



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

Sector -I, Kamothe, Navi Mumbai – 410 209.

Tel: 022-27432471 / 27432994, Fax: 022-27431092

Email: registrar@mgmuhs.com | Website: www.mgmuhs.com

MGMIHS – IQAC (Aug 2017)

MINUTES OF MEETING

The University IQAC meeting chaired by Dr. (Lt. Gen.) S. K. Kaul Hon'ble Pro Vice Chancellor, MGMIHS held on 8th August 2017 at University Conference Room. Following members attended the meeting:

1. Dr. S. K. Kaul, Pro Vice Chancellor, MGMIHS (IQAC Coordinator)
2. Dr. Rajesh Goel, Registrar, MGMIHS (member)
3. Dr. Siddharth Dubhashi, Director (Academics), MGMIHS, NM (member)
4. Dr. G.S.Narshetty, Dean, MGM Medical College, NM (member)
5. Dr. Sabita Ram, Dean, MGM Dental College, NM (member)
6. Dr. Rajani Mullerattan, Director, MGM School of Physiotherapy, NM (member)
7. Dr. Prabha Desila, Director, MGM, New Bombay College of Nursing (member)
8. Dr. Mansi Rathod, I/C Director, MGM School of Biomedical Sciences- NM (member)
9. Dr. Padma Ramesh, Associate Professor, Dept. of ENT, MGMMC, NM (member)
10. Dr. Rishikesh Wadke, Asst. Professor, Dept of Community Medicine, MGMMC, NM (member)
11. Dr. Samir Pachpute, Associate Professor, Dept. of Microbiology, MGMMC, NM (member)
12. Dr. Archana Mishra, Deputy Registrar, MGMIHS, NM (member)
13. Dr. Swagatika Mishra, Coordinator, MGM University Dept of Prosthetics and Orthotics (Invitee)
14. Dr. Haritha K.N. Coordinator, IQAC, MGMMC, NM (Institutional Coordinator)
15. Mr. Sumeet Hule, MIS Coordinator, MGMIHS, NM

Following members attended the meeting via Web conference from MGM Aurangabad:

1. Dr. Rajesndra B. Bohra, Dean, MGM Medical College, Aurangabad (member)
2. Dr. Rajesh Kadam, Deputy Registrar, MGMIHS, Aurangabad (Invitee)
3. Dr. Gautam Shroff, Professor & HOD, Anatomy, MGMMC, Aurangabad (member)

Following members were unable to attend the meeting.

1. Dr. S.N. Kadam, Hon'ble Vice Chancellor, MGMIHS (Member)
2. Dr. P.M. Jadhav, Vice Chairman, MGM Trust (Member)
3. Dr. N.N. Kadam, MGM Trustee, MGM Trust (Member)
4. Dr. Anuradha Mhaske, Principal, MGM Institute of Nursing Education- Aurangabad (Member)
5. Dr. Sarath Babu, In Charge Principal, MGM School of Physiotherapy- Aurangabad (Member)
6. Dr. Veena Kulkarni, Director, MGM School of Biomedical Sciences – Aurangabad (Member)
7. Mr. Ranjeet Bhonsale, Advocate, Navi Mumbai (Member)
8. Dr. Kiran Mali, Alumnus, MGMIHS, Navi Mumbai (Member)
9. Ms. Megha Chopra, Medical Student, MGMMC, Navi Mumbai (Member)

MINUTES

Agenda 1 – Welcoming the new members of University IQAC

- 1.1 Dr. S.K. Kaul welcomed all participants of the IQAC meeting from Navi Mumbai and Aurangabad.
- 1.2 Dr. Kaul introduced new members of IQAC team namely; Dr. Rajesh Goel, Registrar, MGMIHS and Dr. Archana Mishra, Deputy Registrar, MGMIHS.
- 1.3 Dr. Kaul remarked that those members who are unable to attend IQAC meeting must send prior intimation of their inability to attend. Absence without prior intimation and without valid reasons gives an impression of lack of seriousness on their part. This should not happen again.
- 1.4 As this IQAC meeting was meant only for members of IQAC team, presence of proxies on behalf of Principal, MGM Institute of Nursing Education, Aurangabad, Incharge Principal, MGM School of Physiotherapy, Aurangabad and Director, MGM School of Biomedical Sciences, Aurangabad, without prior intimation, was not considered to be in order. It is requested that in future, all non-members should give prior intimation if they want to participate / attend IQAC meeting.

Agenda 2 - Ten minutes presentation by Institutional Heads on initiatives taken under IQAC.

