS, Navi Mumbai.



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The following members showed their inability to attend the meeting

Sr. No.	Name of the Member	Designation
1.	Dr. S. N. Kadam	Director, Trustee, MGMIHS (Management)
2.	Dr. Sameer Kadam	Alumnus, MGMIHS, Navi Mumbai(Alumni)
3.	Adv. Ranjit Bhosale	Legal Expert
4.	Dr. Kiran Mali	Alumnus, MGMIHS (Alumni)

Agenda for University IQAC meeting

1. Confirming minutes of previous meeting with ATR.
2. Discussion on AQAR 2019-20.
3. Results of student satisfaction survey.
4. Approval for updated feedback forms of various stakeholders.
5. Any other matter with the permission of the chair.

Hon'ble Vice Chancellor Dr. Shashank D. Dalvi Sir welcomed all the members in the meeting. He mentioned the importance of AQAR and emphasized that the next SSR will be a compilation of the previous 4 years AQARs. Hence authentic supporting documents are mandatory.

As discussion of AQAR would be elaborate it was decided to consider the other points of the agenda later. He directed University IQAC co-ordinator, Dr. Rita M. Khadkikar to discuss the AQAR 2019-20.

The University IQAC co-ordinator began the discussion and mentioned the three parts in the reports: Part A- 17 points, Part B- 92 metrics and Future Plan. The NAAC HEI portal of MGMIHS was shared with the members to show the data that was entered and uploaded for AQAR 2019-20 (1st July, 2019 to 31st Oct, 2020).



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Item No 2. Discussion on AQAR 2019-20.

Part A:

Of the 17 points there was discussion on the following points with suggestions for verification or refinement, other points were approved

Point no. 4 regarding web link for Academic Calendar: Dr. P M Jadhav sir & M D Jahagirdar sir suggested a notification from University to the Board of Studies members must be shown for preparation of Academic Calendar, which needs to be front page of the document uploaded on the website. Hon'ble Vice chancellor mentioned that two notifications (Pre & Post COVID-19) need to be attached as the initial part of the Academic Calendar.

Point no. 7 For IQAC initiatives it was suggested to club all the COVID-19 activities and reframe the names of the initiatives. There was suggestion to include IQAC initiatives criterion wise. Dr. P M Jadhav sir suggested to include the Gender Sensitisation programme that were conducted.

Point no. 8 regarding special status conferred, it was agreed upon to include activities of the departments approved by ICMR and other recognised bodies.

Point no. 10 The action taken reports need to be included along with the minutes.

Point no. 13 For plan of action and achievement of IQAC, it was suggested to compare the achievement with data from AQAR 2018-19. It was discussed that we need to work on to increasing the publications in Scopus and also collaboration (both National & International).

Point no. 17 It was suggested that the automation of Exam section to be shown through the COE's approval in the MIS



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Part B:

Of the 92 points there was discussion on the following points with suggestions for verification or refinement, other points were approved

Criterion 1:

1.1.1: Regarding revision of the syllabus - Suggestion from Dr. R.B Goel, Registrar to attach links for pre and Post revision curriculum in the excel sheet.

1.1.2: Regarding programs on employability- There was discussion regarding whether only new programs or both new and old need to be included. Suggestion from Dr. R.B Goel, Registrar to include all programs with the new one mentioned separately in the initial part.

1.3.1: Regarding value added courses –course wise list with number of times the course was conducted and number of beneficiaries involved was suggested to be uploaded.

1.4.2: The feedback process write-up needs to be reframed process, stakeholders, analysis, action taken and submit to Academic Council.

It was discussed and decided to provide a web link for all the supporting documents

Criterion 2:

2.4.1: regarding number of full time teachers appointed, Dr. P. M. Jadhav sir asked to keep only number of teachers with Ph.D.

2.4.2: regarding honours and recognition received by teachers, Dr. P. M. Jadhav sir, Dr. Jahagirdar sir & Dr. R.B Goel, Registrar asked to keep only State, National, International level from Government, recognised bodies awards and remove all local awards.

2.5.1: regarding Number of days from the date of semester-end/ year- end examination till the declaration of results, Dr. Jahagirdar sir asked Dr. Parineeta Samant, Controller of Examination to reconfirms the data.

Criterion 3:

3.1.1: For teachers awarded National/International fellowship for advanced studies/ research Dr. Jahagirdar sir & Dr. P. M. Jadhav sir mentioned the full forms of all the words to be used. Dr. R.B Goel, Registrar said to count one faculty only once.

