



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

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MINUTES OF THE SPECIAL MEETING OF THE ACADEMIC COUNCIL (AC – 18/2014)

The Special Meeting of the Academic Council (AC-18/2014) of MGM Institute of Health Sciences (MGMIHS) was held on Friday, 09th May, 2014 in the Conference Hall, 3rd Floor, MGMIHS, Navi Mumbai.

The following members were present :-

Dr. S. N. Kadam	-	Vice Chancellor & Chairperson
Dr. [Lt. Gen.] S.K. Kaul	-	Pro Vice Chancellor
Dr. Chander P. Puri	-	Pro Vice Chancellor (Research)
Dr. G.S. Narshetty	-	Member
Dr. A.D. Deepak	-	Member
Dr. Sandeep Rai	-	Member
Dr. Aloke Banerjee	-	Member
Dr.(Mrs.) Padma Chavan	-	Member
Dr. (Mrs.) Rajani Mullerpatan-	-	Member
Dr. (Mrs.) Prabha Dasila	-	Member
Dr. Prakash Doke	-	Member
Dr. Ravindra Inamdar	-	Member
Dr. (Mrs.) Jayshree Ghanekar-	-	Member
Dr. N.N. Kadam	-	Member
Dr. Rakesh Ghildiyal	-	Member
Dr. (Mrs.) Hemangi Jerajani	-	Member
Dr. Ashok Kalyanshetty	-	Member
Dr. P.R. Suryawanshi	-	Member
Dr. Alfven Vieira	-	Member
Dr. (Mrs.) N. Abidi	-	Member
Dr. R.L. Gogna	-	Member
Dr. Anjali Sabnis	-	Member

Dr. K.R. Salgotra	-	Member
Dr. (Mrs.) Kalpana Rajeev kumar-		Member
Dr. A.S.K. Basha	-	Member
Dr. (Mrs.) Anuradha Mhaske	-	Member
Dr. Raman Yadav	-	Member
Dr. N.C. Mohanty	-	Member
Dr. M.M. Khan	-	Member
Dr. (Mrs.) Mansee Rathore	-	Member
Dr. Vishwas Sathe	-	Member
Dr. P.M. Jadhav	-	Member
Dr. (Mrs.) Kalyani Sen	-	Member
Dr. R.P. Dixit	-	Member
Dr. Z.G. Badade	-	Registrar & Secretary

Dr. Ajit G. Shroff, Dr. D.S. Bhosle, Dr. R.B. Bohra, Dr. A.D. Urhekar, Dr. Y.A. Deshmukh, Dr. (Mrs.) Reeta Dhar, Dr. Rajiv Choudhari, Dr. S.H. Talib, Dr. Abhay Ghursale, Dr. V.B. Yadav, Dr. Pradeep Potdar, Dr. (Mrs.) Swati S. Shiradkar, Dr. G.A. Shroff, Dr. (Mrs.) Ipseeta Mohanty, Dr. Girish Gadekar, Dr. Saurabhshrestha Jindal, Dr. Mukesh Sharma, Dr. Daver Gustad, had conveyed their inability to attend the meeting and were granted leave of absence.

At the outset Hon'ble Vice-Chancellor and Chairperson welcomed all the Members present.

Thereafter, Dr. Z.G. Badade, Member Secretary proceeded with the agenda of meeting for consideration of Academic Council Meeting :-

Item No. 1 : To approve the award of :-

- Ph.D. Degrees on successful & qualified Students.
- M.D., M.S., PG Diploma, M.Sc. (Medical), M.P.Th., M.Sc. (Nursing), M.B.A. in Hospital and Pharmaceutical Management Degrees on successful & qualified Students.
- M.B.B.S., B.Sc. (Allied Health Sciences), B.P.Th. and B.Sc. (Nursing) Degrees on successful & qualified Students.

in the Fourth Convocation to be held on Friday, 09th May, 2014 on **642 Students** as mentioned below :-

Ph.D.	:	04 Students
M.D.	:	96 Students
M.S.	:	46 Students
Diploma	:	28 Students
M.P.Th.	:	36 Students
M.Sc. (Medical)	:	57 Students
M.Sc. (Nursing)	:	17 Students
M.B.A. (Pharmaceutical & Hospital Management)	:	17 Students
M.B.B.S.	:	253 Students
B.P.Th.	:	51 Students

B.Sc. (Allied Health Sciences)	:	09 Students
B.Sc. (Nursing)	:	28 Students
TOTAL	:	642 Students

Resolution No. 1 :

The Academic Council has resolved to recommend to the Board of Management to confer, grant or award the degrees, diplomas, certificates on 642 qualified students in the Fourth Convocation to be held on Friday, 09th May, 2014. [Annexure I - List of the Students]

Item No. 2 : To consider the recommendations of the Screening Committee for award of the MGMIHS Chancellors' Medal and Gold Medals as mentioned below :-

1. Dr. A.M. Vare Gold Medal to Topiwalla Tasneem Tameem from MGM Medical College, Navi Mumbai for securing highest Marks in Anatomy subject (Ist MBBS) [2008-2013 Batch].
2. Dr. R.D. Kulkarni Gold Medal to Topiwalla Tasneem Tameem from MGM Medical College, Navi Mumbai for securing highest Marks in Pharmacology subject (IInd MBBS) [2008-2013 Batch].
3. Dr. C.A. Franklin Gold Medal to Nimisha Neeraj Srivastav from MGM Medical College, Navi Mumbai for securing highest Marks in FMT subject (IInd MBBS) [2008-2013 Batch].
4. Chancellor's Medal to Lalla Neha Kamal from MGM Medical College, Aurangabad for securing highest marks in MD/MS Examination in Clinical Sciences [2010-2013 Batch].
5. Chancellor's Medal to Gaurav Kant Sharma from MGM Medical College, Aurangabad for securing highest marks in MD/MS Examination in Clinical Sciences [2011-2014 Batch].
6. Chancellor's Medal to Smriti Dewan from MGM Medical College, Navi Mumbai for securing highest marks in MD/MS Examination in Pre & Para Clinical Sciences [2010-2013 Batch].
7. Chancellor's Medal to Bhavana Sunil Junagade from MGM Medical College, Navi Mumbai for securing highest marks in MD/MS Examination in Pre & Para Clinical Sciences [2011-2014 Batch].
8. Chancellor's Medal to Srivastava Nimisha Neeraj from MGM Medical College, Navi Mumbai for Outstanding Graduate in MBBS [2008-2013 Batch].

9. Chancellor's Medal to Shetty Priyanka Ganesh from MGM School of Physiotherapy, Navi Mumbai for Outstanding Graduate in B.P.Th. [2009-2014 Batch].
10. Chancellor's Medal to Sahaya Silvia from MGM New Bombay College of Nursing, Navi Mumbai for Outstanding Graduate in Nursing [2009-2013 Batch].
11. Chancellor's Medal to Sunaina Soni from MGM School of Biomedical Sciences, Navi Mumbai for Outstanding Post Graduate in M.Sc. Medical & Biomedical Courses [2010-2013 Batch].
12. Chancellor's Medal to Shireen Abdul Hai Shaikh from MGM School of Health Management Studies, Navi Mumbai for Outstanding Post Graduate in M.B.A. (Hospital Management) [2012-2014 Batch].
13. MGMIHS Gold Medal to Srivastava Nimisha Neeraj from MGM Medical College, Navi Mumbai for securing Highest marks in General Medicine [2008-2013 Batch].
14. MGMIHS Gold Medal to Srivastava Nimisha Neeraj from MGM Medical College, Navi Mumbai for securing Highest marks in General Surgery [2008-2013 Batch].
15. MGMIHS Gold Medal to Srivastava Nimisha Neeraj from MGM Medical College, Navi Mumbai for securing Highest marks in OBGY. [2008-2013 Batch].
16. MGMIHS Gold Medal to Agarwal Nikita Anil from MGM Medical College, Navi Mumbai for securing Highest marks in OBGY. [2008-2013 Batch].
17. MGMIHS Gold Medal to Yewale Rohan Vijay from MGM Medical College, Navi Mumbai for securing Highest marks in Pediatrics [2008-2013 Batch].

Resolution No. 2 :

The Academic Council in exercise of powers vested in it under Section 1.4 (x-b) of UGC (Institutions Deemed to be Universities) Regulations 2010 and under Section 1.2(c) (j) (ii) of MGM Rules, Regulations and Registration, has resolved in its meeting held on Friday, 09th May, 2014 to recommend to the Board of Management to award the following Students the Chancellors' Medals & Gold Medals for their Academic achievements in the Fourth Convocation to be held on Friday, 09th May, 2014 :-

1. Dr. A.M. Vare Gold Medal to Topiwalla Tasneem Tameem from MGM Medical College, Navi Mumbai for securing highest Marks in Anatomy subject (1st MBBS) [2008-2013 Batch].

2. Dr. R.D. Kulkarni Gold Medal to Topiwalla Tasneem Tameem from MGM Medical College, Navi Mumbai for securing highest Marks in Pharmacology subject (IInd MBBS) [2008-2013 Batch].
3. Dr. C.A. Franklin Gold Medal to Nimisha Neeraj Srivastav from MGM Medical College, Navi Mumbai for securing highest Marks in FMT subject (IInd MBBS) [2008-2013 Batch].
4. Chancellor's Medal to Lalla Neha Kamal from MGM Medical College, Aurangabad for securing highest marks in MD/MS Examination in Clinical Sciences [2010-2013 Batch].
5. Chancellor's Medal to Gaurav Kant Sharma from MGM Medical College, Aurangabad for securing highest marks in MD/MS Examination in Clinical Sciences [2011-2014 Batch].
6. Chancellor's Medal to Smriti Dewan from MGM Medical College, Navi Mumbai for securing highest marks in MD/MS Examination in Pre & Para Clinical Sciences [2010-2013 Batch].
7. Chancellor's Medal to Bhavana Sunil Junagade from MGM Medical College, Navi Mumbai for securing highest marks in MD/MS Examination in Pre & Para Clinical Sciences [2011-2014 Batch].
8. Chancellor's Medal to Srivastava Nimisha Neeraj from MGM Medical College, Navi Mumbai for Outstanding Graduate in MBBS [2008-2013 Batch].
9. Chancellor's Medal to Shetty Priyanka Ganesh from MGM School of Physiotherapy, Navi Mumbai for Outstanding Graduate in B.P.Th. [2009-2014 Batch].
10. Chancellor's Medal to Sahaya Silvia from MGM New Bombay College of Nursing, Navi Mumbai for Outstanding Graduate in Nursing [2009-2013 Batch].
11. Chancellor's Medal to Sunaina Soni from MGM School of Biomedical Sciences, Navi Mumbai for Outstanding Post Graduate in M.Sc. Medical & Biomedical Courses [2010-2013 Batch].
12. Chancellor's Medal to Shireen Abdul Hai Shaikh from MGM School of Health Management Studies, Navi Mumbai for Outstanding Post Graduate in M.B.A. (Hospital Management) [2012-2014 Batch].
13. MGMIHS Gold Medal to Srivastava Nimisha Neeraj from MGM Medical College, Navi Mumbai for securing Highest marks in General Medicine [2008-2013 Batch].

14. MGMIHS Gold Medal to Srivastava Nimisha Neeraj from MGM Medical College, Navi Mumbai for securing Highest marks in General Surgery [2008-2013 Batch].
15. MGMIHS Gold Medal to Srivastava Nimisha Neeraj from MGM Medical College, Navi Mumbai for securing Highest marks in OBGY. [2008-2013 Batch].
16. MGMIHS Gold Medal to Agarwal Nikita Anil from MGM Medical College, Navi Mumbai for securing Highest marks in OBGY. [2008-2013 Batch].
17. MGMIHS Gold Medal to Yewale Rohan Vijay from MGM Medical College, Navi Mumbai for securing Highest marks in Pediatrics [2008-2013 Batch].

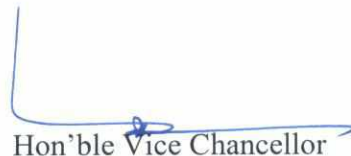
Item No. 3 : Any other matter with the permission of the Chair.

There being no further point to discuss the meeting ended with a Vote of Thanks to the Chair.



Registrar & Secretary

Prof. Z. G. Badade
Registrar,
MGM Institute of Health Sciences
Kamothe, Navi Mumbai-401209



Hon'ble Vice Chancellor
Vice Chancellor
MGM INSTITUTE OF HEALTH SCIENCES
(DEEMED UNIVERSITY u/s of BC Act, 1956)
KAMOTHE, NAVI MUMBAI



MGM INSTITUTE OF HEALTH SCIENCES

Item No. 3 of BOM-38/2014 dated 28/11/2014

To discuss and approve the Recommendations of the Academic Council (AC-19/2014) Dt. 31/10/2014 and non-recommendations of AC for perusal of BOM.