- 2.1 Dr. Archana Mishra and Dr. Rishikesh made a presentation of all the initiatives, as per 7 (seven) NAAC criteria, taken by MGM Medical College, Navi Mumbai (Annexure 1).
- 2.2 Dr. Rajani Mullerpattan, Director, MGM School of Physiotherapy presented initiatives taken by her institute, in respect of Quality parameters. (Annexure 2).
- 2.3 Dr. Swagatika Mishra, Coordinator, MGM University Department of Prosthetics & Orthotics, Navi Mumbai informed the members that first batch of 5 students for Bachelor's program has already started in the department. Members commended her on this achievement.
- 2.4 No institute head from Aurangabad had prepared any presentation, though the agenda had been communicated to all concerned well in advance. Chairperson said that quality assurance and improvement is the responsibility of every employee, teaching and non teaching, and this has to percolate down to each department and each unit of all institutes. Unit heads and departmental heads have to take direct ownership of these responsibilities. IQAC's role is only supervisory. Role of Heads of Departments should be pro-active in taking quality initiatives.
- 2.5 Dr. Kaul informed the members that review by NAAC for renewal of accreditation is due next year. He stressed upon everybody to start working on it. Lot of data has to be prepared and uploaded on the NAAC website within next six months. The data has to be relevant and factual. Only if the data is accepted by the NAAC, re-accreditation process will commence.

Agenda 3 - Orientation of members for revised accreditation criteria's by NAAC

- 3.1 Dr. Kaul informed the members that NAAC has revised accreditation criteria. These are available on its website and all concerned must study these (Annexure 3). Some important points to note in the revised criteria are :-
 - 3.1.1 Institutions submitting fraudulent data or information will be debarred from the accreditation process and legal action will be initiated against them.
 - 3.1.2 Dr. Dubhashi spoke about the objective assessment parameters in the revised criteria. Criterion 7 stipulates that documentary evidences of social initiatives taken by the institution must be submitted.
 - 3.1.3 Dr. Rajesh Goel spoke about the contents of the Revised Accreditation Criteria of NAAC and the procedures to be followed. He also emphasized that we have to start

working now onwards to commence the processes for re-accreditation as per revised criteria, for which MGMIHS is due in January 2019.

- 3.1.4 Dr. Kaul informed the members that NAAC will select 10% students randomly from the institute to be accredited, take their feed back online and accord the feedback due weightage for accreditation. NAAC has already started asking all institutions about details of all the students registered in that institution so that they can be directly contacted by NAAC for feedback.
- 3.2 Dr. Kaul asked all institution heads, including those from Aurangabad to send a detailed IQAC report every quarter to the University IQAC henceforth. He also stressed on the point that reports should be factual and genuine and supported by documentary evidence.

Agenda 4- Organizing the conference on “Quality Benchmarking” in November 2017

- 4.1 IQAC of MGMIHS proposed that a national conference on Quality Benchmarking in Health Sciences be held at Navi Mumbai in November, 2017.
- 4.2 Proposal was provisionally accepted and will be put up to Hon’ble Vice Chancellor for approval.
- 4.3 Dr. Kaul proposed the name of Dr. Dubhashi as Organising Secretary of the conference, which was accepted unanimously. Dr. Dubhashi was requested to submit a detailed proposal about holding the conference within a week’s time. The proposal will have to be submitted to NAAC two months in advance for approval of financial grants. Dr. Dubhashi was requested to constitute various committees to take care of all aspects of the conference.

Agenda5 - Any other agenda with the permission of Chair

- 5.1 Dr. Rajesh Goel informed the members that All India Survey on Higher Education (AISHE) allots a code to all institutes of higher education and this code is mandatory for applying for accreditation to NAAC. He was happy to inform that MGMIHS and all its constituent institutes have been allotted AISHE Code, for which he was complimented.
- 5.2 Dr. Goel also informed that our Alumni Association activities need to be enhanced further because it is a mandatory requirement for accreditation. Each institute has to have an Alumni Association which should be registered. It was proposed that while giving out NOC to passing-out students, their names should be added to the Alumni Association of the institute and they be asked to pay a nominal fee which should be deposited in the account of Alumni Association. Dr. Goel also informed that an outside consultancy helps institutes in locating and engaging its alumni online.

Another suggestion that was proposed was to appoint one person by every institute who should be given the task of locating and contacting alumni. NAAC requires each institute to have an Alumni Committee. This was accepted in principle and it was decided that University IQAC will instruct all institutes of MGMIHS to constitute Alumni Committees who will help in forming Alumni Associations. These associations will be registered and their bank accounts opened. Proposal for hiring outside consultancy to help institutes in locating and engaging alumni will be put up to Hon'ble Vice Chancellor for approval.

5.3 Dr. Dubhashi proposed to constitute following committees for better functioning of IQAC. These are :-

- a) UG Training committee
- b) PG Training committee
- c) Scientific Training committee
- d) Ethics Training committee
- e) Library committee
- f) Student council

In addition to Chairperson, Secretary and Members, each committee should have student representative also.

Dr. Kaul directed that this is a good suggestion. Some committees already exist. Now there is need to supplement them. They should meet regularly and document the minutes of the meetings. These minutes should be signed by student representatives (including male and female) also. The minutes should be submitted to heads of institutes, with a copy endorsed to IQAC.

