

BOARD OF STUDIES ==> FACULTY OF MEDICINE ==> ACADEMIC COUNCIL ==> BOARD OF MANAGEMENT
(October, 2015)

Board of Studies (Meetings held in October, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-16/2015) Dt. 10/10/2015	Decisions/Resolutions of Academic Council (AC-22/2015) Dt. 17/10/2015	Decisions/Resolutions of Board of Management (BOM-43/2015) Dt. 06/11/2015
BOS – PRECLINICAL (05.10.2015)			
Item No. 1 : Physiology – Video Clips on animal experiments. (Annexure-I). Decision of BOS : It is resolved to incorporate the videos of animal experiments in First MBBS Physiology Practical / Demonstrations of Experimental Physiology.	Approved and recommended to AC	Approved and recommended to BOM	
Item No. 2 : Early clinical exposure – These are incorporated in First MBBS syllabi of Anatomy, Physiology, Biochemistry (Annexure-II) Decision of BOS : Early Clinical Exposure to be included in the curriculum of First MBBS by way of video clipping, animations, visit to Wards wherever necessary.	Approved and recommended to AC	Approved and recommended to BOM	

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Item No. 3 : To shift 'Thorax' portion from Paper II to Paper I in Anatomy (1st MBBS), to have proper distribution in two papers. Decision of BOS : It is resolved to shift 'Thorax' portion from Anatomy (1st MBBS) Paper II to Paper I.	Approved and recommended to AC	Approved and recommended to BOM	
Item No. 4 : Redistribution of the marks in First MBBS – University Biochemistry practical Examination (Annexure - III) Decision of BOS : It is resolved to accept the proposed pattern.	Approved and recommended to AC	Approved and recommended to BOM	
Item No. 5 : Competency based learning Decision of BOS : 1. There is need of workshop for training in competency based education.	1. Decided to conduct a workshop on competency based education in both the colleges.	Approved to conduct a workshop on competency based education in both the colleges and recommended to BOM.	
Rest of the agenda items of BOS (Preclinical) were referred back to BOS, by Faculty & AC, since those were not under the purview of BOS			
BOS - PARACLINICAL (06-10-2015)			
Item No. 1 : Proposed changes in existing Journal & Logbook of Microbiology. Decision of BOS : Change in existing journal of IInd MBBS Microbiology (Annexure-IV) & log book of MD Microbiology (Annexure-V) was approved.	Approved and recommended to AC	Approved and recommended to BOM	

Decisions of AC/FM on recommendations of BOS held in October 2015

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Item No. 2 : Change in syllabus of Microbiology MBBS. Decision of BOS : Change in syllabus of Microbiology was discussed. Categorization into Must Know, Desirable to Know, Nice to Know was approved.	Dean Faculty asked the Chairperson to submit the detailed syllabus.	The syllabus (Annexure-VI) was submitted through Dean Faculty. Approved and recommended to BOM.	
Item No. 3 : Change in syllabus of Pathology MBBS. Decision of BOS : Change in syllabus of Pathology (Annexure-VII) was discussed. Categorization into Must Know, Desirable to Know, Nice to Know was approved. Pathology PG Logbook was also approved. (Annexure-VIII)	Pathology PG Logbook was approved. Dean Faculty asked the Chairperson to submit the detailed syllabus.	Pathology PG Logbook was approved and recommended to BOM. The syllabus (Annexure-VII) was submitted through Dean Faculty. Approved and recommended to BOM.	
Item No. 4 : Decision of BOS : The change in Practical of Pathology (UG) : To delete the topics OSPE, Mal absorption, PUO, Gastric Analysis was approved.	Approved and recommended to AC	Approved and recommended to BOM.	
Item No. 5 : Decision of BOS : It was decided to add following Demos for UG Students (Pathology)- Histogram & CBC.	Approved and recommended to AC	Approved and recommended to BOM.	
Item No. 6 : Decision of BOS : Thesis presentation during the practical examination (for MD/ MS students) should be one of the exercises during practical examination.	5% of Practical marks for PG exam may be one of the exercises during practical examination.	10% of Practical marks in Grand Viva (out of 100) for PG exam may be allotted for Dissertation Viva. Accepted and recommended to BOM.	

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Rest of the agenda items of BOS (Paraclinical) were referred back to BOS, by Faculty & AC, since those were not under the purview of BOS			
BOS - MEDICINE & ALLIED (05/10/2015 & 08/10/2015)			
<p>Item No. 1: To discuss and take a decision in change in curriculum if any.</p> <p>Decision of BOS : It was resolved not to change syllabus.</p> <p>a. But certain topics in chest medicine like ARDS and OSA and Pulmonary Thrambo-Embolism be included as lectures which should be covered in two lectures.</p> <p>b. Care of Terminally ill patient should be taught to under graduate students in under the heading of Geriatric Medicine.</p>	Approved and recommended to AC	Approved and recommended to BOM.	
<p>Item No. 2 : To approve the syllabus of MD Geriatric Medicine (Annexure-IX)</p> <p>Decision of BOS : The proposed syllabus sent by Dr. T.K. Bishwas is approved for the course of MD Geriatric Medicine.</p>	Approved and recommended to AC	Approved and recommended to BOM.	

