

# **CloudEMS**



# Coude Owner's Manual

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#### Table of Content:

#### **Table of Contents**

Introduc	tion	
Main Fos	atures:	10
iviaiii i Cc	atures.	
Getting F	Ready:	
1. Basi	ic Settings:	
1.1.	HR Settings:	12
1.1.1.	Create Department:	13
1.1.2.	Create Designation:	14
1.2.	Classes & Sections Settings:	16
1.2.1.	Add Sections:	17
1.2.2.	Add Classes:	18
1.2.3.	Add or Edit Division	19
1.3.	Subjects:	Error! Bookmark not defined
1.3.1.	Add Subjects:	Error! Bookmark not defined
2. Emp	ployee:	25
2.1.	Add Employee:	25
2.2.	Employee Search:	26
2.3.	Edit Employee:	28



ጛ.	Stud	lent	UV
	3.1.	Add Student:	
	3.2.	Student Search: 31	
	3.3.	Edit Student:	
	3.4.	Student Roll Call List:	
	3.4.1.	To generate roll call of student	
	3.4.2.	View Roll Call List:	
	3.5.	Reports:	
	3.5.1.	Admission Report:	
4.		Wise Set UP:	
5.	HOD	9 Master:	
	5.1.	Departmental Staff:	
	5.1.1.	Assign Role to Faculty:	
	5.1.2.	Share Faculty:50	
	5.2.	Allot Subject:	
6.	Topi	c List and Teaching Plan:	
	6.1.	How to Create Topic list:	
	6.2.	How to Create Teaching Plan: 66	
	6.2.1.	Add Units66	
	6.2.2.	Create Teaching Plan:	
	6.2.3.	Add Reference Book:	

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	6.2.4.	Copy Teaching Plan:	D <b>7.4</b> D NXT VIS
	6.3.	Report:	76
7.	Time	etable:	77
	7.1.	Timetable Structure:	78
	7.1.1.	Structure:	78
	7.1.2.	Add Time slots for Preparing Timetable	79
	7.1.3.	Add Break Timings:	81
	7.2.	Prepare Time Table:	
	7.2.1.	Prepare Time Table	83
	7.2.2.	To View Room Wise Timetable	
	7.2.3.	To Print Class Wise Time Table:	87
	7.2.4.	To View Teacher Wise Time Table:	88
	7.3.	Reports:	90
	7.3.1.	Class Time Table	90
	7.3.2.	Lab/Room Timetable:	91
	7.3.3.	Individual Timetable:	93
8.	Atte	endance:	94
	8.1.	Take Attendance:	94
	8.2.	Reports:	97
	8.2.1.	View attendance taken.	97
	8.2.2.	First Day Report:	.00
	8.2.3.	Subject Wise Report:	.00



8.2.4.	Attendance Based on Percentage	NXT VI
8.2.5.	Attendance Based on Percentage Subject wise:	
8.2.6.	Attendance Monitoring:	
8.2.7.	Academic Monitoring:	
8.2.8.	Extra Lecture Report:	
8.2.9.	Attendance Delete Report:	
9. Apply	/ Leave:	
10. Fee	edback	
10.1.	Feedback Settings:	
10.1.1.	Feedback turn Setting:	
10.1.2.	Subject Allowed For Feedback:	
10.1.3.	Student Viewable Feedback:	
10.2.	Feedback Report:	
10.2.1.	Teacher Wise Report:122	
10.2.2.	Student Suggestion Report	
11. Exa	amination:125	
11.1.	Examination Settings:	
11.2.	Prepare Schedule:	
11.3.	View Schedule:	
11.4.	Examination Attendance:	
12. Per	rformance:	
12.1.	Reports:	



12.1.1	1. Exam Wise Student Marks:	
12.1.2	2. Dept/Class wise Performance Report	141
12.1.3	3. Class Wise Exam failed /absent student report:	142
12.1.4	4. Remedial Test Report:	143
12.1.5	5. Supervision report:	144
12.1.6	6. End Term submission Report	145
12.1.7	7. End Term Unit Test Marks:	147
12.1.8	8. Result Analysis Report:	149
13. I	D Cards:	150
14.	SMS Template:	152
14.1.		
15.	Assignment:	156
15.1.	Assigning Assignment:	156
15.2.	View Assignment:	158
15.3.	Create Group	159
15.4.		160
16.	Online Examination:	164
16.1.	Student:	164
16.1.3	1. Student:	164
16.1.2	2. Batch:	165
16.1.3	3. Document:	167
16.2.	Question Bank:	168



16.3.	Test Manager:	CL10700 NXT VISION
16.3.1.	Instruction:	170
1622	Toots	171



# CloudEMS



#### **Introduction:**

Congratulations, and thanks for choosing "CloudEMS" as your campus management solution. To fully enjoy your purchase, please read this manual carefully and retain it for future reference, and use this software only as directed.

We would be happy to serve your institution to enhance your productivity; to simplify your process complexity; to adhere better communications; quick availability of secure & accurate real time information; to help in enabling the top management to make effective managerial decisions. With the sentence, "We honor great Education & We honor great Education ist".

Maintaining a smooth operation at your Campus, Cloud NextVision now offers you a new style of performance and production with CloudEMS. Ideal for performance and report generation, CloudEMS is a highly scalable, secured and complete solution for your campus that contains more than 40 Modules. If you have an internet and a login, you can operate it from anywhere.







#### **Main Features:**

- i. Three Layers of Data Storage and security systems
- ii. Welcome to a new Cloud world, where your campus and resources are ready for a new transformation, with same old tools.
- iii. Easily record your performances, and share your information at a right place on Cloud

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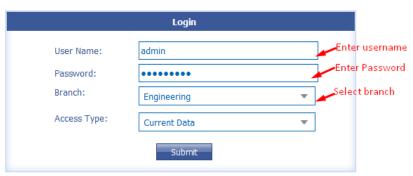
# **Getting Ready:**

- 12.1. You are advised to type the CloudEMS "url" that you have purchased as your Cloud Campus ERP.
- 12.2. CloudEMS "UI" shall appear on your screen.
- 12.3. Then follow following steps to log-in.

# STEPS

- 1. Select a Branch (eg. Engg., Med, etc.)
- 2. Type respective user name.
- 3. Type the password.
- 4. Select Access type
- 5. Click Submit

# **Screen Shorts**



# CloudEMS

Once you get your log-in, then you have to do the "Basic Setting" to run the ERP successfully.



# 1. Basic Settings:

- o Before set your ERP live, your administrator has to set the basic settings.
- To set your basic setting you need to click the "SETTINGS" Button on the left panel of your screen.

#### 1.1. HR Settings:

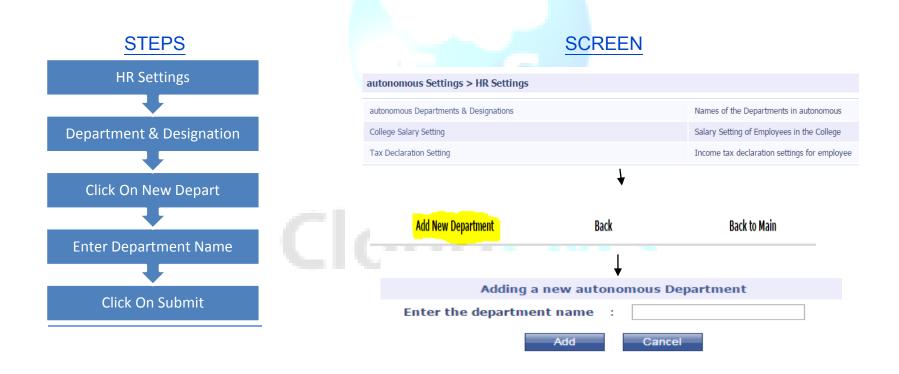
- Being an Educational Institute, your main functional area is your academic. Thus, here we propose you
  to set the Academic Areas for a smooth operation.
- Choose "HR SETTINGS" from the list.





#### 1.1.1. Create Department:

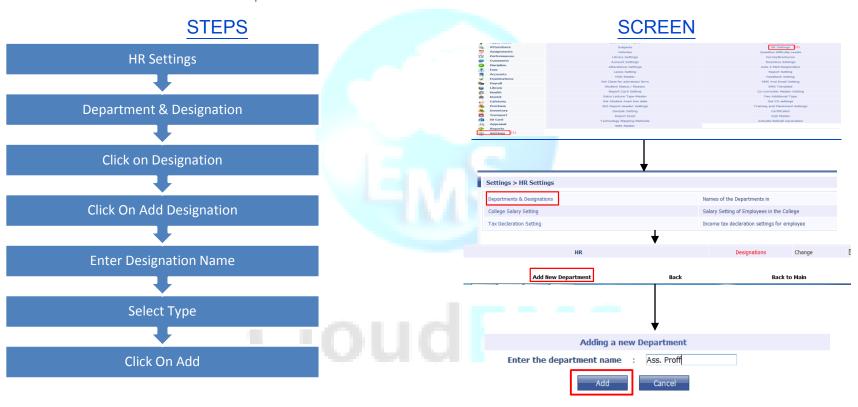
- Creating department is a basic tool to run the software. For adding employee and student, who are the main resources for an Educational Institute.
- Department shall be used in many other functions in this ERP such as Pay Roll, Fees, Allotment of subjects etc.





#### 1.1.2. Create Designation:

 After creation of Department we need to create the Designation for smooth operation.





#### 1.2. Manage Programs:

For adding programs

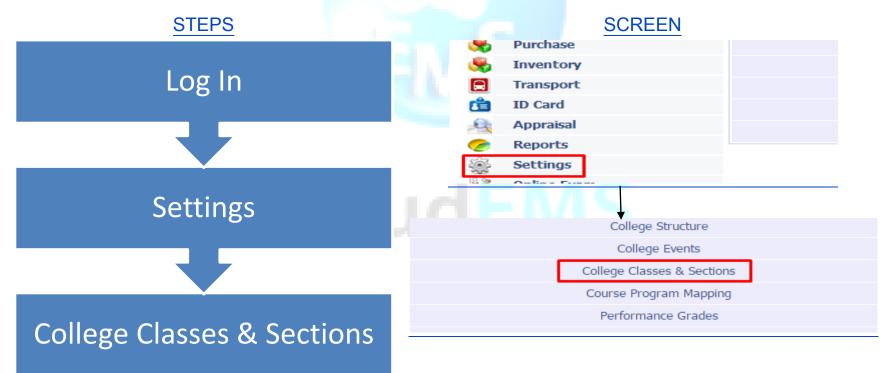


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#### 1.3. College Classes & Sections Settings:

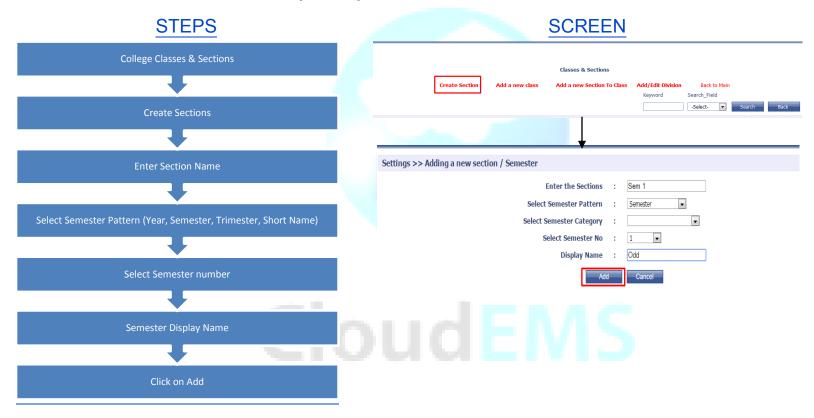
- An Educational Institution's core segmentation is its classes, division and Sections, without this the operation may fails.
- To add classes and divisions into the systems.





#### 1.2.1. Create Sections:

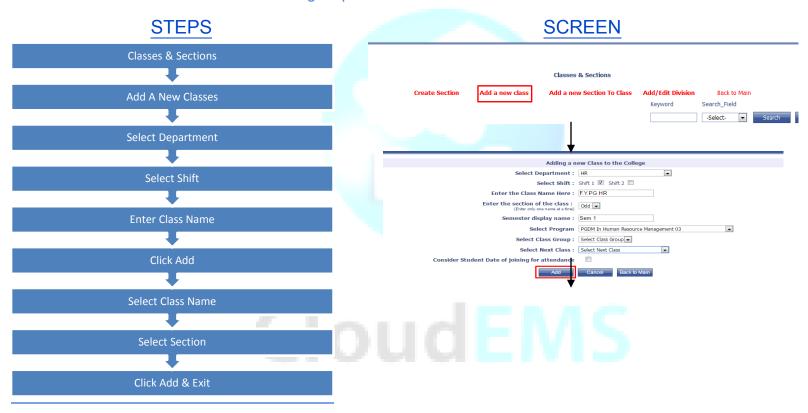
- To add classes and divisions this basic setting is necessary.
- It also mandatory to run your ERP.





#### 1.2.2. Add Classes:

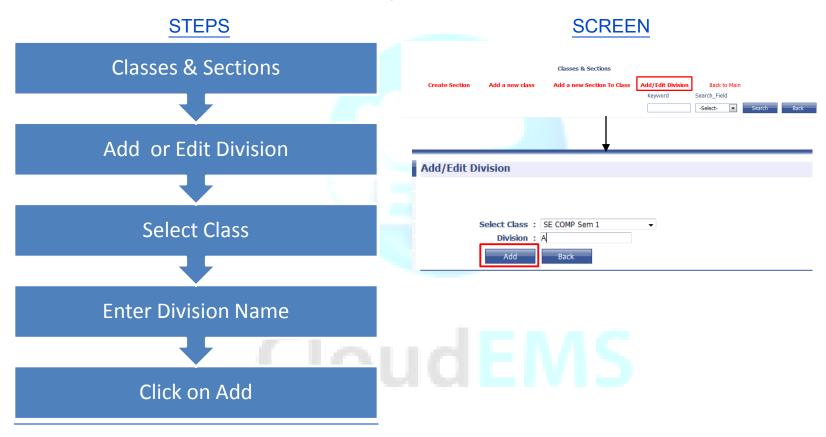
 To define classes of your institutions. After adding sections you need to follow the following steps.





#### 1.2.3. Add or Edit Division

• To define division of a particular class.





#### 1.4. College/University Add Courses:

To define the courses of particular classes.

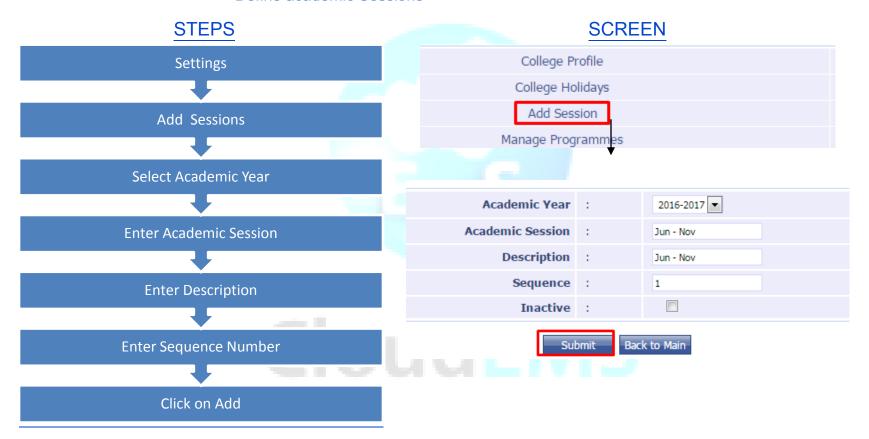


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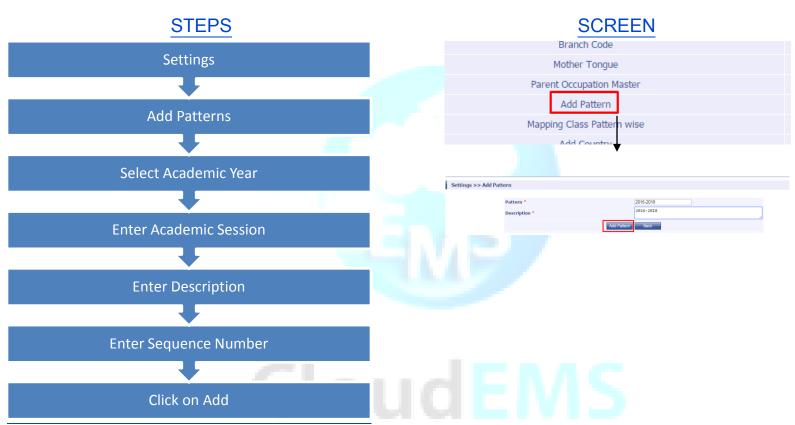
#### 1.5. Add Session:

Define academic Sessions





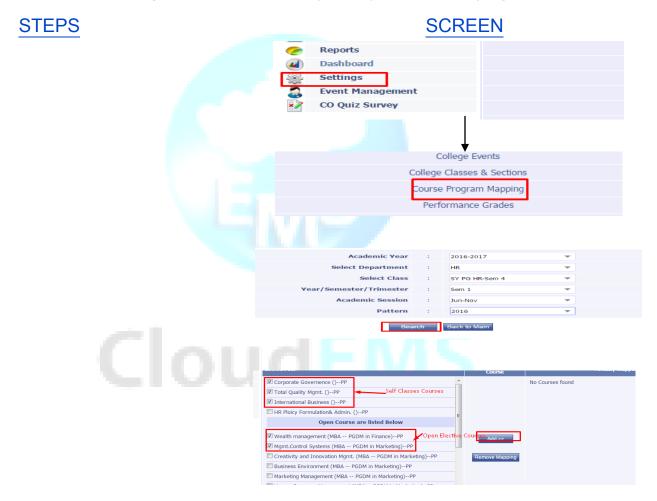
#### 1.6. Add Pattern:





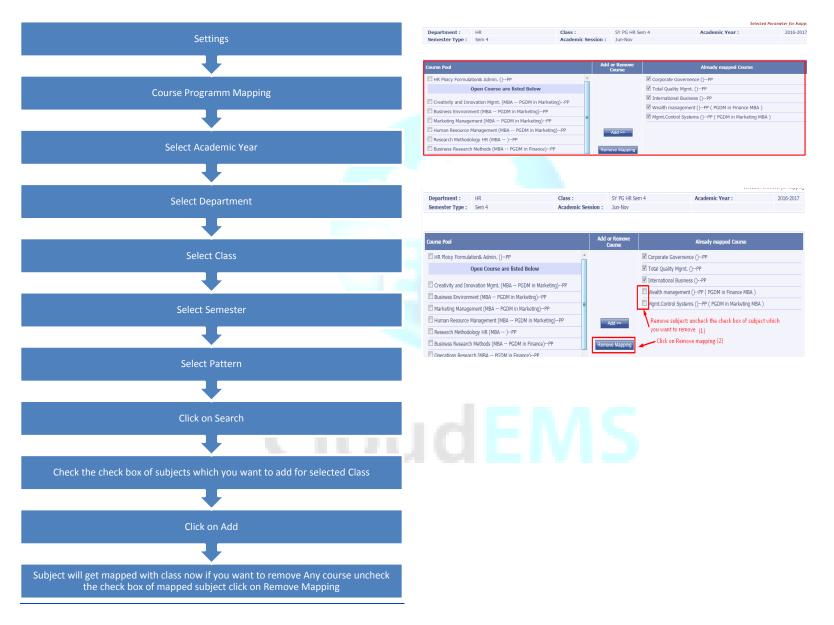
### 1.7. Course Program Mapping:

• After Adding courses it is necessary to map courses with program.



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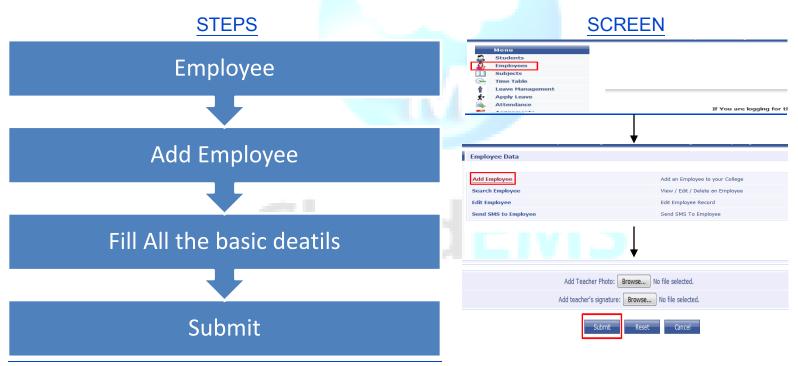


# 2.Employee:

• Employee is the basic part of ERP, so we have to add employee First.

#### 2.1. Add Employee:

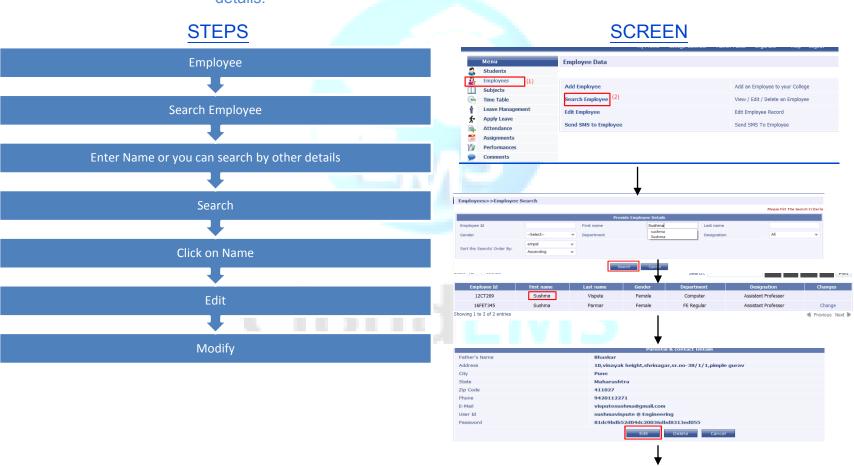
• After All the basic settings you can add Employee.





#### 2.2. Employee Search:

 After adding employee you can search employee, you can edit single employee's basic details.



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I rtment Id ication	O-tiv visputesushma@gmail.co Computer  sushmavisp®  ME Computer	Pan Card Number Zip Code Designation Password Experience (in years)	Assistant Professor 81dc9bdb52d04dc20036c*
		marks / Notes	
	Modify	set Cancel	

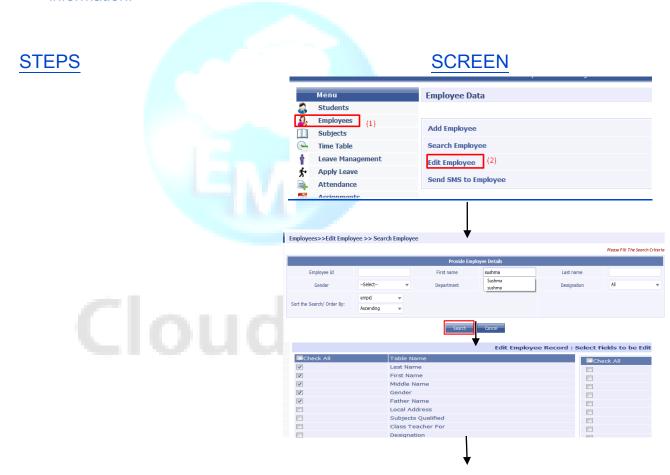
Employee can edit his full profile from his own login by click on Update profile. By click on Edit profile all text box will be editable.





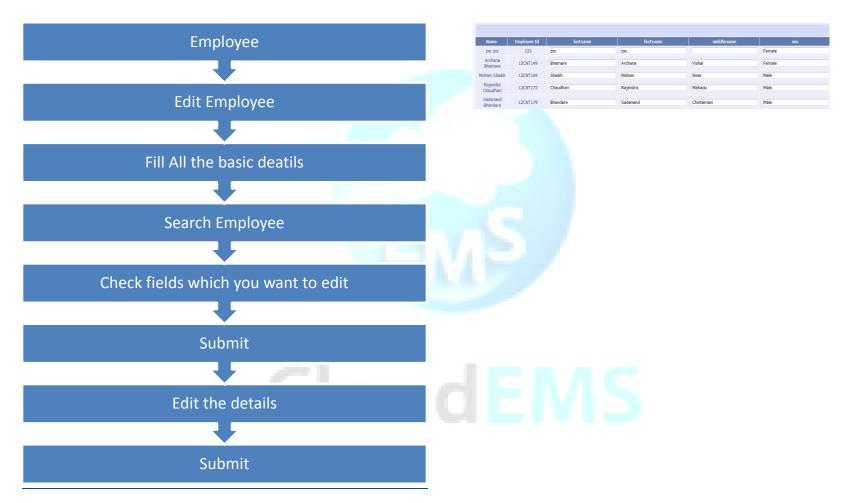
#### 2.3. Edit Employee:

 Admin or faculty who has the access of edit employee can edit employee's all information.