5.4 Dr. Goel said that Parent – Teachers meetings should be held regularly by all institutes, minutes documented and records maintained.

Dr. Kaul requested all heads of Institutes to ensure that PTA meetings are held regularly without fail and minutes documented. Any action to be taken on outcome of such meetings must be carried out promptly and documented.

5.5 Dr. Haritha commented that at present institute level IQAC at Navi Mumbai has only one external member, whereas there should be two. Dr. Dubhashi was asked to identify one more person from industry as member of IQAC. All other institutes should also include 2 external members in their respective IQAC's.

5.6 Dr. Dubhashi suggested that each institute should submit details of one best practice followed by them to the Central IQAC. Dr. Kaul agreed with the suggestion and requested heads of institutes to implement it.

At the end of the meeting Dr. S.K. Kaul thanked all the members for active participation in the IQAC meeting. He asked IQAC Coordinator of MGM Campus Aurangabad, Dr. Rajesh Kadam to find out as to why the attendance of Aurangabad members was so poor (just 3). If these joint meetings are to bear good results, participation of all designated members is mandatory.

Meeting was closed with thanks to all members who attended the meeting.



Dr. Rajesh B. Goel
Registrar



Dr. S.K. Kaul
University IQAC Coordinator

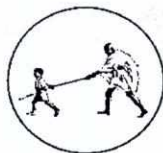
17 August 2017

Minutes put up to Haible VC for information
and orders, if any.



Approval





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MGMIHS IQAC – Meeting No 27

Minutes of meeting held on 7.12.2017 at Conference Hall, behind Dean's office, MGM Medical College, Navi Mumbai

A meeting of IQAC of MGMIHS Navi Mumbai was held on 07.12.2017 at 3 pm in Conference Hall behind Dean's office MGM Medical college Navi Mumbai. The following members were present:

1. Dr. (Lt.Gen.)S.K. Kaul, University IQAC Coordinator, MGMIHS, NM
2. Dr. Rajesh Goel, Registrar, MGMIHS (member)
3. Dr. G.S.Narshetty, Dean, MGM Medical College, NM (member)
4. Dr(Lt.Gen.) K R Salgotra MS MGM Hospital Kamothe ,Navi Mumbai
5. Dr Ravindra Inamdar HOD Physiology MGMIHS NM
6. Dr Jaishree Ghanekar Prof. & HOD Medicine, MGM MC, Navi Mumbai
7. Dr. Siddharth Dubhashi, Director (Academics), MGMIHS, NM (member)
8. Dr Ipseeta Ray Chairperson, Professor, Pharmacology, MGMIHS, NM
9. Dr Rajani Mullerpatan Physiotherapy (Representative)
10. Dr. Prabha Desila, Director, MGM, New Bombay College of Nursing (member)
11. Dr Swagatika Mishra HOD,MGM University Dept.of P & O
12. Dr. Archana Mishra, Deputy Registrar, MGMIHS, NM (member)
13. Dr. Mansee Thakur, I/C Director, MGM School of Biomedical Sciences- NM (member)
14. Dr. Padma Ramesh, Associate Professor, Dept. of ENT, MGMMC, NM (member)
15. Dr. Rishikesh Wadke, Asst. Professor, Dept of Community Medicine, MGMMC, NM (member)
16. Dr. Samir Pachpute, Associate Professor, Dept. of Microbiology, MGMMC, NM (member)
17. Dr Shruti Nair, Associate Professor, MGM Institute's University Department of Physiotherapy
18. Dr Meruna Bose Associate Professor, MGM Institute's University Department of Physiotherapy
19. Dr Kavita More Assistant Professor, Biochemistry, MGM MC Navi Mumbai
20. Dr Manisha Tambekar Associate Professor, Pathology, MGM MC, Navi Mumbai
21. Dr Haritha K N Associate Professor, Anatomy, MGM MC, Navi Mumbai
22. Dr Summi Reny Associate Professor MGM School of Biomedical Sciences NM
23. Dr Parineeta Samant Associate Professor Biochemistry MGM MC, Navi Mumbai
24. Dr Srivalli Assosiate Professor MGMDIH,Navi Mumbai



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25. Dr Padma Ramesh Associate Professor, ENT, MGMIHS, NM
26. Dr Prasad Waingankar Associate Professor ,Community Medicine, MGMIHS, NM
27. Mrs Uttara Deshmukh Associate Professor , MGM University Dept.of P & O
Navi Mumbai.
28. Dr Neelam Bhatnagar MIS Coordinator MGMIHS Navi Mumbai.