3.1.2: Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other fellows in the Institution enrolled, Dr. P. M. Jadhav sir & Dr. R. S. Inamdar sir asked to mention the duration as 3 years for Ph.D students and 4 years for faculty doing Ph.D.

3.3.1: For Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative Practices Dr. Rajesh Kadam, Deputy registrar asked to add Aurangabad data.



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3.3.2: for awards for Innovation Dr. P. M. Jadhav sir asked to include awards in 2.4.2 if not innovative.

3.3.3: For no. of Incubation centre created, start-ups Dr. P. M. Jadhav sir suggested that the registration for Start-ups of MGMIHS under section 8 was important.

3.4.1, 3.4.2 & 3.4.3: were approved and suggestion by Hon'ble Vice Chancellor to have at least 200 in indexed journal per year.

3.4.4: regarding patents Hon'ble Vice Chancellor & Dr. Jahagirdar sir asked to reframe the data.

3.4.7: regarding Faculty Participation Dr. R.B Goel, Registrar said to count one faculty only once.

3.6.1: regarding extension activities verification of the data table is required

3.6.2: regarding awards and recognition received for extension activities Dr. P. M. Jadhav sir suggested to verify the evidence.

3.7.1, 3.7.2: regarding MOU activities and linkages detailed annexures required timetable, attendance etc. Ongoing data can be added in 3.7.1.

Criterion 4:

4.1.1 – Need to verify and confirm the amount (Budget and expenditure) from accounts section

4.1.2- need to add link of supporting documents for newly added infrastructure

4.3 regarding IT infrastructure. Suggestion to update the content of facility for e-content.

4.4 Need to verify and confirm the amount (Budget and expenditure) for maintenance. Need supporting documents for maintenance.

Criterion 5:

5.1.1 Number of students reflected for Aurangabad campus is less with respect to financial support. Dr Rajesh Kadam will comply in this matter.

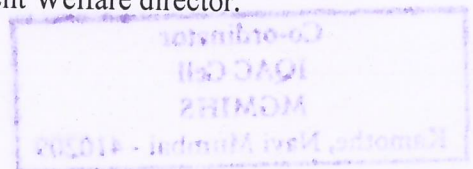
5.1.2 Need to verify Aurangabad data with respect to language lab, yoga, Music. Data sheet needs correction with respect to year (date of implementation 2019 not earlier dates)

5.1.3 Guidance for competitive exam needs improvement.

5.2.1 Campus placements data was accepted. Need to improve data next time

5.2.2 Student progression to higher education. Dr R.S. Inamdar suggested about Proper data gathering mechanism. Hon'ble Vice chancellor said it was earlier done through AlmaShine (for alumni management) but now needs to be handled by student Welfare director.

Dr. Shreshank D. Davli
Vice Chancellor
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5.2.4 For sports and cultural activities organized by the institute suggested to check SOP of DVV of what will be considered by NAAC. Dr P.M. Jadhav suggested to conduct state level competitions. Dr Rita Khadkikar mentioned that Mr Kotkar in charge of Physical education of MGMIHS is planning for one before August 2021

5.3.1 Student participation and activities. Need to include only state level awards in AQAR. Local awards will be considered and students have to be motivated for better performance.

5.3.2 regarding student council, Dr P.M Jadhav and Dr R.S Inamdar suggested that the student council establishment, composition and activities must follow a democratic pattern.

5.4. Alumni registrations and activities need to be strengthened.

Criterion 6:

6.1.2 Academic software (LMS) needs augmentation.

6.3.3 Same program needs to be considered with number of times conducted in a year.

6.4.2 Financial management and resource mobilization Need to give details of Chief minister fund, data from Aurangabad. Regarding

6.4.3 corpus fund amount needs to be verified

6.5.4 For Support staff need to include administrative training.

Criterion 7:

7.2 Retained the title of support group as one best practice. Suggestion of including one best practice for patients and one for academic purpose.

7.3 **Regarding Institutional distinctiveness** vision and thrust to be added as one paragraph in the National Organ and Tissue Transplant Programme (NOTP) shown as distinctiveness.

Due to elaborate discussion on the agenda and time constraint it was decided that the other points of the agenda (Confirming minutes of previous meeting with ATR, Student satisfaction survey, feedback forms of various stakeholders) will be mailed along with the minutes to all the Hon'ble members of IQAC for their perusal and approval
The meeting ended by vote of thanks offered by Dr. Rita Khadkikar.

Dr. Rita Khadkikar
University IQAC Co-ordinator
MGMIHS

Dr. Shashank .Dalvi
Vice Chancellor
MGMIHS

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Vice Chancellor
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