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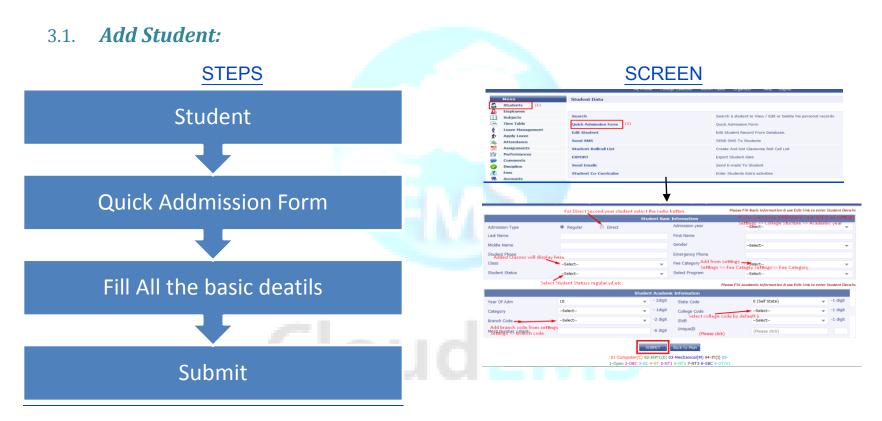






# 3.Student

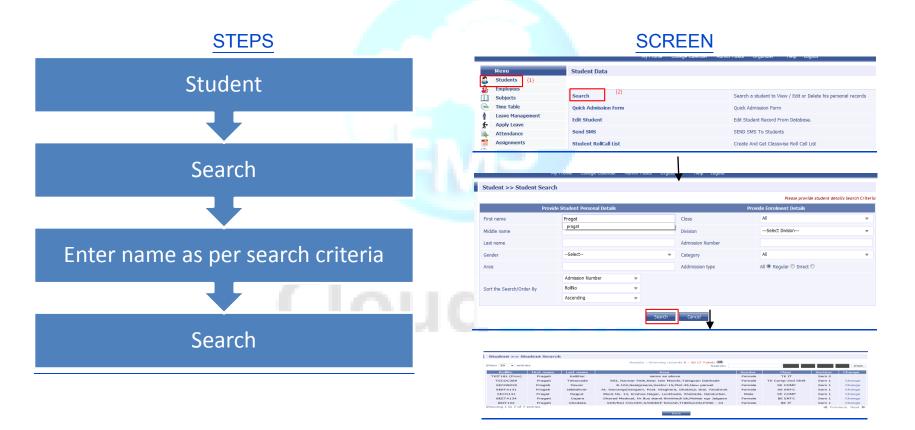
Student is another important module in ERP



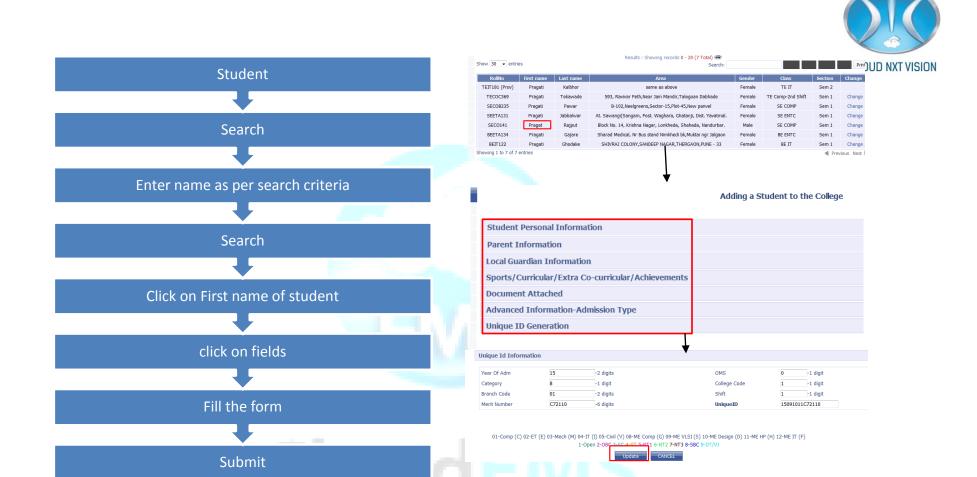


#### 3.2. Student Search:

- Search particular student in the ERP.
- Edit or fill the full admission form of student.



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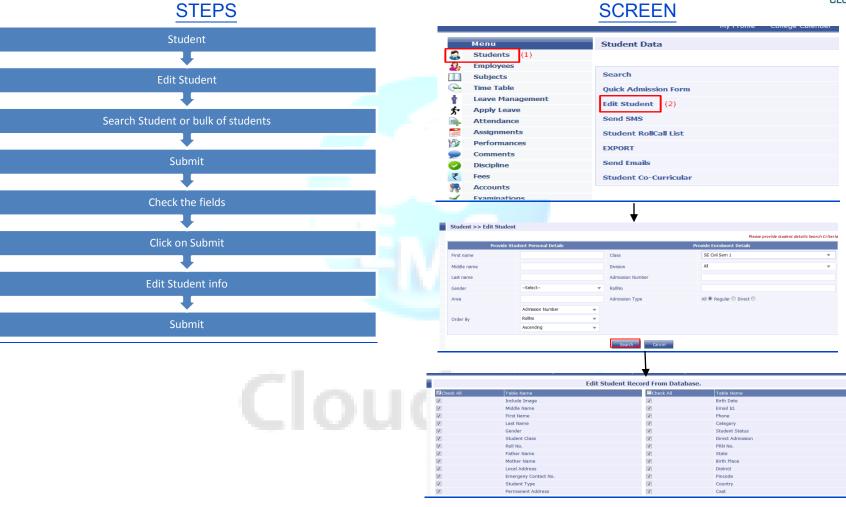


#### 3.3. Edit Student:

• Admin or faculty can edit students all the information.

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Submit	Cancel						
Photo	Select	Rollno	Name	middlename	firstname	lastname	sex
	V	SECV166YD	Siddharth Dudhal	Jeevan	Siddharth	Dudhal	Male
		SECV173YD	Suraj Supe	Bajirao	Suraj	Supe	Male

#### 3.4. Student Roll Call List:

3.4.1. To generate roll call of student.

**STEPS** 

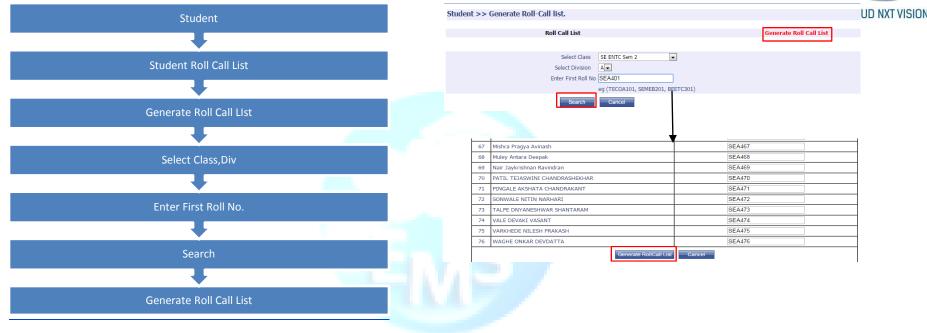
#### **SCREEN**



Student >> Edit Student >> Search Student >> Select fields > Edit

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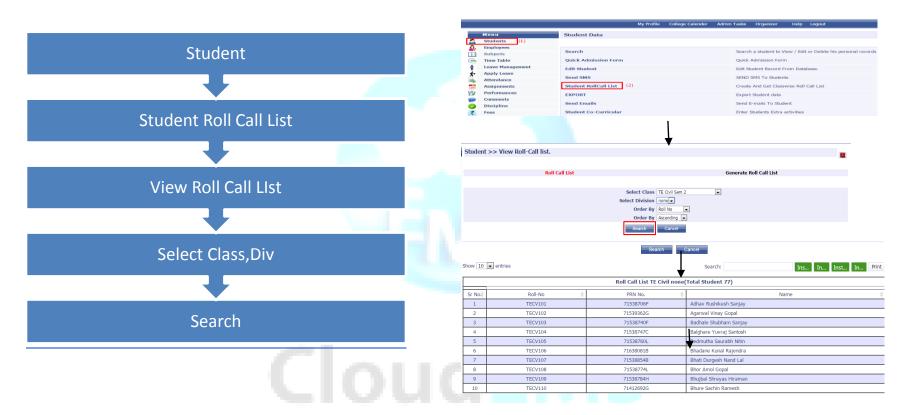
# CloudEMS

#### 3.4.2. View Roll Call List:



#### **STEPS**

### **SCREEN**



#### 3.5. Reports:

In admission reports we can generate different types of reports such as student report or general
 Information report.

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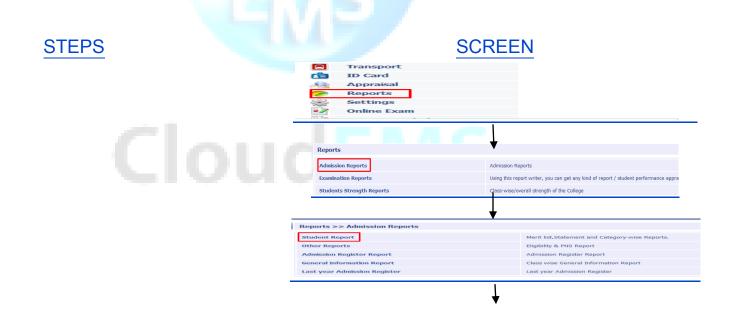
#### 3.5.1. Admission Report:

The form will display the following fields

- o Student report.
- o Other report.
- o Admission registers report.
- o General information report.
- o Student data in excel.
- o Last year admission register.

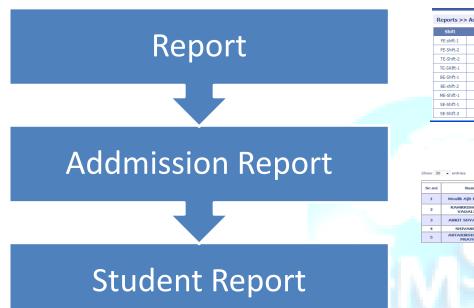
#### 3.5.1.1. Student Report:

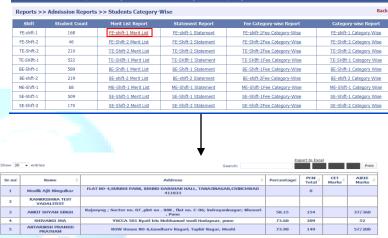
• You can see the details of the student shift wise and also you can see the student count.



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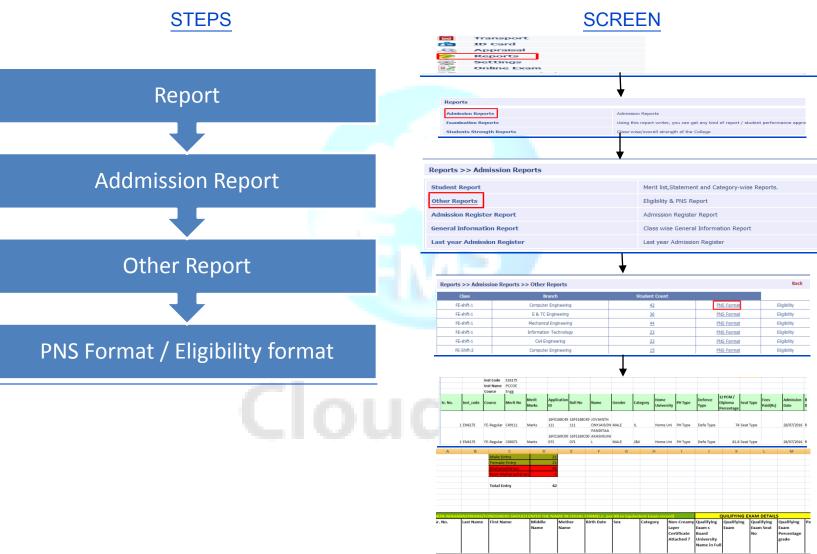




## 3.5.1.2. Other Report:

• Next one is other reports, select the other reports from the list, it displays the PNS numbers with respect to the class, branch, and student count.





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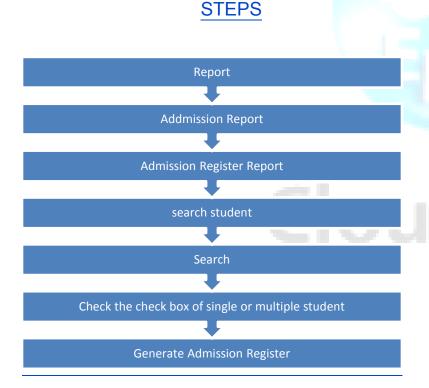
JAISON 10/14/1998 MALE SUNIL BHARTI PANC 10/04/1997 MALE



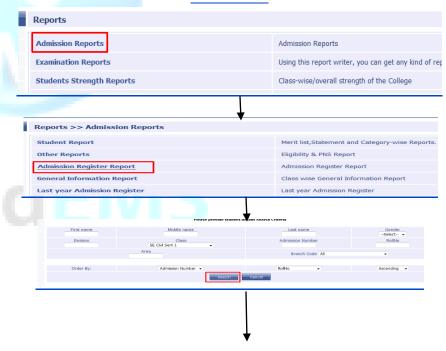
#### For Direct Admission student

Branch	Regular	Direct	Student Count	DSE PNS
SE COMP	<u>131</u>	<u>0</u> Eligbility	131	PNS Format
SE IT	<u>65</u>	0 Eligbility	65	PNS Format
SE ENTC	<u>117</u>	0 Eligbility	117	PNS Format
SE MECH	<u>129</u>	0 Eligbility	129	PNS Format
SE Mech -2nd Shift	<u>61</u>	0 Eligbility	61	PNS Format
SE Civil	<u>67</u>	0 Eligbility	67	PNS Format
SE Comp-2nd Shift	<u>61</u>	0 Eligbility	61	PNS Format
SE ENTC-2nd Shift	<u>48</u>	<u>0</u> Eligbility	48	PNS Format
Total	679	0	679	

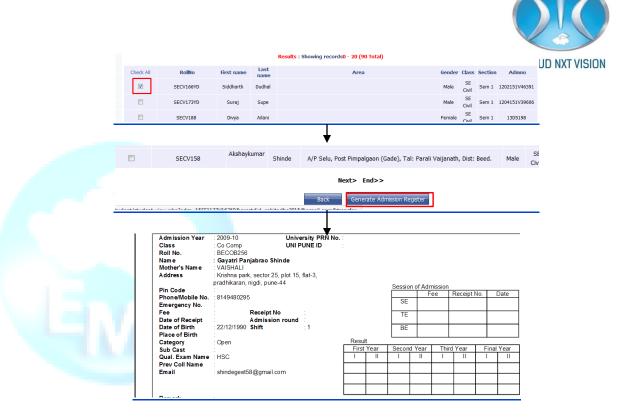
#### 3.5.1.3. Admission Register Report:



#### **SCREEN**



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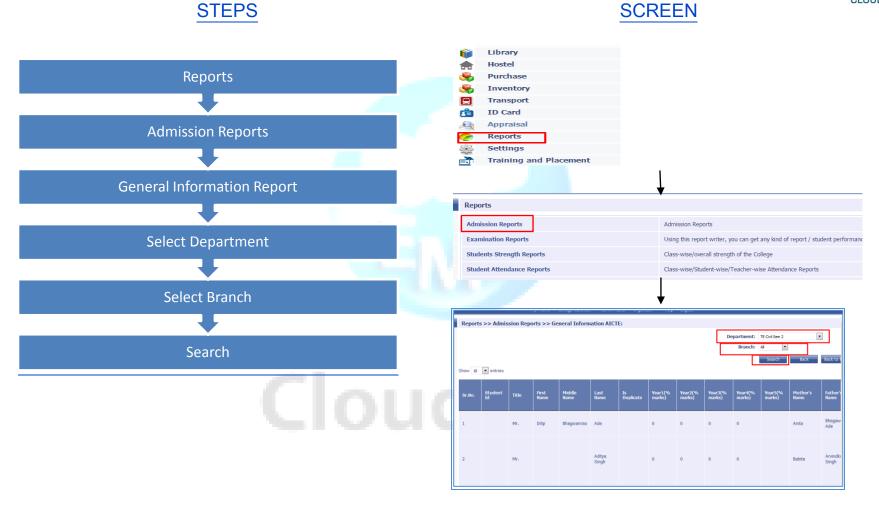


3.5.1.4. General Information Report:

# 211-A, B-Wing, 2<sup>nd</sup> Floor, Shoppers Orbit, Alandi Road, Vishrantwadi, Pune, India 411015.

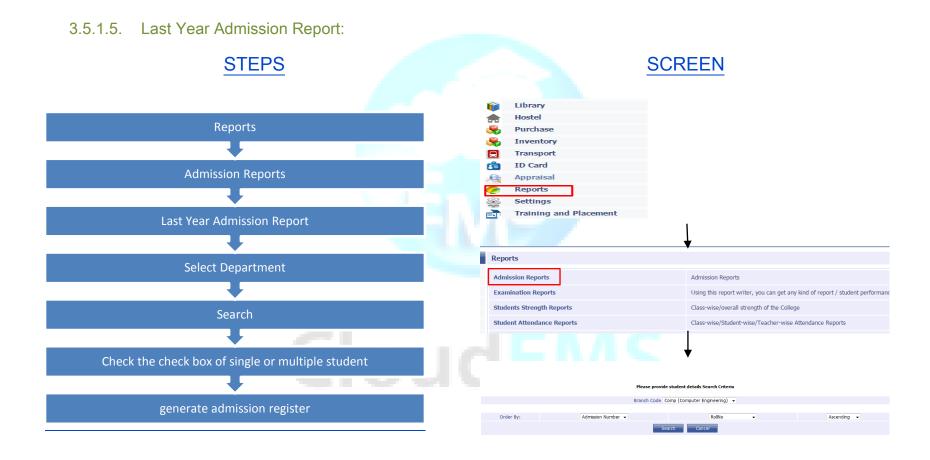
Phone: +91 20 41202654, +91 20 41226236, Email: contact@cloudems.in





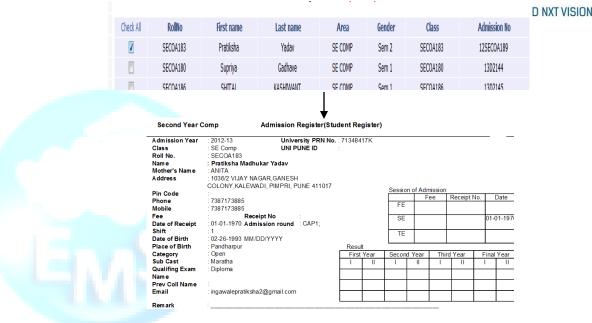
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# Cloud NextVision Systems LLP.

# 211-A, B-Wing, 2<sup>nd</sup> Floor, Shoppers Orbit, Alandi Road, Vishrantwadi, Pune, India 411015.

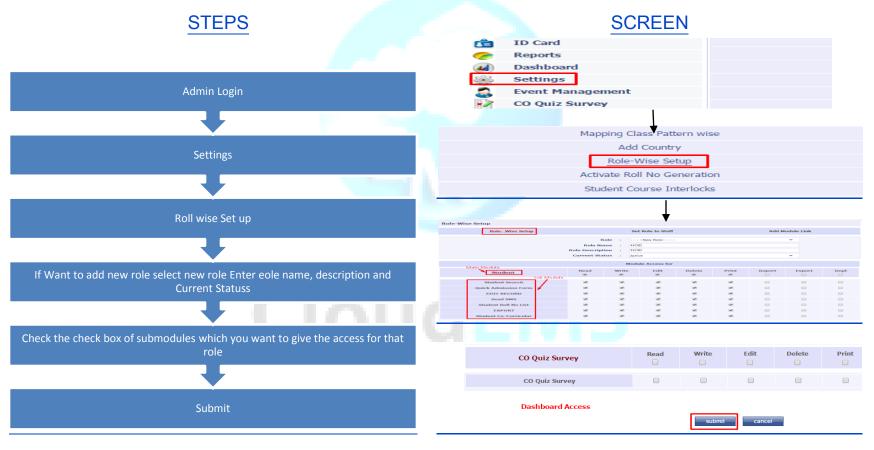
Phone: +91 20 41202654, +91 20 41226236, Email: contact@cloudems.in



## 4. Roll Wise Set UP:

## 4.1. Roll Wise Set Up

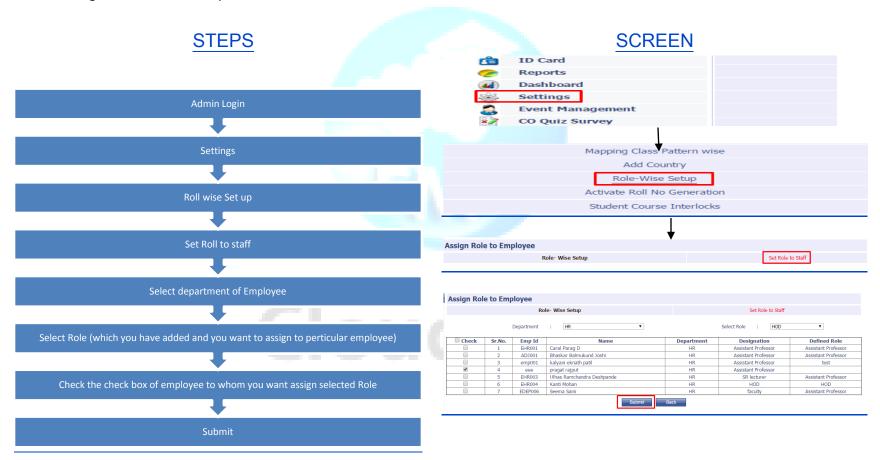
• Roll Wise set up is important for giving the access of modules to particular employee.





## *4.2. Set Roll to Staff:*

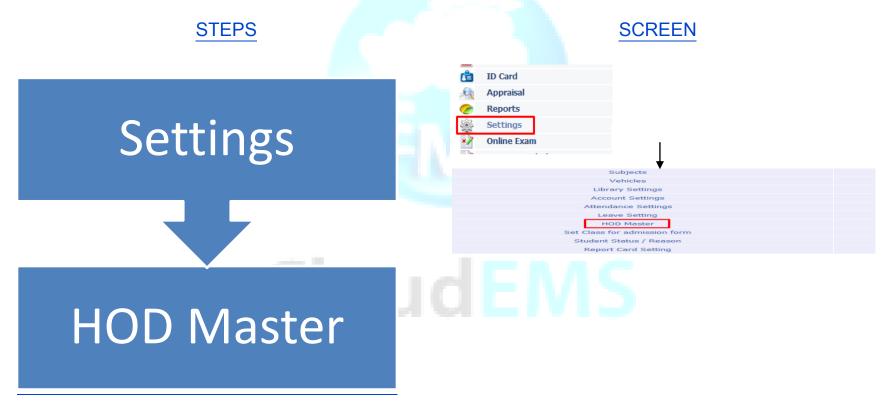
After creating role set that role to particular staff.





## 5.HOD Master:

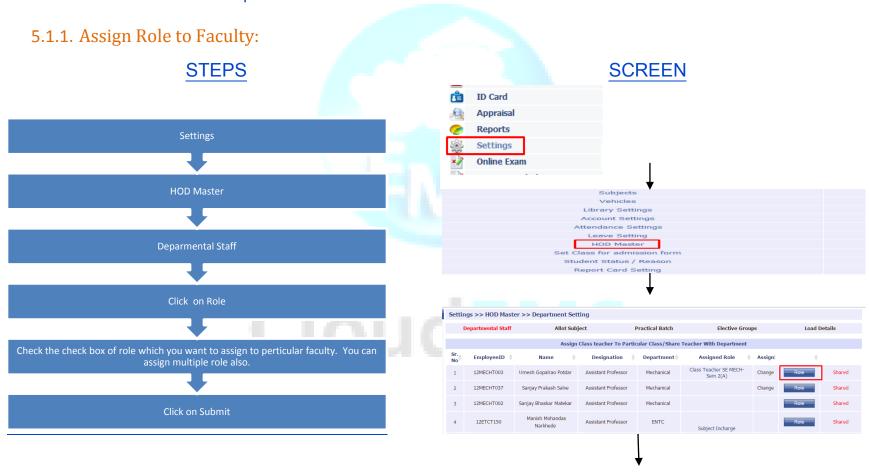
- After adding subject, employee and giving the access of modules to the employee next step is allot and sharing of employee to the particular subject.
- So faculty can fill the session plan and take attendance for his subject only.





