



**MGM INSTITUTE OF HEALTH SCIENCES**

(Deemed University u/s 3 of UGC Act, 1956)

**Grade 'A' Accredited by NAAC**

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**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 55/2018)**

Meeting of the Board of Management (BOM-55/2018) of MGM Institute of Health Sciences, Navi Mumbai (MGM Institute) was held on Monday, 27<sup>th</sup> November, 2018 at 12:00 Noon in the Conference Room, 3<sup>rd</sup> floor, MGMIHS, Navi Mumbai.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. S.N. Kadam	Member
Shri. A.N. Kadam	Member
Dr. N.N. Kadam	Member
Dr. R.B. Bohra	Member
Dr. G.S. Narshetty	Member
Dr. S. H. Talib	Member
Dr. K. R. Salgotra	Member
Dr. Shilpa Deshmukh	Member
Shri. Ashok Patil	Member
Dr. R.B. Goel	Registrar & Member Secretary

Dr. Sabita Ram, Dr. Nivritti Patil, Dr. P.M. Jadhav and Dr. Ajit Shroff had conveyed their inability to attend the meeting and were granted leave of absence. UGC Nominee in BOM is yet to be nominated by UGC. Hon'ble Vice Chancellor advised to send a reminder to UGC in this regard.

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members. At the outset he briefed the hon'ble members about the major achievements and events undertaken at MGMIHS and its constituent units after last BOM meeting in July 2018 and also on completion of 06 months after taking the charges of Vice Chancellor [Annexure-1]. Members appreciated the efforts and expressed satisfaction with the progress and desired to achieve the highest grade in NAAC reaccreditation (2<sup>nd</sup> cycle) and highest rank bracket in NIRF 2019. Hon'ble Vice Chancellor assured the members that all the staff and management is committed towards excellence as per VISION & MISSION statement of MGMIHS and will leave no stone unturned to achieve the desired endpoint.

After the initial brief, he directed Dr. Rajesh Goel, Registrar & Member Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-55/2018:** To confirm the minutes of the meeting of the Board of Management (BOM-54/2018) held on Monday, 30<sup>th</sup> July, 2018. [Annexure-2]

**Resolution No. 1 of BOM-55/2018:** The minutes of the meeting of the Board of Management (BOM-54/2018) held on Monday, 30<sup>th</sup> July, 2018 was accepted and approved. [Annexure-2]

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**Item No. 2 of BOM-55/2018:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-54/2018) held on Monday, 30<sup>th</sup> July, 2018 [Annexure-3].

Members deliberated on the Action Taken Report (ATR) on resolutions of the Board of Management (BOM-54/2018) held on Monday, 30<sup>th</sup> July, 2018.

Dr. Talib requested to consider his Ph.D. student research paper published in May 2018 in Scopus indexed journal to be considered for incentive as the incentive scheme is applicable from June 2018 onwards. Hon'ble VC accepted his request and asked him to submit the details through head of institution for consideration.

**Resolution No. 2 of BOM-55/2018:** The Action Taken Report on the resolutions of the Board of Management (BOM-54/2018) held on Monday, 30<sup>th</sup> July, 2018 was accepted and approved. [Annexure-3]

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**Item No. 3 of BOM-55/2018:** To consider the recommendations and decisions taken by the Planning & Monitoring Board (2018-19) in its meeting held on Monday, 12<sup>th</sup> November 2018. [Annexure-4]

**Item No. 3.1 of BOM-55/2018 (i.e. Item No.2 of PMB-2018-19): Confirmation of Minutes and Action Taken Report (ATR) of the meeting of Planning and Monitoring Board (2017-18) held on Friday, 9<sup>th</sup> March, 2018 as approved in BOM-53/2018 dt.19/05/2018. [Annexure-4]**

While perusing the minutes and Action Taken Report (ATR) of Planning and Monitoring Board (2017-18) dt. 09/03/2018, BOM members discussed on item No.3.1 (Starting new PG courses) and resolved the following:

**Resolution No. 3.1 of BOM-55/2018:** Resolved to write to MOHFW/MCI that in order to fill up PG (Medical) seats in Pre and Para clinical subjects, NEET PG appeared candidates can be made eligible alongwith NEET qualified candidates so that Pre and Para Clinical PG seats will not go vacant. Also the admission for these branches should be open throughout the year to encourage more and more M.B.B.S. graduates to opt for these seats.

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**Item No. 3.2 of BOM-55/2018 (i.e. Item No.3 of PMB-2018-19): To discuss Academic, Infrastructure, Equipment, Research Expansion areas identified by each constituent units.**

**Resolution No. 3.2 of BOM-55/2018:**



- (i) Resolved to submit a detailed plan to establish a "Radiation & Oncology Centre" and also a "Central Research Laboratory" at MGM Hospital, Aurangabad before next BOM. Dr. Nitin Kadam informed that a similar center is being planned at MGM Vashi/Sanpada facility.
- (ii) Resolved to make "MGM Centre of Human Movement Sciences" a national centre for validation of technology pertinent to movement disorders

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**Item No. 3.3 of BOM-55/2018 (i.e. Item No.4 of PMB-2018-19): Participation in zero fatality corridor Mumbai-Pune Express Highway Project:-**

**Resolution No. 3.3 of BOM-55/2018:** Resolved to upgrade the trauma facilities at MGM Hospital, Kamothe and get a formal recognition as "Level 1 Trauma Centre" from Government to make Mumbai-Pune Express Highway as zero fatality corridor. It was further resolved to expedite signing MOU with "Save Life Foundation" (NGO) in this regard.

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**Item No. 3.4 of BOM-55/2018 (i.e. Item No.5 of PMB-2018-19): Incubation and Innovation Centre at Aurangabad – Initiation.**

**Resolution No. 3.4 of BOM-55/2018:** Resolved to establish Incubation & Innovation centre at Aurangabad campus & undertake interdisciplinary innovation by involving other disciplines such as:

- (i) An MOU between MGMIHS and Central lab., Institute of Biotechnology (under Babasaheb Ambedkar Marathwada University) at Aurangabad can be made to utilize the facility for innovative research.
- (ii) JNEC, Aurangabad has already registered their Institution's Innovation Council (IIC) and thus MGMIHS can be a part of the council at Aurangabad.

It was further resolved to establish "Integrative Medicine" to foster research in prioritised areas of clinical problems by developing protocols jointly by Modern system of medicine and AYUSH (mainly YOGA and Ayurved).

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**Item No. 3.5 of BOM-55/2018 (i.e. Item No.6 of PMB-2018-19): Complete Automation of examination system.**

**Resolution No. 3.5 of BOM-55/2018:** Resolved to implement automation of examination system for internal exams (Formative assessment) as well. A dedicated facility needs to be created for this purpose at each institute level which can be directly monitored by Exam section of the MGMIHS.

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**Item No. 3.6 of BOM-55/2018 (i.e. Item No.7 of PMB-2018-19): NABH participation by MGM Medical College and Hospital, Kamothe, Navi Mumbai.**

**Resolution No. 3.6 of BOM-55/2018:** Resolved to obtain NABH accreditation for MGM Hospital, Kamothe as early as possible.

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**Item No. 3.7 of BOM-55/2018 (i.e. Item No.8 of PMB-2018-19): KOHA, complete automation of library.**

**Resolution No. 3.7 of BOM-55/2018:** Resolved to expedite the complete automation of library at both campuses (Navi Mumbai & Aurangabad) as soon as possible.

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**Item No. 3.8 of BOM-55/2018 (i.e. Item No.9 of PMB-2018-19): To implement Naturopathy course at MGM Aurangabad campus at Gandheli.**

**Resolution No. 3.8 of BOM-55/2018:** Resolved to expedite the pending proposal with Government of Maharashtra to start Bachelor course in Naturopathy & Yogic Sciences (BNYS) at Aurangabad.

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**Item No. 3.9 of BOM-55/2018 (i.e. Item No.10 of PMB-2018-19): Strategic Action Plan document i.e. "MGMIHS: Vision 2030 & Beyond" for perusal and approval. [Annexure-5]**

**Resolution No. 3.9 of BOM-55/2018:** Resolved to recirculate the draft of Strategic Action Plan document i.e. "MGMIHS: Vision 2030 & Beyond" amongst all institute heads and other key functionaries. The revised document after incorporating suggestions and other changes shall be placed before next BOM for approval. [Annexure-5]

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**Item No. 3.10 of BOM-55/2018 (i.e. Item No.11 of PMB-2018-19): Construction of Hostel facility at Kalamboli campus.**

**Resolution No. 3.10 of BOM-55/2018:** Resolved to build a new Hostel facility for students and staff at Kalamboli campus, Navi Mumbai.

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**Item No. 3.11 of BOM-55/2018 (i.e. Item No.12 of PMB-2018-19): Any other matter with the permission of the chair.**

**Resolution No. 3.11 of BOM-55/2018:** Resolved to generate more income from teaching hospitals at both campuses to make them sustainable as huge expenditure is incurred on the functioning of the hospital.

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**Item No. 4 of BOM-55/2018:** To peruse decisions & recommendations of Academic Council (AC-31/2018) meeting held on 20<sup>th</sup> November 2018 for their feasibility & implementation. [Annexure-6]

**Item No. 4.1 of BOM-55/2018 (i.e. Item No.1 of AC-31/2018):** To confirm the minutes of the meeting of Academic Council (AC-29/2018) held on Friday, 13<sup>th</sup> April, 2018.

**Resolution No. 4.1 of BOM-55/2018:** Resolved to confirm the minutes of the meeting of Academic Council (AC-29/2018) held on Friday, 13<sup>th</sup> April, 2018 after incorporating following changes:-

**Resolution No. 4.3.8 of BOM – 53/2018 is amended as follows:**

In the revised pattern of practical exam of MD General Medicine, table Viva 1 (25 Marks) and table viva 2 (25 Marks) needs to be clubbed together and made into a single table viva



'1' of 50 marks. Similarly table Viva 3 (25 Marks) and table viva 4 (25 Marks) needs to be clubbed together and made into a single table viva '2' of 50 marks. This is to be effective from April/May 2019 examination onwards.