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<p>Item No. 3 : To approve the syllabus MD in Emergency Medicine. (Annexure-X)</p> <p>Following changes were suggested:</p> <ul style="list-style-type: none"> • GOAL – year wise maintain of curriculum is erroneous as maintain of first paper. • Goal of curriculum is not educated the physician but the resident. • Curriculum is titled as curriculum for degree in emergency medicine. It should be rectified as curriculum in MD degree in emergency medicine. • Year wise rotation of candidates defined clearly as first year, second year, and third year rotation. • Criteria for selection of candidate not maintained. • Faculty for teaching and faculty for exam minimum requirement should be defined. • Learning methods should be maintained in details providing frequency of teaching weekly, monthly in hours. 	<p>Approved and recommended to AC</p>	<p>Approved and recommended to BOM.</p>	

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<ul style="list-style-type: none"> • Workshop, CPCs how frequently attendance is mandatory. • Log book essential for maintenance. • Other many minor point looked into. <p>These above changes suggested by chairman sent to Dr. D.B.Bhusare and it is rectified included in the syllabus.</p> <p>Decision of BOS : The syllabus is approved.</p>			
<p>Item No. 4 : To discuss and decide the inclusion of basic research methodology at under graduate level.</p> <p>Decision of BOS : The basic research methodology should be taught to UG and PG student by PSM student time to time.</p>	<p>The basic research methodology should be taught to UG and PG student by PSM Deapartment in four lectures along with the Biostatistics.</p>	<p>Approved and recommended to BOM.</p>	

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<p>Item No. 5 : To discuss and take a decision regarding redistribution mark of Dermatology and Psychiatry subjects in theory papers.</p> <p>It was resolved to distribute marks as under : The change in Paper 2 section C should be as under:</p> <p>Section C (Marks 10) C1 Psychiatry Section (Marks 10) Question 1 – long question (Marks 4) Question 2- short answer question attempt any 2 (Marks 6)</p> <p>a. b. c.</p> <p>C2 Dermatology Section (Marks 10) Question 1 – long question (Marks 4) Question 2 – Short answer question attempt any 2 (Marks 6)</p> <p>a. b. c.</p> <p>All members agreed for above change and recommended for its approval in faculty of medicine.</p>	<p>Approved and recommended to AC</p>	<p>Approved and recommended to BOM.</p>	

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Item No. 6 : To approve the following change in the syllabus of First MBBS - Community Medicine (Annexure-XI): a. To include Third Semester Examination Marks while calculating Internal Assessment. Decision of BOS : Approved and forwarded to Faculty of Medicine.	It is recommended to adopt the change in internal assessment pattern of PSM with weightage of 35% marks as a eligibility criteria to appear in the final exams.	Approved and recommended to BOM.	
Item No. 7 : To start Certificate Course and Fellowship in Critical Care Medicine (Annexure-XII) Decision of BOS : Approved and forwarded to Faculty of Medicine.	Approved and recommended to AC	Approved and recommended to BOM.	
Item No. 8 : To approve the Examination pattern for MD in Immuno Haematology & Blood Transfusion (Annexure-XIII) Decision of BOS : Approved and forwarded to Faculty of Medicine.	Approved and recommended to AC	Approved and recommended to BOM.	
Rest of the agenda items of BOS (Medicine & Allied) were referred back to BOS, by Faculty & AC, since those were not under the purview of BOS			
BOS - SURGERY & ALLIED (10.10.2015)			

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<p>Item No. 1 : Dept. of Orthopedics: Change in theory syllabus 1. Inclusion of topics A. Polytrauma and its management. 2. Exclusion of topics a) Acute poliomyelitis b) Fungal infection and Leprosy in orthopedic. c) Madura foot d) Cerebral Palsy and rehabilitation. <u>Discrepancy in marking system :</u> HOD orthopedic brought out the fact that there is discrepancy between university guidelines and the mark sheet given to the undergraduates after final examination in respect to marking in orthopedics. Discrepancy to be sorted out. Scheme of ortho exams at MBBS level Marks allotted in theory – 30 Question 1: Long answer type(1) – 10 Question 2. Short answer type(2) – 2x5 =10 Question3: MCQs: (20) – 20x0.5 =10 Mark sheet show Theory Total marks 20</p>	<p>1. Topic of Polytrauma and its management be included in the Orthopedic UG syllabus in consultation with Surgery Department. 2. Following Topics be excused : a) Acute poliomyelitis b) Fungal infection and Leprosy in orthopedic. c) Cerebral Palsy and rehabilitation. 3. The marksheet of under graduate Orthopaedics practical marks be correct as there is discrepancy between university guidelines and the mark sheet given to the examiners during examination it should be as per MCI guidelines.</p>	<p>Approved and recommended to BOM.</p>	

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Clinical and Practical examination Total marks allotted (university guidelines) 30 Case: 15 X Ray: 05 Specimens and bones: 05 Instruments : 05 Mark Sheet : Short cases 2 - 25 marks X Rays - 1 Specimen -2 HOD orthopaedic recommended that university rules to be amended as per mark sheet given to the students.			

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<p>Item No. 2 : Dept. Of Obstetrics and Gynecology:</p> <p>A. Changes in theory syllabus</p> <p>1. Inclusion of topics</p> <p>a. Laparoscopic and Hysteroscopic surgeries in detail</p> <p>b. Artificial Reproductive Technology (IUI, IVF and Surrogacy)</p> <p>c. Prenatal diagnosis of congenital anomaly and PNDT act.</p> <p>d. Examination of victim of Sexual offences</p> <p>e.. Social obstetrics (JananisurakshaYojana, Role of ASHA workers, etc.)</p> <p>B. For UG : Practical Hand book (Publication by Dept. of OBGY in time period of 6 months)</p> <p>C. For PG : Protocol Handbook as per international norms (Publication by dept. of OBGY in time period of 12 months)</p> <p>D. For PG : Pelvic Dissection Workshop to be conducted every year in anatomy dissection hall by Dept of OBGY with help of Anatomy department. Timing to be finalized in consultation with anatomy department.</p>	<p>Basic knowledge about laparoscopic and Hysteroscopic surgeries, Artificial Reproductive Technology, Prenatal diagnosis of congenital anomaly and PNDT act., Social obstetrics (JananisurakshaYojana, Role of ASHA workers, etc.)</p> <p>It should be covered in six lectures.</p> <p>Pelvic Dissection Workshop to be conducted every year in anatomy dissection hall by Dept of OBGY with help of Anatomy department. Timing to be finalized in consultation with anatomy department.</p>	<p>Approved and recommended to BOM.</p>	