## 5.1. Departmental Staff:

 You can assign role to particular staff or you can Share a faculty with other Department.





							Jeni Z(A)
нт		/ Prakash S		Assistant P			
нт	app.cloudedu	cationerp.c	om/cloud	ems/admin/sett	ings/ass	ign_role.php?emp_id=1	2MEC
4111		ducatione	erp.com/	/cloudems/ad	min/set	tings/assign_role.ph	p?emp_id=12MECHT0
CT1			A	ssign Role to	Umes	h Potdar	^
-	Class Teach	er 🕜	SE ME	CH Sem 2	<b>▼</b> A	,	7
нт	Subject Incha	rge 🔲	PDD-L	ab	•		
н	Academic C ordinator	0-	Mecha	nical	•		
TOO	Unit Test Inch	arge 🔲	Mecha	nical	•		
н	Time Table Coordinato		Mecha	nical	•		
тоо	Feed Back Coordinato		Mecha	nical	•		-
					$\overline{}$		Subject Inchard
	orumator						
Ur	nit Test Incharge	e 🗌 [	Mechan	ical	•		
	Time Table Coordinator	<b></b> [	Mechan	ical	•		
	Feed Back Coordinator	<b></b> [	Mechan	ical	•		
				Submit		Back	

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5.1.2. Share Faculty:

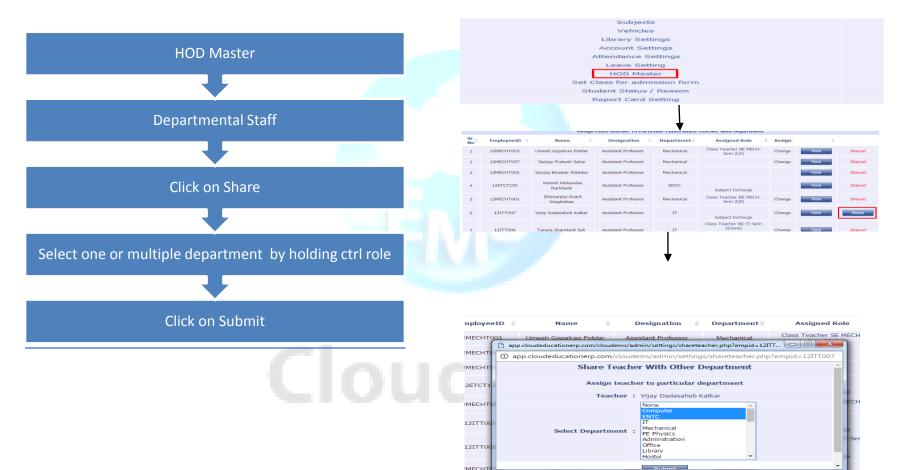
# 211-A, B-Wing, 2<sup>nd</sup> Floor, Shoppers Orbit, Alandi Road, Vishrantwadi, Pune, India 411015.

Phone: +91 20 41202654, +91 20 41226236, Email: contact@cloudems.in

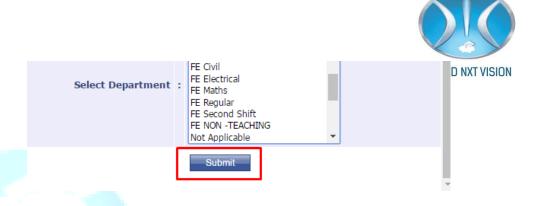


## **STEPS**

## SCREEN



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i. Eg. Vijay Katkar is from IT Department and now you want to share him with E&TC and Computer department Click on Submit.

#### 5.2. Allot Subject:

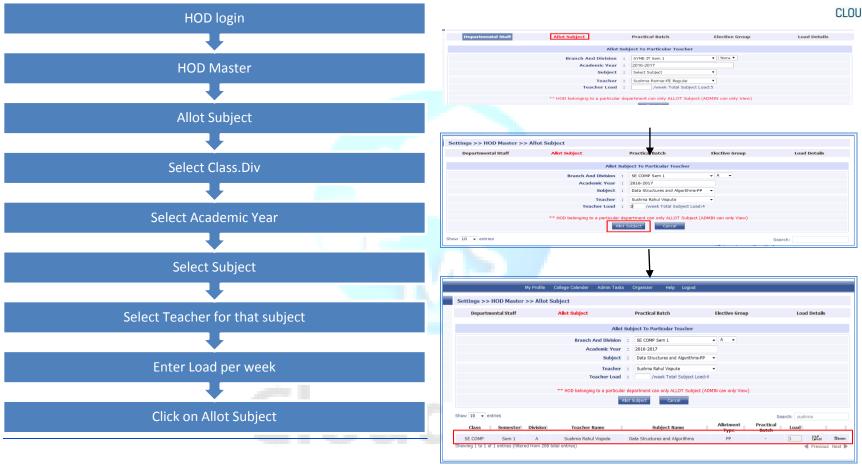
- Allot particular subject to particular faculty for taking attendance for only his allotted subject.
- You can do allotment from HOD login for his department only.

## **Allotment for Theory Subject:**



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- Allotted Subject will display in below list.
- Edit: For edit the allotment.



• Delete: For Deleting the allotment. You can delete the allotment only when if your attendance and timetable is not linked with that allotment.

## **Allotment for Practical Subject:**

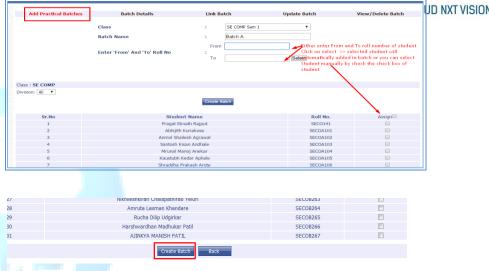
Before allotment of Practical batches you have to create practical batches

**Create Practical Batch:** 



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#### **Batch Details:**

You can see the batch details by click on batch details or delete the student from the batch.



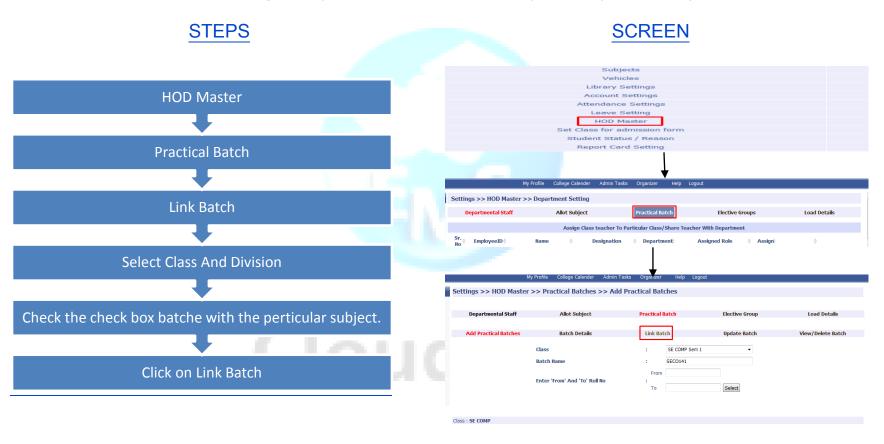
You can delete particular student from batch

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#### Link Batch:

• After creating batch you have to link batches with particular practical subjects.





Short Name DSPSL DELDL OSAL	A1	A2	A3	B1	B2	B3
DELDL	<b>V</b>		<b>✓</b>	<b>=</b>	GETTS	
		(IIIA)			(C.)	
OSAL		<b>~</b>	<b>V</b>			
	V	<b>&gt;</b>	<b>V</b>		[177]	
SSL	✓	<b>▽</b>	✓		F-1	
MAL					[17]	
DEL			<b>V</b>		[77]	
DSL					[77]	
OOPL						
SS	V		<b>V</b>			
Add New Batch						
SSL	V	<b>V</b>	<b>√</b>			
MAL 🔻	V	<b>V</b>	<b>V</b>		<u></u>	
DEL	V	<b>V</b>	<b>V</b>			
DSL	<b>V</b>	<b>V</b>	<b>V</b>			
OOPL	V	<b>V</b>	<b>V</b>			
SS	V	<b>V</b>	<b>V</b>		(FF)	
Add New Batch						
	DEL DSL OOPL SS Add He v Batch SSL MAL DEL DSL OOPL SS	DEL W DSL OOPL W SS W Add Nov Batch SSL W DEL W DSL W OOPL W SS W Add New Batch	DEL	DEL	DEL	DEL

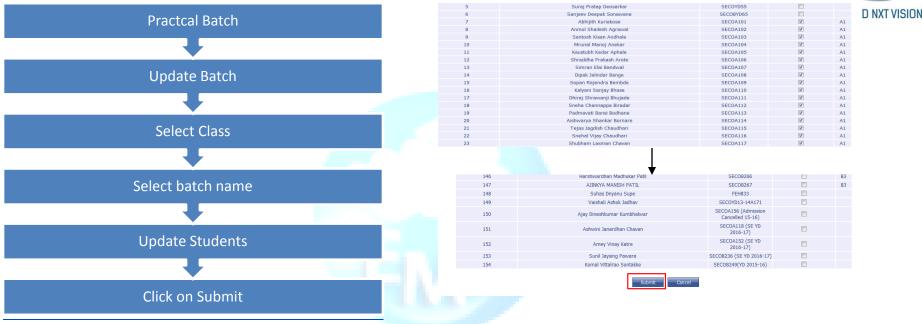
#### **Update Batch:**

If you want to update the practical batch click on Update Batch.



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**Allotment for Practical Subject:** 

**STEPS** 

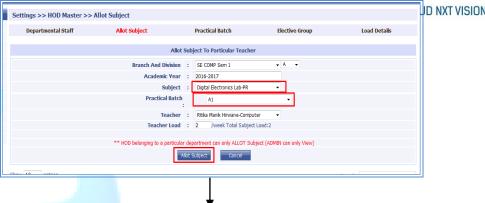
# SCREEN



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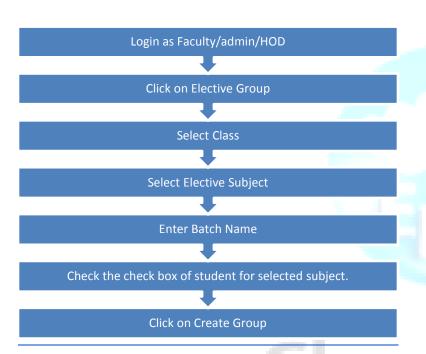
## Allotment for Elective Subject:

• For allotment for elective subject first create elective group of elective subjects.

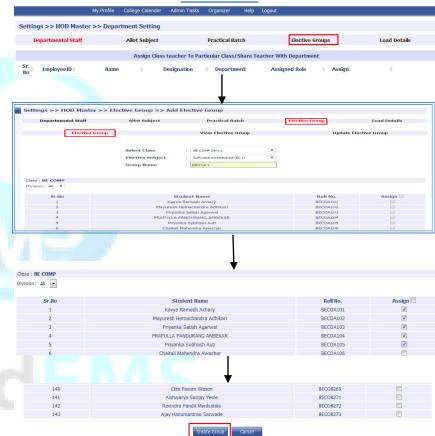
#### **Create Elective Group:**



## **STEPS**



## **SCREEN**





View Elective Group:



You can delete particular student from group.

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## **Update Elective Group:**





## Allot Elective Subject:

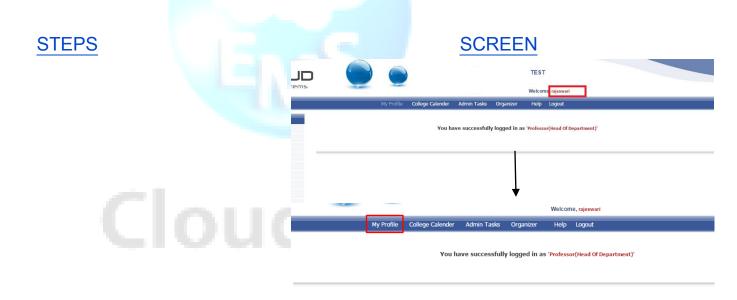




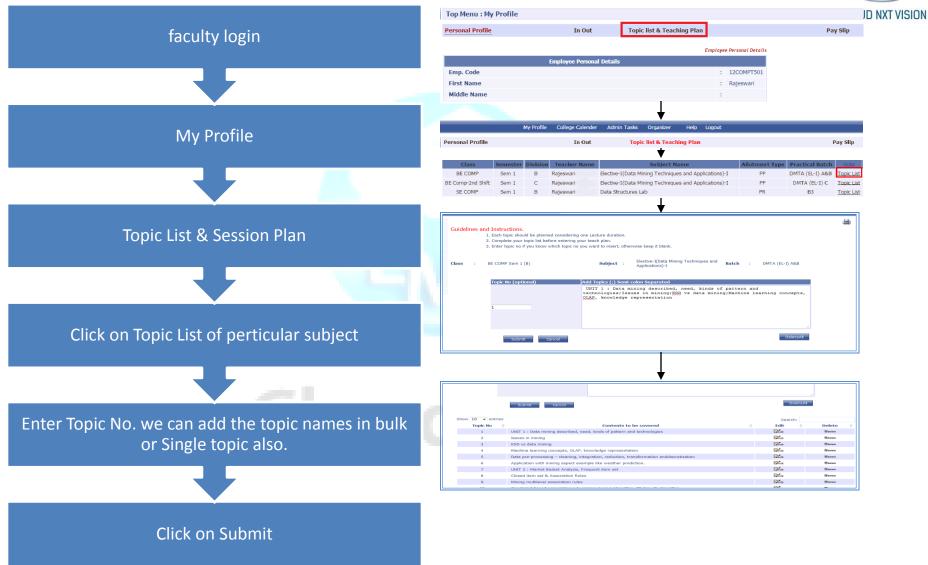
# **6. Topic List and Teaching Plan:**

- For taking attendance it is necessary to create Teaching plan
- Prerequisites: Subject Should allotted to that faculty
- Access of attendance module should given to that particular faculty

## 6.1. How to Create Topic list:







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- i. **Note:** If you want to add topic names in bulk then just add semicolon at the end of the topic name. Adding semicolon will enter the topic name line by line.
- ii. You can edit or Delete topic list by click on edit or delete respectively.
- iii. If teaching plan linked with topic list then you can't delete topic list in that case delete teaching plan first and then delete topic list.

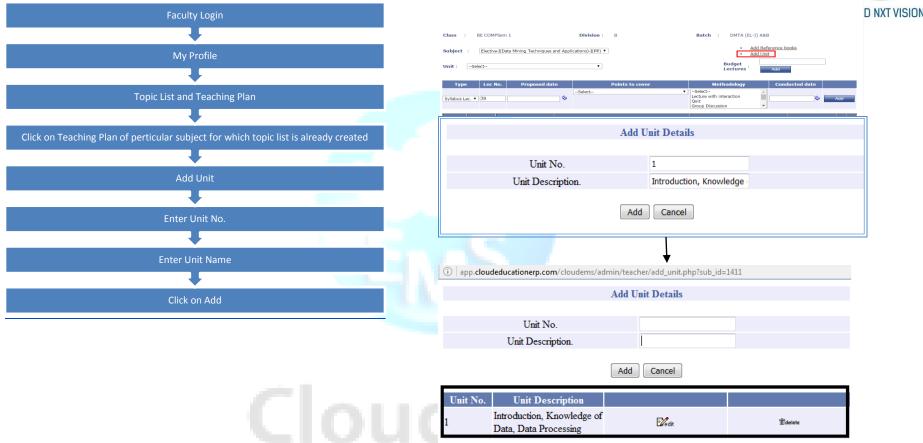
#### 6.2. How to Create Session Plan:

- After creating topic list now we can create session Plan.
- Before Creating Teaching Plan we have add Units.

#### 6.2.1. Add Units







#### **6.2.2.** Create Session Plan:

• After creating Topic list and Units now we can create Teaching Plan.



## **STEPS**







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#### Note:

- i. Points to cover (topic names in green color indicates that topics are already planned)
- ii. Methodology: You can select multiple methodologies by holding ctrl key with down or up arrow key.
- iii. (The topic number will be generated automatically and the conducted date will be generated automatically once the attendance is taken with respect to teaching plan)

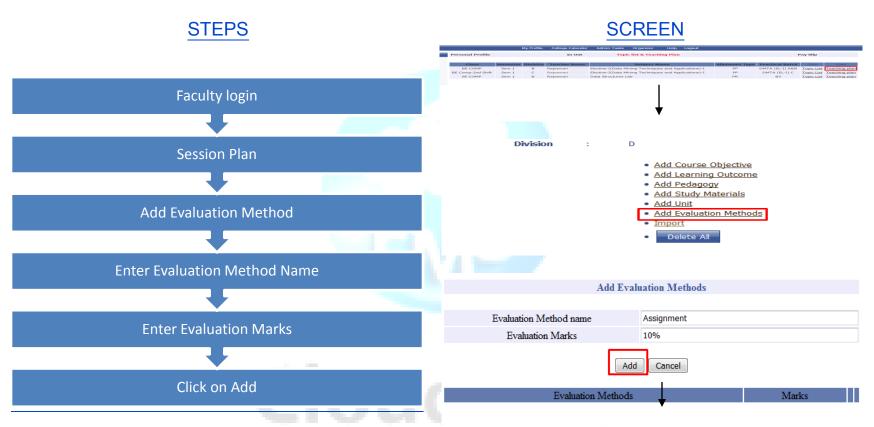
### 6.2.3. Add Study Materials:



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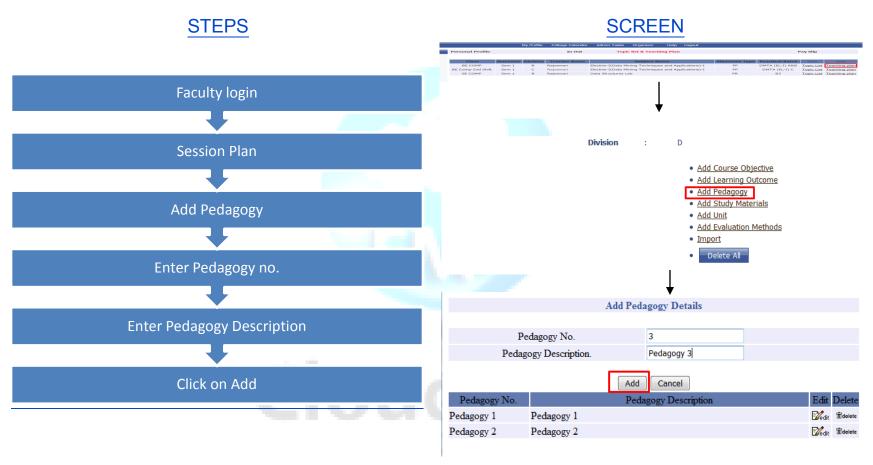


#### **6.2.4.** *Add Evaluation Method:*



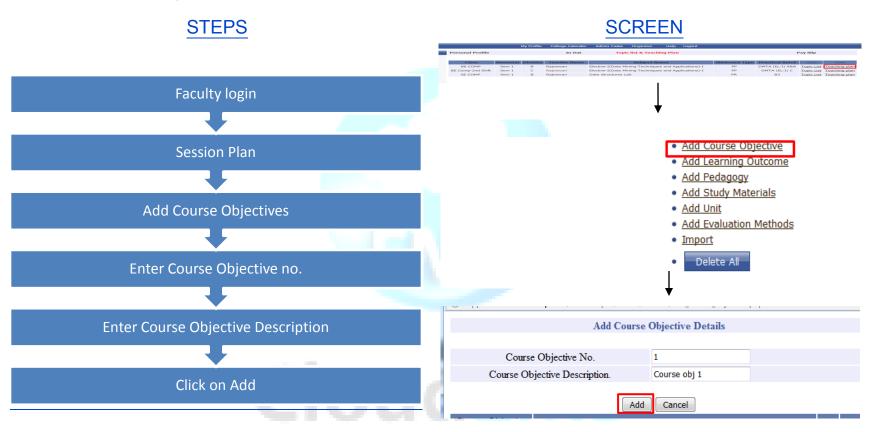


#### **6.2.5**. *Add Pedagogy:*



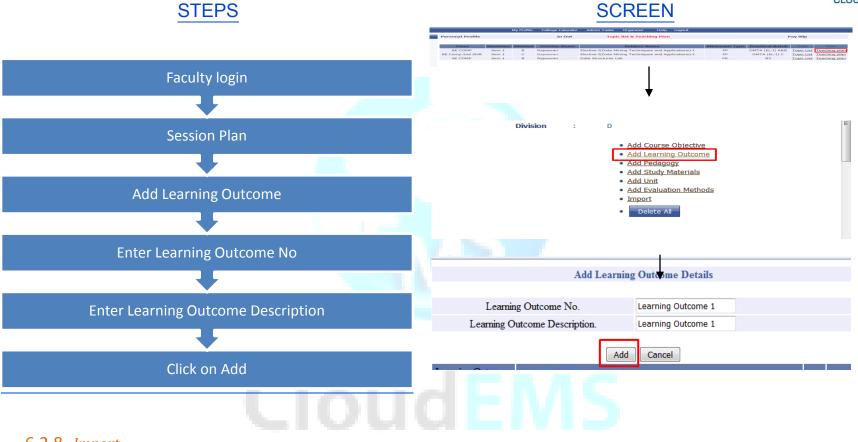


#### **6.2.6.** *Add Course Objective:*



**6.2.7.** *Add Learning Outcome:* 





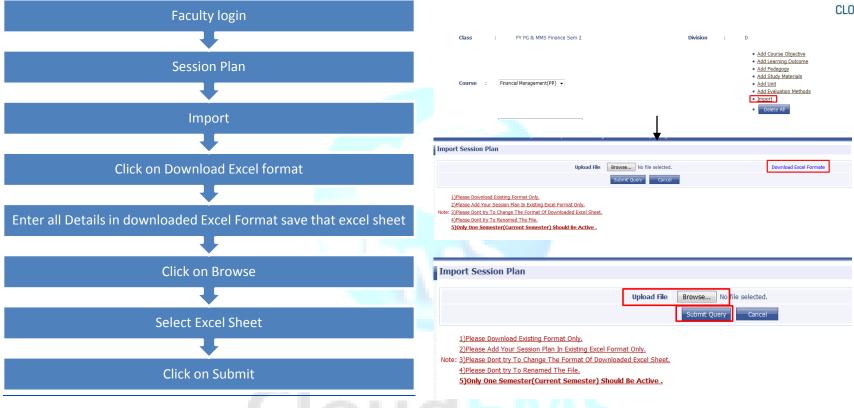
**6.2.8**. *Import:* 





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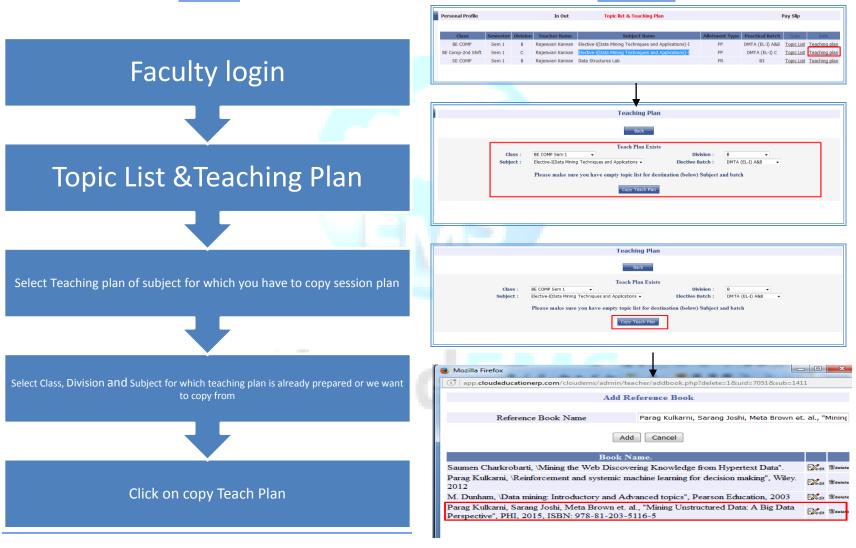
### **6.2.9.** Copy Teaching Plan:

- You can copy teaching from one faculty to another if both are from same department.
- Prerequisite: Topic list, Session Plan should be prepared for one class.