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**Item No. 4.2 of BOM-55/2018 (i.e. Item No.2 of AC-31/2018):** To approve the Action Taken Report (ATR) on the decision taken in the meeting of Academic Council (AC-29/2018) held on Friday, 13<sup>th</sup> April, 2018.

**Resolution No. 4.2 of BOM-55/2018:** Resolved to approve the Action Taken Report (ATR) on the decision taken in the meeting of Academic Council (AC-29/2018) held on Friday, 13<sup>th</sup> April, 2018.

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**Item No. 4.3 of BOM-55/2018 (i.e. Item No.3 of AC-31/2018):** To confirm and approve the minutes & Action Taken Report (ATR) of the special meeting of Academic Council (AC-30/2018) held on Monday, 30<sup>th</sup> July, 2018. [Annexure-7]

**Resolution No. 4.3 of BOM-55/2018:** Resolved to approve the minutes & Action Taken Report (ATR) of the special meeting of Academic Council (AC-30/2018) held on Monday, 30<sup>th</sup> July, 2018. [Annexure-7]

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**Item No. 4.4 of BOM-55/2018 (i.e. Item No.4 of AC-31/2018 i.e. Item No.3 of F(N&AHS)-01/2018):** To discuss and approve the recommendations of the Faculty of Nursing and Allied Health Sciences [F(N&AHS)-01/2018] meeting held on Friday, 26/10/2018.

#### **4.4.1 BIOMEDICAL SCIENCES**

**Item No.4.4.1.1 of BOM-55/2018 (BOS Item No. 5):** Items related to B.Sc. Allied Health Science courses: To discuss / to consider and approve CBCS semester wise pattern of B.Sc. Allied Health Science courses (Medical Dialysis Technology & Perfusion Technology) from 3<sup>rd</sup> Sem to 6<sup>th</sup> Sem including 1 - year internship syllabus. [Annexure-8,9]

**Resolution No. 4.4.1.1 of BOM-55/2018:**

- i. Resolved to approve the syllabus (CBCS pattern) for 3<sup>rd</sup> to 6<sup>th</sup> sem (including 1 year internship) for B.Sc. Medical Dialysis Technology & B.Sc. Perfusion Technology which is applicable from the batch admitted in the academic year 2018-19 onwards. [Annexure-8,9]
- ii. It was also resolved to prepare the competency based curriculum for all allied courses.
- iii. To avoid the overcrowding in the OTs with students of different courses at any given time, it was resolved that Infection control committee will be asked to formulate norms for this activity and department of FMT will check for the medico legal aspect of such crowding in OTs.

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**Item No.4.4.1.2 of BOM-55/2018 (BOS Item No.6.1):** To discuss / to consider and approve CBCS semester wise pattern of M.Sc. Allied Health Science courses (MRIT, CCT and M. Optometry) 3<sup>rd</sup> & 4<sup>th</sup> Sem. [Annexure-10,11,12]



**Resolution No. 4.4.1.2 of BOM-55/2018:** Resolved to approve the CBCS semester wise pattern syllabus for M.Sc. Allied Health Sciences (MRIT, CCT and M.Optomtry) for 3rd & 4th Semester which is applicable from the batch admitted in the academic year 2018-19 onwards. [Annexure-10,11,12]

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**Item No.4.4.1.3 of BOM-55/2018 (BOS Item No.6.3):** Revision in the syllabus of ‘Research Methodology and Biostatistics’ subject and Proposal to make this subject compulsory in 2<sup>nd</sup> semester of all the PG courses from AY 2018-19. [Annexure-13]

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**Resolution No. 4.4.1.3 of BOM-55/2018:** Resolved to approve the revised syllabus of ‘Research Methodology and Biostatistics’ subject for all the PG courses (including 3 years) and to shift it in 2nd semester with effective from the batch admitted in the Academic Year 2018-19 onwards under MGM School of Biomedical Sciences. [Annexure-13]

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**Item No.4.4.1.4 of BOM-55/2018 (BOS Item No.6.4):** Industrial visit (national / international) / hospital visit / Educational tours / Field work are included in all PG courses

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**Resolution No. 4.4.1.4 of BOM-55/2018:** Resolved that for all PG courses under MGM School of Biomedical Sciences although the credit will be shown in last semester for the industrial visit (national / international - hospital visit / Educational tours / Field work), students will be allowed to complete this visit in any semester. It was also resolved that the responsibility to submit these credits will lie with the respective HOD. This is effective from the batch admitted in the academic year 2018-19 onwards.

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**Item No.4.4.1.5 of BOM-55/2018 (BOS Item No. 6.5):** To promote student to do dissertation /project work in external laboratory for the students of M.Sc. courses and also permission for external student to do dissertation at MGMIHS.

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**Resolution No. 4.4.1.5 of BOM-55/2018:** Resolved to promote M.Sc. (Allied Health Sciences) students to do dissertation /project work in external (out of MGM) laboratory and also permit external students to do dissertation at MGMIHS. The draft guidelines should be followed [Annexure-14]. However for regular research activities, MOU must be signed with respective Institute/Industry.

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**Item No.4.4.1.6 of BOM-55/2018 (BOS Item No.9): Any other.**

- (i) Regarding course code of B. Optometry course.
- (ii) In absence of PhD or PG desirable experience, the rules can be relaxed on case to case basis.

**Resolution No. 4.4.1.6 of BOM-55/2018:**

- (i) Resolved to retain the course code “BOPT” for batch admitted in AY 17-18 and “BOPTOM” for batch admitted in AY 18-19 onwards so as to maintain uniformity in their marksheets. The existing syllabus with amended course codes (1-6th sem including 1 year internship) for B.Optomtry batch AY 17-18 [Annexure-15] & (1-6th sem

including 1 year internship)for B.Optomety batch AY 18-19 onwards is annexed [Annexure-16].

- (ii) Resolved that BOS Chairperson (Biomedical Sciences) to submit, to BOE, the list of courses with proposed relaxation in the eligibility criteria to be eligible to become examiner.

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#### **4.4.2 PHYSIOTHERAPY**

**Item No.4.4.2.1 of BOM-55/2018 (BOS Item No. 4):** Endorsement of revised BPT curriculum with inclusion of well defined program outcome, program specific outcome, course specific outcome of all courses, Ability Enhancement Compulsory Courses(AECC) and term "Mechanical Traction".[Annexure 17,18,19,20]

**Resolution No. 4.4.2.1 of BOM-55/2018 :**

- (i) Resolved to incorporate Vision & Mission before Preamble in existing BPT curriculum which was approved through resolution no. 3.7(a) in BOM-43/2015 dated 06/11/2015. [Annexure 17]
- (ii) Resolved to incorporate well defined program outcome and program specific outcome after Preamble in existing BPT curriculum which was approved through resolution no. 3.7(a) in BOM-43/2015 dated 06/11/2015. [Annexure 18]
- (iii) Resolved to incorporate well defined course outcomes before syllabi of each courses in existing BPT curriculum which was approved through resolution no. 3.7(a) in BOM-43/2015 dated 06/11/2015. [Annexure 19]
- (iv) Resolved to include Ability Enhancement Compulsory Courses (AECC) at the end of existing BPT curriculum. [Annexure 20]
- (v) Resolved to add "Mechanical/Electrical/Continuous/Intermittent" after Traction (Cervical & Lumbar) in course Kinesiotherapy of II BPT under topic 1(g) named Biophysics.

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**Item No.4.4.2.2 of BOM-55/2018 (BOS Item No. 5):** Endorsement of MPT curriculum 2017 with inclusion of well defined program outcome, program specific outcome, course outcomes of all courses. [Annexure-17,21,22]

**Resolution No. 4.4.2.2 of BOM-55/2018:**

- (i) Resolved to incorporate Vision & Mission before Preamble in existing MPT curriculum of all 5 specialties which was approved through resolution no. 4.6.3 of BOM-53/2018 dated 19/05/2018. [Annexure 17]
- (ii) Resolved to incorporate well defined common program outcome and program specific outcome after Preamble in existing MPT curriculum of all 5 specialties which was approved through resolution no. 4.6.3 of BOM-53/2018 dated 19/05/2018. [Annexure 21]



- (iii) Resolved to incorporate well defined course outcomes before syllabi of each of 5 specialties namely Musculoskeletal Physiotherapy, Neuro Physiotherapy, Cardiovascular Pulmonary Physiotherapy and Fitness, Preventive and Community Physiotherapy and Sports Physiotherapy. [Annexure 22]

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**Item No.4.4.2.3 of BOM-55/2018 (BOS Item No.7):** To start student exchange program between both campus (Aurangabad and Navi Mumbai) for MPT students. [Annexure-23]

**Resolution No. 4.4.2.3 of BOM-55/2018:** Resolved to approve the proposal for student exchange program between both campus (Aurangabad and Navi Mumbai) for MPT students. [Annexure-23]

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**Item No.4.4.2.4 of BOM-55/2018 (BOS Item No.12):** Theory paper in the subject of Community Based Rehabilitation under BPO program will be set by experts (MPO) from Department of P & O.

**Resolution No. 4.4.2.4 of BOM-55/2018:** It was resolved that theory paper in the subject of Community Based Rehabilitation under BPO program will be prepared and evaluated by experts (MPO) from Department of P & O.

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#### **4.4.3 NURSING**

**Item No.4.4.3.1 of BOM-55/2018 (BOS Item 5 a)** To discuss and recommend summative evaluation of pharmacology as an independent paper in second year B.Sc. Nursing examination. [Annexure-24]

**Resolution No. 4.4.3.1 of BOM-55/2018:** Resolved that BOS Chairperson (Nursing) to send draft copy of suggested changes to Indian Nursing Council, New Delhi for necessary permission.

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**Item No.4.4.3.2 of BOM-55/2018 (BOS Item 5 b)** To discuss and recommend OSPE as method of assessment for viva voce of Nursing Foundation in I year B.Sc. Nursing Curriculum. [Annexure-25]

**Resolution No. 4.4.3.2 of BOM-55/2018:** Resolved to follow the existing Practical examination pattern for Nursing Foundation in I year B.Sc. Nursing Curriculum prescribed by Indian Nursing Council which includes bedside evaluation & viva voce. The members also suggested carrying out OSPE without making changes in existing pattern. Therefore it was resolved to split the total marks of 100 as - bedside evaluation (40 marks), viva voce (40 marks) and OSPE (20 marks with 4 stations of 05 marks each). This is to be made effective from the batch admitted from 2018-19 onwards.