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Item No. 3 : Proposal from Dept of Radiology Dept. of Radiology raised the point regarding inclusion of Radiological questions in Theory and Practical exams of surgical specialties. Since radiology is not a part of BOS Surgery & Allied he was asked to put-up the point in BOS Medicine and Allied.	Radiology be included as a part of BOS Surgery & Allied instead of BOS Medicine and Allied.	Approved and recommended to BOM.	
Rest of the agenda items of BOS (Surgery & Allied) were referred back to BOS, by Faculty & AC, since those were not under the purview of BOS			
BOS SUPERSPECIALITY (07/10/2015)			
Item No. 1 : Log book and residents' hand book. (a) Decision of BOS : It was resolved to get the log books prepared in 15 days. All the members of the Superspeciality promised to submit the log book within 15 days to the University. (b) Decision of BOS : Resident's Log Book shall be prepared within two month.	Log Book of Urology, Cardiology be prepared.	Dean faculty and Chairperson were requested to submit.	
Item No. 2: Academic Calendar: Decision of BOS : Academic Calendar shall be prepared within 2 weeks and submitted to the Academic Council.	Awaited	Awaited	

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Item No. 3 : Six year Super speciality course after MBBS. Decision of BOS : Six year superspeciality course after MBBS may be considered, if MCI approves it.	Six year superspeciality course after MBBS in CVTS may be started if MCI approves it.	Approved and recommended to BOM.	
Item No. 4 : Rotation of students. Decision of BOS : It was resolved that six weeks rotation in radiology and urology departments for nephrology students and six weeks rotation of cardiology students in CVTS theatre, and CVTS residents rotation of six weeks in the cath lab be implemented.	Rotation in Radiology six weeks and Urology for Nephrology students and six weeks of rotation of Cardiology students in CVTS and CVTS students in Cathlab is recommended.	Already resolved in this regard vide Resolution No.3.2(a) & 3.3(a) as per MCI, in BOM-40/2015 Dated 13/05/2015.	
Rest of the agenda items of BOS (Superspeciality) were referred back to BOS, by Faculty & AC, since those were not under the purview of BOS			
BOS-BIOMEDICAL SCIENCES (09.10.2015)			
Item No. 1: M.Sc. Molecular Biology - Inclusion of dissertation in IVth Semester University examination and new pattern of Examination for IVth Semester. Decision of BOS : After much discussion, it was decided that subgroups will be formed of experts from outside MGM and Internal expert staffs and after critical review should be submitted to the University before 15th October 2015.	For M.Sc Molecular Biology there should be research project and not dissertation as per MGMIHS rules.	Approved and recommended to BOM.	

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<p>Item No. 2 : Change in the syllabus and examination pattern of M.Sc. Clinical Embryology.</p> <p>Decision of BOS : The syllabus presented to the Board had lacunae in various aspects, hence it was decided that subject experts will be called from outside the University along with the internal subject teachers will design a detailed syllabus according to the existing rules and regulation for M.Sc. Two year courses and then presented to the University for approval.</p>	<p>The updated syllabus of M.Sc. Clinical Embryology to be prepared and put in the Academic Council for approval.</p>	<p>Updated syllabus of M.Sc. Clinical Embryology (Annexure-XIV) received, approved and recommended to BOM.</p>	
<p>Item No. 3 : 1st semester M.Sc. Medical University Examination.</p> <p>Since the M.Sc. admission continue till the end of September. The time for the first term is highly reduced and it becomes difficult to finish the syllabus before their First semester Exam in the month of December. It was requested by the Board members to postpone the Semester exam and the internal exam by a month.</p>	<p>First semester examination M.Sc. Courses be postponed for one month and can be conducted in January in order to get sufficient time for completing syllabus.</p>	<p>Approved and recommended to BOM.</p>	
<p>Rest of the agenda items of BOS (Biomedical Sciences) were referred back to BOS, by Faculty & AC, since those were not under the purview of BOS</p>			
<p>BOS - PHYSIOTHERAPY (09.10.2015)</p>			

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<p>Item No. 1 : To pass the final BPT curriculum after incorporating all the resolutions passed in BOM.</p> <p>Resolution of BOS: It was resolved to accept the following decisions of board:</p> <p>Anatomy: Resolved to change University Exam Pattern (Practical) for Anatomy.</p> <p>Human Physiology: Resolved to change University Examination (Practical) in Human Physiology</p> <p>Research Methodology & Biostatistics: Resolved to add sub topics in Research Methodology & Biostatistics syllabus in syllabus.</p> <p>Pediatrics: Resolved to add topics on chronic constipation & feeding difficulties in pediatrics syllabus.</p> <p>Orthopedics: Resolved to delete Polio from the syllabus. Instead Post Polio Residual Paralysis should be the term included in syllabus.</p> <p>TIMS: Resolved to have college exam in the subject instead of University examination.</p>	<p>It is recommended that the syllabus should on the MUHS pattern. The immediate syllabus review committee should be formed under the chairmanship of Dr. A.G. Shroff, including Dr. Narshetty, Dr. Rajani Mullerpatan, Dr. Sarth Babu, Dr. Ravindra Inamdar, Dr. G.A. Shroff, Dr. Z.G.Badade, Dr. Deshmukh.</p> <p>It was decided not to include traditional Indian movements sciences I,II & III for the BPT courses as this is highly specialize subjects. It should be adopted as a research topic or MPTh course.</p>	<p>Academic Council requested the Chairperson to convene a meeting of the Syllabus Review Committee immediately and send the report so as to put the same in the forthcoming Board of Management meeting.</p> <p>Report received and submitted to BOM.</p>	

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<p>All the above resolutions will be incorporated in final amended copy of the BPT 2014 syllabus. which will be submitted after receiving all amendments from all concerned departments.</p>			
<p>Item No. 2 : Approving Final I BPT & II BPT HMS & Electrotherapy Journals. Resolution of BOS : The comprehensive journals were appreciated & approved by the Members of the Board.</p>			
<p>Item No. 3 : Decision on disciplinary action on students found adopting unfair means during internal assessment or University examinations. Resolution of BOS : It was agreed to follow the University rules and regulations.</p>			
<p>Item No. 4 : Modification of lecture attendance sheet where full name of students should be handwritten. Resolution of BOS : It was agreed by all Board members.</p>			
<p>Item No. 5 : Internship evaluation of 6 months if unsatisfactory, whether extension should be applied-Rules & Regulations regarding same. Resolution of BOS : It was agreed by all members to give an extension of one-sub posting case of unsatisfactory performance by the intern.</p>			