### **STEPS**

### **SCREEN**



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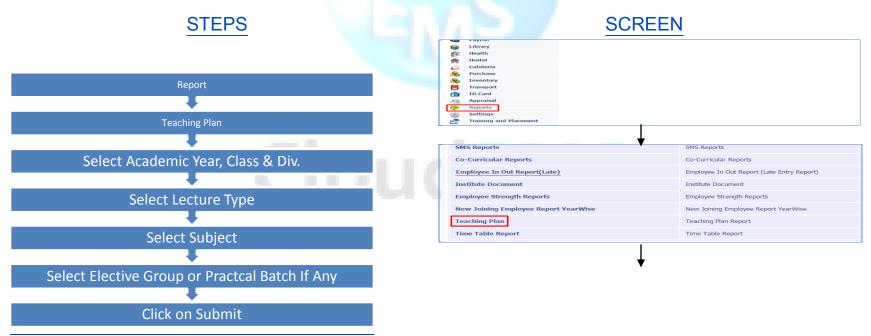
Eg. We have prepared session plan for BE COMP Sem 1 Div: B for subject: Elective-I(Data Mining Techniques and applications)-I.

Now We will copy above teaching plan to BE Comp-2nd Shift Sem 1 Div: C for subject: Elective-I(Data Mining Techniques and Applications)-I

Now teaching plan, Topic list, Reference book copied to BE Comp-2nd ShiftSem 1 Division C.

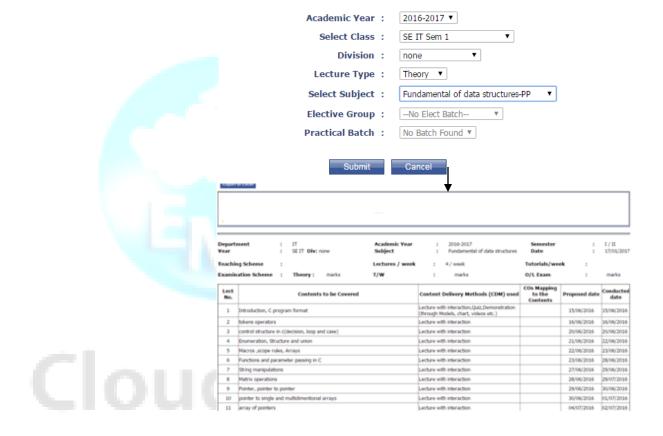
Note: For coping teaching plan you no need to create topic list, units and reference book. All these fields are get copied from subject for which teaching plan is already created.

### 6.3. Report:



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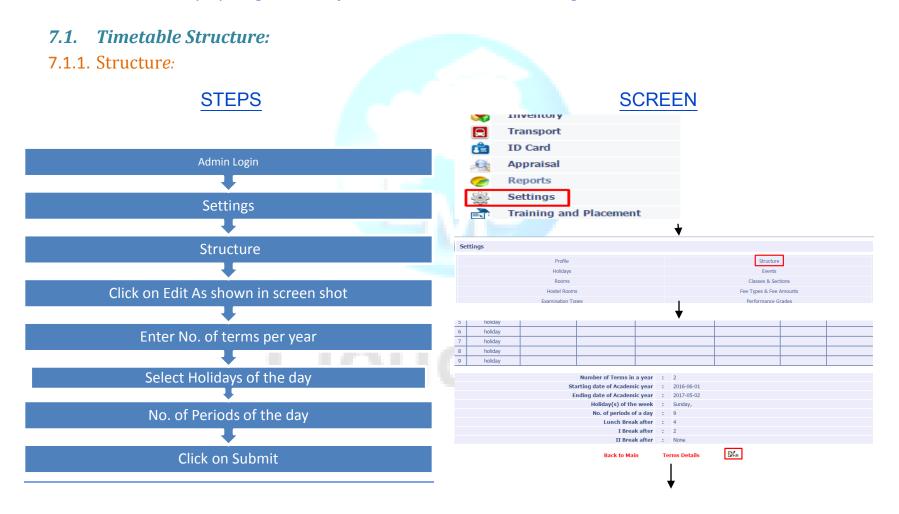
# 7. Timetable:

• Timetable you can prepare timetable for institute.

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- Timetable structure require for taking attendance.
- Before preparing timetable you have to do some basic settings.



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Modify	Schedule Structure	IUD NXT VISION
Number of Terms in a year	: 2	
Starting date of Academic year	: 💝 2016-06-01	
Ending date of Academic year	: 🍄 2017-05-02	
Holiday(s) of the week	No Holiday A Sunday Monday	
No. of periods of a day	: 9	
I Break after	: 2 ▼ Period	
Lunch Break after	: 4 ▼ Period	
II Break after	: None ▼ Period	
Submit	Reset Cancel	

Note: You can select multiple holidays by selecting ctrl + click on that holiday name.

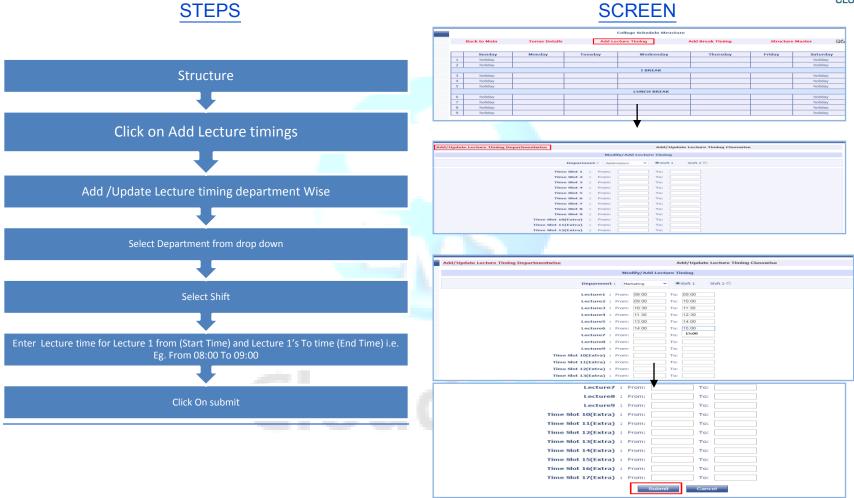
#### 7.1.2. Add Time slots for Preparing Timetable

 We can set time slot for department wise (same time slot for all classes in that department) or Class wise (different time slot for different classes in that same department) by click on Add/Update Lecture Timings Class wise.

7.1.2.1. Add /Update Lecture Timing Department Wise:

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### Note:

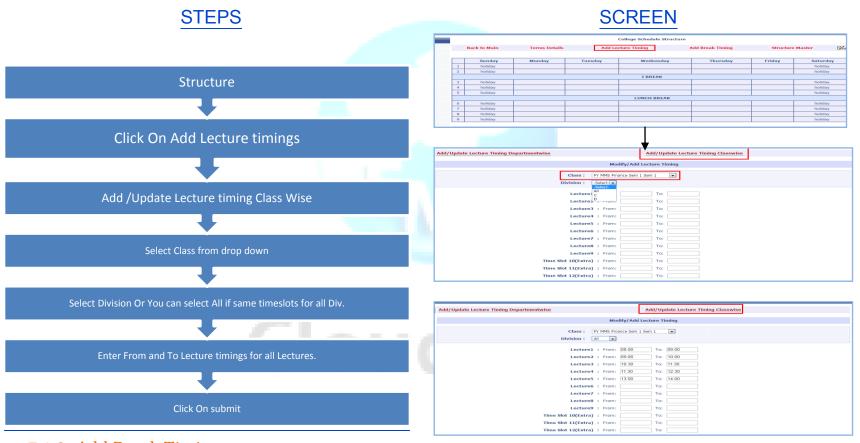
Time Slot should be in 24 hr format.

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#### ii. Do not Enter break timings

#### 7.1.2.2. Add Update Lecture Timing Class Wise:

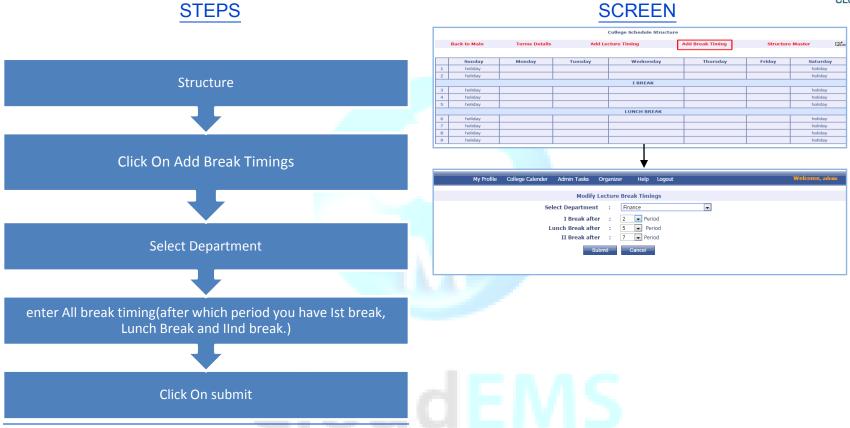


### 7.1.3. Add Break Timings:

• After preparing timetable timeslots you need to add break timings

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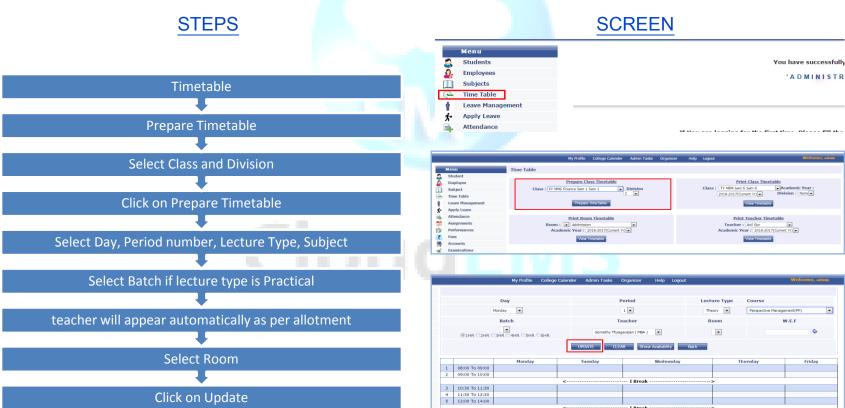




#### 7.2. Prepare Time Table:

- Once we have allotted the subjects to respective teachers and Set time slots, now we can prepare the time table, Print Class wise, Room wise and Individual Timetable.
- Time Table can be prepared from Admin login or Faculty which have access of Time Table Module

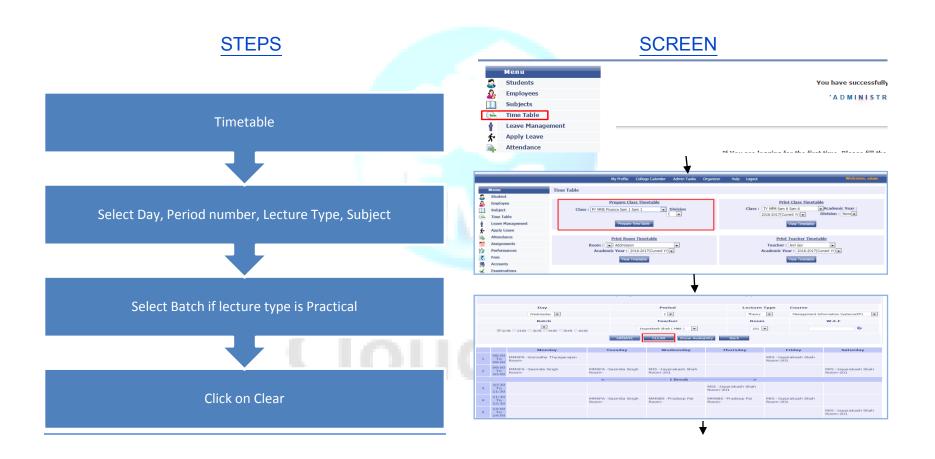
# 7.2.1. Prepare Time Table



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#### **Delete The Record From Time Table:**

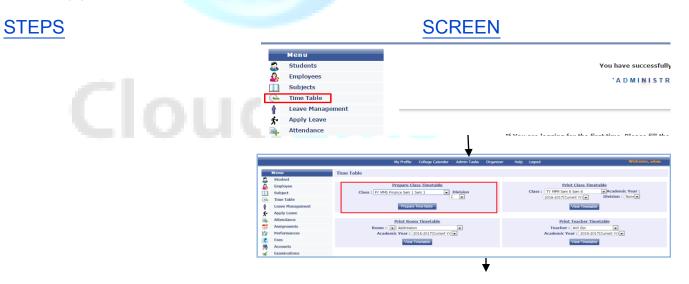






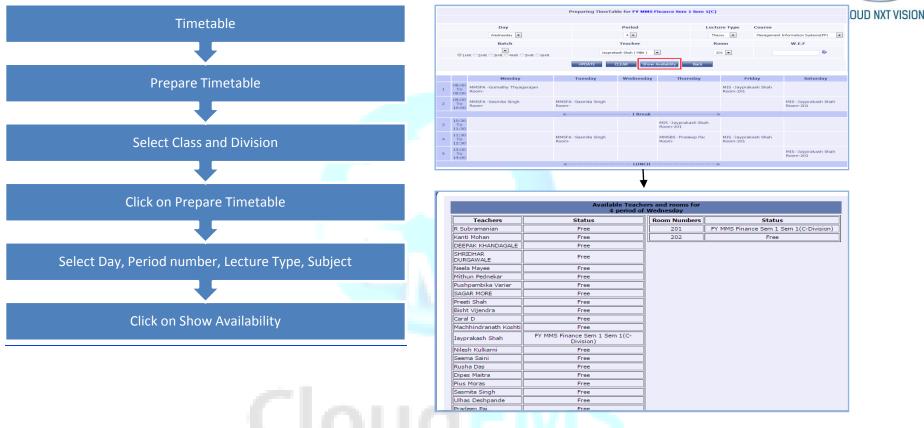
#### **Show Availability:**

• By click on Show Availability you can see which teacher and Room is free for that selected time slot.



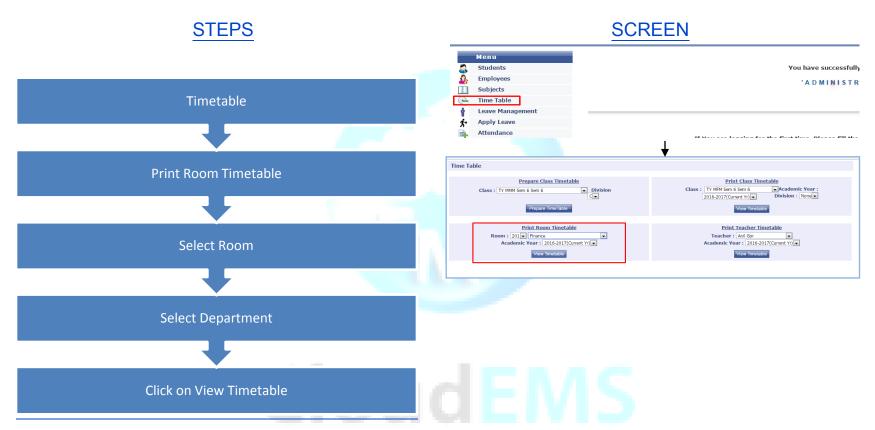
# Cloud NextVision Systems LLP.







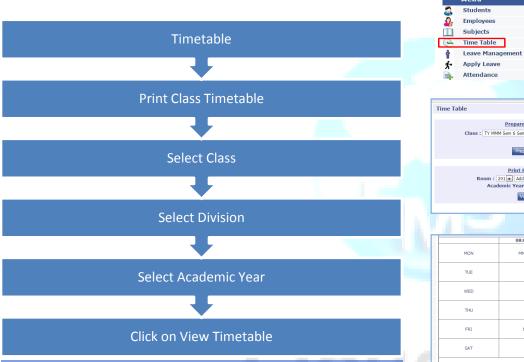
#### 7.2.2. To View Room Wise Timetable



#### 7.2.3. To Print Class Wise Time Table:



### STEPS

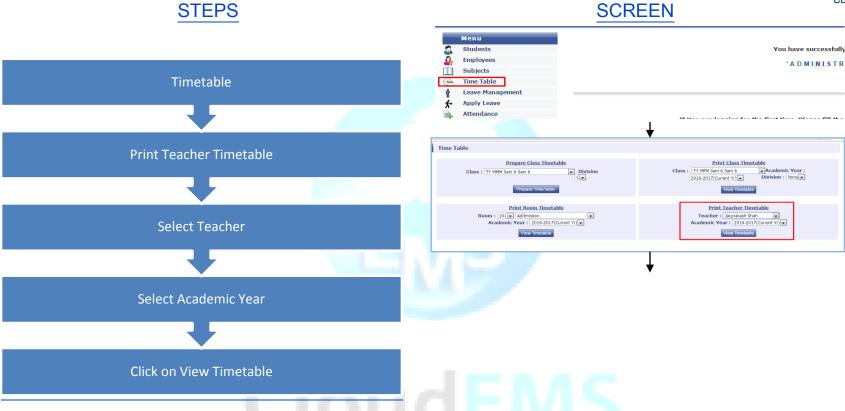




#### 7.2.4. To View Teacher Wise Time Table:

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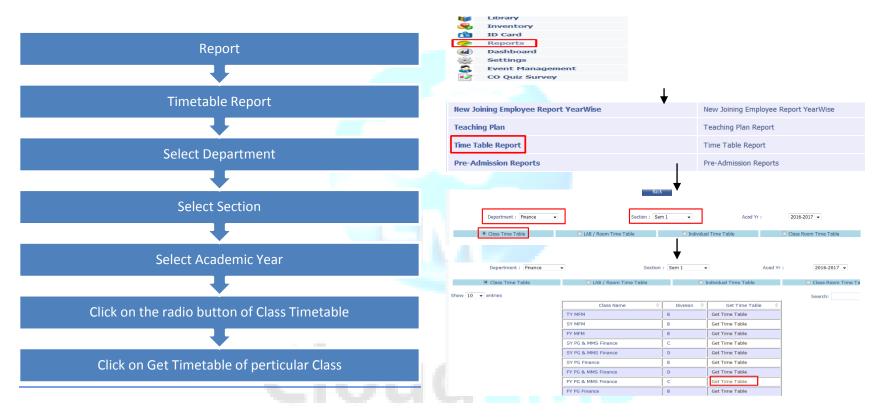
### 7.3. Reports:

#### 7.3.1. Class Time Table:



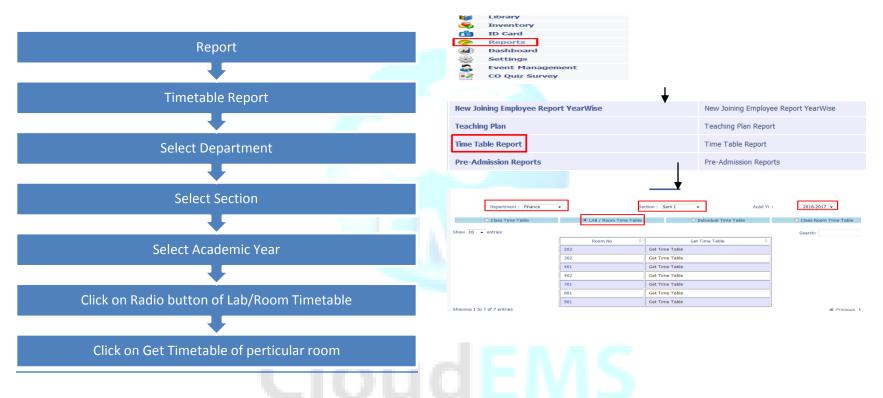






### 7.3.2. Lab/Room Timetable:







#### 7.3.3. Individual Timetable:

**STEPS** 

### **SCREEN**

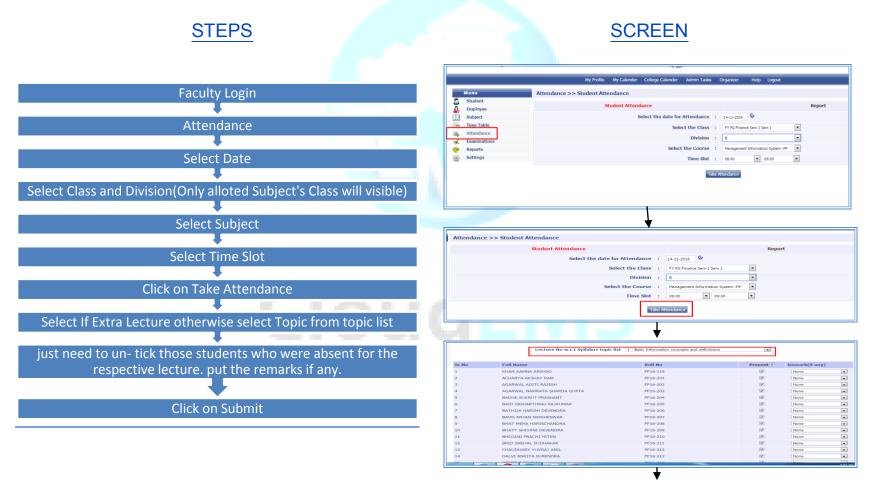




### 8. Attendance:

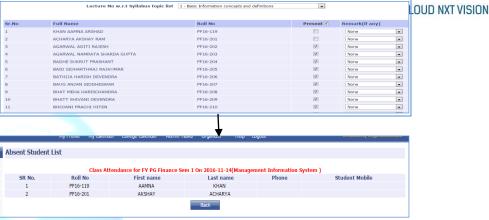
#### 8.1. Take Attendance:

• You can take attendance for theory, practical and Elective Subject.



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#### Note:

You can also update Attendance.

Click on Attendance >> Select the date, Class, Division, Subject and Timeslot for which you want to update the attendance.

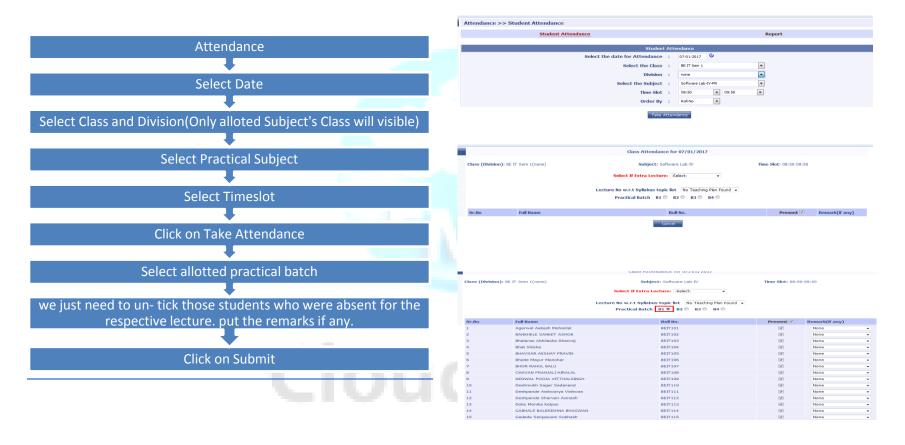
Attendance which already taken will display in green Color, Update attendance and click on Submit.

**Attendance for Practical Subject (Batches):** 



### **STEPS**

### **SCREEN**



#### Note:

If you want to update the batch,

Attendance >> Select date, Class, Div, Subject >> Take Attendance.

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Same process you have to follow for Take attendance for elective groups.

#### 8.2. Reports:

Now we will go through the attendance report.

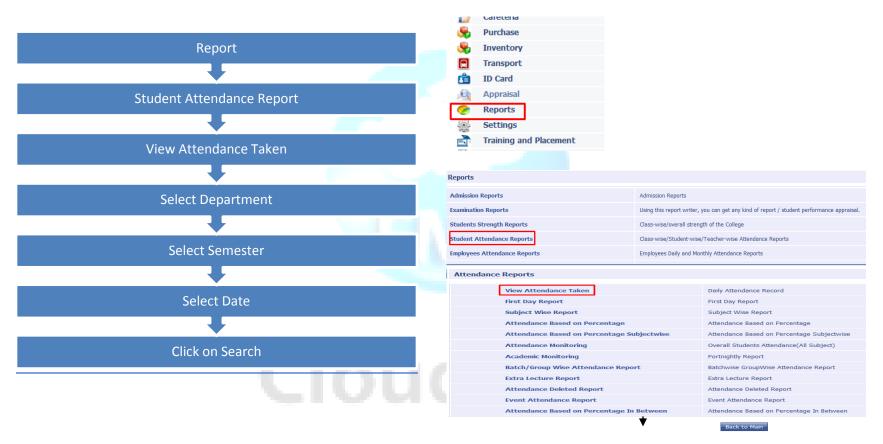
The form will display the following fields:

- 1. View attendance taken.
- 2. First day report.
- 3. Subject wise report.
- 4. Attendance based on percentage.
- 5. Attendance Based on Percentage Subject wise.
- 6. Attendance monitoring.
- 7. Academic monitoring.
- 8. Extra lecture report.
- 9. Attendance deleted report.