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**Item No.4.4.3.3 of BOM-55/2018 (BOS Item No 5 c):** To review and discuss modification in Research & Statistics Curriculum of first year M.Sc. Nursing course. [Annexure-26]

**Resolution No. 4.4.3.3 of BOM-55/2018:** Resolved to approve the modified syllabus of Research and Statistics for First Year M.Sc. Nursing programme which is to be implemented from batch admitted in AY 2018-19 onwards. [Annexure-26]



**Item No.4.4.3.4 of BOM-55/2018 (BOS Item 5 d)** To adopt revised curriculum, guidelines and log book as suggested by Indian Nursing Council for curriculum of Nurse Practitioner in Critical Care (NPCC). [Annexure-27-A,B,C,D]

**Resolution No. 4.4.3.4 of BOM-55/2018:** Resolved to adopt revised curriculum, guidelines and log book as suggested by Indian Nursing Council for curriculum of Nurse Practitioner in Critical Care (NPCC) from 2017-18 batch. [Annexure-27-A,B,C,D]

**Item No. 4.5 of BOM-55/2018 (i.e. Item No.5 of AC-31/2018 i.e. Item No.3 of FM-22/2018):** To discuss and approve the recommendations of the Faculty of Medicine (FM-22/2018) meeting held on Tuesday, 30/10/2018.

#### **4.5.1 PRECLINICAL**

**Item No.4.5.1.1 of BOM-55/2018 (BOS Item No. 3):** Updation of I MBBS Biochemistry Journal

1. Experiments of bile should be deleted from the journal.
2. Test for polysaccharides should be deleted from the journal.
3. Following topics should be included under lipid profile lecture cum demonstration
  - a) TG estimation b) LDL estimation c) HDL estimation
4. Following new demonstration which is added in the Biochemistry syllabus those need to be included in Biochemistry Journal index and text also to be included for them. [Annexure-28-A,B,C,D]
  - Enzyme immunoassay
  - Lipid profile
  - First Aid in Biochemistry laboratory & Laboratory Hazards
  - Blood collection and anticoagulants
5. Inclusion of the Case studies in Biochemistry Journal  
There are 10 marks for the case studies in university biochemistry practical examination, therefore at least 15 case studies should be written in the journal.

**Resolution No. 4.5.1.1 of BOM-55/2018:** Resolved that from 2018-2019 batch onwards:

- (i) Following should be deleted from the Ist MBBS Biochemistry practical syllabus:
  - Tests for bile
  - Tests for polysaccharides
- (ii) Following topics needs to be grouped (Experiment no. -27, 28 & 29) as “Lipid profile” (lecture cum demonstration) in Biochemistry Journal

Existing Experiments	Proposed
27. Triglycerides Des Dynamic Extended stability with lipid clearing agent GPO - Trinder method, End point	Lipid Profile
28. HDL - Cholesterol Phosphotungstic Acid Method, End Point	
29. Cholesterol Des Dynamic extended stability 89 Chod-Pap method, End point with lipid clearing agent	

- (iii) “Write up” of the following Lecture cum demonstration topics are approved which needs to be added in practical journal: [Annexure-28-A,B,C,D]

- a) Enzyme immunoassay
  - b) Lipid profile
  - c) First Aid in Biochemistry laboratory & Laboratory Hazards
  - d) Blood collection and anticoagulants
- (iv) Inclusion of the Case studies in Biochemistry Journal- A separate heading (D- Case Studies) should to be added in biochemistry Journal
- (v) Therefore a new index of 1<sup>st</sup> MBBS Biochemistry journal is prepared & enclosed alongwith [Annexure-29]

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**Item No.4.5.1.2 of BOM-55/2018 (BOS Item No.6):** Proposed Change internal Assessment Pattern

**Resolution No. 4.5.1.2 of BOM-55/2018:** Resolved that the internal assessment for 1<sup>st</sup> M.B.B.S. will be calculated as per the table below from 2018-19 onwards. Further Departments should maintain record of Internal Assessment:

Theory: (20 Marks)				
	I Terminal & Prelim	4 Periodicals	PBL	Seminar
Existing	15	3		2
Revised	10	5	5	PBL/Seminar/case studies/any other as per dept.
Practical: 20 marks				
	I Terminal & Prelim	4 Periodicals	OSPE	Journal
Existing	15	3		2
Revised	10	5	5	Journal/OSPE/any other method as per dept.

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**Item No.4.5.1.3 of BOM-55/2018 (BOS Item No.7):** Specific mark distribution in MCQ (section A) in question paper. [Annexure-30-A,B,C]

**Resolution No. 4.5.1.3 of BOM-55/2018:** Resolved to accept specific mark distribution in MCQ (Section A) in 1<sup>st</sup> MBBS – Anatomy, Physiology & Biochemistry. To be implemented from 2018-19 onwards. [Annexure-30-A,B,C]

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**Item No.4.5.1.4 of BOM-55/2018 (BOS Item No.10):** Demonstration of Quality Control methods in Clinical Biochemistry Laboratory. [Annexure-31]

**Resolution No. 4.5.1.4 of BOM-55/2018:** Resolved to include a lecture on 'Quality control' in 1<sup>st</sup> MBBS Biochemistry theory syllabus from 2018-2019 batch (under nice to know category) [Annexure-31]. For inclusion of this topic in practical syllabus the item is referred back to BOS for lack of relevant write-up.

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**Item No.4.5.1.5 of BOM-55/2018 (BOS Item No.11):** Practical Curriculum in Physiology. [Annexure-32]



- 1) It was resolved that haematology evaluation should have a case – based question.
- 2) It was resolved that experimental evaluation should be in the form of spots so that all the students will be assessed for the same question.

**Resolution No. 4.5.1.5 of BOM-55/2018:** Resolved that : [Annexure-32]

- (i) It was resolved that haematology Practical evaluation in Physiology (Ist MBBS) should have a case – based question. (To be started from 2018-19 batch onwards.)

Existing	Revised
Hematology practical / 10 Marks	Hematology Practical along with case based question / 10 Marks

- (ii) It was resolved that experimental Practical evaluation in Physiology (Ist MBBS) should be in the form of spots so that all the students will be assessed for the same question. (To be started from 2018-19 batch onwards.)

Existing	Revised
Experimental – Skeletal Muscle, Cardiac Muscle, Graph, Charts, Endocrine Photographs, Calculation – asked as 5 items X 2 Marks = 10 Marks to be written & Viva taken by Examiner	Experimental – Skeletal Muscle, Cardiac Muscle, Graph, Charts, Endocrine Photographs, Calculation – To be Evaluated as Spots: 5 Spots X 2 Marks = 10Marks, each spot having 4 sub questions – a,b,c,d of 0.5 Marks each, given 5minutes each for objectivity & uniformity.

#### **4.5.2 PARACLINICAL**

**Item No.4.5.2.1 of BOM-55/2018 (BOS Item No.4):** Introduction of training in ‘Research Methodology’ for 2<sup>nd</sup> MBBS (Pharmacology, Navi Mumbai) [Annexure-33]

**Resolution No. 4.5.2.1 of BOM-55/2018:** Resolved to introduce training in ‘Research Methodology’ for 3<sup>rd</sup> Semester MBBS students entering in 3<sup>rd</sup> Semester from September 2018 onwards. It was further resolved that responsibility of this training will be with Pharmacology department.

**Item No.4.5.2.2 of BOM-55/2018 (BOS Item No. 5):** Inclusion of topic on ‘Emerging and Re-emerging infections’ in MBBS Microbiology syllabus.

**Resolution No. 4.5.2.2 of BOM-55/2018:** Resolved to include the topic on ‘Emerging and Re-emerging infections’ in MBBS Microbiology syllabus with immediate effect.

**Item No.4.5.2.3 of BOM-55/2018 (BOS Item No. 6):** To provide all standard proformas for examination of Medico-legal cases during Forensic Medicine MBBS practical’s in formative and summative assessments [Annexure-34-A,B,C,D,E,F,G,H]

**Resolution No. 4.5.2.3 of BOM-55/2018:** Resolved to provide the printed standard format of the Medico-legal examination (Age,Alcoholic,Weapon,Injury,Death,Potency,Sickness,Fitness) to 2<sup>nd</sup> MBBS students during practical examination in formative and summative assessments. [Annexure-34-A,B,C,D,E,F,G,H]

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**Item No.4.5.2.4 of BOM-55/2018 (BOS Item No.8):** 'Proposal to start 'Diploma in Clinical Research' at MGM Medical College, Aurangabad. [Annexure-35]

**Resolution No. 4.5.2.4 of BOM-55/2018:** Resolved to approve the proposal for 'Fellowship in Clinical Research' at MGM Medical College, Aurangabad as Diploma in Clinical Research is not permitted under MCI Regulations. [Annexure-35]

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#### **4.5.3 MEDICINE & ALLIED**

**Item No.4.5.3.1 of BOM-55/2018 (BOS Item No.2):** Inclusion of lectures on Geriatrics Medicine in UG (MBBS) curriculum.

**Resolution No. 4.5.3.1 of BOM-55/2018:** Resolved to include the following Geriatric topics in the syllabus of Medicine for MBBS students as part of Medicine subject in VI th & VII th semester. This is to be effective from batch entering VI semester in February 2019 onwards:

1. How elderly patients are different?
2. Geriatric syndromes
3. Sarcopenia
4. Fraility
5. Cognitive impairment & Dementia in elderly
6. Falls & Fragility fractures
7. Urinary incontinence in elderly
8. Physiology of aging
9. Magnitude of problems of aging
10. Neurological problems in elderly

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**Item No.4.5.3.2 of BOM-55/2018 (BOS Item No.6):** Betterment examination for improvement in internal assessment for III MBBS Part II students

**Resolution No. 4.5.3.2 of BOM-55/2018:** It was resolved that betterment examination for performance enhancement in internal assessment cannot be conducted for regular students. Re-examination is allowed only for those who remained absent during the internal examination with prior permission. Students with less than required attendance & less than eligibility marks in internal assessment should be detained from appearing in university examination. Students & their parents falling short of attendance & internal marks should be informed at regular intervals & records of such meetings to be kept meticulously in the Departments. A prelim examination for those who are reappearing in the university examination as a ATKT student is a kind of betterment examination which is permitted.