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<p>Item No. 6 : Resolution of BOS : i. To discuss on implementation of Traditional Human Movement Sciences II in II BPT syllabus – As mentioned above in Item No. 1 ii. To clarify on ATKIT rules in existing BPT syllabus – Dr. Bela Agarwal explained the rules to the members and it was unanimously agreed by all members. iii. To discuss whether external examiner from within state can be appointed in case of non acceptance of external examiner from outside state for BPT examination. It was agreed by all members. Referred to Controller of Examination.</p>			
<p>Item No. 7 : To pass the final MPT curriculum after incorporating all the resolutions passed in BOM. Resolution of BOS : It was resolved and agreed upon proposed MPT Specialty curriculum.</p>			

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Item No. 8 : To confirm whether leaving certificate, Bonafide certificate & attempt certificate has to be given from Department & whether security enhancing features will be applicable to these documents. Resolution of BOS : Referred to administration of MGMIHS for further guidance.			
Item No. 9 : Formation of Moderation Cell related to question paper setting & evaluation of theory papers. Resolution of BOS : It was resolved to form moderation cell for question paper setting and evaluation of theory papers at both campus.			
Item No. 10 : Certificate course in hand therapy. Resolution of BOS : Resolved to have the course in hand therapy.			

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Item No. 11 : Starting of Bachelor's degree in Prosthetics & Orthotics (BPO). Resolution of BOS : Resolved to start Bachelor's degree in Prosthetics & Orthotics (BPO) from Academic year 2016-17 onwards at MGM Institute's University Department of Prosthetics & Orthotics, Navi Mumbai.	Approved and recommended to AC	Approved and recommended to BOM.	
Item No. 12 : To have stipend for MPT & having additional marks for students participating in State & National level sports activities. Resolution of BOS : Dr. Sucheta was asked to get details of other Universities following same.			
BOS - NURSING (08.10.2015)			

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<p>Item No.1(A) : Items related to UG Courses : To review, discuss and recommend placement of Compulsory Environmental Study Course in various subjects of undergraduate programme. (Annexure-XV) Decision of BOS : It was resolved to incorporate the Compulsory Environmental Study Course in different subjects of B.Sc. Nursing programme like Sociology, Community health nursing, nutrition and genetics within the prescribed units without assigning any extra hours from the academic year 2015 -2016. Field experience may be assigned as project work, group work, arrangement of exhibition in the community and visits to various natural assets like river/forests/grassland/hill/mountains etc during the community posting.</p>	<p>Approved and recommended to AC</p>	<p>Approved and recommended to BOM.</p>	

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<p>Item No. 1(B) : To discuss and recommend shifting of subjects in B.Sc Nursing curriculum - Research including project work from fourth year to third year and Obstetric and Midwifery from third year to fourth year B.Sc Nursing course. (Annexure-XVI)</p> <p>Decision of BOS : It was resolved to implement the shifting of following subjects in B.Sc. Nursing curriculum from the academic year 2015 -2016.</p> <p>a) Research to be shifted to third year along with practical hours. (45 hrs theory + 45 hours practical) from fourth year B.Sc Nursing.</p> <p>b) Midwifery and obstetric nursing to be shifted from third year to fourth year and 180 hours of practical can be covered in internship.</p> <p>It was resolved to make necessary changes in the examinations of third and fourth year B.Sc. Nursing course.</p>	<p>Approved and recommended to AC</p>	<p>Approved and recommended to BOM.</p>	

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<p>Item No.1(C) : To discuss and suggest the guidelines for inclusion of theory and project marks of Introduction to Nursing Research and Statistics in the final University mark sheet of Second Year Post Basic B.Sc Nursing course. (Annexure-XVII)</p> <p>Decision of BOS : It was unanimously resolved that the marks of Introduction to Nursing Research and Statistics (theory and project work) to be included in the grand total of second year Post basic B.Sc. Nursing</p>	Approved and recommended to AC	Approved and recommended to BOM.	
Rest of the agenda items of BOS (Nursing) were referred back to BOS, by Faculty & AC, since those were not under the purview of BOS			



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Vice Chancellor
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MINUTES OF THE MEETING OF THE ACADEMIC COUNCIL **(AC – 23/2016)**

The Twenty-third meeting of the Academic Council (AC - 23/2016) of MGM Institute of Health Sciences, Navi Mumbai was held on Wednesday, 27th April 2016 at 11:00 A.M. in the Conference Hall, behind Dean's Office, MGM Medical College, Navi Mumbai

The following members were present in the meeting:

1. Dr. S.N. Kadam – Chairperson
2. Dr.(Lt.Gen) S.K.Kaul – Member
3. Dr. Chander P. Puri - Member
4. Dr. Ajit G. Shroff - Member
5. Dr. Gurunath S. Narshetty – Member
6. Dr. Gautam A. Shroff - Member
7. Dr. Ravindra S. Inamdar – Member
8. Dr. Dhananjay V. Bhale – Member
9. Dr. (Mrs.) Ujjwala Maheshwari - Member
10. Dr. Seema Anjenaya – Member
11. Dr. N.N. Kadam – Member
12. Dr. Rakesh Ghildiyal – Member
13. Dr. Olvyna D'Souza – Member
14. Dr. Sushil Kumar – Member
15. Dr. (Mrs.) Jyotika P. Mishrikotkar – Member
16. Dr. D.B. Bhusare – Member
17. Dr. T.K. Biswas – Member
18. Dr. Prafulla Samant – Member
19. Dr. Jayant Karbhase – Member
20. Dr. Avinash D. Yelikar – Member