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
		Resolution 1 : It was resolved to confirm the Minutes of the special meeting of Academic Council (AC-18/2014) held on Friday, 9 th May, 2014 and forwarded to BOM.
		Resolution 2 : It was resolved to approve the Action Taken Report (ATR), on the decision taken in the special meeting of Academic Council (AC-18/2014) held on Friday, 9 th May, 2014, with the following suggestions : 1. Names nominated for 5A committee members to be forwarded to VC/BOM/BOE. 2. In exceptional cases 5A committee members can be considered as examiners. 3. Letter to MCI seeking clarification about possibility of twining of M.D. course with M.Sc. 4. Letter to Dean for compliance, within 1 month, in respect of the correct implementation of the following Acts (Resolution No.3.2(c) of BOM-35/2014) :-

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
		<ul style="list-style-type: none"> • The Criminal Law (Amendment) Act, 2013, No.13 of 2013 • The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, No.14 of 2013. <p>5. Reminder to Institute Heads to finalize the standard format of PG logbook before 28/11/2014.</p> <p>6. Reminder to Dr. Alope Banerjee to submit the format/details of Resident handbook before 25/11/2014.</p> <p>and forwarded to BOM.</p>
		<p>Item No. 3 : To discuss and approve the recommendations of the Faculty of Medicine in its meeting held on Monday, 13th October, 2014 at MGMIHS, Navi Mumbai.</p>
	<p>Resolution 1 : Resolved to confirm the Minutes of the Faculty of Medicine Meeting (FM-13/2014) held on 28th March, 2014.</p>	<p>Minutes were confirmed by AC and forwarded to BOM.</p>
	<p>Resolution 2 : Resolved to approve the Action Taken Report (ATR) on the recommendations of the Faculty of Medicine Meeting (FM-13/2014) dated 28th March, 2014.</p>	<p>ATR was approved by AC and forwarded to BOM.</p>
	<p>Item No. 3 : Recommendations of the BOS made at their meeting held on 15/09/2014 & 07, 08, 09 October, 2014.</p>	<p>Recommendations were considered by AC and forwarded to BOM for their perusal as mentioned below :</p>

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
MINUTES OF BOS – PRE-CLINICAL (07/10/2014)			
1.	List of books by respective departments (Annexure-1) a) the previous list of books has not been revised for last 7 years. b) newer books have come. c) previous few books are not available in the market.	Accepted and forwarded to AC	Resolved to approve the new list of Text books & reference books (Annexure-1) and forwarded to BOM.
2.	Revised academic calendar for academic year 2014-15 due to late admission as per the directive of Hon. Supreme Court. (Annexure-2)	Accepted and forwarded to AC	Resolved to accept the revised academic calendar for academic year 2014-15 (Annexure-2) and forwarded to BOM.
3.	a) Revised b) Anatomy Syllabus (Annexure-3A)	Accepted and forwarded to AC	Resolved to accept the revised Anatomy Syllabus (Annexure-3A) and forwarded to BOM. Chairperson (Pre Clinical) was requested to mention the Number of teaching Hours and revised syllabus with hours has to be submitted by 10/11/2014.
	c) Physiology Syllabus- The early clinical exposure as per MCI vision 2015 can be started through discussion & case presentation within the department to motivate the students.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
<p>d) Biochemistry Syllabus-</p> <p>i. Lipid Profile as LCD topic is in the Journal but needs to be reflected in the Biochemistry curriculum.</p>	Accepted and forwarded to AC	Resolved to include Lipid Profile as LCD topic in the Biochemistry curriculum with effective from Academic Year 2014-15 and forwarded to BOM.
<p>ii. Inclusion of clinical case study Questions are mentioned in the syllabus but need to be included in section-B of Theory Paper 1 & 2. They should be from the must know area.</p>	Referred back to BOS (since it is already in MCI examination rules)	Referred back to BOS (since it is already in MCI examination rules) It was resolved that Chairperson (Pre/Para/Medicine & Allied/Surgery & Allied/Superspeciality) will prepare model question paper of all their subjects & submit to the Examination Section of MGMIHS before 25/11/2014.
<p>4. For UG Courses- Horizontal Integration programme (Annexure-3B)</p>	Accepted and forwarded to AC	Resolved to accept the Horizontal Integration programme (Annexure-3B) and forwarded to BOM.
<p>For PG – a) Vertical Integration along with clinical departments on relevant topic was discussed and it was suggested to keep the record in the Department. Prepare a list of topic and name of department, and submit to Chairman of BOS so that it will be included in the next BOS.</p>	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
	b) The PG students should give feedback report about Conference/Workshop/ Training programme/CME attended.	Referred Back to BOS (since its a part of Institute level IQAC)	Resolved to have Departmental level exams every 6 months to assess their attendance/performance/ Dissertation work etc. as per the norms of MGMIHS and sent the progress report to the Institute Head. At the same time this progress report can not be taken as basis to detain the Student for final University exam, and forwarded to BOM.
	c) Allied posting for the PG Residents should be handled at departmental level, regarding the duration & time.	Referred Back to BOS (since needs to follow MCI/Institute guidelines)	Referred Back to BOS (since needs to follow MCI/Institute guidelines)
5.	Examination System		
	a) List of UG & PG Examiners for each subject. (Annexure-4)	Accepted and forwarded to AC	Resolved to accept the List of UG & PG Examiners for each subject. (Annexure-4) and forwarded to BOM.
	b) PG Examiners has to be from a recognized PG institute with requisite Qualification & experience as per MCI guidelines.	Rejected (as it was mere information)	Rejected (as it was mere information)
	c) The moderation of theory question papers must be done by Senior Professors of constituent colleges. Rules & responsibility of Moderator has to be provided by examination	Rejected 1. Moderation rules are already in place. 2. Amendments (BOM-37/2014) in Resolution No. 3.4 (c) of BOM - 35/2014 dated 26 th April, 2014. “Resolved that from different set of question papers for various examinations, one set of question paper should be	Rejected 1. Moderation rules are already in place. 2. Amendments (BOM-37/2014) in Resolution No. 3.4 (c) of BOM - 35/2014 dated 26 th April, 2014. “Resolved that from different set of question papers for various examinations, one set of question paper should be selected in order to avoid repetition of questions in different sections and the question papers should be

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
	cell prior to awarding moderation work.	selected in order to avoid repetition of questions in different sections and the question papers should be thoroughly moderated by a senior faculty member, preferably by a Professor, to avoid repetition of questions in different sections."	thoroughly moderated by a senior faculty member, preferably by a Professor, to avoid repetition of questions in different sections."
	d) Remuneration for theory paper answer sheet evaluation & second evaluation (moderation) must be separate & defined.	Rejected (since the matter is not under the purview of BOS)	Rejected (since the matter is not under the purview of BOS) House was informed that this matter is under the consideration of BOE/Finance Committee.
	e) It was resolved that remuneration for theory paper setting & moderation has to be credited within one month in the account of paper setter or moderator with due intimation.	Rejected (since the matter is not under the purview of BOS)	Rejected (since the matter is not under the purview of BOS) House was informed that this matter is under the consideration of BOE/Finance Committee.
6.	To have uniformity in the UG & PG Journals of both the Constituent Colleges, the gross Anatomy Journal requisition should be made by Anatomy department through the Dean MGM, Kamothe, Navi Mumbai to Aurangabad, Medical	Accepted and forwarded to AC	Accepted and forwarded to BOM

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
	College Press to provide the same.		
7.	Booklet of curriculum has to be prepared every year by including amendments.	Accepted and forwarded to AC with following changes: ‘All minor/major amendments are intimated from time to time. The revised curriculum booklet will be issued every 3 years.’	Resolved that “The revised curriculum booklet will be issued every 3 years. All minor/major amendments are being intimated from time to time.” and forwarded to BOM.
8.	Syllabus changes in preclinical subjects of Courses B.PTh. and B.Sc. :	Shifted to BOS of (Biomedical Sciences) as point number 25 & BOS (Physiotherapy) as point number 12.	Shifted to BOS of (Biomedical Sciences) as point number 25 & BOS (Physiotherapy) as point number 12.
MINUTES OF BOS – PARA-CLINICAL (08/10/2014)			
1.	Distribution of marks for Internal Assessment for MBBS (How the attendance marks to be calculated) (Annexure-5)	Accepted and forwarded to AC	Resolved to accept the distribution of marks for Internal Assessment for MBBS in Micro, Pharma, Patho only. (How the attendance marks to be calculated) (Annexure-5) and forwarded to BOM. Distribution of marks for Internal Assessment including attendance is already mentioned in MBBS syllabus.
2.	No change in MD microbiology syllabus of Mycobacterium & molecular biology in practical exam.	Rejected (since it was for information only)	Rejected (since it was for information only)
3.	Practical examination should be conducted for 25 marks and 15 marks for oral examination. This should be reflected in this way in	Accepted (if in accordance with MCI) and forwarded to AC.	Resolved that Practical examination should be conducted for 25 marks and 15 marks for oral examination for all II nd MBBS subjects and forwarded to BOM.

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
	university mark sheet. This should be applied to all IInd MBBS subjects.		
4.	In II MBBS Pharmacology journal SDT, MDT, CCR, JC & pharmacy label need to be included. (Annexure-6)	Accepted and forwarded to AC	Resolved that Dr. Y.A. Deshmukh will give the revised journal including topics of SDT, MDT, CCR, JC & pharmacy label before 27/11/2014 and forwarded to BOM.
5.	a) B.Sc. Nursing, B.Sc. Allied health sciences syllabus revision was considered and unanimous consensus reached on this issue.	Shifted to BOS (Biomedical Sciences) as point number 26 & BOS (Nursing) as point number 9	Shifted to BOS (Biomedical Sciences) as point number 26 & BOS (Nursing) as point number 9
	b) the passing marks for all streams will remain 50%		
	c) for physiotherapy LAQ should be reduced from 10 to 7 or 8 marks.	Shifted to BOS (Physiotherapy) as point number 13	Shifted to BOS (Physiotherapy) as point number 13
6.	Use of simulation techniques as far as possible should be used for MD Pharmacology examination due to stringent rules & regulation given by CPCSEA.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of following detailed information : Cost, Availability, Training) AC also resolved to have simulation techniques as part of teaching/training as a module but it will not be a part of examination.
7.	Increase in remuneration for UG & PG examination.	Rejected (since the matter is not under the purview of BOS)	Rejected (since the matter is not under the purview of BOS) House was informed that this matter is under the consideration of BOE/Finance Committee.

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
8.	One set of examiner will continue for UG exam as per MCI Norms. If one external is not available from outside state then temporary arrangement will be made from Maharashtra.	Accepted and forwarded to AC	Resolved that “One set of examiner will continue for UG exam as per MCI Norms. If one external is not available from outside state then temporary arrangement will be made from Maharashtra. Same is also applicable to PG exams but to have both the externals compulsorily from outside state in case of MCI inspection” and forwarded to BOM.
9.	As the students they are diverting from standard textbook due to availability of smaller books which doesn't cover subject exhaustively, a list of standard textbook to be used for all streams should be individualized.	Rejected (since it is a matter of Student choice & not in the purview of BOS)	Rejected (since it is a matter of Student choice & not in the purview of BOS)
10.	Pathology syllabus for UG & PG will remain same.	Rejected (since it was information only)	Rejected (since it was information only)
MINUTES OF BOS - MEDICINE & ALLIED (07/10/2014)			
1. <u>Pediatrics Department :</u> <u>For Undergraduate Courses:</u> Inclusion of the following in curriculum:			
a) Integrated Management of Neonatal & Childhood illnesses (WHO program) - Theory &		Accepted and forwarded to AC with the change : Only in Theory as “Desirable to know”	Resolved to include Integrated Management of Neonatal & Childhood illnesses (WHO program) (Annexure-7). Only in Theory as “Desirable to know” in the UG curriculum and forwarded to BOM.