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**Item No.4.5.3.3 of BOM-55/2018 (BOS Item No.11):** Log book for UG in Dept of Paediatrics [Annexure-36]

**Resolution No. 4.5.3.3 of BOM-55/2018:** Resolved to approve the Common UG (MBBS) log book for Paediatrics. [Annexure-36]

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**Item No.4.5.3.4 of BOM-55/2018 (BOS Item No.13):** Modification in eligibility criteria for critical care fellowship course.



**Resolution No. 4.5.3.4 of BOM-55/2018:** Resolved to include MD/DNB Geriatric Medicine & DNB Surgery & Orthopaedics in existing eligibility qualifications for fellowship in "Critical Care Medicine" course

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#### **4.5.4 SURGERY & ALLIED**

**Item No.4.5.4.1 of BOM-55/2018 (BOS Item No.3):** Change in nomenclature of paper for MS Surgery Theory examination

**Resolution No. 4.5.4.1 of BOM-55/2018:** Resolved to refer back the proposal for change in nomenclature of paper for MS Surgery Theory examination to Academic Council for reconsideration.

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**Item No.4.5.4.2 of BOM-55/2018 (BOS Item No.4):** Pattern of Theory Examination for MS Course

**Resolution No. 4.5.4.2 of BOM-55/2018:** Resolved to have 10 short notes out of 11 (10 marks each) in all the papers in university examination for PG courses including superspeciality. To be implemented from batch appearing in April/May 2019 examination onwards for MD/MS/Diploma and August/September 2019 examination onwards for superspeciality.

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**Item No.4.5.4.3 of BOM-55/2018 (BOS Item No.5):** Inclusion of additional lectures in UG curriculum for Surgery

- (i) Basics of Endoscopy and its applications in Surgery.
- (ii) Basics of Laparoscopy Surgery

**Resolution No. 4.5.4.3 of BOM-55/2018:** Resolved to include the following lectures in the UG curriculum (8<sup>th</sup> Semester Lecture Program) for Surgery, to be implemented from batch entering into 8<sup>th</sup> semester in Feb. 2019 onwards:

- (i) Basics of Endoscopy and its applications in Surgery.
  - (ii) Basics of Laparoscopy Surgery
- 

#### **4.5.5 SUPERSPECIALITY**

**Item No.4.5.5.1 of BOM-55/2018 (BOS Item No.1):** The new pattern of examination.

**BOM had already resolved above in this regard:**

**Resolution No. 4.5.4.2 of BOM-55/2018:** Resolved to have 10 short notes out of 11 (10 marks each) in all the papers in university examination for PG courses including superspeciality. To be implemented from batch appearing in April/May 2019 examination onwards for MD/MS/Diploma and August/September 2019 examination onwards for superspeciality.

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**Item No.4.5.5.2 of BOM-55/2018 (BOS Item No.2):** Publication in MGM Journal

**Resolution No. 4.5.5.1 of BOM-55/2018:** Resolved that the authors of the publications sent to the MGM journal must be intimated about Acceptance/Rejection/Further delay of their articles within 12 weeks (3 months) from the date of submission.

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**Item No. 4.6 of BOM-55/2018 (i.e. Item No. 4 of AC-31/2018 i.e. Item No.4 of Faculty (Nursing & AHS)-01/2018 & Faculty of Medicine -22/2018) :** To approve panel of examiners.

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**Resolution No. 4.6 of BOM-55/2018:** Resolved to approve the panel of Examiners by various Board of Studies through Faculty (Preclinical, Paraclinical, Physiotherapy-BPO). [Annexure-37]

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**Item No. 4.7 of BOM-55/2018 (i.e. Item No. 4 of AC-31/2018 i.e. Item No.5 of F(N&AHS)-01/2018 & FM-22/2018) :** To avail Plagiarism Checking Software (URKUND) facility available at University for Master's Dissertations & Research Publications.

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**Resolution No. 4.7 of BOM-55/2018:** Resolved to include Master's Dissertations & Research Publications under the ambit of Plagiarism Checking Software (URKUND) facility available at University. [Annexure-38-A-(UGC regulation) & B (Existing MGMIHS Rules)]

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**Item No. 4.8 of BOM-55/2018 (i.e. Item No.4 of AC-31/2018 i.e. Item No.6 of F(N&AHS)-01/2018 & FM-22/2018):** To encourage adoption and creation of MOOCs program for SWAYAM platform of MHRD.

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**Resolution No. 4.8 of BOM-55/2018:** Resolved to suitably adopt the MOOCs program for various courses under MGMIHS and encourage creation of MOOCs modules by creating the required resources as per the guidelines of MHRD/UGC. [Annexure-39]

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**Item No. 4.9 of BOM-55/2018 (i.e. Item No.4 of AC-31/2018 i.e. Item No.7 of F(N&AHS)-01/2018 & FM-22/2018) :** Establishment of incubation centre as per UGC letter no.D.O.No.14-18/2018 (CPP-II) dated 15<sup>th</sup> October, 2018. [Annexure-40]

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**Resolution No. 4.9 of BOM-55/2018:**

- i) Resolved to appreciate the efforts taken at Navi Mumbai campus for establishment of Incubation and Innovation center and the projects undertaken at present. It was resolved to set up a similar kind of center at Aurangabad as well to enhance the research in Innovative domains. [Annexure-40A]
  - ii) Resolved to approve MGMIHS Innovation and Incubation Policy for enhancing innovation & entrepreneurship ecosystem on the campus. [Annexure-40B]
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**Item No. 4.10 of BOM-55/2018 (i.e. Item No. 4 of AC-31/2018 i.e. Item No.8 of F(N&AHS)-01/2018 & FM-22/2018 :** To review fellowship courses.

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**Resolution No. 4.10 of BOM-55/2018:** Resolved to undertake efforts to enroll more students for the approved fellowship courses under MGMIHS at both campuses. Some of the measures which need consideration are as follows:

- (i) Inviting well-known international/national faculty for the fellowship training as and where feasible
- (ii) Teaching and training by visiting and adjunct faculties



- (iii) Collaboration with other institutes which are known for specialized set up conducive to the fellowship program.

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**Item No. 4.11 of BOM-55/2018 (i.e. Item No. 4 of AC-31/2018 i.e. Item No.9 of F(N&AHS)-01/2018 & FM-22/2018):** To review Health Professional Education (H.P.E) program.

**Resolution No. 4.11 of BOM-55/2018:** Resolved that M.Sc. (H.P.E) is to be made a mandatory program to be undertaken by all teaching staff while in the service and following incentives may be offered to those faculties who undertake this program.

- (i) Promotion during the service period (Asst Prof to Asso Prof and Asso Prof to Prof)
- (ii) Additional increments
- (iii) Membership for MEU
- (iv) Sponsoring to pursue additional courses related to education technology in India or Abroad.
- (v) A precursor to Ph.D. (H.P.E)

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**Item No. 4.12 of BOM-55/2018 (i.e. Item No. 4 of AC-31/2018 i.e. Item No.10 of F(N&AHS)-01/2018 & FM-22/2018) :** Encouragement for enrollment for Ph.D. courses.

**Resolution No. 4.12 of BOM-55/2018:** Resolved that each department must have a research project (preferably funded) so that research scholar can be enrolled as Ph.D. candidates for such projects. Also in service faculties can be enrolled as Ph.D. researcher for such projects.

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**Item No. 4.13 of BOM-55/2018 (i.e. Item No.4 of AC-31/2018 i.e. Item No.11 of FM-22/2018:** Any other matter with the permission of Chair.

**(i) Slow learners Vs Advanced learners criteria**

**Resolution No. 4.13 of BOM-55/2018: Resolved as follows:-**

- (i) Slow learners must be re-designated as potential learners.
- (ii) Students scoring less than 35% marks in a particular subjects/course in the 1<sup>st</sup> formative exam are to be listed as potential learners. These learners must be constantly encouraged to perform better with the help of various remedial measures.
- (iii) Students scoring more than 75% marks in a particular subjects/course in the 1<sup>st</sup> formative exam are to be listed as advanced learners. These learners must be constantly encouraged to participate in various scholarly activities.

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**Item No. 4.14 of BOM-55/2018 (i.e. Item No.6 of AC-31/2018):** To discuss on MCI Competency based UG Curriculum for Indian Medical Graduates. [Annexure-41-A,B,C]

**Resolution No. 4.14 of BOM-55/2018: It was resolved as follows:-**

- (i) A core committee needs to be constituted consisting of select members of MEU's of both Medical Colleges to have active discussion and deliberations on the

proposed MCI Competency based UG Curriculum for Indian Medical Graduates[Annexure-41-A,B,C].

- (ii) A series of workshops to brainstorm over the proposed MCI competency based UG curriculum for Indian Medical graduates may be organized by inviting experts by MEU's of respective Medical Colleges.
- (iii) Since the curriculum is to be adopted from August 2019 1<sup>st</sup> MBBS batch, initially the 1<sup>st</sup> year MBBS subjects may be taken on priority.
- (iv) The core committee will submit the revised curriculum to be adopted through Board of Studies to be held in March, 2019.