21. Dr. Rajani Mullerpatan – Member
22. Dr/ (Mrs.) Prabha Dasila – Member
23. Dr. (Mrs.) Anjali Sabnis – Member
24. Dr. Pramod U. Shinde – Member
25. Dr. (Mrs.) Ipseeta Ray – Member
26. Dr. Anahita B. Hodiwala – Member
27. Dr. (Mrs.) Jaishree Ghanekar – Member
28. Dr. (Mrs.) Anjali V. Kale – Member
29. Dr. Kundan Gedam – Member
30. Dr. (Mrs.) Swati S. Shiradkar – Member
31. Dr. K.R. Salgotra – Member
32. Dr. Anuradha Mhaske – Member
33. Dr. Raman P. Yadav – Member
34. Dr. Sarika Gadekar – Member
35. Dr. (Mrs.) Mansee Rathore – Member
36. Dr. M.M. Khan – Member
37. Dr. Seema Gupta – Member
38. Dr. Piyush Singhanian – Member
39. Dr. (Mrs.) Swati M. Mahajan – Member
40. Dr. (Mrs.) Kavita More – Member
41. Dr. Sameer Pachpute – Member
42. Dr. P.M. Jadhav - Member
43. Dr. Mukund Tayade – Member
44. Dr. Z.G. Badade – Member Secretary

The following members could not attend the meeting, and hence were granted leave of absence:-

1. Dr. Y.A. Deshmukh
2. Dr. (Mrs.) Manjushree H. Bhalchandra
3. Dr. Rajiv Choudhari
4. Dr Shafaat H. Talib
5. Dr. Ashish S. Deshmukh
6. Dr. (Mrs.) Hemangi Jerajani
7. Dr. Satish Naware
8. Dr. Pravin R. Suryawanshi
9. Dr. Rajendra B. Bohra
10. Dr. Sudhir G. Kulkarni
11. Dr. R. Rathod
12. Dr. Pramod P. Bhale
13. Dr. Sarath Babu

14. Dr. (Mrs.) Madhuri B. Engade
15. Dr. Mukesh Sharma
16. Dr. S.K. Sinha
17. Dr. Shashank D. Dalvi
18. Dr. Bhanuprakash Dubey

Dr. Sudhir N. Kadam, Hon'ble Vice Chancellor welcomed all the members present and congratulated all the staff for the recognition accorded to MGM Medical College, Navi Mumbai & Aurangabad for increased intake of seats from 100 to 150 from MCI. Hon'ble Vice Chancellor also apprised the House about recognition of various PG seats at both the campuses and congratulated both the Deans and teaching/non-teaching staff for the same.

Thereafter following items of the Agenda were discussed and decisions on its resolutions/recommendations were taken up:-

Item No.1: To confirm the minutes of the meeting of Academic Council (AC-22/2015) held on Saturday, 17th October, 2015.

The minutes of the meeting of Academic Council (AC-22/2015) held on Saturday, 17th October, 2015 were read out and after thorough discussion and detailed deliberations, the minutes were confirmed.

Resolution No. 1: Resolved to confirm the minutes of the Academic Council (AC-22/2015) dated 17th October 2015.

Item No. 2: To approve the Action Taken Report (ATR) on the decision taken in the meeting of Academic Council (AC-22/2015) held on Saturday, 17th October, 2015

Dr. P.M. Jadhav pointed out that the updated MBBS syllabus has not yet received by the Dean of both campuses. To this query, Registrar clarified that the updated MBBS syllabus is ready and its printing is pending for inclusion of calculation of internal assessment marks. This calculation of internal assessment marks is put up for discussion in current i.e. today's Academic Council meeting. Once it is finalized, the same will be incorporated in the updated MBBS syllabus and made available for academic year 2016-17. To complete this task in a time bound manner, it was decided to request both the Deans to form a committee and make the updated MBBS syllabus ready before July, 2016.

Resolution No. 2: Resolved to accept the Action Taken Report (ATR) on the decision taken in the meeting of Academic Council (AC-22/2015) held on Saturday, 17th October, 2015 with the above decision.

Item No. 3: To discuss and approve the recommendations of the Faculty of Medicine in its meeting held on Friday, 15th April, 2016.

Resolution No. 3: Academic Council passed the following resolutions based on the recommendations of the Faculty of Medicine in its meeting held on Friday, 15th April, 2016:

BOS (Preclinical) dated 15.03.2016

1) I MBBS Anatomy Theory Syllabus - Inclusion of Lecture on imaging techniques.

Decision - Resolved to include one Lecture on 'Imaging techniques' in I MBBS Anatomy Theory Syllabus from 2016-17 onwards.

2) Calculation of Internal assessment - Revised based on day to day assessment as a component to calculate Internal assessment and not to consider attendance as a component for calculation of Internal assessment.

Decision - Decided to accept revised method to calculate internal assessment marks for I MBBS as given below from the academic year 2016 -17 onwards.

For Theory:

	Anatomy	Physiology	Biochemistry
1 st Sem. & Prelim Exam.	15	15	15
Day to day assessment as per MCI norms	05	05	05
Total marks	20	20	20

For Practical:

	Anatomy	Physiology	Biochemistry
1 st Sem. & Prelim Exam.	15	15	15
Day to day assessment as per MCI norms	05	05	05
Total marks	20	20	20

3) To have two sets of External examiners for three days each for MBBS University examination for batch of 150 students.

Decision –

- It has been already resolved in this regard as per rules of MGM Institute and concerned regulatory body.
- Revision of remuneration for theory question paper setting and moderation; assessment and moderation of answer papers; Practical and viva exam - examiners & supporting staff needs to be revised.

4) MD Physiology proposed pattern of theory paper.

Decision - In order to have well demarcated system wise distribution of portion in four papers, it is suggested to replace present pattern by "MCI Competency Based PG Programme Booklet" pattern. [Annexure - 2]

5) M.D. (Physiology) Practical examination Revision pattern.

Decision - Resolved to change M.D. (Physiology) practical marks distribution as shown in proforma. [Annexure - 3]

6) Revised P.G. Log Book for MD Physiology.