Agenda

1. A meeting was by organized for the sensitization of New format of NAAC Manual for universities (effective from July 2017)A meeting was headed by Dr S .K. Kaul Sir and Dr Rajesh Goel Sir
2. Dr S K Kaul Sir gives introduction about the NAAC new manual for university followed by Dr Rajesh Goel who gives detail orientation about the new manual with the help of PPT
3. Dr Rajesh Goel Sir inform all the present member about importance of NAAC SSR that how it is important for the next cycle of NAAC accreditation which should be held on May –June 2018
4. Later on he distribute the responsibility according to NAAC criteria wise to present members also the institute level 5 IQAC coordinator and there HODs.
5. The seven University level Heads and 7 Institute level heads for Navi Mumbai and Aurangabad were appointed for NAAC 7 criteria's. The University level Criteria Heads were responsible for both 7 institute level committee member from MGMIHS, Navi Mumbai and 7 institute level committee member from MGMIHS, Aurangabad.
6. Following is the detail about the committee member and there responsibility:

Criteria	University level	Institute level
Criteria -I. Curricular Aspects	Dr R. S. Inamdar	Dr Samir Pachpute
Criteria -II. Teaching-learning&evaluation	Dr N C Mohanty	Dr Manisha Tambekar
Criteria -III. Research,Innovations & Extension	Dr Mansee Thakur	Dr. Parineeta Samant
Criteria -IV. Infrastructure & learning Resources	Dr Jaishree Ghanekar	Dr. Kavita More
Criteria -V. Student Support & Progression	Dr Rajani Mullerpatan	Dr Prasad Waingankar
Criteria -VI. Governance,Leadership	Dr Siddharth Dubhashi	Dr Archana Mishra



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&Management		
Criteria -VII. Institutional Values & Best Practices	Dr Ipseeta Ray	Dr Padma Ramesh

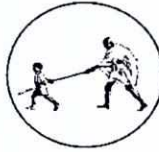
The meeting was end with thanks giving by Dr S K Kaul Sir.


Dr. Rajesh B. Goel
Registrar

Dr. Rajesh B. Goel
Registrar
MGM Institute of Health Sciences
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Dr. (Lt.Gen.) S.K. Kaul
University IQAC Coordinator

Co-ordinator
IQAC Cell
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ACTION TAKEN REPORT FOR 27th IQAC MEETING on 07/12/2017

- The hard copy of new manual of NAAC SSR is being given to all Head of Institute of both Campus, also to University and Campus Criteria Heads and Institute level IQAC Coordinators.
- Also instruction was given to all Head of Institutes to distribute new manual to all departments for the preparation of NAAC SSR.


Dr. Rajesh B. Goel
Registrar

Dr. Rajesh B. Goel
Registrar
MGM Institute of Health Sciences
(Deemed University u/s 3 of UGC Act, 1956)
Navi Mumbai- 410 209


Dr. (Lt.Gen.) S.K. Kaul
University IQAC Coordinator

Co-ordinator
IQAC Cell
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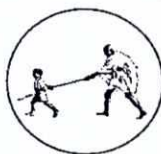
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MGMIHS IQAC – Meeting No 28

Minutes of meeting held on 14.12.2017 at Conference Hall, behind Dean's office, MGM Medical College, Navi Mumbai

A meeting of IQAC of MGMIHS Navi Mumbai was held on 14.12.2017 at 2 pm in Conference Hall behind Dean's office MGM Medical college Navi Mumbai . The following members were present :

1. Dr S N Kadam Hon'ble Vice Chancellor MGMIHS, Navi Mumbai.
2. Dr. (Lt.Gen.)S.K. Kaul, University IQAC Coordinator, MGMIHS, NM
3. Dr. Rajesh Goel, Registrar, MGMIHS (member)
4. Dr. G.S.Narshetty, Dean, MGM Medical College, NM (member)
5. Dr(Lt.Gen.) K R Salgotra MS MGM Hospital Kamothe ,Navi Mumbai
6. Dr Ravindra Inamdar HOD Physiology MGMIHS NM
7. Dr. N.C. Mohanty Jt. COE MGMIHS NM
8. Dr Jaishree Ghanekar Prof. & HOD Medicine, MGM MC, Navi Mumbai
9. Dr. Siddharth Dubhashi, Director (Academics), MGMIHS, NM (member)
10. Dr Ipseeta Ray Chairperson, Professor, Pharmacology, MGMIHS, NM
11. Dr Rajani Mullerpatan Physiotherapy (Representative)
12. Dr. Prabha Desila, Director, MGM, New Bombay College of Nursing (member)
13. Dr Swagatika Mishra HOD,MGM University Dept.of P & O
14. Dr. Archana Mishra, Deputy Registrar, MGMIHS, NM (member)
15. Dr. Mansee Thakur, I/C Director, MGM School of Biomedical Sciences- NM (member)
16. Dr. Padma Ramesh, Associate Professor, Dept. of ENT, MGMMC, NM (member)
17. Dr. Samir Pachpute, Associate Professor, Dept. of Microbiology, MGMMC, NM (member)
18. Dr Shruti Nair, Associate Professor, MGM Institute's University Department of Physiotherapy
19. Dr Manisha Tambekar Associate Professor, Pathology, MGM MC, Navi Mumbai
20. Dr Haritha K N Associate Professor, Anatomy, MGM MC, Navi Mumbai
21. Dr Summi Reny Associate Professor MGM School of Biomedical Sciences NM
22. Dr Parineeta Samant Associate Professor Biochemistry MGM MC, Navi Mumbai
23. Mrs Susan Jacob, Associate Professor MGMIUDN, Navi Mumbai
24. Dr Prasad Waingankar Associate Professor ,Community Medicine, MGMIHS, NM
25. Mrs Uttara Deshmukh Associate Professor , MGM University Dept.of P & O Navi Mumbai.
26. Dr Rita M Khadikar ,Associate Professor of Physiology,MGMIHS,NM