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
Practical. (Annexure-7)		
b) Palliative care – Theory. (Annexure-8)	Accepted and forwarded to AC	Resolved to include Palliative care (Annexure-8) Only in Theory as “Desirable to know” in the UG curriculum and forwarded to BOM.
c) Rational Antibiotic Policy – Theory. (Annexure-9)	Accepted and forwarded to AC	Resolved to include Rational Antibiotic Policy (Annexure-9) Only in Theory as “Desirable to know” in the UG curriculum and forwarded to BOM.
For Post Graduate Course: Inclusion of the following in curriculum:-		
d) Pediatric advanced life support course – Theory and Practical. (Annexure-10)	Accepted and forwarded to AC	Resolved to include Pediatric advanced life support course – Theory and Practical (Annexure-10) in the PG curriculum and forwarded to BOM.
e) Neonatal advanced life support course - Theory and Practical. (Annexure – 11)	Accepted and forwarded to AC	Resolved to include Neonatal advanced life support course - Theory and Practical (Annexure-11) in the PG curriculum and forwarded to BOM.
f) Palliative care – Theory. (Annexure-8)	Accepted and forwarded to AC	Resolved to Palliative care – Theory (Annexure-8) in the PG curriculum and forwarded to BOM.
g) Rational antibiotic policy - Theory and Practical. (Annexure-9)	Accepted and forwarded to AC	Resolved to include Rational antibiotic policy - Theory and Practical (Annexure-9) in the PG curriculum and forwarded to BOM.
2) <u>Respiratory Medicine</u> a) Inclusion of certain new topics in UG syllabus (Annexure-12)	Referred back to the BOS (for reconsideration)	Referred back to the BOS (for reconsideration)

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
b) Shifting of theory lectures of Respiratory Medicine from 9 th semester to 7 th semester for better attendance and receptivity. Board members resolved that shifting of theory lectures is an internal matter and should be sorted out at local level, by the HOD of Respiratory Medicine in consultation with other concerned HODs.	<p style="text-align: center;">Rejected</p> <p>(since shifting of theory lectures of Respiratory Medicine from 9th Semester to 7th Semester for better attendance and receptivity was an internal matter and should be sorted out at local level by the HOD of Respiratory Medicine in consultation with other concerned HOD's)</p>	<p style="text-align: center;">Rejected</p> <p>(since shifting of theory lectures of Respiratory Medicine from 9th Semester to 7th Semester for better attendance and receptivity was an internal matter and should be sorted out at local level by the HOD of Respiratory Medicine in consultation with other concerned HOD's)</p>
c) Board members resolved that instead of the suggestion of specialty lectures being taken for Respiratory Medicine Post Graduate Students, by various departments, it will be more desirable that the HOD Respiratory Medicine send their PGs to other Specialty departments to attend Specialty lectures as and when they are conducted in respective departments. The co-ordination & detailed time table for the same can be worked out by HOD Respiratory Medicine in consultation with HODS of concerned Specialties. (Annexure-13)	<p style="text-align: center;">Rejected</p> <p>(since it was being a local matter and does not fall under the purview of BOS)</p>	<p style="text-align: center;">Rejected</p> <p>(since it was being a local matter and does not fall under the purview of BOS)</p>

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
3) Geriatric Medicine To regularize the Curriculum & Exam pattern of newly started Post Graduate course of Geriatric Medicine. (Annexure -14)	Accepted and forwarded to AC	Resolved to regularize the Curriculum & Exam pattern of newly started Post Graduate course of Geriatric Medicine (Annexure -14) and forwarded to BOM.
4) Emergency Medicine To regularize the Curriculum of newly started Post Graduate course of Emergency Medicine. (Annexure-15)	Accepted and forwarded to AC	Resolved to regularize the Curriculum of newly started Post Graduate course of Emergency Medicine. (Annexure-15) and forwarded to BOM.
5) Internal Medicine a) Preparative leaves to exam going students (undergraduate & postgraduate): Board members resolved that respective HODs /Institute heads should decide regarding the number and the timing of leaves to be given before the Final PG Exams.	Rejected (since this being a local issue, the matter is best resolved by the respective HOD's./Institute heads)	Rejected (since this being a local issue, the matter is best resolved by the respective HOD's./Institute heads)
b) Moderation of question papers: It was decided by the Board members that in order to avoid repetitions in question papers, it would be desirable if either the moderator is asked to reset the final paper from the sets of	Rejected 1. Moderation rules are already in place 2. Amendments (BOM-37/2014) in Resolution No. 3.4 (c) of BOM - 35/2014 dated 26 th April, 2014. "Resolved that from different set of	Rejected 1. Moderation rules are already in place 2. Amendments (BOM-37/2014) in Resolution No. 3.4 (c) of BOM - 35/2014 dated 26 th April, 2014. "Resolved that from different set of question papers for various examinations, one set of question paper should

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
question papers already given to him to moderate or he is allowed to select the final Question paper out of all papers given to him to moderate. If this is not possible then it was suggested that the Final Question paper before printing should be inspected by the moderator, so that it is ensured that Questions are not repeated.	question papers for various examinations, one set of question paper should be selected in order to avoid repetition of questions in different sections and the question papers should be thoroughly moderated by a senior faculty member, preferably by a Professor, to avoid repetition of questions in different sections."	be selected in order to avoid repetition of questions in different sections and the question papers should be thoroughly moderated by a senior faculty member, preferably by a Professor, to avoid repetition of questions in different sections."
c) For PG degree/diploma admissions , 50% of aggregate MBBS marks (1 st + 2 nd + 3 rd) PLUS 50% of CET examination marks be considered. It was decided by all the Board members that this Agenda was not entirely in purview of Board of Studies. Hence it was decided to refer this Agenda to the Board of Examinations for further deliberations.	Rejected (since Rules as per MCI are to be followed for selection of PG)	Rejected (since Rules as per MCI are to be followed for selection of PG)
d) To reorganize Medicine syllabus in various semesters- i. All the topics of IVth semesters are taught in clinical posting which		

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
<p>commences from IIIrd semester & continued till IXth semester thus can be deleted from IVth semester Topics of respiratory system including Tuberculosis to be included in IVth semester theory lectures.</p> <p>ii. Vth semester- Since students have university exam for II MBBS subjects in this semester, topics of Infectious & tropical diseases to be taught in this.</p> <p>iii. In VIth semester topics of GIT & Hepato billiary system may be added along with CVS.</p> <p>iv. VIIth semester- Psychiatry</p> <p>v. VIIIth semester- Neurology, Hematology, Endocrinology</p> <p>vi. IXth semester-Nephrology & Nutrition, Collagen vascular diseases, Other Miscellaneous topics like poisoning, Heat & electric Injury, Shock</p> <p>Approved in principle by the</p>	<p style="text-align: center;">Rejected</p> <p>(since this is a local issue and is best left to the HOD's to organize/re-organize Medical Syllabus in various Semesters keeping MCI norms intact)</p>	<p style="text-align: center;">Rejected</p> <p>(since this is a local issue and is best left to the HOD's to organize/re-organize Medical Syllabus in various Semesters keeping MCI norms intact)</p>

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
Board of Studies, however it was suggested by the Board members that local flexibility, in the selection of topics to be taught in various semesters, should be given to respective HODs.		
<p>6) <u>Psychiatry Department.</u></p> <p>a) Feasibility of starting a multidisciplinary certificate course - post MBBS (6 months) in "SEXOLOGY" involving Department of Psychiatry, Andrology and Physiology</p> <p>It has to be ascertained that this course is in accordance with MCI regulations & before such a course is started, it is desirable that there should be an already running specialty Sexology OPD, and also it was felt by members that Six months is not a sufficient time for this course.</p>	<p>Referred back to BOS (since starting a multidisciplinary certificate course (6 months) in "SEXOLOGY" post MBBS is not as per MCI. Also Sexology OPD is not in existence and Members opined that six months is not sufficient time for this course)</p>	<p>Resolved that Dr. Rakesh Ghildiyal will look into the logistics, viability of starting such new course, only if the course is enlisted in MCI, work out the detailed syllabus, exam pattern and submit the details through next BOS and forwarded to BOM.</p>
<p>b) Proposed Changes in Psychiatry Syllabus for MBBS in "Part (c) Intégration" of the Psychiatry Syllabus). (Annexure-16)</p>	<p>Accepted and forwarded to AC</p>	<p>Resolved to accept the Changes in Psychiatry Syllabus for MBBS in "Part (c) Integration" of the Psychiatry Syllabus (Annexure-16) and forwarded to BOM.</p>

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
7. Dermatology			
a) Submission of the revised syllabus for MBBS students. (Annexure-17)		Accepted and forwarded to AC	Resolved to accept the revised syllabus of Dermatology for MBBS students (Annexure-17) and forwarded to BOM.
b) Suggestion of Dermatology theory classes only for 6 th and 8 th semester and not for 7 th semester as two semesters is adequate for completing the portion. After discussion amongst the members of the Board it was decided that 15 lectures in Dermatology should be taken in the Sixth semester and 15 lectures in the Eighth semester. However the majority of members felt that local flexibility, in the selection of topics to be taught in various semesters, should be given to respective HODs.		Rejected (since this is a local issue and is best left to the HOD's to organize/re-organize theory classes in Dermatology for 6 th and 8 th Semester and not 7 th Semester.)	Rejected (since this is a local issue and is best left to the HOD's to organize/re-organize theory classes in Dermatology for 6 th and 8 th Semester and not 7 th Semester.)
MINUTES OF BOS - SURGERY & ALLIED (08/10/2014)			
1.	All members congratulated the 'Plexus' team added by Dr. Pravin Suryawanshi for conducting first National level UG Conference at	Rejected (since it was information only)	Rejected (since it was information only)

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
	MGM Medical College, Aurangabad.		
2.	All the members agreed to send names of suitable examiners and thesis revivers of their subject to university.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
3.	It is resolved to ask for the clarification about point number 3 in duties of BOS which mentions requirement of approval / permission for any publication or authoring the book from university. (Annexure-18)	Clarified that “for authoring in books/chapters AC approval is to be taken” and forwarded to AC	Resolved to have comprehensive workshop for members of BOS/Faculty of Medicine/AC regarding their duties & responsibilities and forwarded to BOM. Dr. Chander P. Puri volunteered to prepare the guidelines for any publication or authoring the book and therefore he was requested to submit the same by 25/11/2014.
4.	It is resolved that clarification should be asked about funding for conference/CME's to be organized and policy of reimbursement of expenditure of attending conferences by faculties.	Rejected (since MGMIHS Rules and Regulations for funding of conferences/CME's are already in place.)	Rejected (since MGMIHS Rules and Regulations for funding of conferences/CME's are already in place.)
5.	In last BOS it was resolved that the marks of MCQ in ENT and Ophthalmology should be reduced from 14 to 10 in university theory paper.	Resolved that “there should be uniformity of marks for MCQs in UG exams for all courses in all subjects i.e. 20% of the theory marks in Section A. But resulting changes in Section B & C marks must be decided by BOS” and referred Back to BOS to work out.	Resolved that “there should be uniformity of marks for MCQs in UG exams for all courses in all subjects i.e. 20% of the theory marks in Section A. But resulting changes in Section B & C marks must be decided by BOS” and referred Back to BOS to work out.

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
6.	Adding lectures on History of Medicine in syllabus. As to how many lecture to be taken in which term.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
7.	Increase in remuneration of examiners for practical examination and paper setting.	Rejected (since this does not fall under the purview of BOS)	Rejected (since this does not fall under the purview of BOS) House was informed that this matter is under the consideration of BOE/Finance Committee.
8.	Forthcoming International Convention on Challenges in Medical Education i.e. ICCME 2015 to be held at MGM Medical College, Aurangabad : All the members were requested to register, attend and take active participation by sending articles for souvenirs and papers.	Rejected (since it was information only)	Rejected (since it was information only)
9.	Syllabus for Surgery and Allied has not been revised for last 6 years but there were no changes suggested.	Rejected (since it was information only)	Rejected (since it was information only)
10.	Log books for PG : All the department head's at two institutes should prepare log book in mutual agreement with each other and implement it for use for one	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
	year and if needed changes should be done at end of one year and then get it approved from with BOS.		
MINUTES OF BOS - SUPERSPECIALITY (09/10/2014)			
1.	a. Change in M.Ch. (Urology) curriculum (Annexure-19)	Accepted and forwarded to AC	Resolved to accept the Change in M.Ch. (Urology) curriculum (Annexure-19) and forwarded to BOM.
	b. Change in teaching pattern for the M.Ch. (Urology); vide OSPE & OSCE system with encouraging candidates for more seminar presentations and one to one teaching.	Rejected (since it was information only)	Rejected (since it was information only)
2.	a. The Academic Calendars of training are yet to be received by the university, from the recognized super-specialty departments. It was requested a uniform centralized annual training programme for both the campuses be forwarded at the earliest.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
<p>b. All super – specialty recognized departments may kindly make <u>Resident hand book</u> with a brief about individual department, as suggested during last meeting; it may incorporate the following headings:</p> <ul style="list-style-type: none"> • Core values of the department, Rotations & Objectives, Teaching responsibilities, Conduct of morning rounds, Departmental policies, Schedule of lectures & Presentations including conferences, Resident Job responsibility, Method of evaluation, Expected medical documentation, Morning report presentation, Resident/Faculty/ Staff assistance & wellness 	<p>Referred Back to BOS (for want of detailed information as how is it different from the Log book)</p>	<p>Referred Back to BOS (for want of detailed information as how is it different from the Log book)</p>