#### 8.2.1. View attendance taken.

• The list of class whose attendance was taken on the respective date will be displayed.





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#### Note:

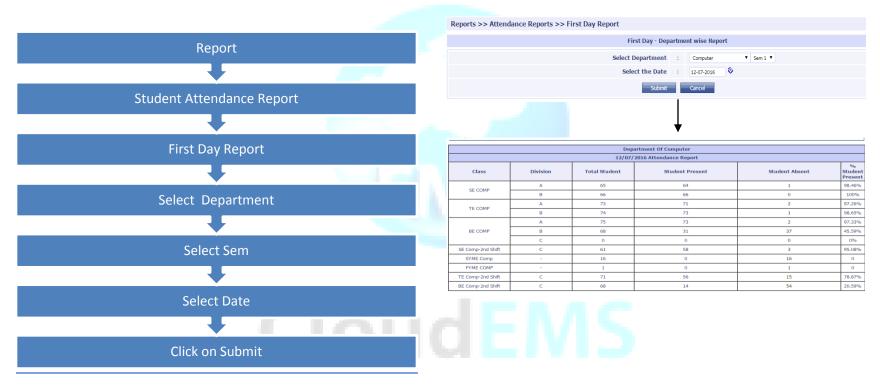
Admin Can delete any taken attendance where as Faculty can delete his attendance only.



### 8.2.2. First Day Report:

• This report will display the details of student with respect to the department and date.

# <u>STEPS</u> <u>SCREEN</u>



#### **8.2.3.** Subject Wise Report:



• It will display the attendance report subject wise percentage of students.

### <u>STEPS</u> <u>SCREEN</u>



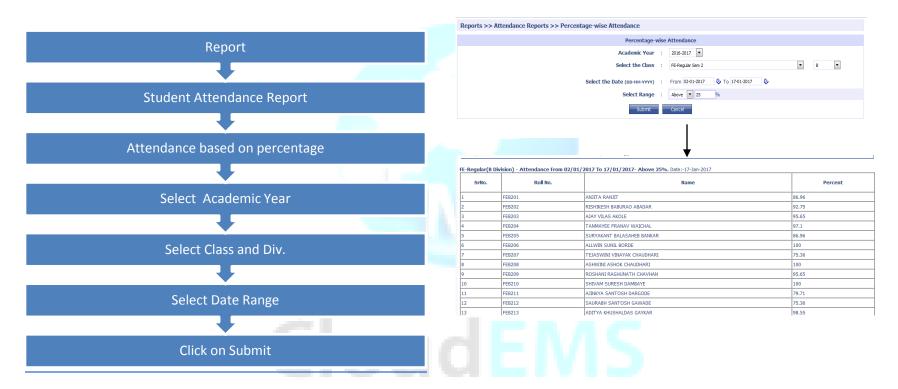
### 8.2.4. Attendance Based on Percentage

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• Here we can see the attendance percentage of students, below or above a particular range of date.

<u>STEPS</u> <u>SCREEN</u>



### 8.2.5. Attendance Based on Percentage Subject wise:



• Report will display subject wise attendance percentage of students.



#### 8.2.6. Attendance Monitoring:

• Attendance monitoring report will display all subject's Percentage and avg. attendance between that date range.

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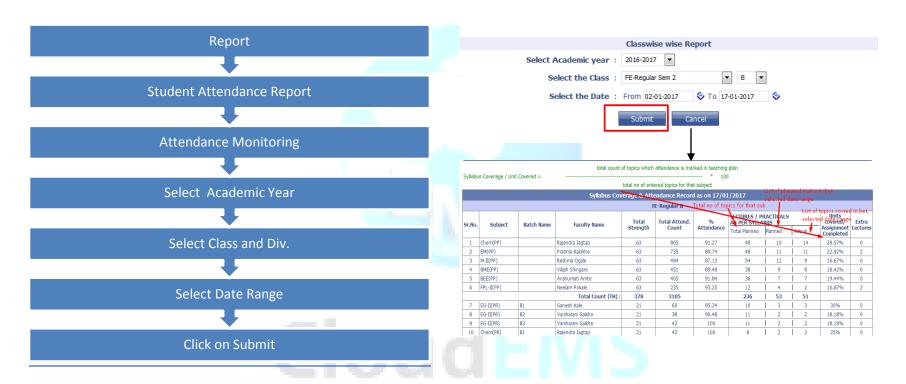


#### 8.2.7. Academic Monitoring:

• Academic monitoring report which mainly indicates the teacher staff who have taken the lectures.

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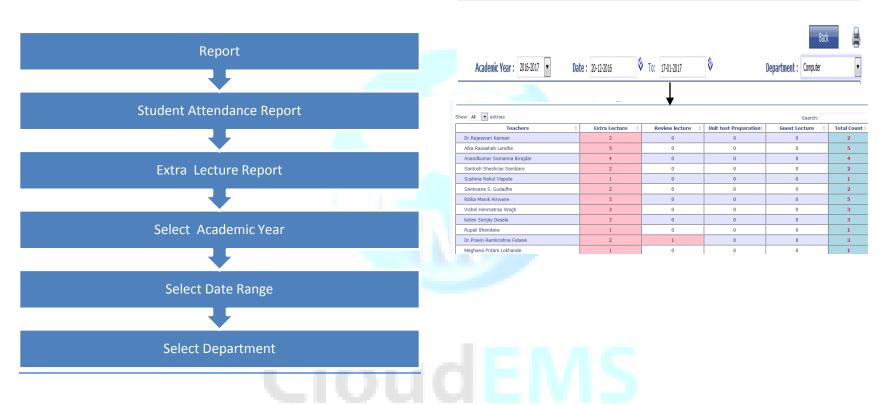


### 8.2.8. Extra Lecture Report:

This report will display how many lectures taken bet. Selected date range

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### 8.2.9. Attendance Delete Report:

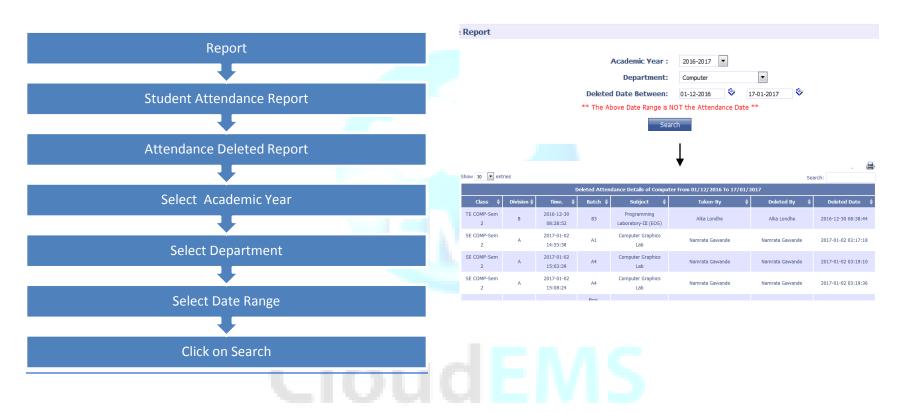
• This report will display all deleted attendance

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**STEPS** 

### **SCREEN**



# 9. Apply Leave:

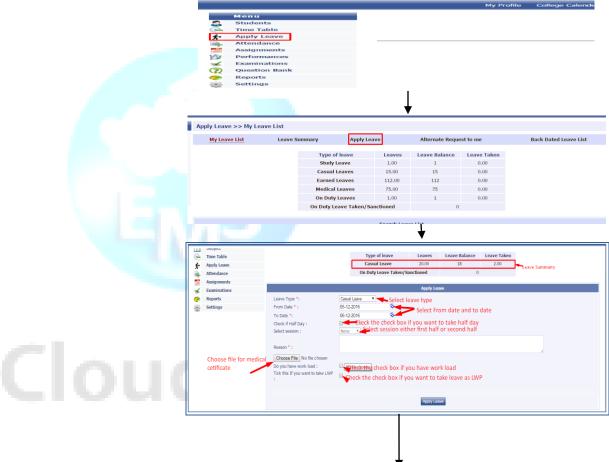


- In this module a staff (Teaching or Non Teaching) belonging to a department can apply for leave. The Leaves with DUD NXT VISION be recommended by department's HOD & then finally approved by the respective authority Eg. Registrar /Principal.
- Prerequisites: Now the Employee/staff can apply leave. He can see how many types of leaves he is allowed.
   Check the Leave Summary will display Total Leaves Allotted, taken and Remaining.





<u>STEPS</u> <u>SCREEN</u>

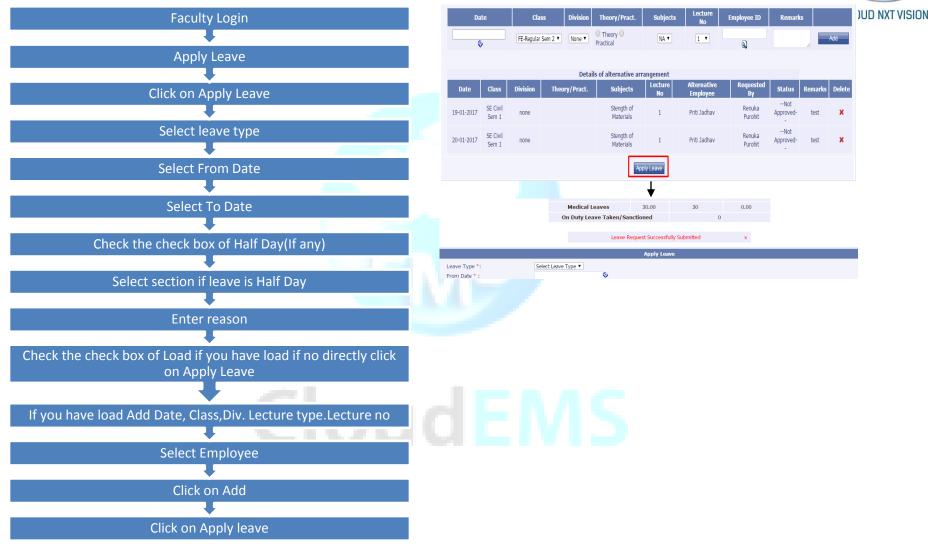


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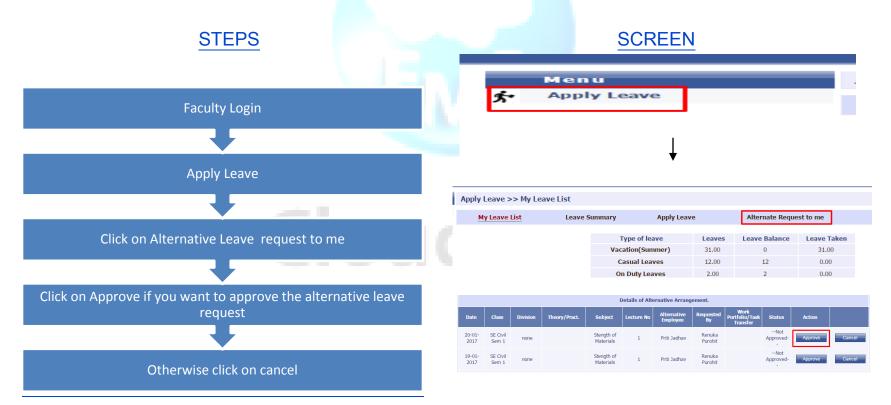




#### Note:

- If you want to apply back dated leave then take access from HOD or Registrar.
- If there is no leave balance, Lave can go –ve. It will consider as LWP.
- Check the check box LWP if you want to take leave as LWP.
- On duty leave can be applied on fly. It does not need any setting in the Leave Management

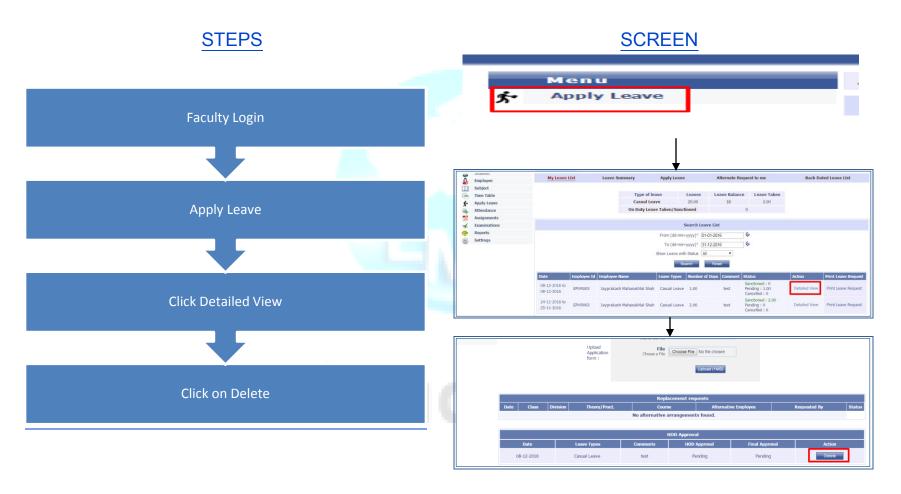
#### **How to Approve Alternative Leave Request:**



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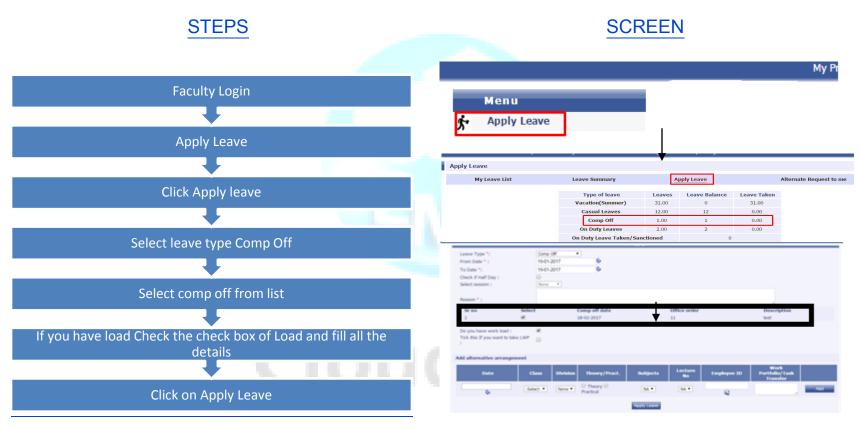
#### **Delete Leave:**





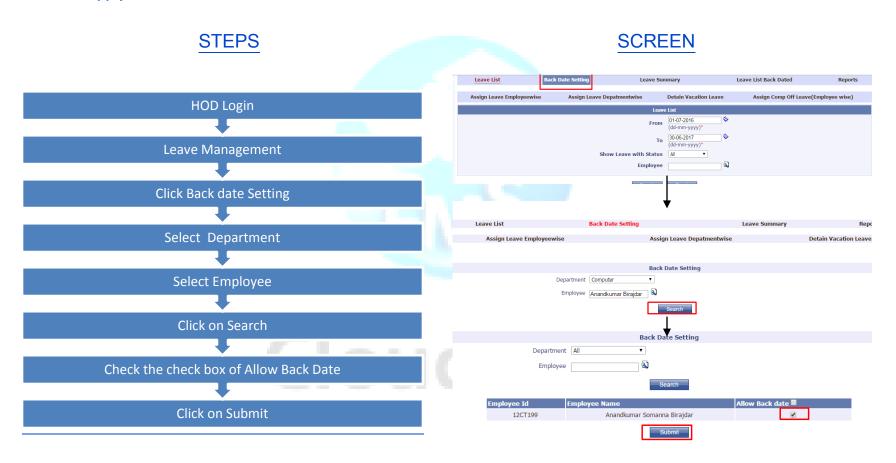
#### **How To Apply Comp Off**

• Comp Off should assigned to respective faculty.



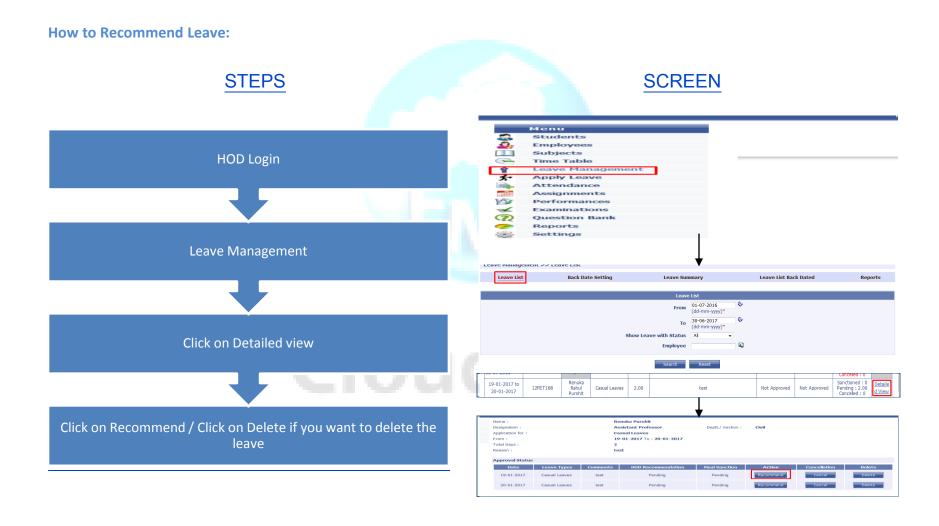


#### **Access Of apply Back date leave:**



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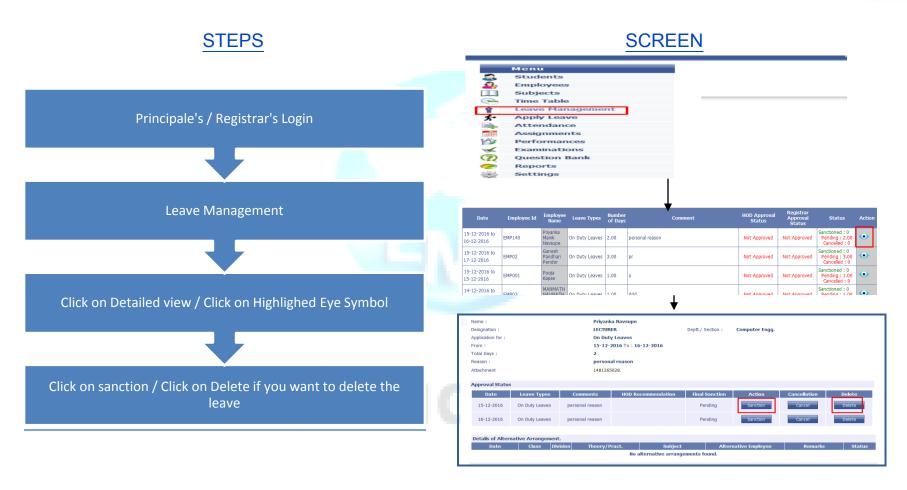




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#### Steps to sanction leave from Final Authority login:





### 10. Feedback

• For taking feedback from student you have to do some basic settings.

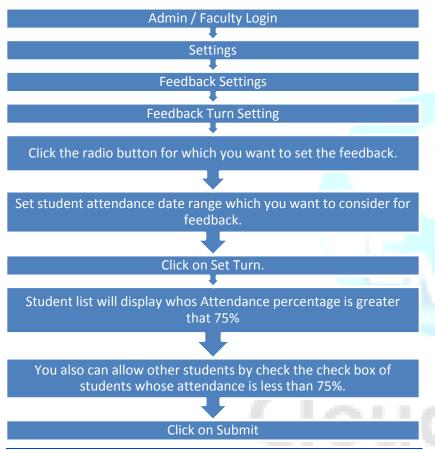
#### 10.1. Feedback Settings:

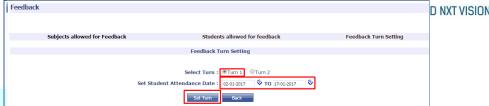
10.1.1. Feedback turn Setting:











Overall Atte	Select Ordinary Structure of Select Ordinary S	'01/2017 date a		
Sr no.	Name	Roll No.	Overall Percentage	Allow Access
1	Abhijith Kuriakose	SECOA101	75	∞
2	Anmol Shallesh Agrawal	SECOA102	96	
3	Santosh Kisan Andhale	SECOA103	95	∞
4	Mrunal Manoj Anekar	SECOA104	0	
5	Kaustubh Kedar Aphale	SECOA105	0	-
6	Shraddha Prakash Arote	SECOA106	0	
7	Simran Elai Bandwal	SECOA107	75	~
8	Dipak Jalindar Bange	SECOA108	100	~
9	Sopan Rajendra Bembde	SECOA109	0	
10	Kalyani Sanjay Bhase	SECOA110	0	
11	Dhiraj Shrawanji Bhujade	SECOA111	0	
12	Sneha Channappa Biradar	SECOA112	0	
13	Padmayati Bansi Bodhane	SECOA113	0	
14	Aishwarya Shankar Bornare	SECOA114	0	
15	Tejas Jagdish Chaudhari	SECOA115	0	
16	Snehal Vijay Chaudhari	SECOA116	0	
17	Shubham Laxman Chayan	SECOA117	0	
10	Kiran Vikram Choudhari	SECONIII	0	

		SELECT CLASS ▼   Select Divide  Attick students to restrict him / her from Feedback Process  Attendance percentage is calculated from 01/10/2016 to 02/			
ш	Sr no.	Name	Roll No.	Overall Percentage	Allow Access
ш	1	Abhijith Kuriakose	SECOA101	75	€
Ш	2	Anmol Shailesh Agrawal	SECOA102	96	€
Н	3	Santosh Kisan Andhale	SECOA103	95	€
П	4	Mrunal Manoj Anekar	SECOA104	0	2
Ш	5	Kaustubh Kedar Aphale	SECOA105	0	
П	6	Shraddha Prakash Arote	SECOA106	0	
П	7	Simran Elai Bandwal	SECOA107	75	€
П	8	Dipak Jalindar Bange	SECOA108	100	₹
Н	9	Sopan Rajendra Bembde	SECOA109	0	
П	10	Kalyani Sanjay Bhase	SECOA110	0	
П	11	Dhiraj Shrawanji Bhujade	SECOA111	0	
П	12	Sneha Channappa Biradar	SECOA112	0	
П	13	Padmavati Bansi Bodhane	SECOA113	0	
П	14	Aishwarya Shankar Bornare	SECOA114	0	
П	15	Tejas Jagdish Chaudhari	SECOA115	0	
ı	16	Snehal Vijay Chaudhari	SECOA116	0	
П	17	Shubham Laxman Chavan	SECOA117	0	
П	10	Kiran Vikram Choudhari	SECOA110	0	

49	Atharva Satish Karanje	SECOA150	0	
50	Anish Hemant Katkamwar	SECOA151	0	
51	Parijat Satish Kawale	SECOA153	0	
52	Pranita Shankar Kengar	SECOA154	0	
53	Janamejay Diwakar Keskar	SECOA155	0	
54	Aditya Kailas Khadse	SECOA156	0	
55	Mahima Dwarka Khandelwal	SECOA157	0	
56	Anupreeta Himanshu (SE Prov.2016-17) Kharabe	SECOA159	0	
57	Srushti Sanjay Kharat	SECOA160	0	
58	Pratik Parshuram Khedekar	SECOA161	0	
59	Aditi Praveen Khetarpal	SECOA162	0	
60	Ashish Vinayak Deshpande	SECOA163	0	
61	Pratik Sunil Vatharkar	SECOA164	0	
62	SHILVANT RAVINDRA KADAM	SECOA165	0	
63	Tameshwari Panjabrao Ghanode	SECOA166	0	
64	Shubham Yashwant Bhorde	SECOA167	0	
65	Rukesh Ashok Shelar	SECOA168	0	
	Su	ibmit		

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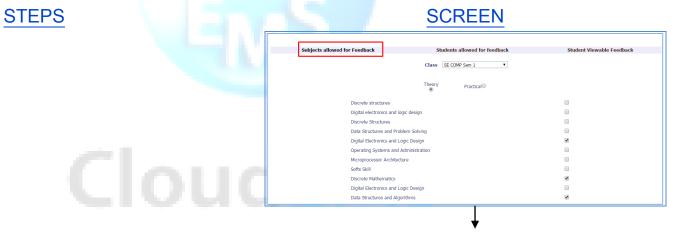


#### Note:

• Feedback turn setting not visible then click on student viewable feedback first.

### 10.1.2. Subject Allowed For Feedback:

You have to select subject for particular class for feedback.