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27. Dr R.P.Dixit University Librarian, MGMIHS, Navi Mumbai.
28. Mr. Patrick Vincent, IT department, MGMIHS, Navi Mumbai.
29. Dr Neelam Bhatnagar MIS Coordinator MGMIHS Navi Mumbai.

Following members attended the meeting via Video conference from MGM Aurangabad:

1. Dr R. B. Bohra Dean, MGM Medical College and Hospital, Aurangabad
2. Dr. P R Suryawanshi, Deputy Dean, M.G.M'S Medical College and Hospital, Aurangabad
3. Dr Swati Mahajan, Associate Professor, M.G.M'S Medical College and Hospital, Aurangabad
4. Dr D.V. Bhale Professor & HOD M.G.M'S Medical College and Hospital, Aurangabad
5. Dr Deepak Tayade Asstt. Professor, MGM'S Medical College and Hospital, Aurangabad
6. Dr. Madhuri Engade Asso. Professor, MGM'S Medical College and Hospital, Aurangabad
7. Dr Sadhana Kulkarni Professor, MGM'S Medical College and Hospital, Aurangabad

Agenda

1. A meeting was by organized for the detailed discussion of New format of NAAC Manual for universities (effective from July 2017) A meeting was headed by Dr S N Kadam Hon'ble Vice Chancellor, Dr S .K. Kaul Sir and Dr Rajesh Goel Sir
2. Dr S N Kadam Hon'ble Vice Chancellor welcomed every members, and give brief introduction about the new Manual also instruct respective University criteria heads will work in close collaboration with respective campus institution IQAC cell for complete information.
3. Dr S K Kaul gives introduction about the NAAC new manual for university followed by discussion of each criteria of NAAC new manual by 7 university criteria heads

Criteria	Presented by	Points discussed
Criteria I. Curricular Aspects	Dr Ravindra Inamdar	*Curriculum Design and Development *Academic Flexibility *Curriculum Enrichment Feedback System



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Criteria II. Teaching-learning & evaluation	Dr N C Mohanty	<ul style="list-style-type: none">*Student Enrolment and Profile*Catering to Student Diversity*Teaching-Learning Process*Teacher Profile and Quality*Evaluation Process and Reforms*Student Performance and Learning Outcomes*Student satisfaction Survey
Criteria III. Research, Innovations & Extension	Dr Mansee Thakur	<ul style="list-style-type: none">*Promotion of Research and Facilities*Resource Mobilization for Research*Innovation Ecosystem*Research Publications and Awards*Consultancy*Extension Activities*Collaboration
Criteria IV: Infrastructure & learning Resources	Dr Jaishree Ghanekar	<ul style="list-style-type: none">*Physical Facilities*Library as a Learning Resource*IT Infrastructure*Maintenance of Campus Infrastructure
Criteria V: Student Support & Progression	Dr Ranji Mullerpatan	<ul style="list-style-type: none">*Student Support*Student Progression*Student Participation and Activities*Alumni Engagement
Criteria VI: Governance, Leadership & Management	Dr Siddharth Dubhashi	<ul style="list-style-type: none">*Institutional Vision and Leadership*Strategy Development and Deployment*Faculty Empowerment Strategies*Financial Management and Resource Mobilization*Internal Quality Assurance System
Criteria VII: Institutional Values & Best Practices	Dr Ipseeta Ray	<ul style="list-style-type: none">*Institutional Values and Social Responsibilities*Best Practices*Institutional Distinctiveness



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4. Meeting was ended by thanks giving by Dr S N KAdam to both campus head.
5. Aurangabad 7 criteria head was joined via video conferencing for the discussion of their respective criterias.
6. Dr S N Kadam sir end the meeting by saying there should be a presentation regarding each criterias at every month end. He also thanks every one for attending the meeting.