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)		Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
	programme, Miscellaneous.		
	c. The examination pattern and list of examiners of Cardiology, and Plastic Surgery were forwarded to the university but the same is needed from the following departments: <ul style="list-style-type: none"> • Nephrology • Urology • Pediatric Surgery • CVTS 	Rejected (since it was information only)	Rejected (since it was information only)
	d. Sample log books for residents, by the individual super-specialty departments are to be submitted. The residents to comply with strict norms of log book completion & periodic assessment.	Referred Back to BOS (for want of detailed information) Already wrt to resolution No. 3.4(a) of BOM-35/2014 dt 26/04/2014 letter No. MGM/01/A-8/2014/156 sent to Dean/Director/Principal of all constituent Colleges to send the same	Referred Back to BOS (for want of detailed information) Already wrt to resolution No. 3.4(a) of BOM-35/2014 dt 26/04/2014 letter No. MGM/01/A-8/2014/156 sent to Dean/Director/Principal of all constituent Colleges to send the same
MINUTES OF BOS - BIOMEDICAL SCIENCES (15/09/2014)			
1. Syllabus of each course subject wise will be decided by the parent departments in	Faculty of Medicine resolved that a core Committee be constituted under the Chairmanship of Dr. Chander P. Puri and		

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
<p>consultation with the concerned department and teaching will be done by the concerned departments.</p> <p>2. To specify must know areas in the syllabus of all the subjects.</p>	<p>the following as members :</p> <ul style="list-style-type: none"> • Deans, MGM Medical College, NM & A'bad • Director, MGM SBS, NM & A'bad • Chairperson, BOS (Nursing & Physiotherapy) • Mr. Ganesh Pawar <p>for designing the syllabus and to sort out all the issues confronting the Allied Health Science Department and put up the same in the next BOS.</p>	<p>Restructuring the B.Sc. (Paramedical) Courses</p> <p>Academic Council approved the recommendations of the Faculty of Medicine to restructure the teaching and evaluation system of all seven B.Sc (Paramedical) Courses offered by the School of Biomedical Sciences at MGMIHS. Academic Council further recommended that the new framework should consider the following:</p>
<p>3. Any change in the exam pattern will be considered together, when the approval for the semester system is received from higher boards.</p>	<p>Referred Back to BOS (for want of detailed information)</p>	<ol style="list-style-type: none"> 1. Seven to eight hours of teaching every day. For first year students four hours of class room lectures and 3 hours for practical; second and third year three hours of class room teaching and 4-5 hours for practical. 2. Pass percentage to remain unchanged i.e. 50 percent in individual paper as well as aggregate of total marks. 3. Six monthly semester system to be introduced. 4. Choice-based credit system to be included.
<p>4. Moderation of question paper & answer sheets is necessary. Allocation of grace marks according to MGMIHS rules should be given to the students.</p>	<p>Rejected</p> <ol style="list-style-type: none"> 1. Rules for moderation of question paper are already in place. 2. Amendments (BOM-37/2014) in Resolution No. 3.4 (c) of BOM - 35/2014 dated 26th April, 2014. <p>“Resolved that from different set of question papers for various examinations, one set of question paper should be</p>	<ol style="list-style-type: none"> 5. Number of papers taught in all the seven courses during the three year degree course to be made uniform. Uniformity in the examination system. 6. Syllabus to be revisited and if required restructure. 7. To review the fee structure.

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	<p>selected in order to avoid repetition of questions in different sections and the question papers should be thoroughly moderated by a senior faculty member, preferably by a Professor, to avoid repetition of questions in different sections.</p> <p>3. Moderation of answer sheet is not in MGMIHS rules.</p> <p>4. Rules for Grace marks are already in place.</p>	<p>Academic Council also approved the recommendations of the Faculty of Medicine to constitute a Core Committee, with following members:</p> <ol style="list-style-type: none"> 1. Pro Vice Chancellor (Research) : Chairman 2. Dean, MGM Medical College, Navi Mumbai 3. Dean, MGM Medical College, Aurangabad 4. Director, MGM School of Biomedical Sciences, Navi Mumbai 5. Director, MGM School of Biomedical Sciences, Aurangabad 6. Chairperson of each Board of Studies 7. Expert from the field <p>The Academic Council further recommended that the detailed proposal should be discussed during the next meeting of Board of Studies and channelized through the approved format and once approved by the Board of Management introduced from 2015-16 academic year.</p>
<p>5. Question banks to be provided to the students at the departmental level.</p>	<p>Rejected (since this being a localized issue, the matter is best resolved by the respective HOD's.)</p>	
<p>6. To keep 35 % in individual subjects with 50% as aggregate marks as eligibility criteria for passing. The same may be adopted for internal assessment also.</p>	<p>Resolved “to keep 40% in individual subjects with 50% as aggregate marks as eligibility criteria for passing. The same may be adopted for internal assessment also” and forwarded to AC</p>	

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
7. Seven hrs of teaching per day for B.Sc. Paramedical Sciences.(First year- 4hrs theory & 3 hrs of practical, Second & Third year – 3 hrs theory & 4 hrs Practical)	Accepted and forwarded to AC	
8. Implementation of semester system in B.Sc. courses	Faculty of Medicine resolved that “Semester 1,3,5 will be College level exam & Semester 2,4,6 will be University level exam 7 & to have credit based evaluation, if required” & forwarded to AC	
8. To pay an incentive of Rs. 300 for UG & Rs. 500 for PG teaching.	Rejected (since this does not fall under the purview of BOS)	
9. To continue clinical postings after 30th April but after the vacations.	Rejected (since already in practice)	
10. Not to pre pone pre final exams 12. 20 th June be the deadline of submission of marks by the individual departments to give enough time for calculation of internal assessment. 13. To submit internal assessment by 30 th June.	Rejected (since it was information only)	

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
<p>14.To have maximum uniformity in 3 year courses and 2 year courses.</p> <p>15. To have 5 theory papers of 150 marks each in Semester I, II & III with only dissertation (No paper) in 4th semester so as to dedicate entire semester. This will be applicable to all 2 year courses. Resolved to submit the new syllabus after reframing the credit system in next Board of studies meeting for all two year courses namely Master of Public Health, M.Sc. Clinical Embryology, M.Sc. Clinical Nutrition, M.Sc. Molecular Biology, M.Sc. Medical Biotechnology, M.Sc. Medical Genetics.</p>	<p>Referred Back to BOS (for want of detailed information)</p>	
<p>16. Separate policy should be made for external candidates for carrying out dissertation works.</p>	<p>Faculty resolved that “facility for Research/ dissertation is to be allowed for MGMIHS students and not for external candidates” & forwarded to AC</p>	

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
17. To submit the new syllabus after reframing the credit system in next Board of studies meeting for all two year courses namely Master of Public Health, M.Sc. Clinical Embryology, M.Sc. Clinical Nutrition, M.Sc. Molecular Biology, M.Sc. Medical Biotechnology, M.Sc. Medical Genetics.	Referred Back to BOS (for want of detailed information)	
18. Grace marks for M.Sc. courses should be given as per MGMIHS policy	Rejected (since grace marks are not admissible for PG Students of any Academic Streams as per MGMIHS rules)	
19. Not to increase intake for B.Sc. Anesthesia & Operation Theatre Technology & Perfusion Technology but continue the efforts for increasing other B.Sc. and M.Sc. seats	Rejected (since it was information only)	
20. To conduct national seminar on prospective of proteomics in health research.	Referred Back to BOS (for want of detailed information)	
21. Entering attendance, timetable & teaching schedule on TCS software.	Rejected (since TCS implementation has temporarily been stopped)	
22. ID Card with employment code No. for staff members.	Rejected (since this does not fall under the	

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
	purview of BOS)	
23.To have a separate departmental library for school of Biomedical Sciences.	Rejected (Since already resolution taken in this regard. Refer Resolution no. 5.6.5 of BOM-32/2013 dt 29/10/2013) Resolution No. 5.6.5 : Resolved to grant library facilities for B.Sc. & M.Sc. Allied Health Science students on par (in line) with the library facilities granted for students pursuing MBBS Courses, but to have separate Book Bank facilities for B.Sc. and M.Sc. Course Students.	
24. Topics of Genetic glaucoma etc. should be conducted by parent department or Geneticist not by Anatomy department.	Referred Back to BOS (for want of detailed information)	
Referred agendas from BOS (Pre-clinical) 25.Syllabus changes in preclinical subjects of Courses B.Sc.	Referred Back to BOS (for want of detailed information)	
Referred agendas from BOS (Para-clinical) 26.a. B.Sc. Allied health sciences syllabus revision was considered and unanimous consensus reached on this issue. b. the passing marks for all streams will remain 50%.	Referred Back to BOS (for want of detailed information)	

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
MINUTES OF BOS - PHYSIOTHERAPY (15/09/2014)		
Resolution 1 : Resolved to incorporate following changes in BPT Curriculum (Annexure - 20) a) Typing error noted on Pg 163 in internship hours 890 hours to be replaced by 1040 hours as printed on page no.11. b) Clinical examination case 2 should be specified as simulated case with skill demonstration for clinical physiotherapy subjects. Refer page 16 of revised syllabus.	Accepted and forwarded to AC	Resolved to incorporate suggested changes in BPT Curriculum. (Annexure - 20) and forwarded to BOM.
Resolution 2 : Resolved to regular implementation of innovative methods of teaching in Physiotherapy education. (Annexure-21)	Rejected (since this a routine practice in teaching process)	Rejected (since this a routine practice in teaching process)
Resolution 3 : Plan for execution of Research project for Internship (Annexure-22)	Referred back to BOS (for reformatting)	Referred back to BOS (for reformatting)

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
Resolution 4 : To limit the externship within the MGM group of hospitals in Mumbai & Aurangabad and submit the rules and regulations.	Faculty of Medicine resolved that” it is an internship only ” and forwarded to AC	AC resolved that” it is an internship only ” and forwarded to BOM
Resolution 5 : Revised academic calendar for MPT and BPT course for the year 2014-15 (Annexure-23)	Accepted and forwarded to AC	Resolved to accept the Revised academic calendar for MPT and BPT course for the year 2014-15 (Annexure-23) and forwarded to BOM.
Resolution 6 : Resolved to constitute “Best Student” Award for BPT as well as MPT student in the name of Dr. Jayant Joshi and late Dr. Moti Lekhraj Chainani respectively.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
Resolution 7 : Formal training of Physiotherapy faculty for teaching technology.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
Resolution 8 : Tuition Fees from students whose course gets extended due to various academic/personal reasons.	Faculty suggested that this matter may be put up before the Fee Fixation Committee to decide on the matter.	AC suggested that this matter may be put up before the Fee Fixation Committee to decide on the matter.
Resolution 9 : Resolved that minimum books required for B.P.O. course year 1 & year 2 to be procured. Remaining books can be procured phase wise as per the requirement under separate budgetary head of B.P.O. (Annexure-24)	Rejected (since the necessary Regulatory Approvals have still not been received)	Rejected (since the necessary Regulatory Approvals have still not been received)

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
Resolution 10 : Resolved that internship should be included in B.P.O. course as per, RCI guidelines.		
Resolution 11 : To start MPT course in 'Pediatrics Physiotherapy'	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
Referred agendas from BOS (Pre-clinical) 12. Syllabus changes in preclinical subjects of Courses B.PTh.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
Referred agendas from BOS (Para-clinical) 13. For physiotherapy LAQ should be reduced from 10 to 7 or 8 marks.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
MINUTES OF BOS - NURSING (09/10/2014)		
1. MGMIHS to print the curriculum for all nursing courses with the amendments approved in previous meetings and issue the copies to the constituent units, library, examination section, and other university departments.	Rejected (since it's a routine university practice)	Rejected (since it's a routine university practice)

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
2. The constituent colleges have to strictly follow the prescribed norms by Indian Nursing Council for conducting practical examinations of all the courses.	Rejected (since it was for information only)	Rejected (since it was for information only)
3. Existing log book of M.Sc. Nursing to be used by all three constituent colleges for this academic year and critically analyze for required modifications and refinement.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
4. Guides from the respective constituent unit under MGMIHS should coordinate to arrange presentation at college level for refinement of research proposals and intimate the schedule to the candidates for presentation. It was also resolved that notifications / circulars from MGMIHS pertaining to Ph.D. Nursing program to be forwarded to the Principals of constituent Nursing colleges for smooth coordination.	Rejected (since the practice is already in place as per MGMIHS Rules and Regulations)	Rejected (since the practice is already in place as per MGMIHS Rules and Regulations)
5. List of examiners	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)

Board of Studies (Meeting held on 15th September, 2014 & from 7th to 9th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
6. List of referees/examiners	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
7. All teachers of nursing should follow the Indian Nursing Council norms for clinical teaching and/or supervision of care every day.	Rejected (INC and MCI guidelines are to be followed to achieve highest level of collaboration for smooth functioning of medical college hospital)	Rejected (INC and MCI guidelines are to be followed to achieve highest level of collaboration for smooth functioning of medical college hospital)
8. To notify the UGC for inclusion of nomenclature for award of Post Basic B.Sc Nursing degree	A letter has been sent to UGC from Registrar's Office regarding this : Ref. No. MGM/Acad.01/UGC/2014/868 dt. 27/08/2014	A letter has been sent to UGC from Registrar's Office regarding this : Ref. No. MGM/Acad.01/UGC/2014/868 dt. 27/08/2014
Referred agendas from BOS (Para-clinical) 9.a.B.Sc. Nursing syllabus revision was considered and unanimous consensus reached on this issue. b.the passing marks for all streams will remain 50%.	Referred Back to BOS (for want of detailed information)	Referred Back to BOS (for want of detailed information)
MINUTES OF BOS - HEALTH MANAGEMENT STUDIES (15/09/2014)		
1. Matter of the status of MBA Hospital / Pharmaceutical management programme, MGMIHS, Navi Mumbai is pertaining to the management of college and it is not under purview of the BOS.		