**QUD NXT VISION** 

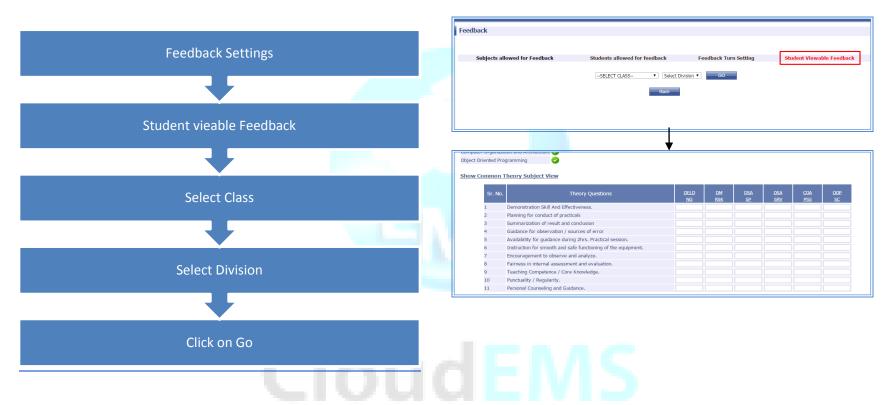


#### 10.1.3. Student Viewable Feedback:

• Student can view feedback in this format.



<u>STEPS</u> <u>SCREEN</u>



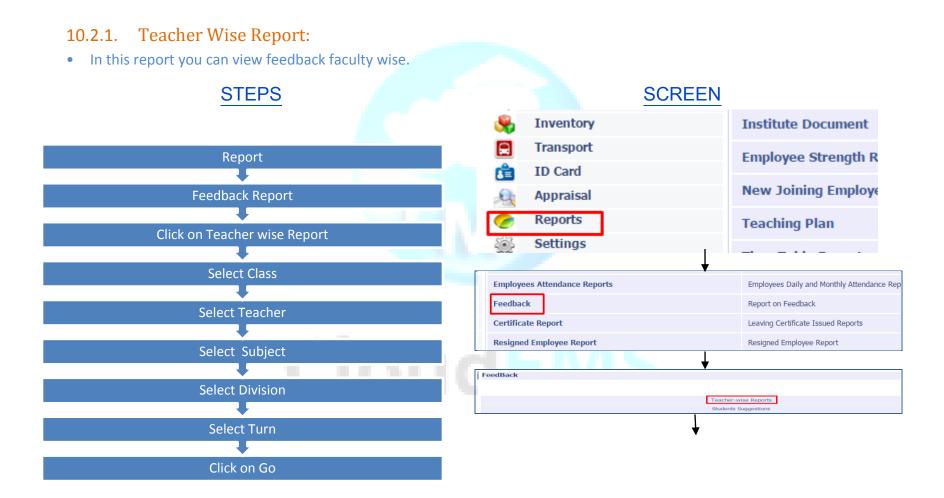
#### 10.2. Feedback Report:

**Teacher vise report:** 

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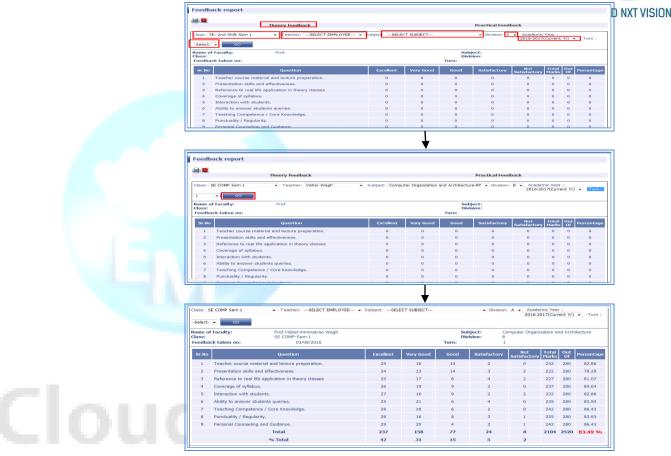


#### **Student Suggestion Report:**



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#### Note:

• Same process for practical subject and respective teacher.

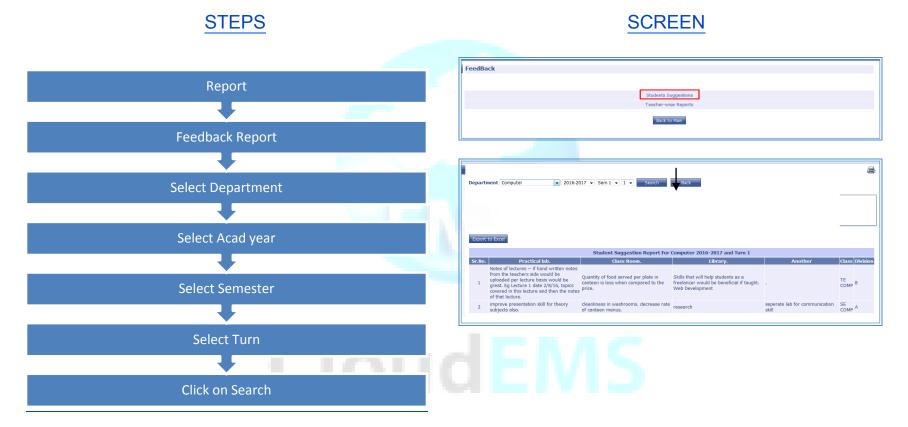
# 211-A, B-Wing, 2<sup>nd</sup> Floor, Shoppers Orbit, Alandi Road, Vishrantwadi, Pune, India 411015.

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### 10.2.2. Student Suggestion Report

• You can view suggestions given by student



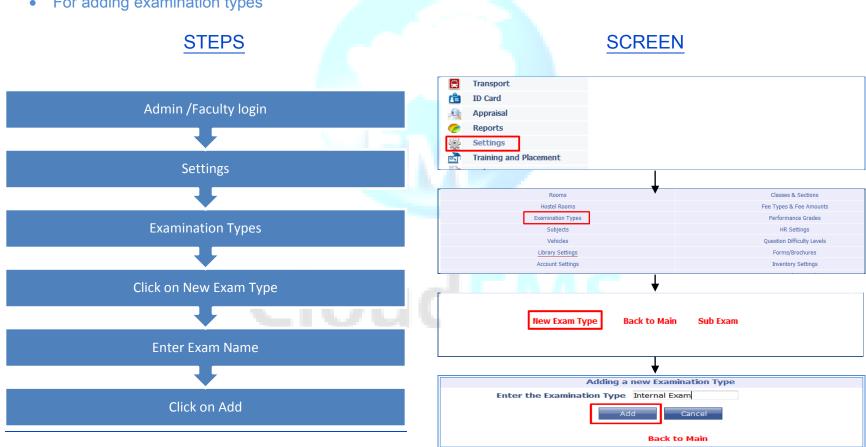


#### 11. **Examination:**

• There are some basic settings for Examination.

### 11.1. Examination Settings:

For adding examination types

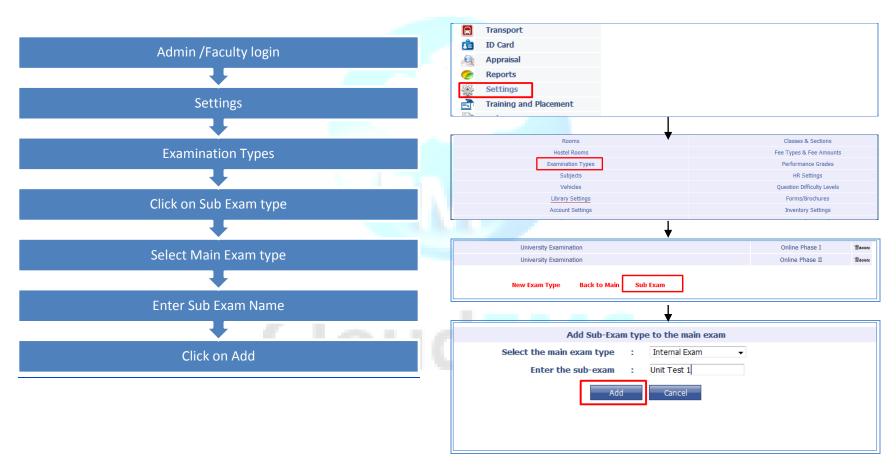


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### For Adding Sub Exam Type:

<u>STEPS</u> <u>SCREEN</u>

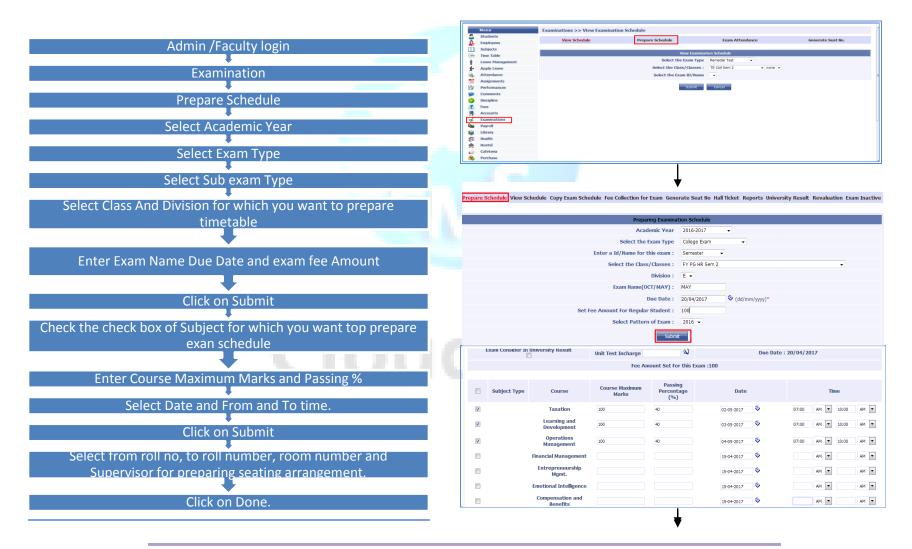




#### 11.2. Prepare Schedule:

#### **STEPS**

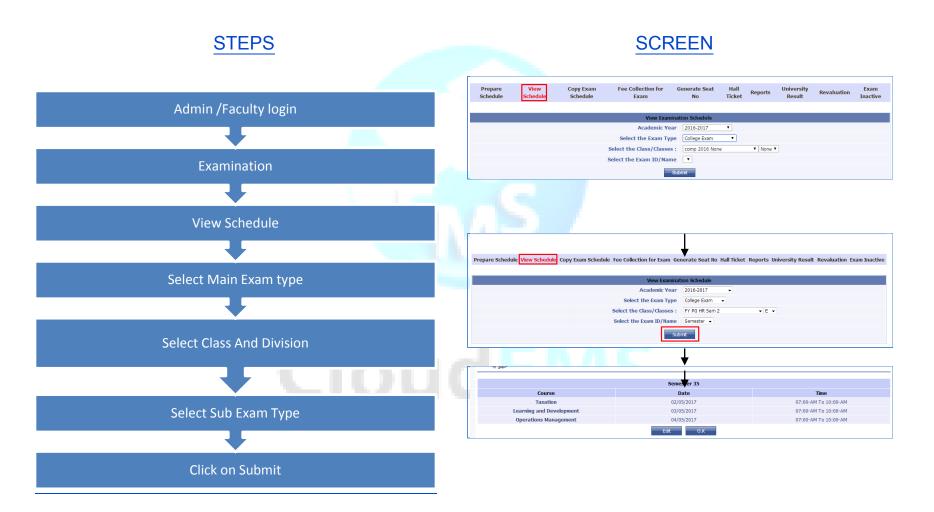
### SCREEN



### Cloud NextVision Systems LLP.



#### 11.3. View Schedule:



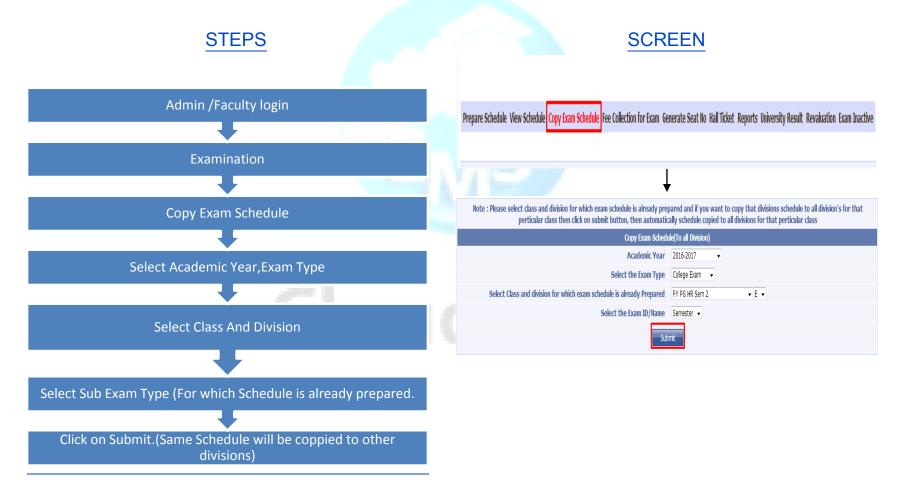
# Cloud NextVision Systems LLP.



**Note:** You can Edit the schedule by click on Edit.

#### 11.4. Copy Exam Schedule:

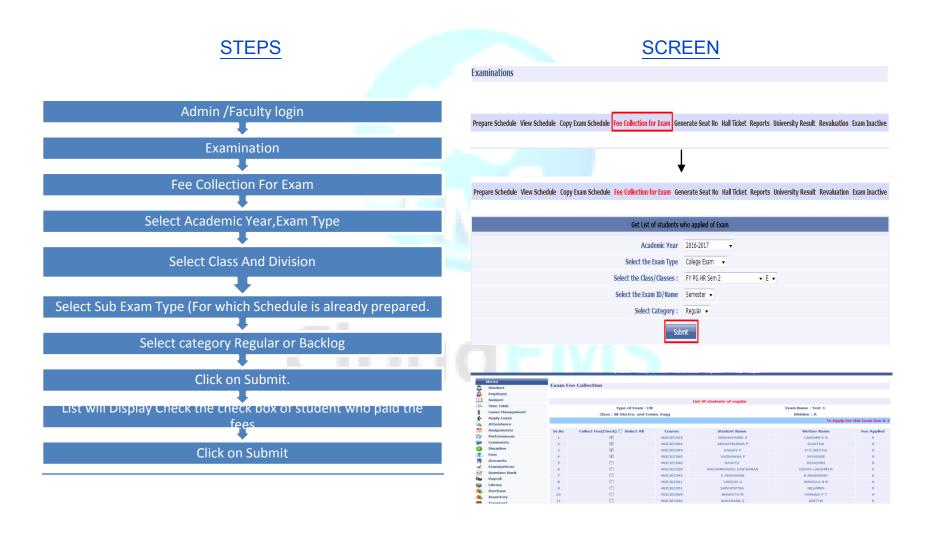
Copy Exam schedule to all Div under class for which Schedule is already prepared.



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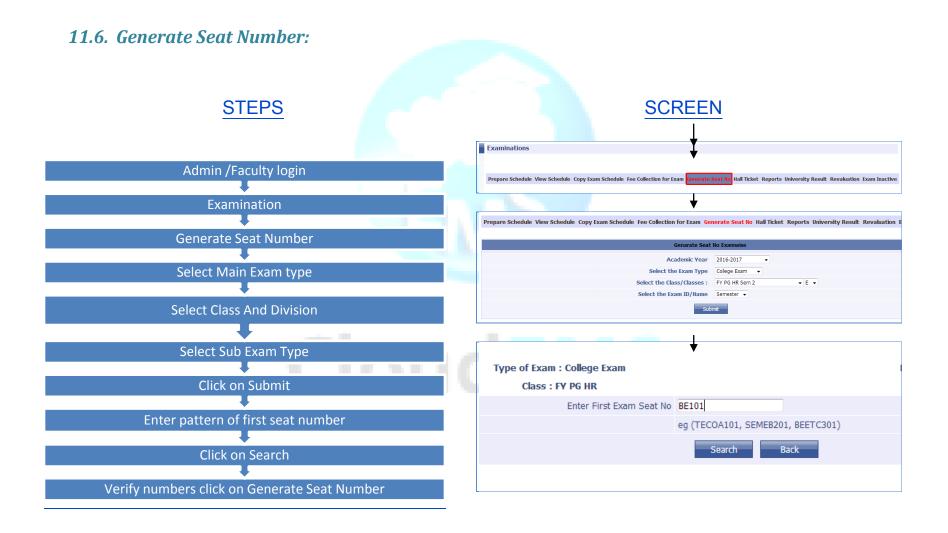


#### 11.5. Fee Collection for Exam:



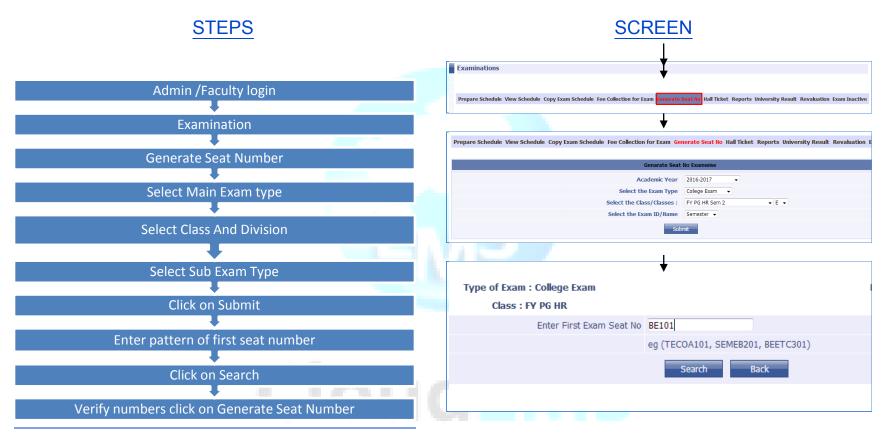
### Cloud NextVision Systems LLP.





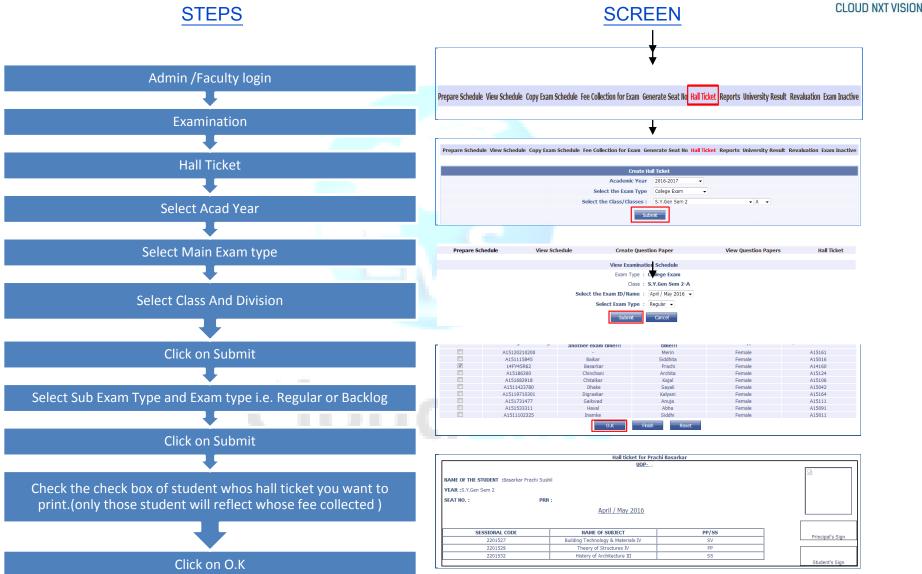
# Cloud NextVision Systems LLP.





11.7. Hall Ticket



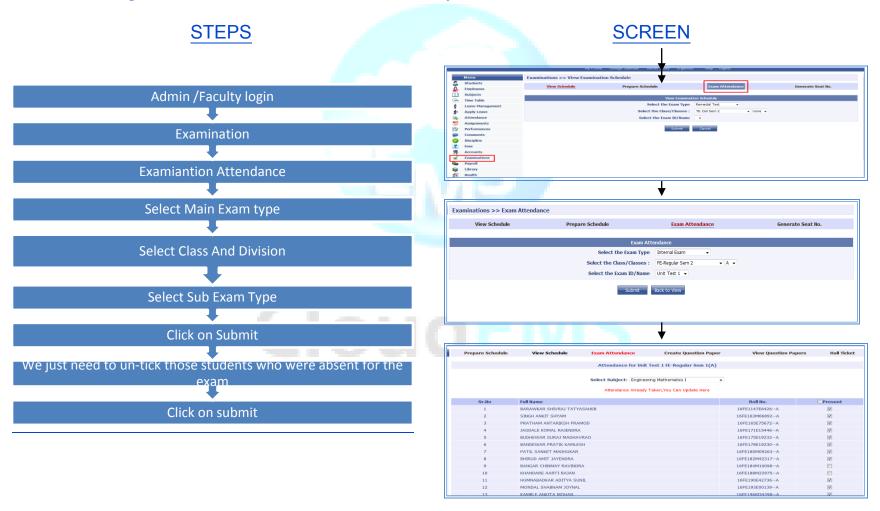


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#### 11.8. Examination Attendance:

For adding marks Examination attendance is necessary.



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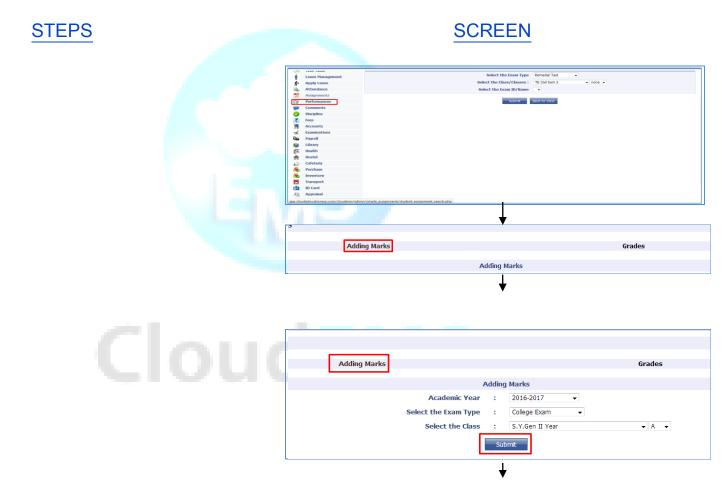
# 211-A, B-Wing, 2<sup>nd</sup> Floor, Shoppers Orbit, Alandi Road, Vishrantwadi, Pune, India 411015.

Phone: +91 20 41202654, +91 20 41226236, Email: contact@cloudems.in

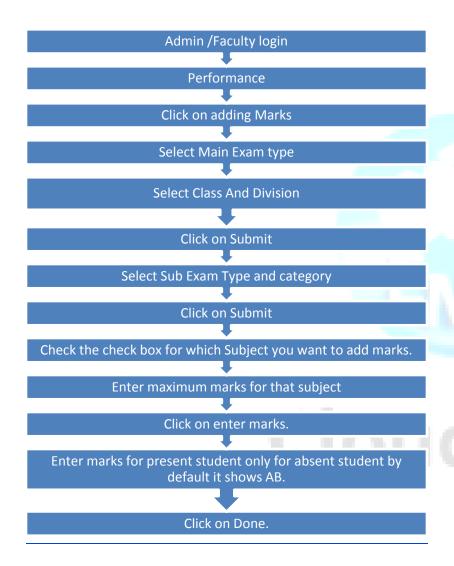


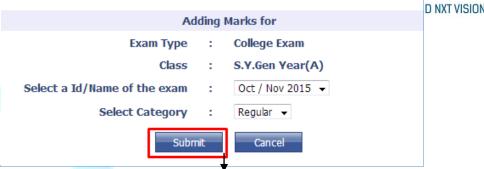
### **12.** Performance:

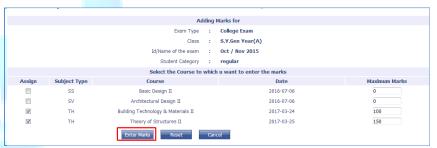
• It is necessary to adding marks.