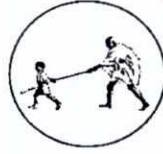
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ACTION TAKEN REPORT FOR 28th IQAC MEETING on 14/12/2017

- Instruction where given to University heads to work in close collaboration with campus heads of Navi Mumbai and Aurangabad for preparation of NAAC SSR 2018.
- Circular is generated regarding the presentation of Campus and University Criteria Heads starting from 15/01/2018 to 15/05/2018 which is as follows:

Campus criteria Heads Date	Information pertaining to the period	University Criteria Heads presentation on
15/01/2018	From 1 st July 2014 to 31 st Dec 2017	25/01/2018
15/02/2018	From 1 st July 2014 to 31 st Jan 2018	26/02/2018
15/03/2018	From 1 st July 2014 to 28 th Feb 2018	26/03/2018
16/04/2018	From 1 st July 2014 to 31 st March 2018	25/04/2018
15/05/2018	From 1 st July 2014 to 30 th April 2018	25/05/2018

1. After receiving the criteria wise /campus wise information ,University criteria heads will assemble all information of 7 NAAC criterias which needs to be presented as per the dates mentioned in the table.
2. University IQAC cell will provide all necessary support to all concerned.
3. Registrar, MGMIHS, Navi Mumbai be contacted for any further support.

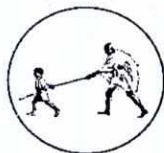
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MGMIHS IQAC –Lecture Note 30

Minutes of lectures held on 27.12.2017 at Lecture Hall 2, MGM Medical College, Navi Mumbai

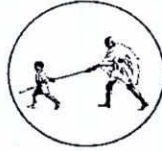
Topic: In relation to NAAC accreditation process for the coming reaccreditation of NAAC 2018

Introduction:

A lecture by Prof. Dharurkar was organized on 27/12/2017 at 2 pm in New lecture Hall 2, Ground floor, MGM Medical college Navi Mumbai . The Lecture was headed by:
Dr K G Narayankhedkar Hon'ble Chancellor MGMIHS, Navi Mumbai
Dr S N Kadam Hon'ble Vice Chancellor MGMIHS, Navi Mumbai
Dr. G.S.Narshetty, Dean, MGM Medical College, NM (member) and
56 participant (list attached)

Lecture Summary:

- A lecture started by welcome speech by Dr G S Narshetty he welcome all the delegates and all the members in the lecture. He request Hon'ble VC Sir to give introduction of Professor Dharurkar.
- Hon'ble VC introduce Prof. Dr. V.L.Dharurkar as Professor at The University Department of Mass Communication & Journalism, Dr.Babasaheb Ambedkar Marathwada University of Aurangabad(Maharashtra) India. He explain his support for the 2013 MGMIHS NAAC accreditation process also mention that his work in the area of healthcare quality and Journalism .Later on he request Professor Dharurkar to guide the participants.
- Prof.Dharurkar started his lecture by elaborating his work experience in the area of mass communication in his university he also elaborate his work experience in the field of NAAC accreditation.
- He explain the importance of core value ,mission & vision of any university should be reflected in the SSR (self study Report) he said "SSR is the mirror of organization" so it should be made in keeping in mind with organization vision & mission.
- He also mentioned the 7 criteria of NAAC i.e.
 - Criteria -I. Curricular Aspects
 - Criteria - II. Teaching-learning& evaluation
 - Criteria - III. Research, Innovations & Extension
 - Criteria - IV. Infrastructure & learning Resources
 - Criteria -V. Student Support & Progression



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Criteria - VI. Governance, Leadership & Management

Criteria - VII. Institutional Values & Best Practices

- Among this 7 criteria's he emphasis on criteria I, II, and III as this criteria carries more weightages so organization should prepare the SSR as per this strategy.
- He told that the data which we put on SSR should be accurate ,it should be matched during the peer team visit inspection. The data should be presented with graphs and other comparative methods.
- He emphasis more on research area (criteria III) as it will help in building the publicity of university and also it is helpful for the growth of the organization and scoring of good marks in NAAC grading. He requested all institute should publish their institute book at least twice in a year.
- He also emphasis on publication of quality book with ISSN No,also the topic of book should be for learners and also of the neglected area.

Later on Interactive session starts all the participants asked their query related to NAAC new manual and it is answered by Prof. Dharurkar.

The lecture session end by thanks giving speech and facilitation of Professor Dharurkar by Hon'ble Chancellor Dr K.G.Narayankhedkar.

-----S/d -----
Dr. Rajesh B. Goel
Registrar

Dr. Rajesh B. Goel
Registrar

MGM Institute of Health Sciences
(Deemed University u/s 3 of UGC Act, 1956)
Navi Mumbai- 410 209

-----S/d -----
Dr. S.K. Kaul
University IQAC Coordinator

Co-ordinator
IQAC Cell
MGMIHS
Kamothe, Navi Mumbai - 410209



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MGMIHS IQAC – Meeting No 38

Minutes of meeting held on 18.5.2018 at Lounge, 3rd floor, MGM University, Navi Mumbai

A meeting regarding fourth round of presentation by NAAC University Criteria Heads was held on 18.05.2018 at 11 am at Lounge, 3rd floor, MGM University, Navi Mumbai. The following members were present:

