



MGM INSTITUTE OF HEALTH SCIENCES
NAVI MUMBAI

(Deemed to be University u/s 3 of UGC Act, 1956)
Accredited by NAAC with 'A++' Grade

INSTRUCTION FOR 17th CONVOCATION

Instruction for candidates attending 17th convocation (In presence) on 1st March 2023 at Navi Mumbai.

1. Reporting at convocation venue will commence sharp at 7.00 am onwards on 1st March 2023. So kindly make travel /stay arrangements accordingly.
2. "In absentia" candidates and candidates who have not registered for convocation in time but eligible, will not be entertained at any cost.
3. Candidates must carry valid ID proof and carry copy of filled convocation application form with convocation fees paid remark/s.
4. Each candidate has to deposit INR-2000/- in cash towards convocation robe as security fees which is refundable after the convocation is over.
5. Every candidate and parent will be tied a wrist band which will serve as identification mark
6. Due to limited seating capacity only one parent is allowed to accompany the candidate for attending 17th Convocation ceremony. Kindly note that due to space constraint inside Convocation Hall, the live streaming has been arranged in another halls for all attending parents.
7. Parking facility inside campus is not available. Therefore, vehicles will not be allowed inside campus.
8. Paid canteen facility is available from morning 6 am onwards inside MGM campus.
9. Complementary lunch is arranged for students and attending parents after convocation.
10. Kindly return the robes before going for lunch to the volunteers and collect the deposit amount from the designated counter.

11. Live streaming will also be telecasted on YouTube. The link will be available on official website www.mgmuhs.com on 1st March 2023 under convocation tab.
12. Candidate those fail to report in side the convocation hall before 9.45 am **WILL NOT BE** allowed inside. Further please remain seated till the convocation procession retires.
13. Mobile phones etc., are not permitted in convocation hall.
14. Please rise and remain standing while ceremonial procession arrives and retires.
15. Please stand in attention at the time of rendition of National Anthem.
16. Only official photographer will be allowed to take photographs during the ceremony inside the convocation hall.
17. **Selfie point is arranged at convocation venue for students to capture this memorable occasion. At this place a photography will also be available as well to capture your photo and deliver printout immediately (on paid basis).**
18. The convocation ceremony is a solemn occasion, please observe silence.
19. Candidates who have registered for convocation "In person" but fail to attend (For whatever reason) will be considered 'In absentia' category and will have to pay additional charges of INR 2500/- to receive the degree 'in absentia'. After convocation, a separate intimation will be issued in due course of time.
20. Candidates should verify all details on the degree certificate and in case of any discrepancy, may apply to the University on mail id convocation@mgmuhs.com.

Sawant
20/2/23
Controller of Examinations