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**Item No. 4.15 of BOM-55/2018 (i.e. Item No.7 of AC-31/2018): IQAC initiatives:**

- (i) Feedback forms (Bioethics, Communication Skills, Problem-Based Learning) [Annexure-42]
- (ii) Organizing National seminar by IQAC [Annexure-43]
- (iii) Feedback as requested by NAAC on Manual for Health Science Universities has been sent to NAAC (for information) [Annexure-44]
- (iv) Draft SSR (2<sup>nd</sup> cycle) is under preparation (for information)

**Resolution No. 4.15 of BOM-55/2018:**

- (i) Resolved to adopt feedback forms (Bioethics, Communication Skills, Problem-Based Learning) [Annexure-42]
- (ii) Resolved to organize a national seminar in co-ordination with NAAC by IQAC cell of MGMIHS at Aurangabad campus in the month of January, 2019 (2<sup>nd</sup> half) on the revised frame work of Health Sciences manual. [Annexure-43]
- (iii) Noted [Annexure-44]
- (iv) Noted

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**Item No. 4.16 of BOM-55/2018 (i.e. Item No.8 of AC-31/2018):** To consider adoption of modules (prepared by CEHET, MUHS & DMER) for Integrating gender in medical education in 05 core disciplines (Medicine, Forensic Medicine, OBGY., Psychiatry, Community Medicine) [Annexure-45-A,B,C,D,E]

**Resolution No. 4.16 of BOM-55/2018: Resolved as follows:-**

- (i) Dr. Swati Shiradkar, professor, OBGY at MGM Medical College, Aurangabad will coordinate the adoption of modules (prepared by CEHET, MUHS & DMER) [Annexure-45-A,B,C,D,E] for Integrating gender in medical education in 05 core



disciplines (Medicine, Forensic Medicine, OBGY., Psychiatry, Community Medicine)

- (ii) The final strategy in this regard needs to be submitted through respective Board of Studies to be held in March, 2019.
- (iii) A small value added course (30 hours duration) on gender equity can be prepared and be submitted through Board of Studies to be held in March, 2019.

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**Item No. 4.17 of BOM-55/2018 (i.e. Item No.9 of AC-31/2018):** To consider & approve the revised syllabus of M.Sc. Clinical Nutrition to be implemented from batch admitted in 2018-19 onwards. [Annexure-46]

**Resolution No. 4.17 of BOM-55/2018:**

- (i) Resolved to approve the revised syllabus (1<sup>st</sup> & 2<sup>nd</sup> semester) of M.Sc. Clinical Nutrition (under CBCS pattern) to be implemented from batch admitted in 2018-19 onwards. [Annexure-46]
- (ii) MSc clinical nutrition course: newer techniques like nutria-genetics etc must be incorporated. Dr. Lata Joshi (physiology) who has done some pioneering work in nutrition may be asked to contribute towards the course. As and when required visiting experts and a fulltime coordinator (Dietician etc.) may be appointed.
- (iii) It was also resolved as Allied and Health Care council bill 2018 has been approved by GOI, it is essential that the standard of the paramedical courses must not be compromised. Therefore, members suggested to conduct a review of all courses under SBS by a special committee headed by Hon'ble VC and the report must be placed in the next BOM.

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**Item No. 4.18 of BOM-55/2018 (i.e. Item No.10 of AC-31/2018):** To consider & approve the revised syllabus of Masters in Public Health (MPH) to be implemented from batch admitted in 2018-19 onwards. [Annexure-47]

**Resolution No. 4.18 of BOM-55/2018:** Resolved to approve the revised syllabus (under CBCS pattern) of Masters in Public Health (MPH) to be implemented from batch admitted in 2018-19 onwards. [Annexure-47]

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**Item No. 4.19 of BOM-55/2018 (i.e. Item No.11 of AC-31/2018):** Any other matter with permission of Chair

- (i) Modification in eligibility criteria of M.Sc. Biostatistics course

**Resolution No. 4.19(i) of BOM-55/2018:** Resolved to include B.Sc. (Life Science)\* in the existing eligibility criteria of M.Sc. Biostatistics course.

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- (ii) Examination rules & regulations for UG & PG courses (under SBS).[Annexure-48]

**Resolution No. 4.19(ii) of BOM-55/2018:** Resolved to approve the Examination rules & regulations for UG & PG courses (under CBCS pattern) with immediate effect for all batches under SBS. [Annexure-48]

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(iii) Standard feedback formats for all stakeholders

**Resolution No. 4.19(iii) of BOM-55/2018:** Resolved that the IQAC cell of MGMIHS needs to standardize all the feedback formats being used by various institutes under MGMIHS for all stakeholders to have uniformity while collecting and analyzing the feedback.

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(iv) Life support courses for UG and PG students (BLS/ACLS etc.)

**Resolution No. 4.19(iv) of BOM-55/2018:** Resolved that training modules for life support courses (UG/PG students) can be prepared by mutual coordination of skill labs of both campuses.

AHA trained instructors from Navi Mumbai campus can visit the Aurangabad campus to impart training to ensure similar standard of the training at both campuses.

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(v) Amendment in MGMIHS Regulation for Ph.D. programme in relation to Ph.D. entrance (Ph.D.CET) exam. [Annexure-49-A, B]

**Resolution No. 4.19(v) of BOM-55/2018:**

- (a) Resolved to incorporate following changes in the MGMIHS rules and regulations for Ph.D. programmes in relation to Ph.D. entrance (Ph.D. CET) exam as per the amendments in the UGC regulation for Ph.D. : [Annexure-49-A]

Ph.D. CET component	Existing Marks weightage	Revised Marks weightage
• Theory	50%	70%
• Viva Voce	50%	30%

- (b) Passing in Ph.D. CET for reserved candidates is 45% instead of 50%. [Annexure-49-B]
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(vi) 10<sup>th</sup> Convocation of MGMIHS

**Resolution No. 4.19(vi) of BOM-55/2018:** Resolved to schedule the 10<sup>th</sup> Convocation of MGMIHS in the Month of January (2<sup>nd</sup> Half) for award of Degrees and Medals to the eligible candidates. Further resolved that Hon'ble Vice Chancellor can shortlist 2-3 reputed academician in consultation with Hon'ble Chancellor, Institute Heads & MGMIHS Trustees, amongst whom one can be invited as Chief Guest for X Convocation of MGMIHS.

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(vii) Incentives to UG research students (non ICMR STS awardees)

**Resolution No. 4.19(vii) of BOM-55/2018:** Resolved to recommend the incentives on the similar lines to those UG (MBBS) students whose research projects are not accepted by ICMR. Specific Guidelines in this regard needs to be prepared.

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**Item No. 5 of BOM-55/2018:** To consider the recommendations and decisions taken by the Board of Examinations (BOE-03/2018) in its meeting to be held on Monday, 26<sup>th</sup> November 2018.

**Item No.5.1 of BOM-55/2018 (i.e. Item No.1 of BOE-03/2018):** To confirm minutes of the meeting BOE-02 held on 21.07.2018

Hon'ble Vice Chancellor appreciated the efforts of COE, Jt. COE for automation of Examination section.

**Resolution No. 5.1 of BOM-55/2018:** It was unanimously resolved to approve the minutes of the previous BOE no 2/2018 dated 21.07.2018 [**Annexure-50**] subject to following changes:

- (i) It was decided to continue the provision of moderation of answer books and re-totaling of marks to be made applicable in all disciplines.
- (ii) The fees for re-evaluation of answer books will be allowed with a fee of Rs.5000/-per subject applicable to all courses. Guidelines need to be prepared in this regard by BOE.
- (iii) To ensure objectivity during assessment of the answer books, it is recommended to prepare model answers (key points) at the time of paper setting and the same can be provided to the examiners while assessment.

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**Item No.5.2 of BOM-55/2018 (i.e. Item No.2 of BOE-03/2018):** To approve SOPs for on-line examination process management [**Annexure-51-A,B**]

**Resolution No. 5.2 of BOM-55/2018:** It was unanimously resolved to approve the SOPs on the examination automations process contained in appendix "A" & "B" for IT integration. [**Annexure-51-A,B**]

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**Item No.5.3 of BOM-55/2018 (i.e. Item No.4 of BOE-03/2018):** Review of item analysis report of MCQs in all question papers used during 2018

**Resolution No. 5.3 of BOM-55/2018:** It was unanimously resolved to undertake item analysis of all MCQs in each subject in all other courses.

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**Item No.5.4 of BOM-55/2018 (i.e. Item No.5 of BOE-03/2018):** Reviewing co-relation of marks secured by students in internal (Formative) and university (Summative) examinations.

**Resolution No. 5.4 of BOM-55/2018:** It was resolved to send the Correlation findings between marks obtained by student in internal with that of his/ her University examination marks to each head of the department of respective subjects as a feedback for the needful action at their end.

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**Item No.5.5 of BOM-55/2018 (i.e. Item No.6 of BOE-03/2018):** To consider allowing gaps between written papers in Nursing examinations

**Resolution No. 5.5 of BOM-55/2018:** It was resolved to allow gaps between written papers for B.Sc. Nursing examination.

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**Item No.5.6 of BOM-55/2018 (i.e. Item No.7 of BOE-03/2018):** Detailing expert faculty to classify university questions bank under heads on basis of 'Must Know', Desirable to Know' and 'Nice to Know' in all subjects

**Resolution No. 5.6 of BOM-55/2018:** It was resolved to once again to request the Heads of the Departments in different subjects to undertake to identify the MCQ, LAQ & SAQs in Exam Section's question bank under the Head of 'Must Know', Desirable to Know' and 'Nice to Know' at University within 2 weeks.

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**Item No.5.7 of BOM-55/2018 (i.e. Item No.8 of BOE-03/2018):** Review of recent feedbacks received from for external examiners.

**Resolution No. 5.7 of BOM-55/2018:** It was resolved that external examiners appointed for Navi Mumbai campus will be staying at MGMIHS guest house at CBD and Kamothe. To ensure privacy and comfort following steps must be taken immediately:

- (i) Two Full time attendant round the clock.
- (ii) A pantry to be made functional for refreshments and stocking of food as per choice of the examiners.
- (iii) Practical exams must be scheduled in such a way that at any given time not more than 10 examiners are invited.
- (iv) It was also resolved to hire suitable transport (Innova) for transport of examiners if regular campus vehicle not available. This is to be kept under disposal of Centre-Incharge.

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**Item No.5.8 of BOM-55/2018 (i.e. Item No.9 of BOE-03/2018):** Review of new MBBS syllabus recently released by MCI.