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
<p>2. Both the management courses of Hospital and Pharmaceutical Management of having novel syllabi. These are industry centric, having employable value and worth retaining. Hence, the following alternative mechanisms are proposed. There are health management courses already running outside AICTE, recognized by MCI such as-</p> <ul style="list-style-type: none"> a) M.D. Hospital Administration, b) M.D. Health Administration, c) PG Diploma in Health Administration, d) PG Diploma in Hospital Administration and e) Master of Hospital Administration <p>These are being run by various management bodies like Trusts, Deemed Universities, Government institutes and Armed Forces. Annexure 25.</p> <p>The competent authority may like</p>	<p>The matter was deferred due to absence of the Chairperson of BOS (Health Management Studies)</p>	<p>All the resolutions taken by BOS (Health Management Studies) were approved and forwarded to BOM.</p>

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
to consider switching the present courses in Hospital and Health Administration under MGMIHS to MCI recognized courses subject to fulfilling the necessary statutory requirements, organizing a separate department within MGMIHS.		
	<p>4. To review the progress of ICCME 2015.</p> <p>Progress of International Conference to be held in January, 2015 at Aurangabad was reviewed and a satisfactory registration has been achieved so far.</p> <p>It was also suggested to have more participation from MGM Mumbai and forwarded to AC.</p>	AC resolved to increase the number of delegates and do wide publicity and forwarded to BOM.
	5. Any other matter with the permission of Chair: Nil	
		<p>4. To review the status of IQAC. (Annexure-III)</p> <p>AC resolved that :</p> <ul style="list-style-type: none"> a) The format made by MGMIHS is to be strictly adhered to. b) All reports must come through the Institute Head as a single unitary report as soft & hard copy after compilation of information received from all departments.

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
		c) A dedicated E-mail ID for University IQAC. d) Report must reach on or before the deadline and the soft copy is absolutely necessary on the dedicated E-mail ID. and forwarded to BOM.
		5. To discuss regarding the V th Convocation of MGMIHS, Navi Mumbai. (Annexure-IV) AC resolved : a) To have Convocation in December every year or in the evening in the month of May every year. b) To find out the legalities for conducting the Convocation at Off- Campus/hired auditorium by seeking guidance from competent Authority. c) If permitted for (b) above, to have Convocation by 15 th May. and forwarded to BOM.
		6. To enhance security features of University marksheet, Passing certificate, Degree Certificate, Transfer/ Leaving Certificate, Migration certificate, Internship completion Certificate etc. (Annexure-V) AC Resolved to enhance the security features of University marksheet, Passing certificate, Degree Certificate, Transfer/Leaving Certificate, Migration certificate, Internship completion Certificate etc. by incorporating : 1. Photographs of the Students

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
		<ol style="list-style-type: none"> 2. Bar Coding 3. Hologram 4. Amber Red Colour Star Embossed University Seal/ Logo/Emblem in the Degree Certificates displayed alongside e.g. Like a Notary Seal 5. Printing of Unique PNR numbers applicable for that particular Academic Year only. 6. To develop Online Verification Portal 7. Mother's name, Father's name in full 8. Water Mark <p>and forwarded to BOM.</p>
		<ol style="list-style-type: none"> 7. To discuss the guidelines to issue Transcript. (Annexure-VI) <p>AC Resolved to continue with the current practice of issuing the transcript at the Institute level itself and whenever there is a need to be endorsed by University, the same can be submitted to University through the Institute Head and forwarded to BOM.</p>
		<ol style="list-style-type: none"> 8. To discuss issuing of an undertaking in place of Provisional Degree Certificate. (Annexure-VII) <p>AC Resolved to add a line mentioning that "the Student has passed the Examination last appeared and degree will be conferred upon in the next Convocation" in the bottom of the Passing Certificate, and forwarded to BOM.</p>

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
		<p>9. To discuss the UGC requirements to have “Environmental Studies” course & “Disaster Management” optional paper at UG level. (Annexure-VIII)</p> <p>AC resolved to have “Environmental Studies” course & “Disaster Management” as an optional paper at UG level in B.Sc. (AHS) and M.Sc. (Medical) courses but not in M.B.B.S. & M.D./M.S. as these topics are widely covered and forwarded to BOM.</p>
		<p>10. To discuss the items referred back from BOM-37/2014 :</p> <p>a) Resolution No. 1 of BOE (01/2014): “It was unanimously resolved that the minimum duration of Ph.D. study for all Bio Medical Sciences Courses will be 3 years (6 Semester) for nonmedical degree holders (MSc) and 2 years (4 Semester) for MD/MS Degree holders from the date of registration as is in vogue in regulations of MCI.”</p> <p>AC resolved that the minimum duration of Ph.D. study for all Bio Medical Sciences Courses will be 3 years (6 Semester) for nonmedical degree holders (MSc) and 2 years (4 Semester) for MD/MS Degree holders from the date of registration as is in vogue in regulations of MCI and forwarded to BOM.</p>

Board of Studies (Meeting held on 15 th September, 2014 & from 7 th to 9 th October, 2014)	Decisions/Resolutions of Faculty of Medicine (FM-14/2014) Dt. 13/10/2014	Decisions/Resolutions of Academic Council (AC-19/2014) Dt. 31/10/2014
		<p>b) Resolution No. 7 of BOE (01/2014) was to maintain the status-quo in this regard for the time being on the item of Inviting question papers and their moderation from external examiners only. Subsequently, BOM members refer the agenda to Academic Council for further deliberation.</p> <p>AC resolved to :</p> <p>a) Invite Question papers from 2 external & 2 internals.</p> <p>b) Moderation by senior most Faculty only.</p> <p>and forwarded to BOM</p>
		<p>11. Any other matter with permission of Chair.</p> <p>i) Chairperson BOS(Nursing) proposed :</p> <p>a) To consider all three specialities previously resolved instead of two i.e. Critical Care Nursing, Neonatal Nursing, Operation room Nursing.</p> <p>b) Additional speciality i.e.</p> <ul style="list-style-type: none"> • Cardio Thoracic Nursing • Emergency & Disaster Nursing <p>ii) Enter viva marks in the marksheet.</p> <p>AC resolved to accept the proposals and forwarded to BOM.</p>



MGM INSTITUTE OF HEALTH SCIENCES

Item No. 3 of BOM-40/2015 dated 13/05/2015

To discuss and approve the Recommendations of the Academic Council (AC-20/2015) Dt. 15/04/2015

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	Resolution 1 : Resolved to confirm the Minutes of the Faculty of Medicine Meeting (FM-14/2014) held on 13 th October, 2014.	-
	Resolution 2 : Resolved to approve the Action Taken Report (ATR) on the recommendations of the Faculty of Medicine Meeting (FM-14/2014) dated 13 th October, 2014.	-
	Item No. 3 : Recommendations of the BOS made at their meeting held in March, 2015.	
MINUTES OF BOS – PRE-CLINICAL (10/03/2015)		

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
1.	Changes in curriculum development /syllabus for UG & PG -		
	i) Anatomy- Revised Anatomy syllabus for UG. (Annexure-1)	Approved and forwarded to AC.	Approved and forwarded to BOM.
	ii) Physiology- It is resolved to incorporate video clips on animal experiment as a part of the curriculum as live animal experiment has been banned.	Referred back (Dr. P.U. Shinde was asked to submit the list of the topics for which video clips are to be shown) Details awaited.	Referred back (For details Dr. M.M. Khan was requested to follow up with Dr. P.U. Shinde & submit before BOM meeting on 13/05/2015.)
	iii) Biochemistry- It is resolved to incorporate LCD on immunoassay technique in UG practical syllabus.	Approved and forwarded to AC.	Approved and forwarded to BOM.
	iv) Proposal for early clinical exposure for the UG students from 2015-16 batch. (Annexure-2)	The idea was principally accepted but referred back since methodology involved was not clear. Therefore referred back to work out details (Time, Feasibility for all subjects etc.)	Referred back to Chairperson, BOS (Preclinical) & requested to work out details and put up the same in next BOS.
2.	It is resolved that University should prepare academic calendar for the year 2015-16 as per the date of admission.	Since Academic Calendar has to be submitted by BOS, Chairperson Dr. A.D. Deepak committed to submit the Academic Calendar within 2 days. It was received from him on 08.04.2015. [Annexure-2(A)]	Approved and forwarded to BOM.
3.	Suggestion regarding Examination System-		

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
i) a) It is resolved that paper setter & moderator must be provided the current syllabus along with the appointment letter so as to frame LAQ from must know portion. It is also resolved to split the marks for the subquestions in the LAQ for UG & PG exams.	Not Accepted (As already in practice)	Academic Council agrees with the decision of Faculty of Medicine.
b) It is also resolved to split the marks for the subquestions in the LAQ for UG & PG exams.	Inadvertently this resolution was overlooked by FM therefore put up before AC.	AC approved to split the marks for the subquestions in the LAQ for UG only in internal exams only. In a parallel discussion it was agreed to redistribute marks in practical exams wherever necessary for UG exams only. For example : General Medicine
ii) It is resolved to implement OSPE only at experimental basis in internal practical examination in respective departments because it will require more infrastructure & faculty. It is for information to Academic Council.	Referred back (For want of detail information like methodology, Manpower etc.)	Referred back to Chairperson, BOS (Preclinical) & requested to work out details and put up the same before BOM meeting on 13/05/2015.
iii) To redistribute the marks in Anatomy MBBS practical Viva as below:	Since FM could not reach to any unanimous conclusion , this matter was forwarded to AC for further deliberation.	AC resolved to redistribute the marks in Anatomy MBBS practical Viva as below:

Board of Studies (Meetings held in March, 2015)			Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015																											
	Distribution of Viva Marks:- <table><thead><tr><th></th><th>Previous</th><th>Proposed</th></tr></thead><tbody><tr><td>Axial Skeleton</td><td>7</td><td>5</td></tr><tr><td>Appendicular Skeleton</td><td>6</td><td>8</td></tr><tr><td>Embryology + Genetics</td><td>7 + 0</td><td>5 + 2</td></tr></tbody></table>			Previous	Proposed	Axial Skeleton	7	5	Appendicular Skeleton	6	8	Embryology + Genetics	7 + 0	5 + 2		Distribution of Viva Marks:- <table><thead><tr><th></th><th>Previous</th><th>Proposed</th></tr></thead><tbody><tr><td>1.Axial Skeleton</td><td>7</td><td>5</td></tr><tr><td>2.Appendicular Skeleton</td><td>6</td><td>8</td></tr><tr><td>3.Embryology</td><td>7</td><td>5</td></tr><tr><td>4. Genetics</td><td>0</td><td>2</td></tr></tbody></table>		Previous	Proposed	1.Axial Skeleton	7	5	2.Appendicular Skeleton	6	8	3.Embryology	7	5	4. Genetics	0	2
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4.	List of examiners is already submitted to the University. It is requested to include their names in the panel of examiners.	Not Accepted (As already in practice)	Academic Council agrees with the decision of Faculty of Medicine.																												
5.	Achieving academic excellence : It is resolved that it is the need of the hour that we should introspect all the aspect from admission process till the completion of the course & give suggestion for innovations regarding Curriculum, Teaching, Learning research infrastructure & human resources to achieve academic excellence & make MGMIHS as one of the premier Health University. It was told to members to submit suggestion in the next BOS for discussion.	To be discussed along with item no.4 of FM-15/2015.	Core Committee constituted for achieving Academic excellence : Chairperson : Dr. R.S. Inamdar Other Members : Dr. Rajani Mullerpatan Dr. Prabha Dasila Dr. Aruna Mukherjee Dr. Seema Anjenaya Dr. Bageshree Seth Dr. Ipseeta Ray Dr. Gautam Shroff Dr. Deepak Bhosle Dr. Manik Bhise Since a thorough brainstorming was required for this issue, a separate meeting was organized on the same day of Academic Council meeting (15/04/2015) in the morning.																												