			Exam Typ Id/Name of the exan Clas	:	College Exam April / May 2016 S.Y.Gen Sem 2(A)		
ı				Mar	ks Entry		
١	Sr. No.	Roll Number	Student Name			TOS IV Obt. Marks	
۱	1	A14160	Basarkar Prachi Sushil			0	
I	2	A15011	Inamke Siddhi Umesh			0	
l	3	A15016	Baikar Siddhita Rajendra			0	
l	4	A15019	Kharode Samiksha Devendra			0	
l	5	A15025	Pradhan Aaditi Prasad			0	
l	6	A15029	Khade Vaijayanti Vilas			0	
	7	A15034	Rakshe Namrata Deepak			0	
	8	A15035	Jain Yashi Vijay			0	
	9	A15036	Nathak Vajreshwaree Nitin			0	
	10	A15039	Shinde Ananya Tanaji			0	
	11	A15042	Dhake Sayali Ramkishna			0	
	12	A15051	Washimbekar Gautami R			0	
	13	A15058	Tulsani Saakshi Rajkumar			0	
l	14	A15062	Mulay Siya Vijay			0	

40 A15168 Paralikar Pranoti Shantanu 0
41 A15170 Kalbhor Soudamini Rajesh 0

Done Freeze Marks Cancel

# Cloud NextVision Systems LLP.

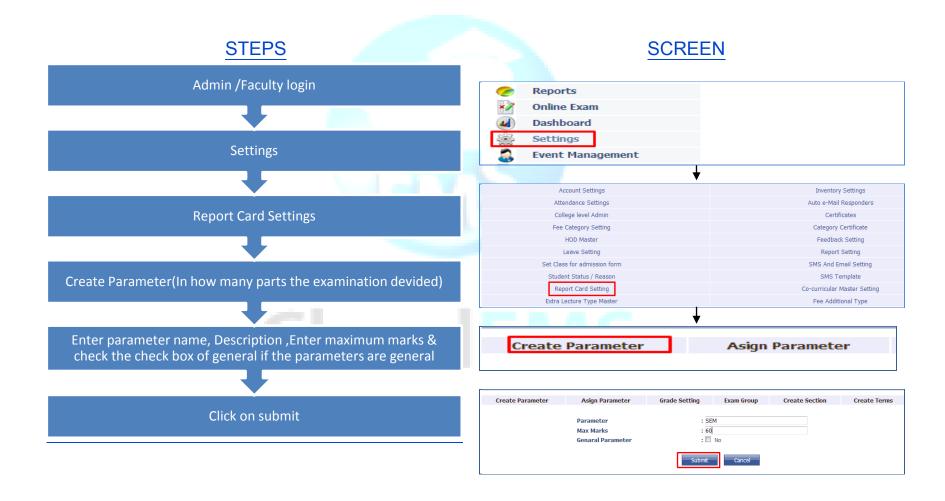
# 211-A, B-Wing, 2<sup>nd</sup> Floor, Shoppers Orbit, Alandi Road, Vishrantwadi, Pune, India 411015.

Phone: +91 20 41202654, +91 20 41226236, Email: contact@cloudems.in



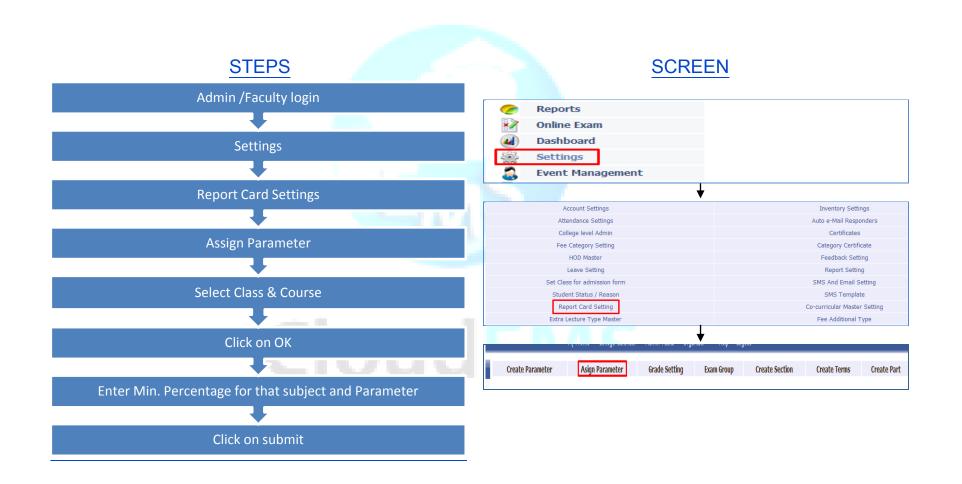
### 12.1. For Creating University Examination Schedule:

#### 12.1.1. *Create Parameter:*



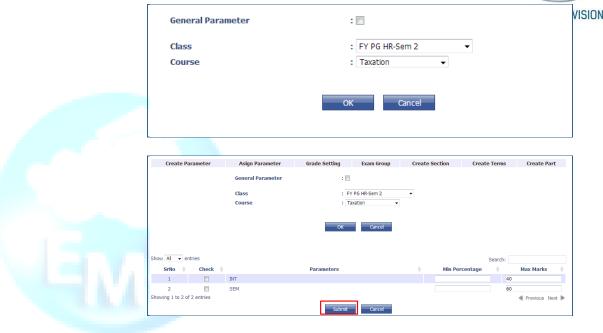


#### 12.1.2. Assign Parameter:



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After this prepare schedule and enter marks as mentioned in points 11 & 12.

#### 12.2. Reports:

- There are different types of examination reports.
- Exam wise student marks
- Dept/Class wise Performance Report
- Class Wise Exam failed /absent student report
- Remedial Test Report
- Supervision report
- End term submission report
- End term unit test marks

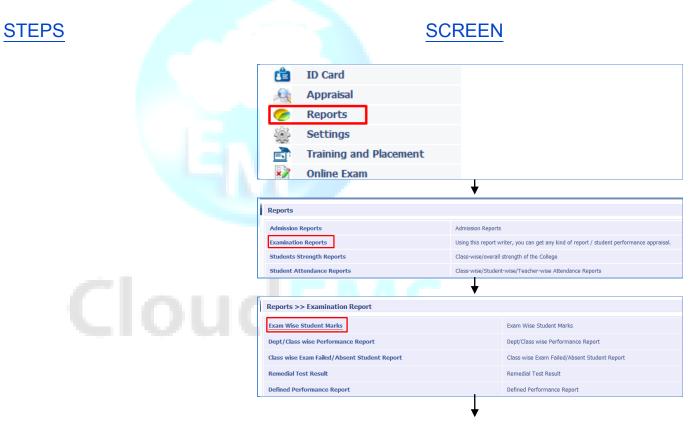
# Cloud NextVision Systems LLP.



- Result Analysis Report
- For University Examination reports follow path (*Examination* >> *Reports*)

#### 12.2.1. Exam Wise Student Marks:

• In this report faculty can view student's exam wise marks.







If student is absent it will display as A

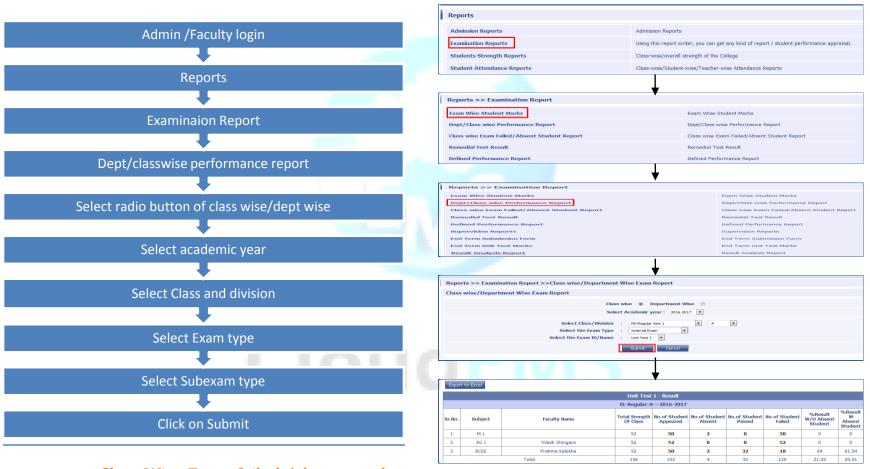
#### 12.2.2. Dept/Class wise Performance Report

This report will display class wise or department wise report of that particular faculty.

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# <u>STEPS</u> <u>SCREEN</u>



### 12.2.3. Class Wise Exam failed /absent student report:

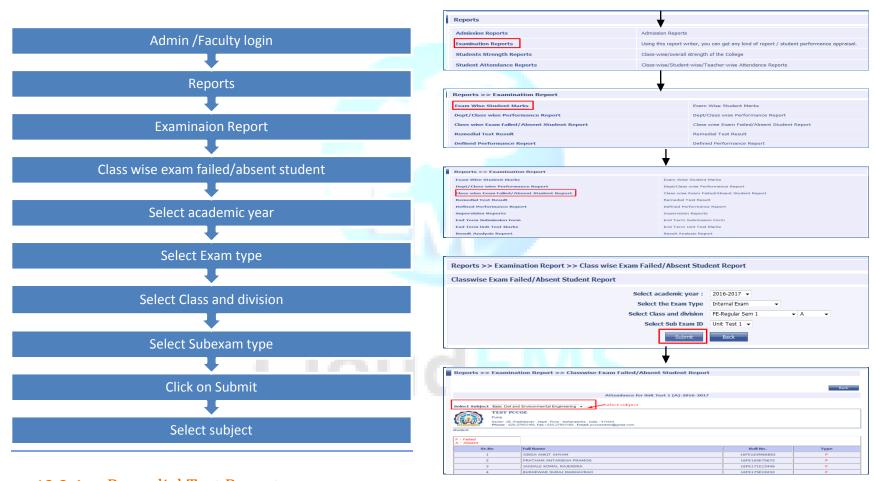
• This report will show list of absent and failed student for selected subject.

# Cloud NextVision Systems LLP.



### **STEPS**

### SCREEN



### 12.2.4. Remedial Test Report:

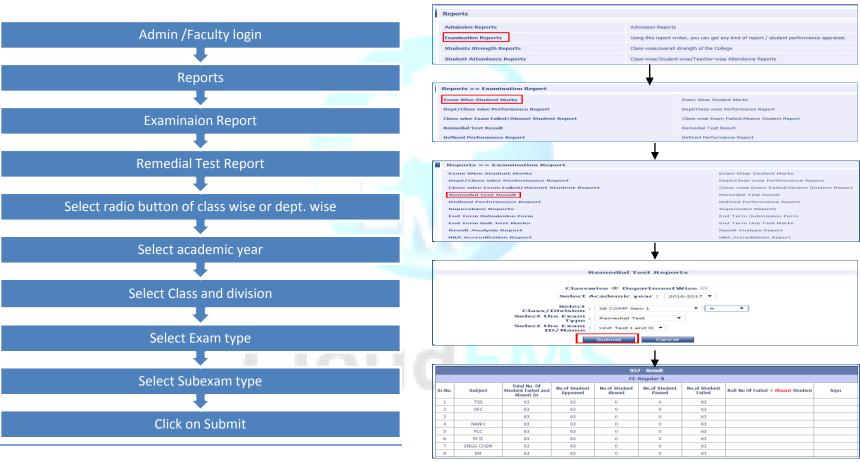
You can view the result of remedial test.

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### **STEPS**

### **SCREEN**



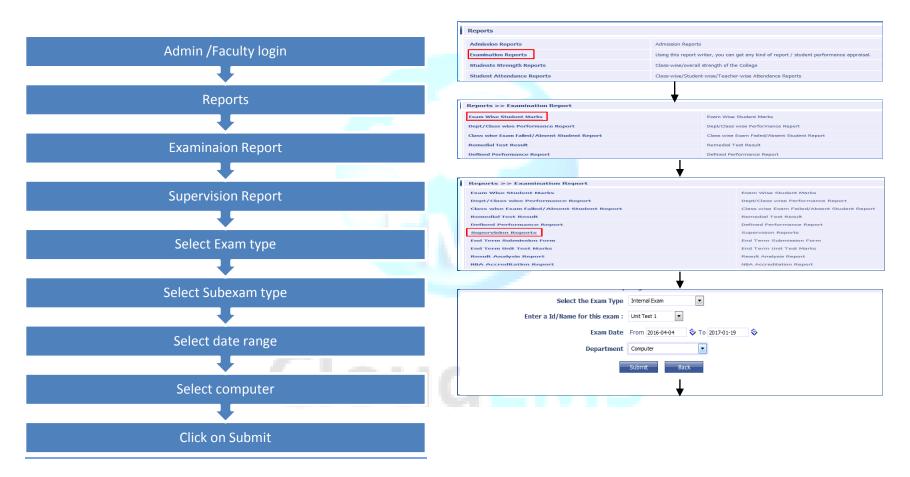
**12.2.5.** Supervision report:

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#### **STEPS**

#### **SCREEN**



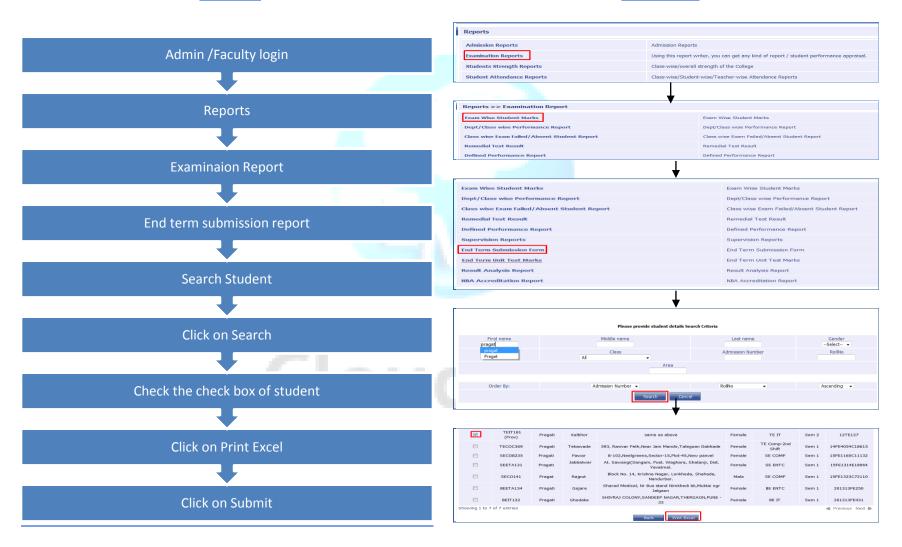
#### 12.2.6. End Term submission Report

#### Cloud NextVision Systems LLP.



#### **STEPS**

#### **SCREEN**



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_			ENN TOTAL	Supmissi	on Form				
			Liiu Teili	1 Jubiliissi	on roini				
ľ	Department: Comput	epartment: Computer			Academic Year:2016-2017			r: II	
ľ	Year:SE COMP		Division:	В			Date: 19/	01/2017	
ľ	Roll No	SECOB235			PTG Name Sign (PTG)				
ŀ	Student Name	Pragati Pi	ravin Pawa	ar					
ľ			%	Attendance			•		
l		First Day A	tendance First Fortnight Atten		ight Attenda	a Average Attendance			
l	1 Remarks / Action Taken	Remarks / Action Taken 0		% 81.03		73.23			
ľ	Unit Test Result								
l	Subject Name	M-III	ADS	CG	MP	PPL			
ı	Staff Name	Sujata	Reena	Deepa	Vishal	Harshada			
ı	Starr Name	Bhamre	Kharat	Abin	Wagh	Mhaske			
ŀ	2	Ĩ							
l	Remedial lecture								
I.	Attendance/Makeup	Sign	Sign	Sign	Sign	Sign			
l	University Result								
l	Semester	1	- II	III	IV	V	VI	VII	
I	% of Marks/No of								
I	Subjects Failed								
ŀ	University Failed Subjects and Remedial Actions								
1	Failed in Subject								
۱	Year / Semester								

12.2.7. End Term Unit Test Marks:

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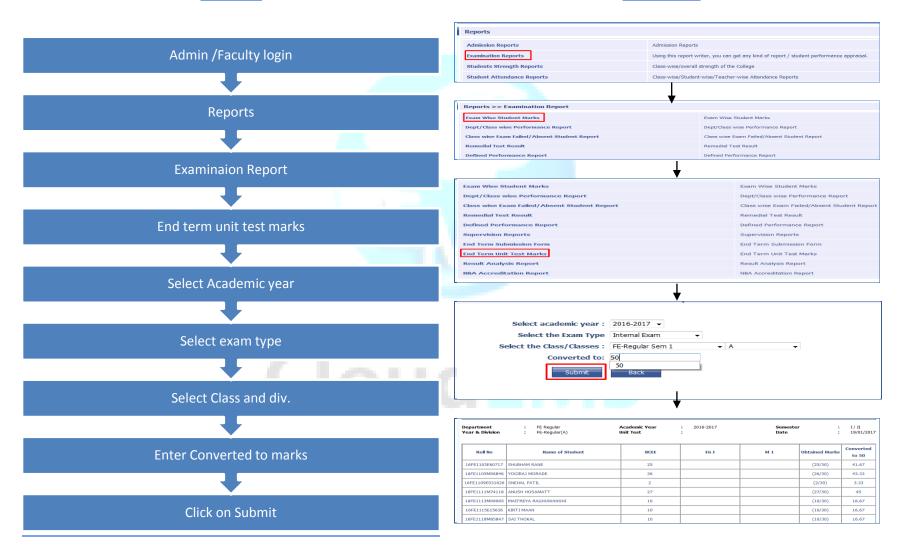
 $\#\ 211\text{-A},\ B\text{-Wing},\ 2^{nd}\ Floor,\ Shoppers\ Orbit,\ Alandi\ Road,\ Vishrantwadi,\ Pune,\ India\ 411015.$ 

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#### **STEPS**

#### **SCREEN**



## Cloud NextVision Systems LLP.

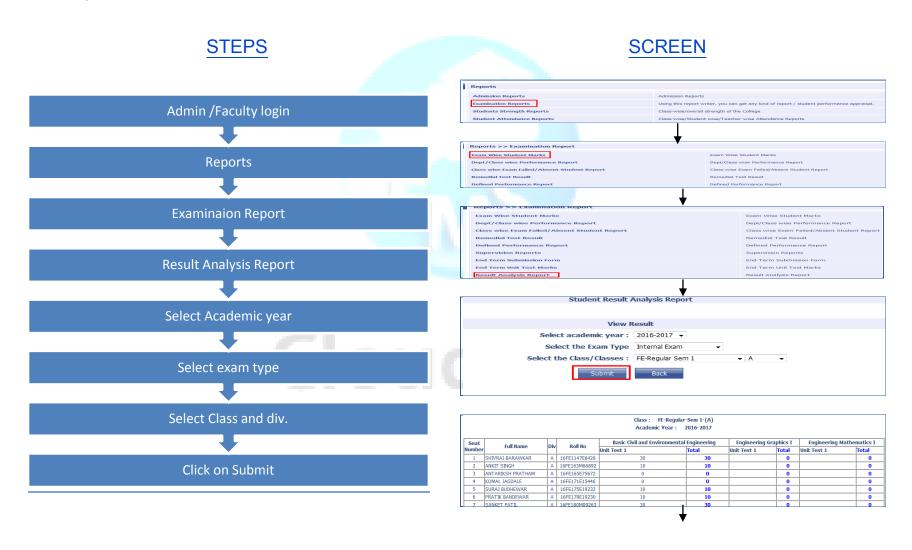
# 211-A, B-Wing, 2<sup>nd</sup> Floor, Shoppers Orbit, Alandi Road, Vishrantwadi, Pune, India 411015.

Phone: +91 20 41202654, +91 20 41226236, Email: contact@cloudems.in



#### 12.2.8. Result Analysis Report:

This report shows all unit tests' result of semester.

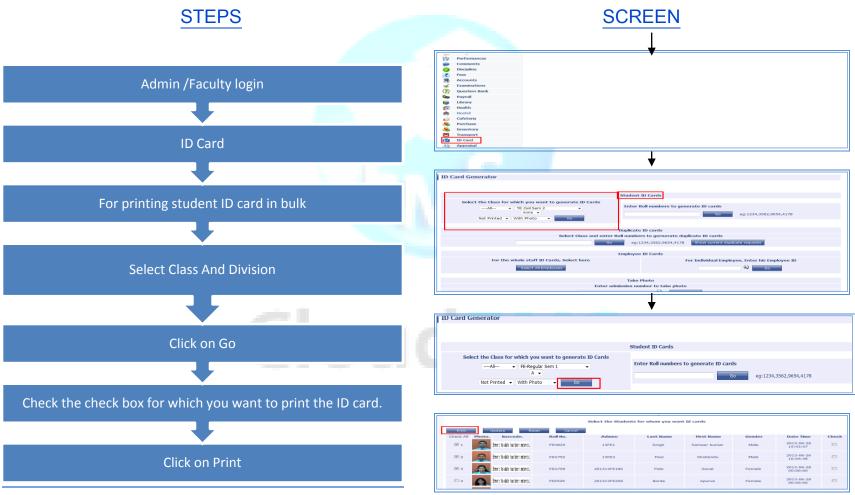


## Cloud NextVision Systems LLP.



#### 13. ID Cards:

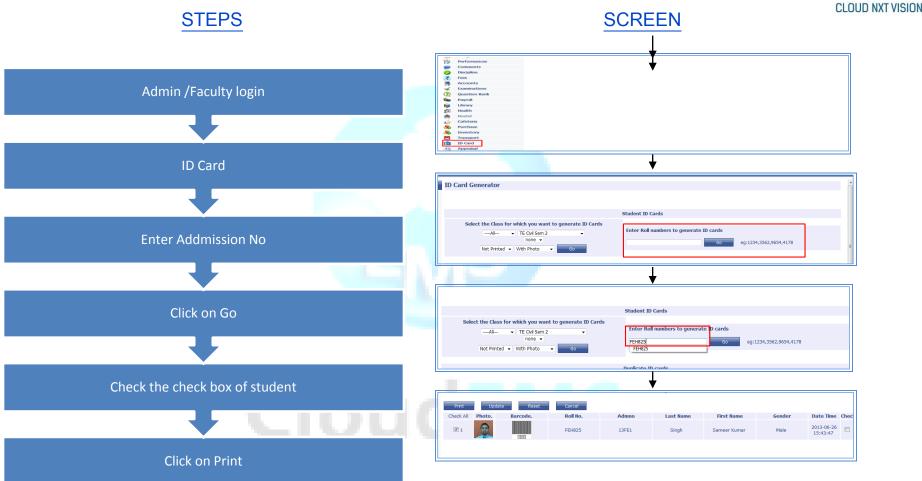
You can Print ID cards from ERP.