**BOM had already resolved above in this regard as Resolution No. 4.14 of BOM-55/2018.**

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**Item No.5.9 of BOM-55/2018 (i.e. Item No.10 of BOE-03/2018):** Disposal of cases adopting unfair means in examinations at Navi Mumbai.

**Resolution No. 5.8 of BOM-55/2018:** It was resolved to pardon concerned students (Ist MBBS Supplementary examination, October 2018 - Seat No. 11002,11003) with a warning. It was decided to declare their results with warning to each to be issued by Dean, MGM Medical College, Navi Mumbai, with copy to be retained in their dossier.

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**Item No.5.10 of BOM-55/2018 (i.e. Item No.11 of BOE-03/2018):** Discrepancies observed in evaluation process in BPT examination including minutes of meeting dated 16.11.2018

**Resolution No. 5.9 of BOM-55/2018:** It was resolved that the concerned examiners/staff (involved in BPT September 2018 University examination Supplementary at Aurangabad Centre) will be debarred for one year from examination duty if similar incidence happens once again. As this is first incident, at present written memo is to be issued.

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**Item No.5.11 of BOM-55/2018 (i.e. Item No.12 of BOE-03/2018):** Points referred from the Academic Council meeting dated 20.11.2018



**Resolution No. 5.10 of BOM-55/2018:**

- (i) **Examination Fee for Repeater (ATKT) Students:** It was resolved to charge Rs1000/- per subject for all UG courses and Rs.2000/- per subject for all PG courses as repeater examination fees with a cap of Rs.4500/- for UG courses & Rs. 5000/- for all PG courses. For PG Medical (MD/MS/Diploma) courses, the existing examination fees structure will continue both for regular & repeater examination fees.
- (ii) **Grace Mark for BPO Course :** The grace marks upto a maximum of Five marks may be awarded at the discretion of the University to a student who failed only in one subject but has passed in all other subjects.
- (iii) **Convocation Date:** It was resolved to schedule the forthcoming convocation in the second half of January 2019.
- (iv) **Updating of External Examiners' Panel for UG and PG University Examinations.** [Annexure-52]: It was unanimously resolved to approve the examiners panel received from the Chairpersons of various BOS through the recent Academic Council (AC 31/2018) dated 20.11.2018 to enrich the existing panel of examiners in different subjects. [Annexure-52]

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**Item No.5.12 of BOM-55/2018 (i.e. Item No.13 of BOE-03/2018):** Any Other matter with the permission of the chair.

**Resolution No. 5.11 of BOM-55/2018:**

- (i) **Dress code for examinees:** It was resolved not to allow apron, coats, earrings, bangles, ear-phones, watch and shoes in the examination Hall.
- (ii) **The font of passing certificate:** It was resolved to change font type in the passing certificate to make it readable.
- (iii) **Invigilance squad appointment Letter:** It was resolved to issue invigilance squad letters at least one week prior to the examination date. They will also verify the internal examination documents at respective departments.
- (iv) **New course syllabus:** Any New programme / course submitted to University for approval must contain complete curriculum and examination format in the proposal stage without which the case will not be considered.
- (v) **MCQ, LAQ/SAQ questions to be distributed together at Nursing University examinations :** It was further resolved that question paper for LAQ/SAQ may be distributed on demand by the student on submission of question paper and answer sheet of the MCQ.
- (vi) **Jammers in the examination hall need to be upgraded to 4G.**

**Item No. 6 of BOM-55/2018:** To consider the recommendations and decisions taken by the Finance Committee (FC-40/2018) in its meeting to be held on Tuesday, 27<sup>th</sup> November 2018.

**Item No.6.1 of BOM-55/2018 (i.e. Item No.3 of FC-40/2018):** To Consider and approve Receipts and Payments Account for the period of April-2017- March-2018. [Annexure-53]

**Resolution No. 6.1 of BOM-55/2018:** It was unanimously resolved to approve Receipts and Payments Account for the period of April-2017- March-2018. [Annexure-53]

It was further unanimously decided that the accounts of the Units: MGM School of Health Management Studies, Centre for Human Movement Sciences and Sleep Medicine and Research Centre should be merged with the University accounts and not shown as separate Units.

It was noted that many account heads are named differently in different Constituent Units. Further, these account names are mentioned differently in Receipts and Payments and Income and Expenditure statements as well as in Budgets also. The members strongly felt that this anomaly should be corrected immediately w.e.f. 1<sup>st</sup> April, 2018, along with the incorporation of the revised account heads created under Research Expenses.

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**Item No.6.2 of BOM-55/2018 (i.e. Item No.4 of FC-40/2018):** To Consider and approve Receipts and Payments Accounts for the period of Jan to March-2018. [Annexure-54]

**Resolution No. 6.2 of BOM-55/2018:** It was unanimously resolved to approve Receipts and Payments Accounts for the period of Jan-2018- to March-2018. [Annexure-54]

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**Item No.6.3 of BOM-55/2018 (i.e. Item No.5 of FC-40/2018):** To Consider and approve Receipts and Payments Accounts for the period of April to Sept-2018. [Annexure-55]

**Resolution No. 6.3 of BOM-55/2018:** It was unanimously resolved to approve Receipts and Payments Accounts for the period of April-2018 to Sept-2018. [Annexure-55]

It was unanimously resolved that the research expenses in various heads of expenditure should be separated and shown directly under the account heads created under "Research Expenses" item in the final accounts of 2018-19 onwards. This should be implemented from 01-04-2018 onwards in the accounts of MGMIHS and all constituent Units.

It was noted that the funds of various colleges are lying with MGMIHS. It was decided that the funds of various colleges should be transferred to the respective Units by November end of each year.

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**Item No.6.4 of BOM-55/2018 (i.e. Item No.6 of FC-40/2018):** To consider the fees reconciliation statement as on 30.09.2018. [Annexure-56]

**Resolution No. 6.4 of BOM-55/2018:** It was decided that MGMIHS should send letters to constituent Units from time to time intimating the last date of fee payments for various courses and years. The Unit Heads should be instructed to collect the fees accordingly without further delay.



It was also decided that reports on outstanding fee collections should be presented by all Unit Heads in the monthly meetings of Administrative and Audit Committee.

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**Item No.6.5 of BOM-55/2018 (i.e. Item No.7 of FC-40/2018):** To Consider and Approve Audited Balance Sheet and Income & Expenditure Statement as on 31<sup>st</sup> March 2018. [Annexure-57]

**Resolution No. 6.5 of BOM-55/2018:** It was unanimously resolved to approve Audited Balance Sheet as on 31<sup>st</sup> March 2018 and Income & Expenditure Statement for the FY 2017-18. [Annexure-57]. It was further resolved that Corpus fund should be increased from the existing Rs.5 Cr. to Rs. 25 Cr.

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**Item No.6.6 of BOM-55/2018 (i.e. Item No.8 of FC-40/2018):** To consider and approve the revised Annual Budget for the year 2018-19. [Annexure-58]

**Resolution No. 6.6 of BOM-55/2018:** It was unanimously resolved to approve the revised annual budget for the year 2018-19. [Annexure-58]

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**Item No.6.7 of BOM-55/2018 (i.e. Item No.9 of FC-40/2018):** Any other Item with Permission of Chair.

- a) To Consider and approve two policy documents on “Internal and External Audit Mechanism” and “Resource Mobilization Policy” [Annexure-59-A,B]
- b) To Consider and approve budget of approximately Rs. 28 Lakhs to purchase a car (Toyota Innova) for Hon’ble Vice Chancellor.

**Resolution No. 6.7 (a) of BOM-55/2018:** It was unanimously resolved to approve the policy documents on “Internal and External Audit Mechanism” and “Resource Mobilization Policy”. [Annexure-59-A,B]

**Resolution No. 6.7 (b) of BOM-55/2018:** It was unanimously resolved to approve the budget of Rs. 28 Lakhs. to purchase a car (Toyota Innova) for Hon’ble Vice Chancellor.

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**Item No. 7 of BOM-55/2018:** To consider & take appropriate decision on the applications received for availing freeship (2018-19).

**Resolution No. 7 of BOM-55/2018:** It was resolved to device the standard criteria to offer freeship to deserving students.

**BOM had already resolved vide Resolution No. 10 of BOM-48/2017 dt. 24.01.2017:** It was resolved that concession of fees to Wards of MGM employees for MBBS/MD/MS/Dip/Mch/DM courses is to be decided by MGMIHS Trust. For other courses upto 50% concession in tuition fees can be given by Institute Heads on recommendations of Vice Chancellor.

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**Item No. 8 of BOM-55/2018:** To consider & take appropriate decision & on the application received from Dr. Akshi Gupta & Dr. Omarpreet Singh Bali (MD Pathology) for relaxation in fee structure.

**Resolution No. 8 of BOM-55/2018:** It was resolved that MD Pathology students admitted in 2017-18 will have to abide by fee structure as approved for the PG batch admitted in 2017-18.

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**Item No. 9 of BOM-55/2018:** To approve the composition of statutory committees under MGMIHS. [Annexure-60]

**Resolution No.9 of BOM-55/2018:** It was resolved to streamline the composition/nomenclature of various committees under MGMIHS as follows: [Annexure-60]

- University authorities
- Statutory committees
- Adhoc committees/cells : Placement cell, International Students Cell

For all committees/cells, SOPs must be prepared.

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**Item No. 10 of BOM-55/2018:** To discuss & approve the Holiday list for 2019. [Annexure-61]

**Resolution No. 10 of BOM-55/2018:** It was unanimously resolved to approve the Holiday list for 2019 [Annexure-61]. Optional holiday list which needs to be prepared at college level must also include local collectors declared holidays.