1. Dr. Shashank D Dalvi, Hon'ble Vice Chancellor, MGMIHS, Navi Mumbai
2. Dr S N Kadam, Director, Trustee, MGMIHS, Navi Mumbai.
3. Dr. P M Jadhav, Vice Chairman, MGM Trust
4. Dr. Rajesh Goel, Registrar, MGMIHS
5. Dr. G.S.Narshetty, Dean, MGM Medical College, NM
6. Dr Rajendra Bohra, Dean, MGM Medical College, Aurangabad
7. Dr. Siddharth Dubhashi, IQAC Coordinator & Director (Academics), MGMIHS, NM
8. Dr Vishnu Patil, IQAC Coordinator, Devgiri College, Aurangabad (Invitee)
9. Dr. Rajesh Kadam, Deputy Registrar & Assistant Professor, Pharmacology, MGMMC, Aurangabad
10. Dr Dinesh Rao, Academic Admin, MGM Medical College, Aurangabad
11. Dr Ravindra Inamdar HOD Physiology MGMIHS NM
12. Dr. N.C. Mohanty Jt. COE MGMIHS NM
13. Dr Jaishree Ghanekar Prof. & HOD Medicine, MGM MC, Navi Mumbai
14. Dr Ipseeta Ray Chairperson, Professor, Pharmacology, MGMIHS, NM
15. Dr. Prabha Desila, Director, MGM, New Bombay College of Nursing (member)
16. Dr. Mansee Thakur, I/C Director, MGM School of Biomedical Sciences- NM (member)
17. Dr Prasad Waingankar Associate Professor, Community Medicine, MGMIHS, NM
18. Mrs Uttara Deshmukh Associate Professor, MGM University Dept. of P & O Navi Mumbai.
19. Mr. P. G. Ramesh, F. O., MGMIHS, Navi Mumbai
20. Dr Mamta Shetty, Asst. Prof., MGM, Physiotherapy, Navi Mumbai
21. Mrs. Uttara Deshmukh, Asst. Prof., MGM College of P & O
22. Mrs. R. Ponchitra (Asso. Prof. Nursing)
23. Mrs. Poonam Patil, IQAC Coordinator, MGM SBS Navi Mumbai.
24. Dr Neelam Bhatnagar, MIS Coordinator MGMIHS Navi Mumbai.

Agenda

1. Presentation by all University Criteria Heads regarding updated data of the NAAC SSR with the help of power point presentation.
2. Regarding revised composition of Internal Quality Assurance Cell, MGMIHS Navi Mumbai



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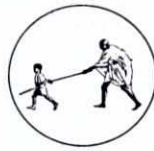
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1. Presentation by all University Criteria Heads

Criteria	Presented by	Points discussed
Criteria I. Curricular Aspects	Dr Ravindra Inamdar	*Curriculum Design and Development *Academic Flexibility *Curriculum Enrichment Feedback System
Criteria II. Teaching-learning & evaluation	Dr N C Mohanty	*Student Enrolment and Profile *Catering to Student Diversity *Teaching-Learning Process *Teacher Profile and Quality *Evaluation Process and Reforms *Student Performance and Learning Outcomes *Student satisfaction Survey
Criteria III. Research, Innovations & Extension	Dr Mansee Thakur	*Promotion of Research and Facilities *Resource Mobilization for Research *Innovation Ecosystem *Research Publications and Awards *Consultancy *Extension Activities *Collaboration
Criteria IV: Infrastructure & learning Resources	Dr Jaishree Ghanekar	*Physical Facilities *Library as a Learning Resource *IT Infrastructure *Maintenance of Campus Infrastructure
Criteria V: Student Support & Progression	Dr Ranji Mullerpatan	*Student Support *Student Progression *Student Participation and Activities *Alumni Engagement
Criteria VI: Governance, Leadership & Management	Dr Siddharth Dubhashi	*Institutional Vision and Leadership *Strategy Development and Deployment *Faculty Empowerment Strategies *Financial Management and Resource Mobilization *Internal Quality Assurance System
Criteria VII: Institutional Values & Best Practices	Dr Ipsecta Ray	*Institutional Values and Social Responsibilities *Best Practices *Institutional Distinctiveness



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MGMIHS IQAC – Meeting No 39

Minutes of meeting held on 21.5.2018 at University Auditorium, 3rd floor, MGM University, Navi Mumbai

The orientation Session for NAAC Re-accreditation for 2nd Cycle was held on 21st May 2018 at 2.00 pm University Auditorium, MGM Institute of Health Science, Navi Mumbai.