Decision - Resolved accept Revised P.G. Log Book for MD Physiology for 2016 -17.
[Annexure - 4]

7) Academic Calendar for UG and PG course 2016 -17.

Decision – Resolved to accept Academic Calendar for UG and PG course 2016-17.
[Annexure - 5, 6]

Rest of the items were not considered (already in practice/out of purview/lack of detail information/rejected by BOS itself/only for information of members)

BOS (Paraclinical) dated 16.03.16

1) Appointment of external examiners for MBBS & MD examinations.

Decisions - Rules regarding appointment of external examiners for MBBS & MD examinations are already in place and practiced accordingly.

2) University approved list of examiners.

Decision - Already in practice.

3) Remuneration to UG/PG examiners & support staff.

Decision - Feed-back forms filled by external examiners indicate that there is urgent need to revise remuneration to UG/PG examiners & the support staff.

4) Regarding moderation of MBBS theory papers.

Decision - Rules regarding moderation of MBBS theory papers are already in place and to abide by the existing rules.

5) Calculation of Internal assessment - Revised based on day to day assessment as a component to calculate Internal assessment and not to consider attendance as a component for calculation of Internal assessment.

Decision - Decided to accept revised method to calculate internal assessment marks for **II** MBBS Exam.

For Theory:

	Microbiology	Pharmacology	Pathology	FMT
III rd /IV th Sem. & Prelim Exam.	10	10	10	07
Day to day assessment as per MCI norms	05	05	05	03
Total marks	15	15	15	10

For Practical:

	Microbiology	Pharmacology	Pathology	FMT
III rd /IV th Sem. & Prelim Exam.	10	10	10	07
Day to day assessment as per MCI norms	05	05	05	03
Total marks	15	15	15	10

6) Short forms (Abbreviations) in the University theory question papers.

Decision - Only internationally accepted short forms (Abbreviations) should be used in the University theory question papers.

7) Academic Calendar for UG and PG course 2016-17.

Decision - Resolved accept Academic Calendar for UG and PG course 2016-17. [Annexure - 8, 6]

Rest of the items were not considered (already in practice/out of purview/lack of detail information/rejected by BOS itself/only for information of members)

BOS (Medicine and Allied) dated 16.03.2016

1) Distribution of practical marks for MD Emergency Medicine.

Decision: It was resolved to accept distribution of practical marks for MD Emergency medicine.
[Annexure - 10]

2) Proposal draft for M.Sc. in Medical Education.

Decision - The proposal draft for M.Sc. in Medical Education needs to be submitted in the required format. The proposal can be prepared by MET Unit of MGM Medical College, Aurangabad and Mumbai and submit in consequent BOS scheduled in October, 2016.
[Annexure-11]

3) Calculation of Internal assessment - Revised based on day to day assessment as a component to calculate Internal assessment and not to consider attendance as a component for calculation of Internal assessment.

Decision - Decided to accept revised method to calculate internal assessment marks for III (Part-I) MBBS Exam.

PSM :

For Theory:		PSM
	III rd /IV th /VI th Sem. & Prelim Exam.	15
	Day to day assessment as per MCI norms	05
	Total marks	20

For Practical:		PSM
	III rd /IV th /VI th Sem. & Prelim Exam.	15
	Day to day assessment as per MCI norms	05
	Total marks	20

Medicine:

For Theory:

	Medicine
IV th /VI th /VII th Sem. & Prelim Exam.	20
Day to day assessment as per MCI norms	10
Total marks	30

For Theory:

IV Sem.	VI Sem.	VII Sem.	Prelim.	Total	Marks out of
60	60	60	120	300/15	20

For Practical:

	Medicine
III rd /V th /VII th /VII th Sem. & Prelim Exam.	20
Day to day assessment as per MCI norms	10
Total marks	30

For Practical:

III Sem.	V Sem.	VII Sem.	VIII Sem.	Prelim.	Total	Skin VD	Chest TB	Psychiatry	Total	Grant Total	Marks out of
30	30	30	30	60	180	20	20	20	60	240/12	20

4) Academic Calendar for UG and PG course 2016-17.

Decision - Resolved accept Academic Calendar for UG and PG course 2016-17.

[Annexure - 14, 6]

Rest of the items were not considered (already in practice/out of purview/lack of detail information/rejected by BOS itself/only for information of members).

BOS (Surgery and Allied) dated 22.03.2016

1) Revised Journal for Obstetrics and Gynecology for MBBS.

Decision - Resolved to accept Revised Journal for Obstetrics and Gynecology for MBBS
[Annexure -16]

2) Revised Journal for Orthopedics for MBBS

Decision - Resolved to accept Revised Journal for Orthopedics for MBBS [Annexure-17]

3) Revised Log Book for M.S. Obstetrics and Gynecology.

Decision - Resolved to accept Revised Log Book for M.S. Obstetrics and Gynecology [Annexure – 22]

4) Revised Log Book for M.S. ENT.

Decision - Resolved to accept Revised Log Book for M.S. ENT [Annexure -23]

5) Revised Log Book for M.S. Orthopedics.

Decision- Resolved to accept Revised Log Book for M.S. Orthopedics [Annexure-24]

6) Revised Log Book for M.S. Ophthalmology.

Decision - Resolved to accept Revised Log Book for M.S. Ophthalmology [Annexure-25]

7) Revised Log Book for M.S. General Surgery.

Decision - Resolved to accept Revised Log Book for M.S. General Surgery [Annexure-26]

8) Revised Log Book for M.S. Anesthesiology.

Decision - Resolved to accept Revised Log Book for M.S. Anesthesiology [Annexure-27]

5) Calculation Internal assessment – Revised based on day to day assessment as a component to calculate Internal assessment and not to consider attendance as a component for calculation of Internal assessment.

Decision - Decided to accept revised method to calculate internal assessment marks for III (Part-II) MBBS Exam.