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
			<p>The meeting was chaired by Dr. S.N. Kadam. Many senior faculties and HODs participated in the said meeting and presented their views in the form of PPTs. These PPTs were handed over to Dr. R.S. Inamdar, Chairperson of the Core Committee constituted for achieving academic excellence. Minutes of this meeting are attached as Annexure-26.</p> <p>Resolution: Resolved to further brainstorm on the issue of Academic Excellence and to ultimately prepare a vision document which will act as a guiding force in achieving academic excellence.</p>
MINUTES OF BOS – PARA CLINICAL (11/03/2015)			
1.	M.D. students in pathology should have 15 days posting in Biotechnology not considered in last BOS rejected without giving any reason.	<p style="text-align: center;">Accepted</p> <p>(As per MCI, 6 months of Allied posting can be given as per HOD's mutual agreement.)</p>	Approved and forwarded to BOM.
2.	Animal experimentation will be continued after taking due permission from CPCSEA and Institutional Animal Ethics Committee.	Approved and forwarded to AC.	Approved and forwarded to BOM.
3.	Practical examination should be conducted for 25 marks and oral examination should be for 15 marks. This should be reflected this way in the university mark sheet. This	HOD Pathology and Pharmacology were requested to mutually decide and submit the breakup of 25 & 15 marks before AC.	Break up for 25 & 15 marks received from HOD Microbiology, Pathology and Pharmacology and forwarded to BOM for approval. (Annexure-23)

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
<p>applies to all subjects of IInd MBBS not considered in last BOS rejected without giving any reason.</p> <p>(Break up required for 25 & 15 in each subject except FMT ; break up of 25 & 15 available for Microbiology in syllabus proposed now; break up of 25 & 15 required for Pathology & Pharmacology)</p>		
<p>4. According to External examiners, the remuneration for UG & PG examinations for Theory & Practical should be increased. We suggest, the remuneration should be increased for support staff also for all examinations-MBBS, MD, BSC allied, DENTAL.</p>	<p style="text-align: center;">Not Accepted</p> <p>(Revised remuneration already implemented. Informed all Institute Heads vide University letter No. MGM/01/A-8/2014/307 dated 10/12/2014)</p>	<p>Academic Council agrees with the decision of Faculty of Medicine.</p>
<p>5. Allowance for MD Microbiology exam preparation for Technician & Maushi.</p> <p>a. Three days before exam for</p> <p>b. Two days after exam for decontamination washing & cleaning.</p>		
<p>6. For MD Microbiology practical exam remuneration should be for 3 days/ candidate/day.</p>		
<p>7. <u>(a) For UG exam distribution of MCQ should be such to cover syllabus properly :</u></p>		

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	MCQ Paper I 16 MCQ - General Microbiology 06 MCQ Marks 0.5 each = 08 - Systemic Bacteriology 10 MCQ Paper II 16 MCQ Parasitology - 5 MCQ Mycology - 3 MCQ Virology - 4 MCQ Immunology - 4 MCQ	Approved and forwarded to AC.	Approved and forwarded to BOM.
	(b) UG Practical Exam : Marks according to MCI <div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="text-align: right; margin-right: 10px;">Practical</div> <div>Viva</div> </div> <div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="text-align: right; margin-right: 10px;">Marks according to MCI</div> <div>25</div> <div>15</div> </div> <div style="display: flex; justify-content: flex-end; align-items: center;"> <div style="text-align: right; margin-right: 10px;">Our Marksheet</div> <div>26</div> <div>14</div> </div> Necessary printing should be made.	(Already discussed in point No. 3 above)	(Already discussed in point No. 3 above)
8.	It is suggested that two sets of external examiners should be appointed as it is difficult to get external examiners for 6 examination days + 2 days of travelling. This difficulty was mentioned by the external examiners.	Not Accepted (Since MGMIHS Rules regarding appointment of examiners are in place)	Academic Council agrees with the decision of Faculty of Medicine.
9.	Practical examination of 25 marks and oral viva for 15 marks has been accepted by last BOS meeting of 28.11. 2014. However, changes not yet made in the stationery.	(Already discussed in point No. 3 above)	(Already discussed in point No. 3 above)

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
10. Revised remuneration for examination was accepted in the BOS meeting of 28.11.2014, but not yet implemented. Need to implement urgently.	(Already discussed in point No. 4 above)	(Already discussed in point No. 4 above)
11. At present there are many difficulties and lack of uniformity of moderation of result. It is suggested to follow University of Mumbai pattern which is as follows: <ul style="list-style-type: none"> i. The original marks of Theory and Practical examination of candidates are submitted to the University. ii. The University prepares the complete mark list of student's subject wise which is given to the members of the moderation committee. iii. Further statistics are provided regarding passing percentage of students, how many students will pass if one extra mark is given to the student in the range of 45-50% score. Similar statistics are prepared for up to 05 marks. iv. The Moderation Committee Members of each subject will decide how many extra marks can be given. v. Moderation Committee members will be from Aurangabad and Navi Mumbai campuses subject wise. 	<p style="text-align: center;">Not Accepted</p> <p>(Since MGMIHS Rules regarding moderation are in place)</p>	<p style="text-align: center;">Academic Council agrees with the decision of Faculty of Medicine.</p>

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
12.	Introduction to preprinted/printed proforma medicolegal certificate in university exams. Request to abstain the need to memorize blank forms for university exams. (Annexure-3)	Approved and forwarded to AC.	Approved and forwarded to BOM.
13.	Change in practical evaluation suggested for II MBBS student in Pathology subject as under include OSPE problem based exercise.	Referred back (for want of detail information)	Referred back to Chairperson, BOS (Paraclinical) & requested to work out details and put up the same before BOM meeting on 13/05/2015.
14.	Remuneration for university exam should be as per MUHS norms for staff and examiners.	(Already discussed in point No. 4 above)	(Already discussed in point No. 4 above)
15.	Change suggested in syllabus of II MBBS for Microbiology. (Annexure-4)	Approved and forwarded to AC.	Approved and forwarded to BOM.
16.	Changes suggested in distribution of marks for practical exam should be made on stationary provided by university.	(Already discussed in point No. 3 above)	(Already discussed in point No. 3 above)
17.	Pharmacology journal for II MBBS needs to be updated to meet the requirement of students according to examination point of view. (Annexure-5)	Chairperson BOS (Paraclinical) was requested to send the attachment since it was missing in their minutes.	Dr. M.M. Khan was requested to follow up with Dr. D.S. Bhosle & submit before BOM meeting on 13/05/2015.
18.	Changes suggested in the existing syllabus of II MBBS Pathology. (Annexure-6)	Approved and forwarded to AC.	Approved and forwarded to BOM.

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
MINUTES OF BOS - MEDICINE & ALLIED (10/03/2015)		
<p>1. How to achieve Academic Excellence The suggestions are as follows:</p> <p>a) Improving Performance Outcomes & Improving Teaching Tools</p> <ul style="list-style-type: none"> • To improve existing infrastructure in Various Departments, in terms of providing e-library facility to all Departments of both institutions, Up-gradation of equipments especially in Radiology Dept., provision of Dept. Clerks, Audiovisual aids, Laptops etc. in all Depts. and not in only a few as of now. • Individual Dept. Libraries have to be up-graded. Besides e- library, Hard copy journals should be made available in Department Library. <p>b) Competency Based Curriculum</p> <ul style="list-style-type: none"> • In the Clinical Specialty, Exam should include, Spot Cases, Clinical problem solving, Demonstration of steps of certain commonly done procedures, as a part of practical exam. This is at present followed in Exam pattern in few Specialties only. 	<p>To be discussed along with item no.4 of FM-15/2015.</p>	<p>Core Committee constituted for achieving Academic excellence :</p> <p>Chairperson : Dr. R.S. Inamdar Other Members : Dr. Rajani Mullerpatan Dr. Prabha Dasila Dr. Aruna Mukherjee Dr. Seema Anjenaya Dr. Bageshree Seth Dr. Ipseeta Ray Dr. Gautam Shroff Dr. Deepak Bhosle Dr. Manik Bhise</p> <p>Since a thorough brainstorming was required for this issue, a separate meeting was organized on the same day of Academic Council meeting (15/04/2015) in the morning. The meeting was chaired by Dr. S.N. Kadam. Many senior faculties and HODs participated in the said meeting and presented their views in the form of PPTs. These PPTs were handed over to Dr. R.S. Inamdar, Chairperson of the Core Committee constituted for achieving academic excellence. Minutes of this meeting are attached as Annexure-26.</p>

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
<p>c) To Enhance OPD/IPD Attendance</p> <ul style="list-style-type: none"> • Routine investigations should be done at maximally subsidized rates. This will enhance OPD & subsequently IPD numbers. <p>d) Counseling of Students & Helping Slow Learners</p> <ul style="list-style-type: none"> • Psychological counseling should be done on admission for all under and post graduate students so that those who need extra attention or any kind of help, can be identified. The same should be conveyed to their mentors. • Slow Learners should be given extra coaching in the college itself. 		<p>Resolution: Resolved to further brainstorm on the issue of Academic Excellence and to ultimately prepare a vision document which will act as a guiding force in achieving academic excellence.</p>
<p>2. Rotation of Post Graduate Students of Dept of Medicine to Various Sub Specialties</p> <p>Post Graduate students in medicine besides ICU & Casualty be rotated in allied specialties like, Chest & TB, Skin & VD and Psychiatry for 2 months each and sent to Cardiology, Nephrology, Neurology for exposure for 15 days only, because this will be more helpful for students in their future practice. At present besides MICU & Casualty, PG students in Medicine are rotated in Nephrology, Cardiology, and Neurology for one and half month each.</p>	<p style="text-align: center;">Accepted</p> <p>(As per MCI, 6 months of Allied posting can be given as per HOD's mutual agreement.)</p>	<p style="text-align: center;">Accepted</p> <p>(As per MCI, 6 months of Allied posting can be given as per HOD's mutual agreement.)</p>

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	An annexure from MCI Book, with Amendments 2013 attached along with. (Annexure-7) The members were divided in their opinion on this agenda. Hence it was decided by Board members to refer this agenda to Faculty of Medicine for further discussion.		
MINUTES OF BOS - SURGERY & ALLIED (11/03/2015)			
1.	All the items related to last BOS (Surgery & Allied) discussed in FM/AC/BOM and either accepted/rejected and the following resolution were made: i) It was resolved to request to provide guideline for publication or authoring the book submitted by Dr C P Puri and approved by BOM, to all the faculties.	Not Accepted (Already sent to all Institute Heads vide University letter No. MGM/01/A-8/2014/329 dated 29/12/2014) via email on 31/01/2015 followed by hard copy circulation)	Academic Council agrees with the decision of Faculty of Medicine.
	ii) It was resolved to request to provide MGMIHS rules and regulations for funding of conferences/cme's which are already in place (organizing/attending) to all the faculties.	Not Accepted (MGMIHS rules and regulations for funding of organizing/attending conferences/cme's for faculties are already in place since 2009. The same will again be circulated to all Institute Heads] (Annexure-8)	Academic Council agrees with the decision of Faculty of Medicine.
	iii) All the members were requested to give the names of qualified external examiners and thesis assessors preferably from out of the state premiere institutes for both UG/PG.	Referred back (for want of detail information)	Referred back Chairperson, BOS (Medicine & Allied) & requested to work out details and put up the same before BOM meeting on 13/05/2015.

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
<p>iv) The issue of MCQs in ENT & Ophthalmology discussed and it was decided to make the MCQs of 10 marks (equal to 20% of total theory marks as per university policy).</p> <p>In the subject ENT and Ophthalmology theory papers for 3rd MBBS part 1 exam. The distribution of marks to be like following:</p> <p>Section A (MCQ) 20 MCQs of half marks each totaling 10 marks</p> <p>Section B Q1. LAQs A & B of 7 marks each totaling to 14. Q2. SAQs 4 short notes of 4 marks each out of five each, total 16 marks.</p> <p>Section A MCQs 10 marks Section B Q1. LAQs (7 x 2) 14 marks Q2. SAQs (4 x 4) 16 marks Total 40 marks</p> <p>And 10 marks for viva totaling to 50 marks.</p>	<p>Approved and forwarded to AC.</p>	<p>Approved and forwarded to BOM.</p>

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	v) Adding history of medicine in syllabus as to how many lectures to be and in which years : It was resolved to conduct one or two lectures as per need on history of medicine at the start of lectures series by all department.	Approved and forwarded to AC.	Approved and forwarded to BOM.
2.	It was resolved to congratulate organization team of ICCME 2015 for organizing an excellent conference.	Noted (Since it was mere information)	Academic Council agrees with the decision of Faculty of Medicine.
3.	<p>Suggestions to achieve academic excellence:</p> <p>a) To improve teaching optimum use of audiovisual tools alongside traditional teaching should be done.</p> <p>b) To get feedback from the students about teaching techniques.</p> <p>c) To take steps to improve attendance of students in theory /clinical posting.</p> <p>d) In this regard it was suggested that the students with very less attendance should be penalized and should not be allowed to appear for examination so that student will get message that attendance is must.</p> <p>e) To enhance OPD/IPD camps/charity should be increased.</p>	To be discussed along with item no.4 of FM-15/2015.	Resolution: Resolved to further brainstorm on the issue of Academic Excellence and to ultimately prepare a vision document which will act as a guiding force in achieving academic excellence.