If you want to print attendance for single student:

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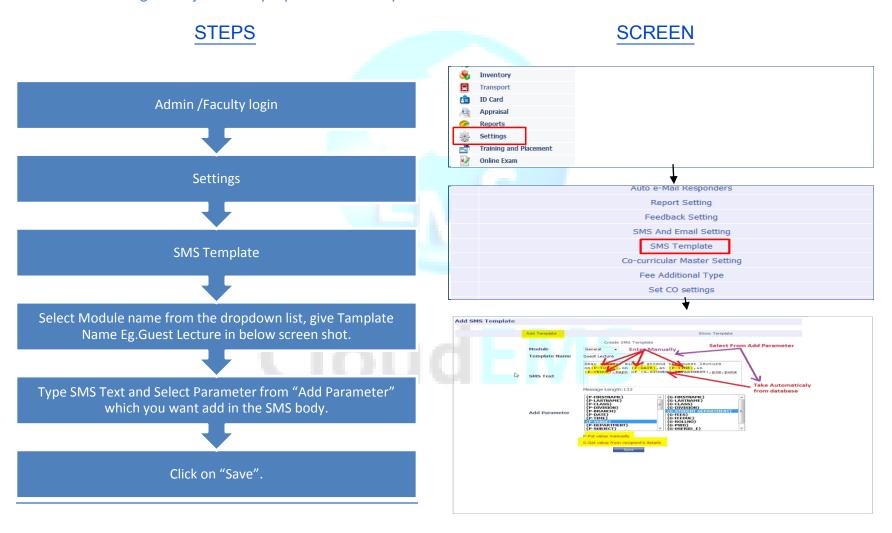


# Cloud NextVision Systems LLP.



# **14.** SMS Template:

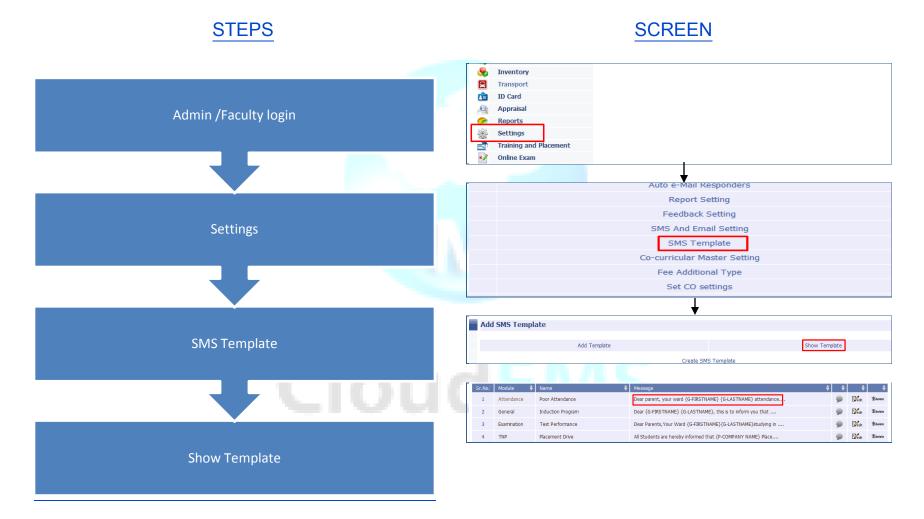
For sending SMS you have prepare SMS Template



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#### **For view Template:**

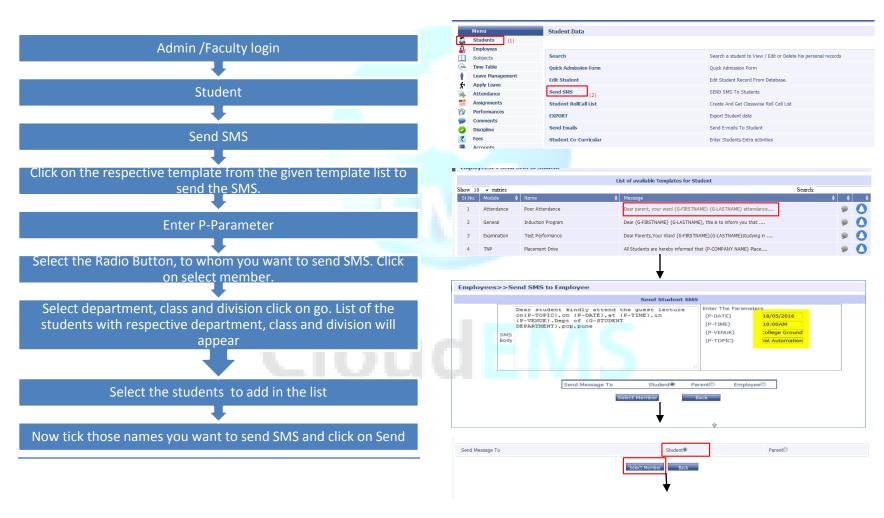


# Cloud NextVision Systems LLP.



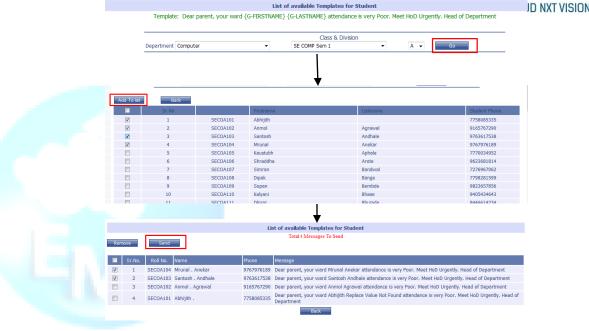
#### 14.1. Send SMS

#### <u>STEPS</u> <u>SCREEN</u>



#### Cloud NextVision Systems LLP.





**NOTE:** (NOTE – G parameters are automatically retrieved from the database Where as P parameters are needed to be entered such as DATE)

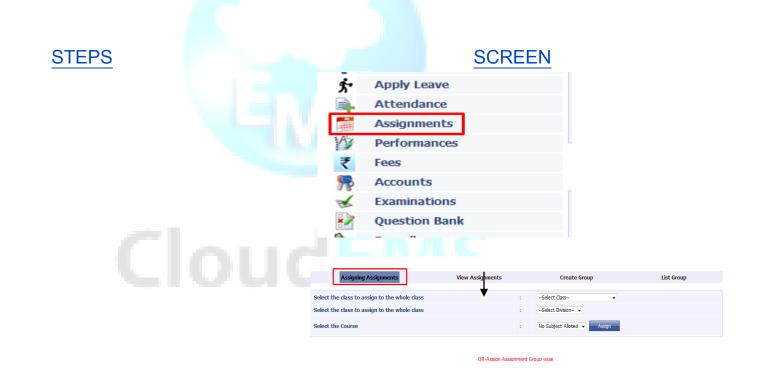
You can also remove student from the list by click on remove. As shown in last screen shot.



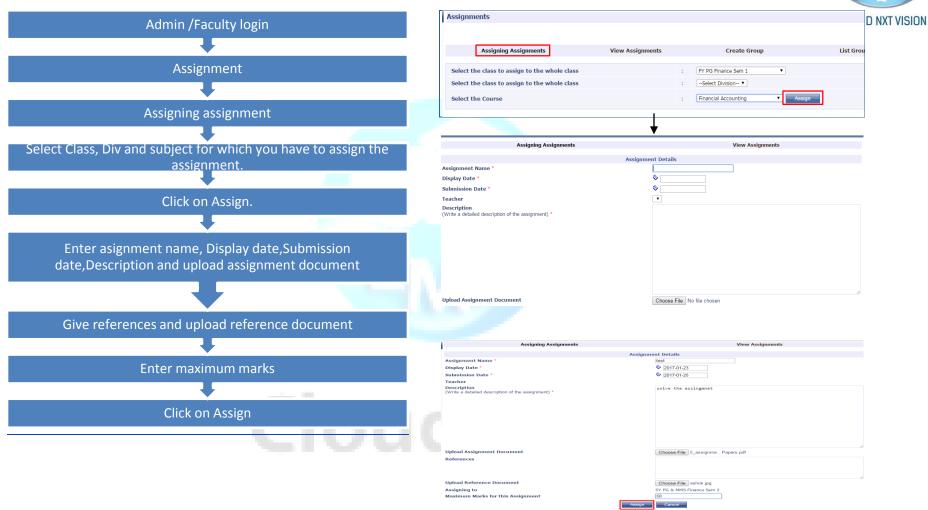
## 15. Assignment:

#### 15.1. Assigning Assignment:

- Faculty can assign a assignment to student and student can view his assignment from his own login.
- Faculty can upload all types of document like PDF, PPT, word file, Excel etc.



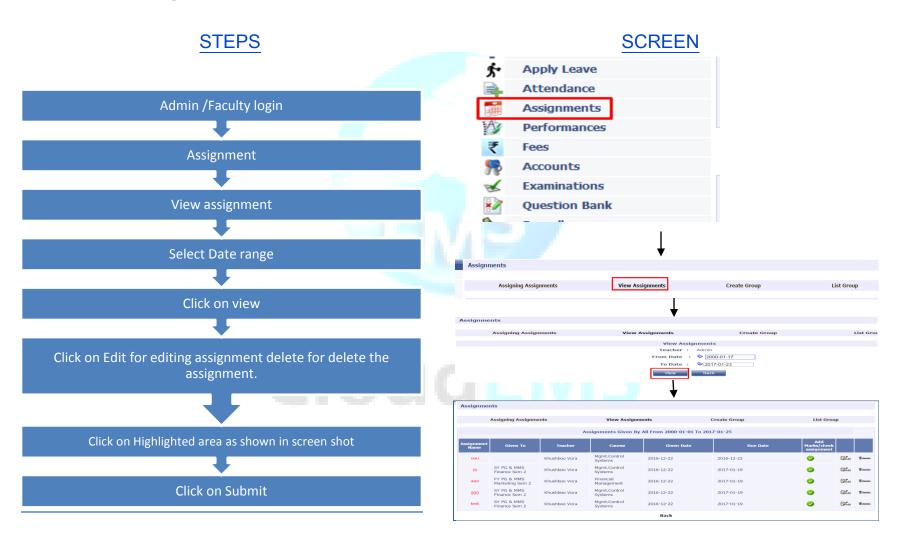




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#### 15.2. View Assignment:



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Assigning Assignments			View Assignments		Create Group	List Group	List Group	
Assignments Given By All From 2000-01-01 To 2017-01-26					017-01-26			
Assignment Name	Given To	Teacher	Course	Given Date	Due Date	Add Marks/check assignment		
uuu		Khushboo Vora	Mgmt.Control Systems	2016-12-22	2016-12-22	<b>②</b>	<b>₩</b> dit	Üdelete
999	SY PG & MMS Finance Sem 2	Khushboo Vora	Mgmt.Control Systems	2016-12-22	2017-01-19	<b>②</b>	Wedit	Tdelete
test	SY PG & MMS Finance Sem 2	Khushboo Vora	Mgmt.Control Systems	2016-12-22	2017-01-19	•	<b>W</b> edit	Tdelete
уу	SY PG & MMS Finance Sem 2	Khushboo Vora	Mgmt.Control Systems	2016-12-22	2017-01-19	<b>②</b>	<b>W</b> edit	Mdelete
aaa	FY PG & MMS Marketing Sem 2	Khushboo Vora	Financial Management	2016-12-22	2017-01-19	<b>②</b>	<b>€</b> dit	Mdelete
Back								

#### 15.3. Create Group

• If faculty wants to assign assignment group wise the first create group then assign assignment group wise.



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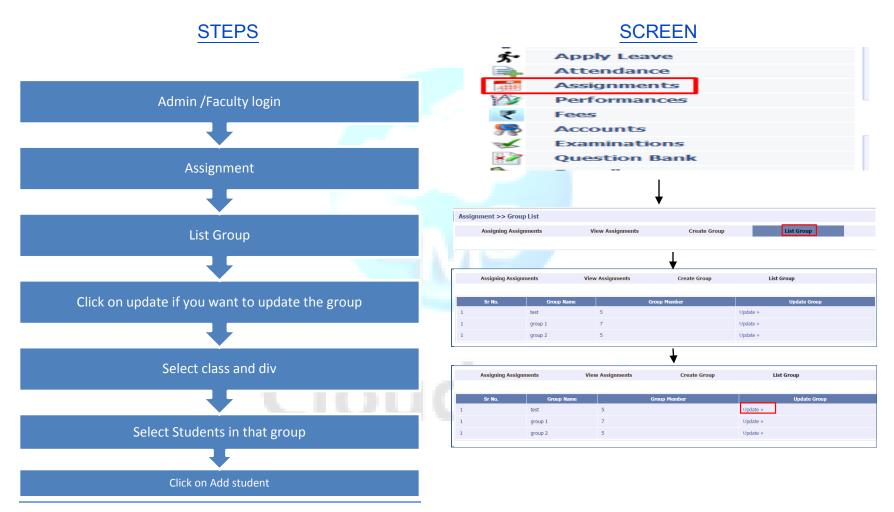




#### 15.4. List Group:

• Faculty can view the list of groups.





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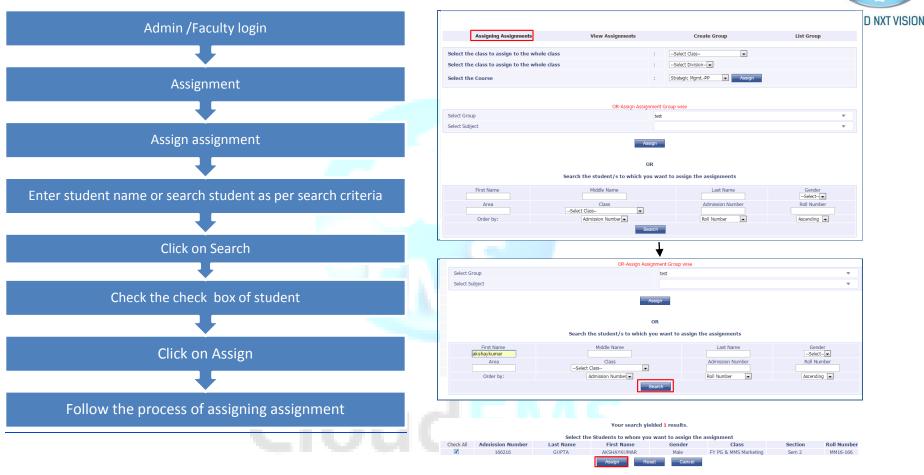
- For assigning assignment group wise procedure is same as assigning assignment class wise just select the created group.
- You can also assign the assignment single student wise in last window.

Assignments								
Assigning Assignments	View Assignments	Create Group	List Group					
Select the class to assign to the whole class		:Select Class						
Select the class to assign to the whole class		:Select Division						
Select the Course		: Strategic MgmtPP Assign						
OR-Assign Assignment Group wise Assign assignment group wise								
Select Group	OK Assign Assigni	test	-					
Select Subject			-					
Assign								
OR .								
Search the student/s to which you want to assign the assignments								
First Name	Middle Name	Last Name	Gender Select					
Area	Class	Admission Number	Roll Number					
Order by:	Select Class	Roll Number	Ascending -					
Search								



## Cloud NextVision Systems LLP.

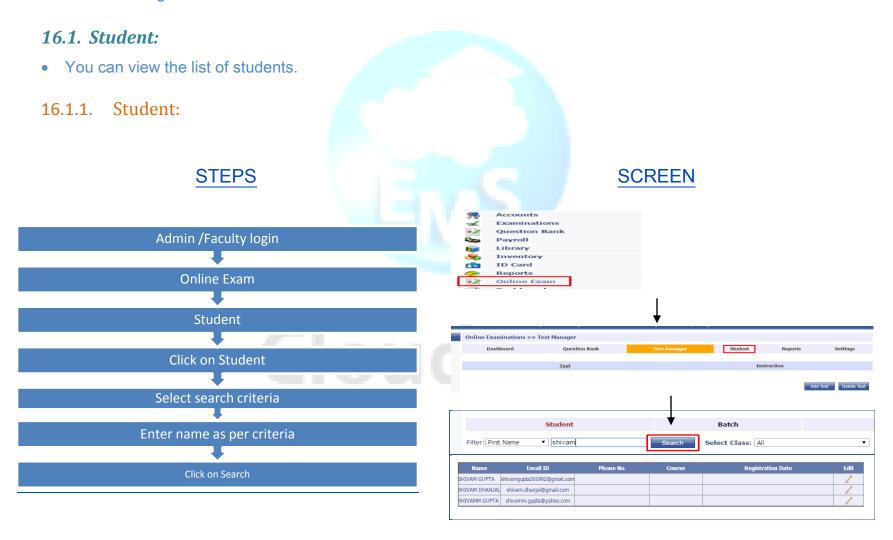






#### **16.** Online Examination:

You can assign the examination

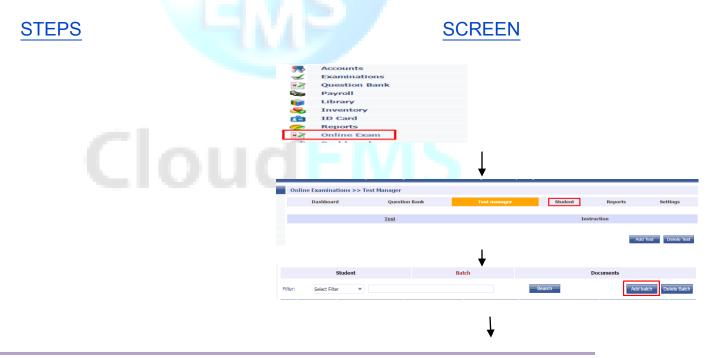


## Cloud NextVision Systems LLP.



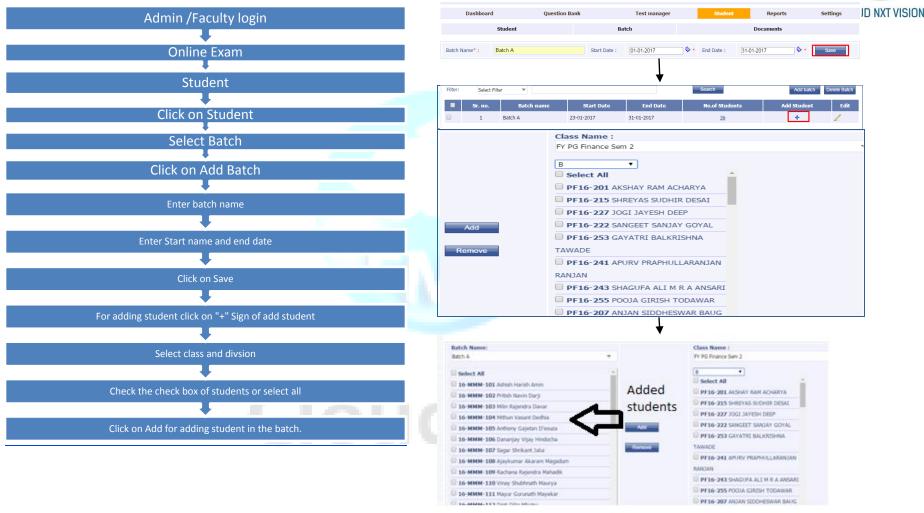
#### 16.1.2. Batch:

• You have to create batch students to assign test to particular batch.



# Cloud NextVision Systems LLP.

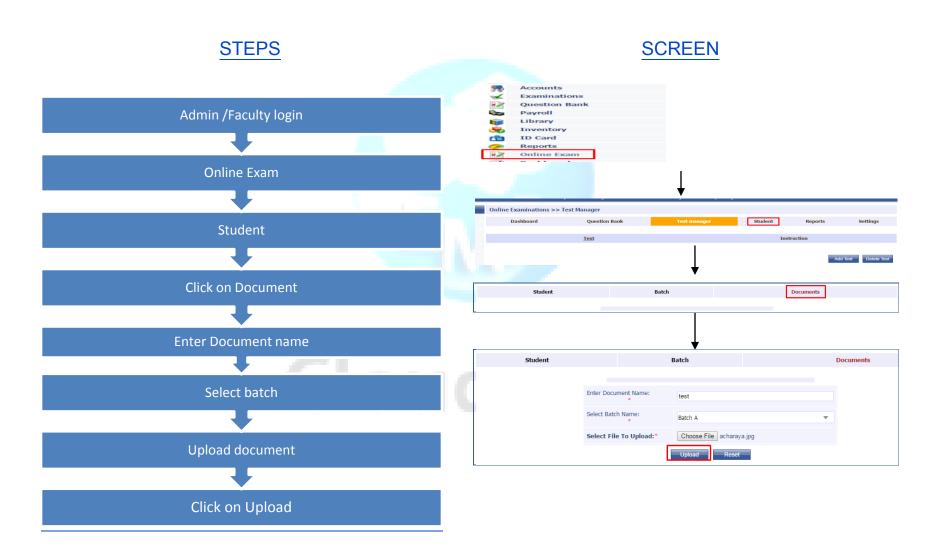




Note: For removing student check the check box of selected student and click on remove.



#### 16.1.3. Document:



## Cloud NextVision Systems LLP.



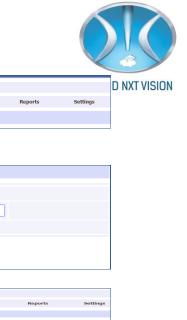


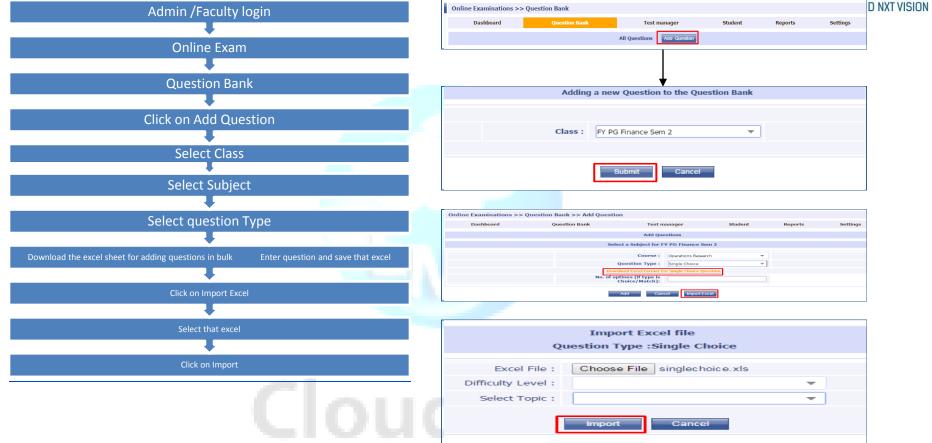
**STEPS** 

**SCREEN** 



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- You can add single questions also instead of click on import excel enter Option number Click on Add.
- Add question enter Options select correct answer click on Submit.

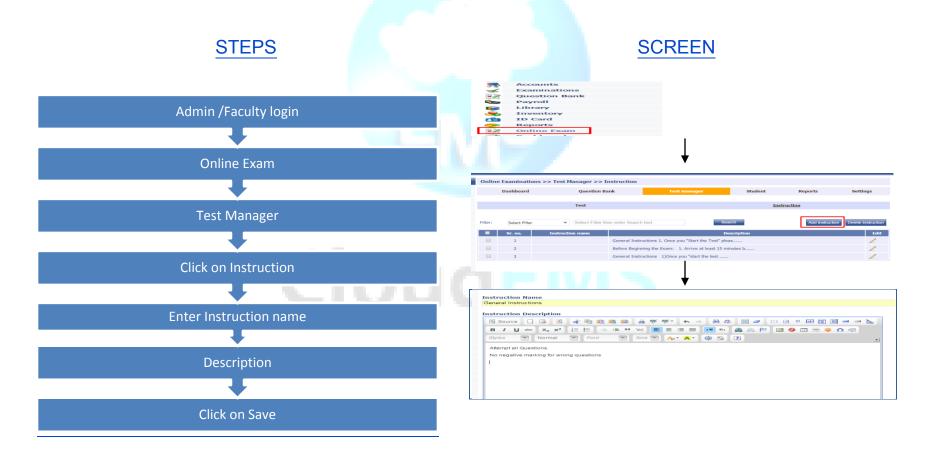


#### 16.3. Test Manager:

• You can create test and assign to particular batch.

#### 16.3.1. Instruction:

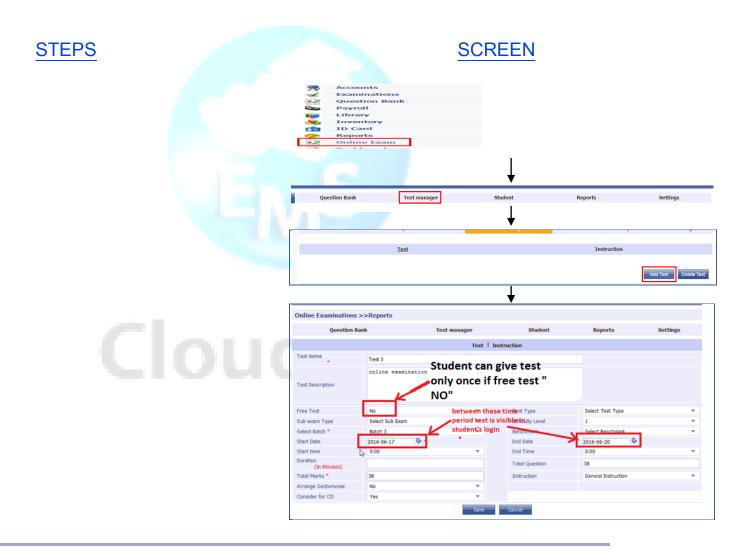
• You can add instruction for student for particular test.



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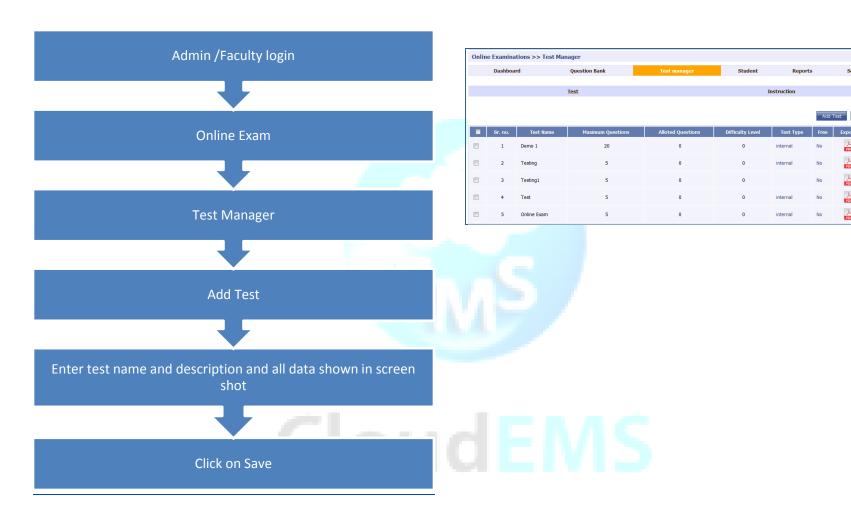


#### 16.3.2. Test:



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# 16.4 Reports



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#### 16.4.2 Student Performance Report



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