Subject	Internal assessment/Semester ending	Day to Day assessment	Total
ENT	7	3	10
Ophthalmology	7	3	10
General Surgery	20	10	30
OBGY	15	5	20
Pediatrics	7	3	10

Details of Internal assessment/Semester ending are awaited from ENT, Ophthalmology, General Surgery, OBGY., Pediatrics.

- 10) A structured ALS/BLS course to be conducted by Department of Emergency Medicine. Curriculum can be made and submitted by the Department of Emergency Medicine/Dept. of Anesthesia of both the medical colleges and get approval from the university.

Decision - ALS/BLS is already included in the syllabus of MBBS/PG courses. However members were of the opinion that it has to be standardized and training in a time bound manner has to be given to both qualified teachers as well as students. This matter was deliberated in detail and no consensus was reached. Therefore it was referred to Board of Management for appropriate decision.

- 11) Academic Calendar for UG and PG course 2016-17.

Decision – Resolved accept Academic Calendar for UG and PG course 2016-17.

[Annexure - 29, 6]

Rest of the items were not considered (already in practice/out of purview/lack of detail information/rejected by BOS itself/only for information of members)

BOS (Superspeciality) dated 21.03 2016

- 1) Fellowship course in Clinical Nephrology at MGM Medical College, Aurangabad.

Decision - It was resolved to start Fellowship course in Clinical Nephrology at MGM Medical College, Aurangabad from June 2016 as per the syllabus. [Annexure-31]

- 2) PG Student should publish 2 papers/case report in index journal before examination.

Decision – Rules are already in place.

- 3) Panel of Internal and external examiners submitted by respective department should be finalized 1 internal from MGM Medical College, Mumbai and 1 internal for MGM Medical College & Hospital, Aurangabad can be appointed, if only 1 teacher is eligible for examiner ship in each College.

Decision – Rules are already in place.

Rest of the items were not considered (already in practice/out of purview/lack of detail information/rejected by BOS itself/only for information of members)

BOS (Biomedical Sciences) dated 15.03. 2016

- 1) Paramedical Board Government of India - Progress of B.Sc. Paramedical Sciences.

Resolution – It was suggested to follow the syllabus suggested by the Government of India from academic year 2016-17. However the infrastructure and man power required for its implementation needs to be worked out. Therefore it was decided to form a committee to look into the existing infrastructure and manpower and workout the feasibility to implement these syllabuses from 2016 -17 or else to implement the same compulsorily from 2017-18 onwards.

- 2) Use of Short forms in University question paper.

Resolution - It was resolved that there should not be short forms in question papers. However, internationally accepted abbreviations can be used.

- 3) M.Sc. Medical Microbiology course IVth semester systemic bacteriology practical exam for 2 days.

Resolution - It was resolved to have M.Sc. Medical Microbiology IVth semester Systemic Bacteriology practical exam of 2 days duration and exam remuneration should also be accordingly for 2 days.

- 4) To have two separate B.Sc. Courses for B.Sc. Anesthesia Technology & B.Sc. Operation Theater Technology.

Resolution - It was decided to continue with existing course. After submission of detailed proposal from both subjects by respective subject experts the decisions can be made.

- 5) Implementation of Choice based credit system for 2 years M.Sc. Medical courses.

Discussion - Implementation of choice based syllabus for M.Sc. Medical Biotechnology, M.Sc. Medical Genetics, M.Sc. Molecular Biology, M.Sc. Clinical Embryology was submitted for consideration. However, it was decided to prepare syllabus with help of Aurangabad unit and other experts in the respective field and syllabus complete in all aspect can be submitted for next BOS meeting.

Resolution - It was decided to continue with existing syllabus of MSc Medical Biotechnology, Medical Genetics, Molecular Biology and Clinical Embryology. In due course the experts from Mumbai, Aurangabad and others can prepare syllabus complete in all aspects and same can be submitted for consequent BOS.

6) Journal of Human Anatomy for 1st year B.Sc. students of Paramedical Sciences.

Resolution - It was resolved to accept journals for 1st year B.Sc. students of Paramedical courses to implement from 2016-17 Batch. [Annexure-32]

7) Journal & Log book for B.Sc. MLT- 2nd & 3rd year.

Resolution - It was resolved to accept Journal [Annexure-33] & Log book [Annexure-34] for B.Sc. MLT 2nd & 3rd year and Recommended to AC & BOM for approval.

8) Journal & Log Book for M.Sc. Medical Anatomy for three year courses.

Resolution - It was resolved to accept journal [Annexure-35] & log book [Annexure-36] for 1st, 2nd & 3rd of M.Sc. Medical Anatomy.

9) Journal & Log Book for M.Sc. Medical Physiology for three year courses.

Resolution- It was resolved to accept journal [Annexure-37] & log book [Annexure-38] for 1st, 2nd & 3rd of M.Sc. Medical Physiology.

10) Journal & Log Book for M.Sc. Medical Microbiology for three year courses.

Resolution - It was resolved to accept journal [Annexure-39] & log book [Annexure-40] for 1st, 2nd & 3rd of M.Sc. Medical Microbiology.

11) Post Graduate Log Book for M.Sc. Medical Pharmacology for three year courses.

Resolution- It was resolved to accept log book [Annexure-41] for 1st, 2nd & 3rd of M.Sc. Medical Pharmacology.

12) Post Graduate Journal & Log Book for M.Sc. Medical Genetics for two year courses.

Resolution - It was resolved to accept Post Graduate Journal [Annexure-42] & log book [Annexure-43] for M.Sc. Medical Genetics.

13) Post Graduate Journal & Log Book for M.Sc. Clinical Embryology for two year courses.

Resolution - It was resolved to accept Post Graduate Journal [Annexure-44] & log book [Annexure-45] for M.Sc. Clinical Embryology.

14) Academic Calendar of B.Sc. Paramedical Sciences (3 years courses) & M.Sc. Medical (2 & 3 year courses)

Resolution - It was resolved to accept Academic Calendar for B.Sc. Paramedical Sciences (3 years courses) [Annexure-46] & M.Sc. Medical (2 & 3 year courses) [Annexure-47] for 2016-17. B.Sc. Allied Health Sciences theory exam there should be gap of one day between two papers.