It was also resolved to approve the important National/International days, events & festivals to be celebrated as central event at each campus. [Annexure-75]

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**Item No. 11 of BOM-55/2018:** To discuss & approve the schedule of meetings of various authorities & important committees of MGMIHS for the year 2019. [Annexure-62]

**Resolution No. 11 of BOM-55/2018:** It was unanimously resolved to approve the schedule of meetings of various authorities & committees of MGMIHS for the 2<sup>nd</sup> half of AY 2018-19 (Jan-June 2019). [Annexure-62]

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**Item No. 12 of BOM-55/2018:** To peruse important circulars/notifications/letters of UGC. [Annexure-63]

- UGC notification regarding "Refund of fees & Non retention of original certificates"

**Resolution No. 12 of BOM-55/2018:** It was unanimously resolved to principally adopt UGC guidelines regarding "Refund of fees & Non retention of original certificates". It was also resolved to write to UGC regarding practical constraints in adopting the same in toto [Annexure-63].

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**Item No. 13 of BOM-55/2018:** To discuss on draft policy for institutional support for teachers attending professional development programs (Faculty Development Programme). [Annexure-64]

**Resolution No. 13 of BOM-55/2018:** It was unanimously resolved to constitute a committee to prepare a policy on institutional support for teachers attending professional development programs (Faculty Development Programme) and to be placed in the next BOM. [Annexure-64]

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**Item No. 14 of BOM-55/2018:** To constitute a committee to suitably amend the rules & regulations of MGMIHS.

**Resolution No. 14 of BOM-55/2018:** It was unanimously resolved to constitute a committee under the chairmanship of Vice Chancellor with members such as Dean, MGM Medical College, Navi Mumbai & Aurangabad, legal advisor & Registrar to suitably amend the rules & regulations of MGMIHS.

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**Item No. 15 of BOM-55/2018:** To have a full time legal expert to guide on all legal matters of University and its constituent units.

**Resolution No. 15 of BOM-55/2018:** It was unanimously resolved to request Adv. R. Bhosale to come once in a week to University mandatorily to guide on all legal matters of University and its constituent units. It was also resolved that Adv. R. Bhosale will prepare a format to be submitted by the concerned Institute Head/party for clear understanding of the background of the legal matter.

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**Item No. 16 of BOM-55/2018:** To approve seed money for the projects of MGMIHS Incubation & innovation centre approved by Ethical Committee. [Annexure-65]

**Resolution No. 16 of BOM-55/2018:** It was unanimously resolved to grant seed money of Rs.25,000/- each to those projects which are ethically approved with an undertaking that PI will produce evidence of applying to external funding agency for funds.

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**Item No. 17 of BOM-55/2018:** To constitute a committee to prepare MGMIHS Annual Report 2017-18.

**Resolution No. 17 of BOM-55/2018:** It was unanimously resolved to constitute a committee to prepare MGMIHS Annual Report 2017-18.

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**Item No. 18 of BOM-55/2018:** To register MGMIHS as a member of Association of Indian Universities (AIU).

**Resolution No. 18 of BOM-55/2018 :** It was unanimously resolved to complete the formalities to be member of Association of Indian Universities (AIU) as early as possible.

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**Item No. 19 of BOM-55/2018:** To consider & approve MGMIHS Annual Quality Assurance Report (AQAR 2017-18) to be sent to NAAC/upload before 31.12.2018. [Annexure-66]

**Resolution No. 19 of BOM-55/2018:** It was unanimously resolved to approve MGMIHS Annual Quality Assurance Report (AQAR 2017-18) which must be sent to NAAC/upload before 31.12.2018. [Annexure-66]

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**Item No. 20 of BOM-55/2018:** To peruse suggestions of Academic & Administrative Audit committee (AAA) and approve the compliances to their suggestions. [Annexure-67]

**Resolution No. 20 of BOM-55/2018:** It was unanimously resolved to approve compliances to the suggestions of Academic & Administrative Audit committee (AAA). [Annexure-67]

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**Item No. 21 of BOM-55/2018: For Information of Hon'ble Members:**

- (i) Cabinet approval of Allied & HealthCare Professions Bill 2018 for regulation & standardisation of education and services by allied and healthcare professionals. [Annexure-68]

**BOM Noted**

- (ii) MHRD Letter to UGC regarding constituent units of MGMIHS [Annexure-69]

**BOM Noted**

- (iii) UGC Fee Fixation Committee for Deemed to be Universities related matter [Annexure-70]

**BOM Noted**

- (iv) Adoption of a resolution in the national conference of vice chancellors organized by MHRD, UGC aimed at reaffirming the commitment for achieving the UGC quality mandate in HEIs [Annexure-71]

Hon'ble Vice Chancellor informed members that many of the activities are already in place at MGMIHS

- (v) Pilot study of NAAC health manual and MGMIHS is one of the university selected by NAAC [Annexure-72]

**BOM Noted**

- (vi) AHPI Awards for excellence in Healthcare 2019: To be applied [Annexure-73]

**Resolution No. 21(vi) of BOM-55/2018:** It was unanimously resolved both medical Colleges must apply in appropriate categories for (AHPI Awards for excellence in Healthcare 2019) as early as possible. [Annexure-73]

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**Item No. 22 of BOM-55/2018: To peruse and take appropriate action on curricular Feedback from different stakeholders for academic year 2017-18 prepared by University IQAC.**

**Resolution No. 22 of BOM-55/2018:** Resolved to accept curricular Feedback from different stakeholders for academic year 2017-18 prepared by University IQAC and decided to implement action (as suggested in the report) by each Institute Head for improving the respective curriculum. (Annexure-76)

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**Item No. 23 of BOM-55/2018: Any other matter with the permission of the Chair.**



**Resolution No. 23 of BOM-55/2018:**

- (i) **Renovation of Hon'ble Chancellors office**

**Resolution No. 23(i) of BOM-55/2018:** Resolved to renovate Hon'ble Chancellors office.

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- (ii) **A new Conference hall to be made/furnished with increased seating capacity [Annexure-74]**

**Resolution No. 23(ii) of BOM-55/2018:** Resolved to make/furnish a new conference hall with increased seating capacity.

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- (iii) **Hon'ble Vice Chancellor grant of leave from December 15, 2018 to January 1, 2019.**

**Resolution No. 23(iii) of BOM-55/2018:** Resolved to grant leave to Hon'ble Vice Chancellor from 15/12/2018 to 01/01/2019 as per Section 4.4 (x) of Annexure-I of UGC (Deemed to be Universities) Regulations, 2016. It was also resolved to hand over charges during this period to Dr. Nitin Kadam, Professor-Pediatrics, MGM Medical College, Navi Mumbai.

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- (iv) **UGC nominee on Board of Management and Finance Committee of MGMIHS**

**Resolution No. 23(iv) of BOM-55/2018:** Resolved to send a reminder to UGC for nominating UGC nominee on Board of Management and Finance Committee of MGMIHS.

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- (v) **Microsoft licensing for IT infrastructure**

**Resolution No. 23(v) of BOM-55/2018:** Resolved to constitute a committee including an IT expert to take opinion for obtaining Microsoft licensing for IT infrastructure.

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- (vi) **Request from Dr. Talib, Prof Emeritus, MGM Medical college, Aurangabad- Equipment requirement for research**

**Resolution No. 23(vi) of BOM-55/2018:** Resolved that Dr. Talib can submit the proposal for Equipment requirement for research for consideration through Dean, MGM Medical College, Aurangabad.

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- (vii) **To approve the University diary 2019**

**Resolution No. 23(vii) of BOM-55/2018:** It was unanimously resolved to approve University diary 2019.

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- (viii) **To approve the Honorary faculty positions as recommended by the Staff Selection & Recognition Committee.**


**Resolution No. 23(viii) of BOM-55/2018:** It was unanimously resolved to approve the honorary faculty positions as recommended by the Staff Selection & Recognition Committee with effect from 1.1.2019.


Name of the faculty	Specialization	Honorary position	Department
Dr. Sabita Ram	Prosthodontics	Director (Research)	University
Dr. Bani Ganguly	Genetics	Professor	Genetics (N.M)
Dr. Savita Rangarajan	Medicine	Professor	Medicine/Path./IHBT (N.M)
Prof. Dr. Zaki Anwar	MPT Musculoskeletal	In-charge Principal	Physiotherapy, (A'bad)

As there was no other items for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
**Registrar & Secretary**

**Dr. Rajesh B. Goel**  
Registrar  
MGM Institute of Health Sciences  
(Deemed University u/s 3 of UGC Act, 1956)  
Navi Mumbai- 410 209

  
**Vice Chancellor & Chairman**  
(For approval)

  
**Vice Chancellor & Chairman**  
(For confirmation)

**Dr. Shashank D. Dalvi**  
Vice Chancellor  
MGM Institute of Health Sciences  
Navi Mumbai - 410209





**MGM INSTITUTE OF HEALTH SCIENCES**

(Deemed University u/s 3 of UGC Act, 1956)

**Grade 'A' Accredited by NAAC**

Sector-1, Kamothe, Navi Mumbai - 410209

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E-mail : registrar@mgmuhs.com ; Website : [www.mgmuhs.com](http://www.mgmuhs.com)

**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 56/2019)**

Meeting of the Board of Management (BOM-56/2019) of MGM Institute of Health Sciences, Navi Mumbai (MGM Institute) was held on Sunday, 27<sup>th</sup> January, 2019 at 9:00 AM in the Conference Room, 3<sup>rd</sup> floor, MGMIHS, Navi Mumbai.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. S.N. Kadam	Member
Shri. A.N. Kadam	Member
Dr. N.N. Kadam	Member
Dr. R.B. Bohra	Member
Dr. G.S. Narshetty	Member
Dr. S. H. Talib	Member
Dr. K. R. Salgotra	Member
Dr. R.B. Goel	Registrar & Member Secretary

Dr. Sabita Ram, Dr. Nivritti Patil, Dr. P.M. Jadhav and Dr. Ajit Shroff had conveyed their inability to attend the meeting and were granted leave of absence.

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members.

After the initial brief, he directed Dr. Rajesh Goel, Registrar & Member Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-56/2019: To confirm the minutes of the 55<sup>th</sup> meeting of Board of Management (BOM-55/2018) held on Tuesday, 27<sup>th</sup> November, 2018. [Annexure-1]**

While confirming the minutes, BOM members enquired about the status and need of Microsoft licensing the IT infrastructure.