Following Members attended the orientation Session:

1. Dr. Shashank D Dalvi, Hon'ble Vice Chancellor, MGMIHS, Navi Mumbai
2. Dr S N Kadam, Director, Trustee, MGMIHS, Navi Mumbai.
3. Dr. Rajesh Goel, Registrar, MGMIHS
4. Dr. G.S.Narshetty, Dean, MGM Medical College, NM
5. Dr. Siddharth Dubhashi, IQAC Coordinator & Director (Academics), MGMIHS, NM
6. Dr. K R Salgotra, Medical Superintendent MGM Hospital, Kamothe NM
7. Dr Ravindra Inamdar HOD Physiology MGMIHS NM
8. Dr Jaishree Ghanekar Prof. & HOD Medicine, MGM MC, Navi Mumbai
9. Dr Ipseeta Ray Chairperson, Professor, Pharmacology, MGMIHS, NM
10. Dr. Prabha Desila, Director, MGM, New Bombay College of Nursing (member)
11. Dr. Mansee Thakur, I/C Director, MGM School of Biomedical Sciences- NM (member)
12. Dr Prasad Waingankar Associate Professor ,Community Medicine, MGMIHS, NM
13. Mrs Uttara Deshmukh Associate Professor , MGM University Dept.of P & O Navi Mumbai.
14. Mr. P. G. Ramesh, F. O., MGMIHS, Navi Mumbai
15. All Head of Departments
16. Institutional IQAC Coordinators
17. All Professors and Associate Professors
18. 10 Senior Residents from Medical College
19. 20 Junior Residents form Medical College
20. General Secretary Students Council
21. All Class representatives (Undergraduates)
22. Administrative staff (Section I/C : Administration , UG/PG Training , Finance, Security, IT, Wardens)

Agenda: Orientation Session for NAAC Re-accreditation for 2nd Cycle of NAAC self study Report

Minutes:

1. Dr Rajesh Goel welcomed all dignitaries and gave a brief orientation regarding the forthcoming upcoming NAAC reaccreditation process to all stakeholders.
2. He informed that Dr Siddharth Dubhashi has been appointed as the IQAC Coordinator for the university w.e.f. 17.05.2018.
3. Later Dr Siddharth Dubhashi gave a detail presentation about NAAC Re-accreditation (2nd Cycle)



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Date: 23.05.2018

Minutes of the Meeting one on one discussion of NAAC University Criteria Heads on 25.06.2018

Minutes of the Meeting one on one discussion of NAAC University Criteria Heads on 25.06.2018 at 12.00 Noon, 3rd Floor, MGM Institute of Health Science, Navi Mumbai. Following Members are present the meeting

1. Dr. Rajesh Goel	:	Registrar
2. Dr. Sidharth Dubhashi	:	IQAC Coordinator
3. Dr. R.S. Inamdar	:	Criteria Head -I
4. Dr. N.C. Mohanty	:	Criteria Head -II
5. Dr. Jaishree Ghanekar	:	Criteria Head -IV
6. Dr. Ispeeta Ray	:	Criteria Head -VI
7. Dr. Parineeta Samant	:	Campus Head -III
8. Dr. Prasad Waiganker	:	Campus Head -V
9. Dr. Archan Mishra	:	Campus Head- VI

Nine Members were attended the Meeting Dr. Siddharth Dubhashi, IQAC Coordinator, they had all criteria briefly discussed. Spiral binding Self Study Report submit to IQAC Coordinator. Board of Management Meeting give the approval of Self Study Report . Academic Administrative Audit Committee coming on month of August. Six members will be there, four Medical, one Physiotherapy and one Nursing. We will have Department level audit. They will check any statistical data Dr. Dubhashi say that briefly write up of complied. Please check the grammatical mistake and spelling error. not short forms use of words and first letter capital. 85% work is done. Filed the Appraisal to teaching and nonteaching staff and students

Criteria -1

- Guide Attributed
- Global Competency

- Global leadership
- Write-up of statement mission and Vision
- Mission Implement
- Ethical Research and Health sciences thrust area
- New Sop's prepared
- Board of Management meeting approved the course is final list of approved course
- Take Mou's of MGM Medical College, Aurangabad
- Added the internship of the students
- Feedback of students of five years

Criteria -II

- Prepaid the hall of fame
- External examiner feedback analysis for year wise
- smart board
- nodal centre at Aurangabad
- Examination procedure of Aurangabad
- Examiner feedback, impact and level amendment informal and formal alumni

Criteria - III

- Prepared the Publication list hard and Softy copy
- Incubation centre write up involved the academic innovation patients care Research, Extension activity.
- Social committee give the information of Community Medicine department
- Intellectual Property Rights(IPR) peeped the write up of under mention Aim objective, photo and clarification
- You made by Consultancy policy
- Audited report
- Prepared the MOUs

Criteria - IV

- Added the photographs
- Missing the data of culture activities of Aurangabad
- Added the sops of Library and Laboratories, sports
- Separate the making the sops

- Computer ratio and students ratio missing data from Aurangabad

Criteria - V

-
- Number of Students not mention in Mumbai Campus
- Prepared the placement cell
- International Students Data
- Draft may generate hold according Alumni
- Placement cell one paged write- up
- Redrrsal students no admission in Course

Criteria - VII

1. Gender Equity
2. Video Facilitates Pending
3. Green auditing,
4. Gender Sanitization Value
5. Extension Activity : Skill Lab Organ transfer



Dr. Rajesh B. Goel
Registrar

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Co-ordinator
IQAC Cell
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