Rest of the items were not considered (already in practice/out of purview/lack of detail information/rejected by BOS itself/only for information of members)

BOS (Physiotherapy) dated 21.03.2016

1) BPT Academic calendar 2016-17.

Decision - BPT Academic calendar 2016-17 for both syllabi (new & old). [Annexure-48]

2) MPT Academic calendar 2016-17.

Decision: MPT Academic calendar 2016-17 [Annexure-49].

Rest of the items were not considered (already in practice/out of purview/lack of detail information/rejected by BOS itself/only for information of members)

BOS (Nursing) dated 17.03.2016

1) Modifications in B.Sc. Nursing curriculum. [Annexure-50]

Decision - Following are the recommendations for modifications in B.Sc Nursing curriculum:

1. Traditional procedures needs to be continued as part of teaching and demonstration as traditional procedures are still practiced in community field.
2. Specifications in the biochemistry practical hours (*Enclosed*)
3. Home visit and bag technique to be included as an objective and 5 hours to be allotted for demonstration of bag technique in unit II of Community Health Nursing – I (*Enclosed*)
4. Process recording to include in Mental Health Nursing - Unit III (*Enclosed*)

2) Modifications in M.Sc. Nursing curriculum. [Annexure-51]

Decision - The members discussed and unanimously agreed on observational posting for first year M.Sc. Nursing students to clinical laboratories. It was suggested to consider laboratory experience in the subjects-Advanced Nursing Practice and Clinical Nursing Speciality-I in First year M.Sc. Nursing course.

The observational posting in clinical laboratories like Biochemistry, Microbiology and Genetics was suggested for comprehensive understanding of processing of samples. This experience will aid in application of knowledge in clinical practice and understanding of nursing responsibilities in collection, storage and dispatch of samples including interpretation of results as well as patient teaching.

Total suggested hours:

Genetics	- 10 hours (to be taken from unit XI - Computer applications)
Biochemistry	- 10 hours (students can be sent from clinical posting)
Microbiology	- 10 hours (students can be sent from clinical posting)
Blood Bank	- 5 hours (students can be sent from clinical posting)
Pharmacovigilance	- 5 hours (During clinical posting in ward setting)

It was decided that details of activities for aforesaid duration posting will be submitted by Chairman, BOS [Annexure – 52]

- 3) To discuss the strategies for effective implementation of national policy on occupational safety, occupational health and working environment in.
- Content in the curriculum
 - Research Priorities.
 - Management training

Decision - It was resolved that the topics on Occupational safety and on Occupational health is already present in the existing curriculum however certain occupational hazards like Tuberculosis, HIV etc. need to be incorporated in the curriculum including preventive strategies for the employees.

Members also resolved that UG and PG students can conduct some descriptive studies on employee satisfaction, occupational hazards among various categories of health care workers and develop certain protocols in each unit.

4) Moderation of question papers

Discussion - The question papers in Anatomy, Physiology, Biochemistry and Microbiology are being set up by the nursing experts. Moderation of these subjects to be done by the nursing

experts instead of subject experts as proposed in BOS, for better evaluation of the students during the University examinations.

Decision – It was resolved that as the theory papers are set and moderated by qualified Examiners and Moderators, no further process is required.

5) Academic Calendar of B.Sc. Nursing & M.Sc. Nursing 2016-17.

Resolution - It was resolved to accept Academic Calendar for B.Sc. Nursing [Annexure-53] & M.Sc. Nursing [Annexure-54] for 2016-17.

Rest of the items were not considered (already in practice/out of purview/lack of detail information/rejected by BOS itself/only for information of members)

Item No. 4 : To review the research activities in last 6 months (i.e. October – 2015 to March – 2016).

Dr. C. P. Puri presented the Research activities during last 6 months (i.e. October – 2015 to March – 2016) of MGM Institute before the House. He further informed the house that a link has been provided, on trial basis, on the University website for gathering all data in to the “Central Resource Centre”.

Resolution -

(a) It was decided that one paper per faculty per year has to be published. Therefore 300 teachers + 300 PG students must published together 600 papers per year.

(b) MGM Journal should be indexed in the Copernicus. Therefore all attempts in this regard have to be expedited.

(c) All efforts should be made to enhance the Extramural fundings.

Item No. 5: To review the IQAC activities in last 6 months (i.e. October – 2015 to March – 2016).

Dr. S.K. Kaul, Pro Vice Chancellor, MGM Institute of Health Sciences as coordinator of IQAC tabled the IQAC activities in last 6 months (i.e. October – 2015 to March – 2016). He further informed the house that AQAR – 2015 has been uploaded on MGM Institute website. Data for the 1st quarter of 2016 is being collected.

Resolution – No resolution passed.

Item No. 6 : To finalize the date, place and Chief Guest for holding the 6th Convocation of MGM Institute of Health Sciences, Navi Mumbai.

Resolution: To be discussed in the meeting of Board of Management (BOM-45/2016) to be held on 28/04/2016.

Item No. 7 : To discuss & define the Medical Graduate Outcome.

Resolution: All faculty members were request to give their valuable feedback on this issue.

Item No. 8 : Methodology & criteria for the assessment of learning levels to define slow performers & advance learners.

Resolution: It was resolved to approve the methodology & criteria for the assessment of learning levels to define slow performers & advance learners [Annexure-55]. It is also resolved that at individual constituent unit level, modifications are allowed as per regulatory bodies norms.

Item No. 9 : Any other matter with the permission of the Chair:

The meeting concluded with a vote of thanks to the Chair and members.



Registrar & Secretary
Prof. Z. G. Badade
Registrar,
MGM Institute of Health Sciences
Kamothé, Navi Mumbai-401209



Chairperson
Academic Council,
MGM Institute of Health Sciences,
Navi Mumbai

Vice Chancellor
MGM INSTITUTE OF HEALTH SCIENCES
(DEEMED UNIVERSITY u/s 3 of UGC Act, 1956)
KAMOTHE, NAVI MUMBAI