**Resolution No. 1 of BOM-56/2019: The minutes of the meeting of the Board of Management (BOM-55/2018) held on Tuesday, 27<sup>th</sup> November, 2018 was accepted and approved with the following suggestion: [Annexure-1]**

- (i) **To conduct an audit of computers used in the campus and ascertain the need/use of Microsoft licensing**

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**Item No. 2 of BOM-56/2019: To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-55/2018) held on Tuesday, 27<sup>th</sup> November, 2018. [Annexure-2]**

Members deliberated on the Action Taken Report (ATR) on resolutions of the Board of Management (BOM-55/2018) held on Tuesday, 27<sup>th</sup> November, 2018.

In response to Resolution No. 3.9 of BOM-55/2018 dt.27.11.2018, the draft of Strategic Action Plan document i.e. "MGMIHS: Vision 2030 & Beyond" [Annexure-11] was put up for approval of BOM.

**Resolution No. 2 of BOM-56/2019: The Action Taken Report [Annexure-2] on the resolutions of the Board of Management (BOM-55/2018) held on Tuesday, 27<sup>th</sup> November, 2018 was accepted and approved alongwith the draft of Strategic Action Plan document i.e. "MGMIHS: Vision 2030 & Beyond" [Annexure-11].**

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**Item No. 3 of BOM-56/2019: To consider the recommendations and decisions taken by the Finance Committee (FC-41/2019) in its meeting held on Sunday, 27<sup>th</sup> January, 2019.**

**Item No.3.1 of BOM-56/2019 (i.e. Item No.3 of FC-41/2019): To consider and approve Receipts and Payments Account for the period of Oct-2018 to Dec-2018.**

**Resolution No. 3.1 of BOM-56/2019: It was unanimously resolved to:**

- a. **Approve the Receipts and Payments Account for the period of Oct-2018 to Dec-2018.**
- b. **Automation of stores should be taken up at the earliest in MGMIHS and all its constituent Units.**
- c. **02 chartered accountants each for Navi Mumbai and Aurangabad campuses should be appointed, who shall submit to the management monthly financial data related to receipts and payments, fund-flow position, liquidity, etc. so as to help the management in taking crucial policy decisions. This may be implemented from the F.Y. 2019-20.**
- d. **MGMIHS should not go for any loans as far as possible.**

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**Item No.3.2 of BOM-56/2019 (i.e. Item No.4 of FC-41/2019): To consider the Fee Reconciliation statement as on 31.12.2018.**

**Resolution No. 3.2 of BOM-56/2019:**

- a. **It was unanimously resolved to approve deduction of 15% of first year fees of all students of all Constituent Units as Development fees to be retained by the University from the current F.Y. 2018-19.**



- b. The members directed that all approvals for freeship given to students should be submitted to the Finance Officer who shall present the same to the Finance Committee in its subsequent meeting. This practice should be implemented with effect from the F.Y. 2019-20.
- c. The members directed that the outstanding fees data submitted by each Constituent Unit should be supported with the names and PRN nos. of all such students.

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**Item No.3.3 of BOM-56/2019 (i.e. Item No.5 of FC-41/2019):** To consider and approve Budget 2019-20.

**Resolution No. 3.3 of BOM-56/2019:** The Budget presented for the year 2019-20 was found to be inadequate. The members desired that the budget 2019-20 may be resubmitted and presented by the Auditors in the next Finance Committee meeting to be held in April, 2019.

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**Item No. 4 of BOM-56/2019:** To review the ongoing Research activities of the University & Constituent units of MGMIHS. [Annexure-3A, 3B]

**Resolution No. 4 of BOM-56/2019:**

- i) Resolved to confirm the minutes of the meeting of Research cell dt. 16.01.2019 highlighting the activities of Research cell. [Annexure-3A]
- ii) Resolved to approve the guidelines on Publication. [Annexure-3B]

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**Item No. 5 of BOM-56/2019:** To review the IQAC report of last two quarters (July-September 2018 & October - December 2018) of constituent units of MGMIHS.

This item was postponed in view of IQAC meetings scheduled on 28/01/2019 & 29/01/2019.

No Resolution passed.

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**Item No. 6 of BOM-56/2019:** To confer Degrees/Diploma & Chancellor's/Gold medals on the qualified Students in the 10<sup>th</sup> Convocation of the University to be held on 27<sup>th</sup> January, 2019 at MGMIHS, Navi Mumbai. [Annexure-4]

**Resolution No. 6 of BOM-56/2019:** It was unanimously resolved to confer Degrees/Diploma on the qualified Students in the 10<sup>th</sup> Convocation of the University to be held on 27<sup>th</sup> January, 2019 at MGMIHS, Navi Mumbai [Annexure-4]. It was further resolved that Chancellor's gold medal should be awarded by considering 50% weightage to academic performance & 50% weightage to participation in Extracurricular activities such as research publication, paper presentations, sports, NSS, etc.

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**Item No. 7 of BOM-56/2019:** To discuss about establishing National Resource Centre (National Cyber Security Programme-NCSP) at MGMIHS. [Annexure-5]

**Resolution No. 7 of BOM-56/2019:** It was resolved to obtain opinion of IT incharge of both the campuses regarding pros and cons of establishing National Resource Centre (National Cyber Security Programme-NCSP) at MGMIHS. [Annexure-5]

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**Item No. 8 of BOM-56/2019: To review progress of NAAC SSR preparation for re-accreditation of MGMIHS. [Annexure-6]**

Members were apprised that University is preparing the SSR as per general University manual. As & when the Health university manual will be notified by NAAC, corresponding changes will be done in the SSR.

**Resolution No. 8 of BOM-56/2019: It was resolved to write to NAAC regarding expiry of validity of accreditation granted to MGMIHS & accordingly grant extension of validity in view of non availability of revised NAAC Health university manual.**

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**Item No. 9 of BOM-56/2019: To peruse the report of University inquiry committee constituted to investigate death of MPT student at girl's hostel in Aurangabad campus & approve the recommendations thereupon. [Annexure-7]**

**Resolution No.9 of BOM-56/2019: It was resolved to approve the recommendations of University inquiry committee constituted to investigate death of MPT student at girl's hostel in Aurangabad campus. [Annexure-7]**

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**Item No. 10 of BOM-56/2019: Information about the recruitment & promotion / resigned & retired teaching faculty at Aurangabad & Navi Mumbai Campus. [Annexure-8]**

**Resolution No. 10 of BOM-56/2019: Members noted the information pertaining to recruitment & promotion / resigned & retired teaching faculty at Aurangabad & Navi Mumbai Campus during July-December 2018. [Annexure-8]**

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**Item No. 11 of BOM-56/2019: Additional agenda:**

- (i) Proposal for developing centre for advanced ocular prosthesis and oncological reconstruction. [Annexure-9]**

**Resolution No. 11(i) of BOM-56/2019: Resolved to approve proposal for starting Centre for Advanced Ocular Prosthesis and Oncological Reconstruction (CAOPOR) at Navi Mumbai campus. It was further resolved that staff from MGM Institute's University Department of Prosthetics & Orthotics, Navi Mumbai may also be included in its Human Resource team. [Annexure-9]**

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- (ii) Revision of miscellaneous charges of MGM School of Physiotherapy, Navi Mumbai. [Annexure-10]**

**Resolution No. 11(ii) of BOM-56/2019: Resolved to make the miscellaneous charges uniform in all constituent units under MGMIHS. [Annexure-10]**

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- (iii) Change of Signatories :**

**Resolution No. 11(iii) of BOM-56/2019: Resolved to approve the change of Signatories in view of appointment of new Vice Chancellor, Registrar & Completion of tenure of Pro Vice Chancellor:**



Sr. No.	Name of Unit	Old Signatories	New Signatories
1	MGM Institute of Health Sciences Navi Mumbai (PNB Bank Current A/c No 3502002100033476)	Dr. S. N. Kadam (Vice Chancellor)	Dr. Shashank D. Dalvi (Vice Chancellor)
		Dr. S. K. Kaul (Pro Vice Chancellor)	Dr. Rajesh B. Goel (Registrar)
		Dr. Z.G. Badade (Registrar)	Dr. P.G. Ramesh (Finance Officer)
2	MGM Institute of Health Sciences Navi Mumbai (PNB Bank Current A/c No 3502002100293490)	Dr. S. N. Kadam (Vice Chancellor)	Dr. Shashank D. Dalvi (Vice Chancellor)
		Dr. S. K. Kaul (Pro Vice Chancellor)	Dr. Rajesh B. Goel (Registrar)
		Dr. Z.G. Badade (Registrar)	Dr. P.G. Ramesh (Finance Officer)
3	MGM Institute of Health Sciences Navi Mumbai (State Bank of India , CBD Brach Current A/c No 34326061020)	Dr. S. N. Kadam (Vice Chancellor)	Dr. Shashank D. Dalvi (Vice Chancellor)
		Dr. S. K. Kaul (Pro Vice Chancellor)	Dr. Rajesh B. Goel (Registrar)
		Dr. Z.G. Badade (Registrar)	Dr. P.G. Ramesh (Finance Officer)

**(iv) E-pay facility with IDBI bank :**

**Resolution No. 11(iv) of BOM-56/2019: Resolved to apply for E-Pay facility in the name of MGM INSTITUTE OF HEALTH SCIENCES with IDBI Bank Ltd, CBD Belapur, Navi Mumbai with the following office bearers to fulfill the online payment for various charges/fees –**

**Dr. Shashank Dalvi - Vice Chancellor**

**Dr. Rajesh Goel - Registrar**

**Dr. P.G. Ramesh - Finance Officer**

**Mode of operation will be jointly by any two above office bearers.**

**Item No. 12 of BOM-56/2019: Any other matter with the permission of the Chair.**

As there was no other items for discussion the meeting concluded with a Vote of Thanks to the Chair.

**Registrar & Secretary**

**Dr. Rajesh B. Goel**  
**Registrar**

**MGM Institute of Health Sciences**  
(Deemed University u/s 3 of UGC Act, 1956)  
Navi Mumbai- 410 209

**Vice Chancellor & Chairman**  
**(For approval)**

**Vice Chancellor & Chairman**  
**(For confirmation)**

**Dr. Shashank D. Dalvi**  
**Vice Chancellor**