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
MINUTES OF BOS - SUPERSPECIALITY (25/03/2015)			
1.	The Academic Calendars of training are yet to be received by the university, from the recognized super-specialty departments. It was requested a uniform centralized annual training programme for both the campuses be forwarded at the earliest. The format for the same was discussed with the members.	Chairperson committed to submit the Academic Calendar within a weeks time before AC.	Not received yet. Chairperson again committed to submit the Academic Calendar within a weeks time before BOM.
2.	<p>All super-specialty recognized departments were requested to make Resident hand book with a brief about individual department as suggested during last meeting; it may incorporate the following headings :</p> <ul style="list-style-type: none"> • Core value of the department • Rotations & Objectives • Teaching responsibilities. • Conduct of morning rounds. • Department policies. • Schedule of lectures & Presentations in conferences. • Resident Job responsibility • Method of evaluation • Expected medical documentation • Morning report presentation 	Resident Hand Book for Neurology only was submitted. Chairperson was requested to submit Resident Hand Book for other superspeciality courses.	Chairperson was requested to submit Resident Hand Book for other superspeciality courses as well.

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	<ul style="list-style-type: none"> • Resident/Faculty/Staff assistance & wellness pgm. • Miscellaneous. <p>The resident' handbook unlike the logbook, is information booklet about the department, a resident will be joining, what to expect from the department or what is expected out of them. The logbooks are record of on-job supervised training.</p>		
3.	Sample log books for residents, in individual super-specialty are yet to be submitted for university approval. The HODs of super-specialty departments were requested for the same for both the campuses of MGMIHS. Once invoked, the residents to comply with strict norms of log book completion & periodic assessment.	Log Book for Nephrology received from Dean, Aurangabad was forwarded to the Chairperson (Superspeciality). He was requested to co-ordinate with other superspeciality HOD for their log book.	Chairperson (Superspeciality) was requested to co-ordinate with other superspeciality HOD for their log books and submit to Registrar's through Dean.
4.	Chairperson urged the members for novel ideas to make the super- specialty centers into center of excellence in training, research as well as innovation of novel patient friendly management strategies.	To be discussed along with item no.4 of FM-15/2015.	Resolution: Resolved to further brainstorm on the issue of Academic Excellence and to ultimately prepare a vision document which will act as a guiding force in achieving academic excellence.
MINUTES OF BOS - BIOMEDICAL SCIENCES (23/03/2015)			
1.	To develop strategy to achieve Academic Excellence during 2015.		

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
<p>The members of BOS and HODs of preclinical and clinical departments deliberated on issues such as: how to achieve academic excellence, areas which need strengthening and identify new programs which need to be initiated. The discussion related to the following:</p> <ul style="list-style-type: none"> i. To improve performance outcome; ii. To improve teaching tools iii. Introduction of competency-based curriculum iv. Scope to improve examination system v. To enhance OPD/IPD attendance vi. Counseling/mentoring of students and helping slow learners vii. Promote research <p>The members opined that a Committee be constituted under the Chairmanship of Dr. Inamdar to further brainstorm on this issue and develop a complete proposal. It was also suggested that the Committee should in addition identify the indicators for performance evaluation and to determine whether the objectives under each issue have been implemented. The Committee should submit its report latest by 10/04/2015. Accordingly a committee has been constituted (Annexure-9) report of which will be available before 10/04 /2015.</p>	<p>To be discussed along with item no.4 of FM-15/2015.</p>	<p>Resolution: Resolved to further brainstorm on the issue of Academic Excellence and to ultimately prepare a vision document which will act as a guiding force in achieving academic excellence.</p>

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
<p>2. Regarding restructuring the syllabus for BSc (Paramedical) and MSc Courses</p> <p>i) BSc (Paramedical)</p> <p>The draft of syllabus of each subjects (i.e. Anatomy, Physiology, Biochemistry, Microbiology Pharmacology, Pathology) prepared by HODs of concerned subject was highly appreciated by the members of the BOS. HODs of various subjects from MGM Medical Colleges at Navi Mumbai and Aurangabad had done extensive work to outline the syllabus and provided sufficient details about each topic included in the syllabus. The proposed syllabus will be very helpful for teachers, students and examiners. BSc (Paramedical) syllabus was prepared considering the format given in [Annexure-10(A to E)].</p> <p>ii) MSc Courses</p> <p>The draft of syllabus for MSc courses (2 year and 3 year degree programs) is attached. It was prepared taking into consideration as per format given in [Annexure-11(A to J)].</p>	<p>Principally the revised syllabus based on CBCS was accepted.</p> <p>After detailed discussion the following decisions were taken:</p> <ol style="list-style-type: none"> 1. Additional staff in each department has to be appointed to ease the load of B.Sc. & M.Sc. Teaching. 2. Recently Ministry of Health and Family Welfare have framed the drafts syllabus of 5 allied health professional courses: (Annexure-22) <ol style="list-style-type: none"> a) Dialysis Therapy b) Medical Radiology and Imaging Technology c) Operation Theatre Technology d) Radiation Therapy e) Medical Laboratory Sciences <p>In view of this it was decided to go through these drafts syllabus and appropriated decision will be taken after due consideration of these drafts.</p>	<ol style="list-style-type: none"> 1. AC accepted to appoint Additional staff in each department to ease the load of B.Sc. & M.Sc. Teaching after doing an appraisal of the workload of existing staff. 2. AC resolved that : <ul style="list-style-type: none"> • Dr. C.P. Puri, Pro-Vice Chancellor (Research), • Dr. Z.G. Badade, Director, Dept. of Biomedical Sciences, Navi Mumbai, • Dr. Prabha Dasila, Principal, Department of Nursing, NM, • and HOD of each subject <p>will look in to the drafts syllabus and those suggested by Ministry of Health and Family Welfare and come out with a final conclusion. Feedback is to be sent by 27/04/2015 by all Institute Heads to MoHFW on these drafts. After which Ministry of Health and Family Welfare will come out with final curriculum for these courses. Therefore to avoid confusion and repeated changes, it is resolved to stick to the existing curriculum.</p> 3. The proposal to start new courses/ Department/Institute is to be sent to UGC by University, for which the details are

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
			being collected as per the UGC proformas. This is being done in accordance with UGC policy that no new courses/Department/Institute can be started without its approval.
MINUTES OF BOS - PHYSIOTHERAPY (16/03/2015)			
1.	<p>To confirm the minutes of BOS meeting held on 15th September 2014.</p> <p>While confirming the minutes w.r.t. Item 7 i.e. awards of excellence for Physiotherapy students, it was resolved unanimously that “Best Student” award for BPT should now be named after “Late” Dr. Jayant Joshi due to demise of Dr. Jayant Joshi.</p>	<p>Referred back (for want of detail information on Dr. Jayant Joshi)</p>	<p>Details received (Annexure-24) and forwarded to BOM for approval.</p>
2.	<p>To discuss items related to UG courses:</p> <p>i) Details to be added in page 25 under Human Physiology subject in already approved BPT 2014 Syllabus.</p> <p>Details to be added on page 25 of Human Physiology subject were sent to Dr. Inamdar, HOD Physiology for review. The revised matter will be forwarded as soon as it is received.</p>	<p>Referred back (for want of detail information)</p>	<p>Details received (Annexure-25) and forwarded to BOM for approval.</p>

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	<p>ii) Discussion & approval of draft of HMS & Electro Journals.</p> <p>It was resolved to implement the HMS & Electro Journals for I BPT & II BPT with suggested changes regarding having printed documentation of minimum number of practicals/cases. (Annexure-12&13)</p>	Approved and forwarded to AC.	Approved and forwarded to BOM.
3.	<p>To discuss the items related to PG courses:</p> <p>i) Addition of details of Neurophysiotherapy specialty & Preventive & Community Specialty in already approved MPT syllabus.</p> <p>Details of Neuro-Physiotherapy specialty & Preventive & Community Specialty in already approved MPT syllabus were discussed & approved. (Annexure-14)</p>	<p>Referred back (House was of unanimous decision that permission of UGC is mandatory before starting any new course. Therefore due permission for UGC must be obtained)</p>	<p>Academic Council agrees with the decision of Faculty of Medicine.</p> <p>The proposal to start new courses/ Department/Institute is to be sent to UGC by University, for which the details are being collected as per the UGC proformas. This is being done in accordance with UGC policy that no new courses/Department/Institute can be started without its approval.</p>
	<p>ii) Introduction of "Master of Pediatric Physiotherapy" as new specialty.</p> <p>It was resolved unanimously to introduce "Master of Pediatric Physiotherapy" as new specialty. Semester IV was resolved to be continued as recent advances. Paper II</p>		

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
<p>was resolved to be on Recent advances in pediatric Neuro Physiotherapy & Paper III was resolved to be on Recent advances in Pediatric Physiotherapy in musculoskeletal & Cardiopulmonary conditions. (Annexure-15)</p> <p>In the Physiotherapy outpatient department, a separate clinical dept. will be commenced as Pediatric Physiotherapy with 3 staff members.</p>		
<p>4. Any other matter with permission of chair.</p> <p>i) To pursue the matter of inspection from UGC and Medical Education & Drugs Department for Bachelors Degree of Prosthetics and Orthotics.</p> <p>The Coordinator of BPO course updated the members of BOS that Rehabilitation Council of India has approved Bachelors Degree of Prosthetics & Orthotics with an intake of 25seats and with staff strength of 1 Associate Professor, 2 Assistant Professors, 1 Instructor & 2 Demonstrators(allotment awaited).The international & national journals have been already approved & procured. However approval from UGC is awaited.</p>	<p style="text-align: center;">Rejected</p> <p style="text-align: center;">(Since it was mere information)</p> <p>(House was of unanimous decision that permission of UGC is mandatory before starting any new course. Therefore due permission for UGC must be obtained)</p>	<p>Academic Council agrees with the decision of Faculty of Medicine.</p> <p>The proposal to start new courses/ Department/Institute is to be sent to UGC by University, for which the details are being collected as per the UGC proformas. This is being done in accordance with UGC policy that no new courses/Department/Institute can be started without its approval.</p>

Board of Studies (Meetings held in March, 2015)		Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	<p>ii) Revision in MPT Transcript: Proposed to remove point MPTh I project & revision of abbreviation MPTh to MPT.</p> <p>It was resolved unanimously to implement proposed changes in MPT transcript as per the recommended UGC nomenclature. (Annexure-16)</p>	Approved and forwarded to AC.	Approved and forwarded to BOM.
5.	<p>Discussion on Achieving Academic Excellence as per instruction from BOM.</p> <p>Report on achieving academic excellence as per instruction from BOM was discussed. Discussion included academic visits of students, patients' interaction with students, alumni meets, introduction of two new laboratories i.e. MGM Centre for Human Movement Science & MGM Fitness laboratory.</p> <p>It was suggested that students identified as slow learners & students with poor attendance to be evaluated & counseled by Clinical Psychologist. (Annexure-17)</p>	To be discussed along with item no.4 of FM-15/2015.	<p>Resolution: Resolved to further brainstorm on the issue of Academic Excellence and to ultimately prepare a vision document which will act as a guiding force in achieving academic excellence.</p>
MINUTES OF BOS - NURSING (12/03/2015)			
1.	Action taken report (ATR) on the resolution /decisions passed in BOM.		

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
<ul style="list-style-type: none"> To proceed with the process of inspection from Indian Nursing Council and State Nursing Council to start Post Basic Diploma Courses in 5 specialities i.e. Critical Care Nursing, Cardio Thoracic Nursing, Neonatal Nursing, Operation Room Nursing, Emergency & Disaster Nursing at MGM New Bombay College of Nursing, Kamothe, Navi Mumbai from the academic year 2015-16. To acquire State Government permission if mandated by the governing councils 	<p style="text-align: center;">Referred back</p> <p>(House was of unanimous decision that permission of UGC is mandatory before starting any new course. Therefore due permission for UGC must be obtained)</p>	<p>Academic Council agrees with the decision of Faculty of Medicine.</p> <p>The proposal to start new courses/ Department/Institute is to be sent to UGC by University, for which the details are being collected as per the UGC proformas. This is being done in accordance with UGC policy that no new courses/Department/Institute can be started without its approval.</p>
<p>2. The curriculum for Post Basic Diploma Nursing courses i.e. 1. Critical Care Nursing, 2. Cardio Thoracic Nursing, 3. Neonatal Nursing, 4. Operation Room Nursing 5. Emergency & Disaster Nursing has been recommended and submitted for approval. [Annexure-18(A to F)]</p>		
<p>3. The modified Log Book for M.Sc Nursing programme has been modified recommended for its implementation from the academic year 2015-16. Submitted for approval. (Annexure-19)</p>	<p>Approved and forwarded to AC.</p>	<p>Approved and forwarded to BOM.</p>

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
4. Additional points in the guidelines for M.Sc. Nursing dissertation (initial forms/certificates, typing of text and for outer cover) were recommended. (Annexure-20)	Referred back (Chairperson was requested to discuss the guidelines with University Research Section and put up before AC)	Referred back to Chairperson, BOS (Nursing) & requested to discuss with University Research Section and put up the same before BOM meeting on 13/05/2015.
5. Measures to achieve academic excellence in terms of a) Faculty CNE on regular basis b) Promote interdisciplinary nursing research and research funding. c) Mandate paper presentation d) Mandate journal club presentation every fortnight. e) Workshop for faculty on evaluation techniques and teaching strategies. f) Atleast one major research from the institute. Scope to improve examination system. a) Subjectwise analysis of question papers for paper setting. b) Item analysis of questions in terms of difficulty level, coverage of content, objectives of syllabus etc. c) CAP and Practical exams to be planned on different days. d) CAP Centre to remain open till 8 PM.	To be discussed along with item no.4 of FM-15/2015.	Resolution: Resolved to further brainstorm on the issue of Academic Excellence and to ultimately prepare a vision document which will act as a guiding force in achieving academic excellence.

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
<p>e) Faculty as a scrutinizer for answer paper scrutiny.</p> <p>To enhance OPD / IPD attendance.</p> <p>a) Curteous reception counter and help desk at the entrance.</p> <p>b) Defined waiting time from registration till consultation with doctor.</p> <p>c) Feedback from patients and carry out patient satisfaction studies.</p> <p>d) Facilities at OPD – Seating arrangement, drinking water, clean washroom, small snacks corner, TVs telecasting health informations, display of hospital services, patients rights and responsibilities etc. Distribution of leaflets on health issues.</p>		
MINUTES OF BOS - HEALTH MANAGEMENT STUDIES		
<p>Chairperson, BOS (Health Management Studies) has requested not to conduct meeting of BOS due to closure of MGM School of Health Management Studies, Navi Mumbai. Approval of Vice Chancellor is awaited on this matter.</p>	<p>Request was approved by Hon'ble Vice Chancellor.</p>	

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	<p>Item No. 4 : To discuss and approve the strategy for achieving “Academic Excellence”. It was resolved in BOM-39/2015 held on 24/02/2015 to declare 2015-16 an year of “Academic excellence” and take all necessary efforts for achieving goals that has been envisaged in vision 2020. Based on this Resolution, Chairpersons were requested to include this item in their agenda. In BOS (Biomedical Sciences) a core committee was constituted with Dr. R. Inamdar as its Chairperson. A meeting of this core committee was conducted on 07/04/2015. It’s minutes are attached. (Annexure -21)</p> <p>Simultaneously Faculty of Medicine also pondered upon this in item No. 4. All members of FM agreed to channelize all activities regarding this through this core committee. All BOS Chairperson were being requested to submit the detail proposal before 20/04/2015 vide university letter no. MGM/01/A-88/2015 /426 dated 06/04/4</p>	<p>Core Committee constituted for achieving Academic excellence : Chairperson : Dr. R.S. Inamdar Other Members : Dr. Rajani Mullerpatan Dr. Prabha Dasila Dr. Aruna Mukherjee Dr. Seema Anjenaya Dr. Bageshree Seth Dr. Ipseeta Ray Dr. Gautam Shroff Dr. Deepak Bhosle Dr. Manik Bhise</p> <p>Since a thorough brainstorming was required for this issue, a separate meeting was organized on the same day of Academic Council meeting (15/04/2015) in the morning. The meeting was chaired by Dr. S.N. Kadam. Many senior faculties and HODs participated in the said meeting and presented their views in the form of PPTs. These PPTs were handed over to Dr. R.S. Inamdar, Chairperson of the Core Committee constituted for achieving academic excellence. Minutes of this meeting are attached as Annexure-26.</p> <p>Resolution: Resolved to further brainstorm on the issue of Academic Excellence and to ultimately prepare a vision document which will act as a guiding force in achieving academic excellence.</p>

Board of Studies (Meetings held in March, 2015)	Decisions/Resolutions of Faculty of Medicine (FM-15/2015) Dt. 06/04/2015	Decisions/Resolutions of Academic Council (AC-20/2015) Dt. 15/04/2015
	<p>Item No. 5 : To discuss and implement the ratio of “Must Know”, “Desirable to know”, “Nice to know” topics in the evaluation scheme of MBBS (UG) curriculum, as per the minutes of Executive Committee meeting of MCI on 02/03/2015. (Enclosure - III)</p> <p>It is already in practice.</p>	<p>Not Accepted</p> <p>(Since distribution of topics into “Must Know”, “Desirable to know”, “Nice to know” is already in MBBS syllabus and being practiced.)</p>
	<p>Item No 6 : <u>Any other matter with the permission of Chair.</u></p> <p>Dr. N.C. Mohanty proposed to have formative assessment of students. The detailed presentation will be put up in AC meeting. Dr. Mohanty committed to send the presentation to both the Dean’s to get their feedback before submitting to AC. Details awaited.</p>	<p>Not Accepted</p> <p>[As per MCI, internal exams (formative assessment) are conducted from time to time at college level. Marks of such exams are taken as internal assessment marks which is finally added up in University exams (Summative assessment)]</p>



Registrar & Secretary

Prof. Z. G. Badade
Registrar,
MGM Institute of Health Sciences
Kamothe, Navi Mumbai-401209



Hon'ble Vice Chancellor & Chairman

Vice Chancellor
MGM INSTITUTE OF HEALTH SCIENCES
(DEEMED UNIVERSITY u/s 3 of UGC Act, 1956)
KAMOTHE, NAVI MUMBAI



MGM INSTITUTE OF HEALTH SCIENCES

Minutes of Academic Council (AC-21/2015) Dated 27/06/2015 with Action Taken Report

Minutes of Academic Council (AC-21/2015) Dated 27/06/2015 with Action Taken Report																														
Academic Council (AC-21/2015) dated 27.06.2015	Board of Management (BOM-41/2015) dated 27.06.2015	Action Taken Report Based on Decisions by Academic Council (AC-21/2015) dated 27.06.2015 & Board of Management (BOM-41/2015) dated 27.06.2015																												
<p>Resolution No. 1:</p> <p>The Academic Council in its meeting held on 27th June, 2015 at 09:00 A.M. has recommended to award the following Degrees to the qualified candidates in the Fifth Convocation :</p> <table><tr><td>Superspeciality</td><td>: 02</td></tr><tr><td>Ph.D.</td><td>: 05</td></tr><tr><td>M.D.</td><td>: 80</td></tr><tr><td>M.S.</td><td>: 30</td></tr><tr><td>Diploma</td><td>: 14</td></tr><tr><td>M.P.T.</td><td>: 17</td></tr><tr><td>M.Sc. (Medical)</td><td>: 27</td></tr><tr><td>M.Sc. (Nursing)</td><td>: 18</td></tr><tr><td>M.B.A.(Pharmaceutical & Hospital Management)</td><td>: 20</td></tr><tr><td>MBBS</td><td>: 204</td></tr><tr><td>B.P.T.</td><td>: 68</td></tr><tr><td>B.Sc. (Allied Health Sciences)</td><td>: 35</td></tr><tr><td>B.Sc. (Nursing)</td><td>: 44</td></tr><tr><td>TOTAL</td><td>: 564 Students</td></tr></table>	Superspeciality	: 02	Ph.D.	: 05	M.D.	: 80	M.S.	: 30	Diploma	: 14	M.P.T.	: 17	M.Sc. (Medical)	: 27	M.Sc. (Nursing)	: 18	M.B.A.(Pharmaceutical & Hospital Management)	: 20	MBBS	: 204	B.P.T.	: 68	B.Sc. (Allied Health Sciences)	: 35	B.Sc. (Nursing)	: 44	TOTAL	: 564 Students	Approved	Degrees were conferred on 564 qualified Students in the Fifth Convocation held on 27 th June, 2015.
Superspeciality	: 02																													
Ph.D.	: 05																													
M.D.	: 80																													
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B.Sc. (Nursing)	: 44																													
TOTAL	: 564 Students																													

<p>Resolution No. 2 :</p> <p>The Academic Council in exercise of powers vested in it under Section 1.4 (x-b) – Annexure II of UGC (Institutions Deemed to be Universities) Regulations 2010 and under Section 1.2(c)(j) (ii) of MGM Rules & Regulations has resolved in its meeting held on 27th June, 2015 to recommend to the Board of Management to confer the following MGMIHS Chancellor's Medals and Gold Medals for their Academic achievements and awarding them to the following candidates :-</p> <ol style="list-style-type: none"> 1. Chancellor's Medal to Dr. Chaudhari Sameer Vasant from MGM Medical College, Navi Mumbai for securing highest marks in Pharmacology in MD/MS Examination in Pre & Para Clinical Sciences [2012-2015 Batch] 2. Chancellor's Medal to Dr. Anurag Singh from MGM Medical College, Aurangabad for securing highest marks in Radiology in MD/MS Examination in Clinical Sciences [2012- 2015 Batch] 3. Chancellor's Medal to Anupama Janardhanan from MGM Medical College, Aurangabad for Best Graduate in MBBS [2009-2014 Batch] 4. Chancellor's Medal to Parab Shrutika Dilip from MGM School of Physiotherapy, Navi Mumbai for Best Graduate in B.P.T. [2010-2014 Batch] 5. Chancellor's Medal to Thomas Anusha Aniyani from MGM New Bombay College of Nursing, Navi Mumbai for Best Graduate in Nursing [2010-2014 Batch] 6. Chancellor's Medal to Radha Subramaniam from MGM School of Biomedical Sciences, Navi Mumbai for Best 	<p>Approved</p>	<p>Chancellors' Medals/Gold Medals were awarded to the designated Students in the Fifth Convocation of MGM Institute held on 27th June, 2015.</p>

<p>Post Graduate in M.Sc. (Medical) [2012-2014 Batch]</p> <ol style="list-style-type: none"> 7. Chancellor's Medal to Maruf Arshiya Afzal from MGM School of Biomedical Sciences, Navi Mumbai for Best Graduate in B.Sc. (Allied Health Sciences) [2011-2014 Batch] 8. Chancellor's Medal to Bharati Sudhir Karlekar from MGM School of Health Management Studies, Navi Mumbai for Best Post Graduate in M.B.A. (Hospital Management) [2012-2014 Batch] 9. MGMIHS Gold Medal to Kanhere Minal Dattatraya from MGM Medical College, Navi Mumbai for securing Highest marks in General Medicine [2009-2014 Batch] 10. MGMIHS Gold Medal to Ansari Zain Nisar from MGM Medical College, Aurangabad for securing Highest marks in General Surgery [2009-2014 Batch] 11. MGMIHS Gold Medal to Rumani Imaan Shakil Ahmed from MGM Medical College, Navi Mumbai for securing Highest marks in OBGY. [2009-2014 Batch] 12. MGMIHS Gold Medal to Kanhere Minal Dattatraya from MGM Medical College, Navi Mumbai for securing Highest marks in Pediatrics [2009-2014 Batch] 		
<p>Resolution No. 3 :</p> <p>AC members unanimously resolved to award the Honorary Degree of Doctor of Sciences (D.Sc.) to Hon'ble Sharadchandraji Pawar.</p>	<p>Approved</p>	<p>Honorary Degree of Doctor of Sciences (D.Sc.) was awarded to Hon'ble Sharadchandraji Pawarji.</p>

Prof. Z. G. Badade
Registrar,
MGM Institute of Health Sciences
Kamothé, Navi Mumbai-401209

Vice Chancellor
MGM INSTITUTE OF HEALTH SCIENCES
 (DEEMED UNIVERSITY under Section 3 of UGC Act, 1956)
 KAMOTHE, NAVI MUMBAI