



American  
Heart  
Association®

Life is why™

## International Training Agreement

### Company Information:

International Training Center ("ITC"):	Mahatma Gandhi Mission Medical College
Address:	MGM Medical College, Plot 1 and 2, Sector 1, Kamothe, Navi Mumbai, Maharashtra 410209
Form of Organization:	Not for Profit / Medical College

This Agreement is between the American Heart Association, Inc. ("AHA"), a New York not-for-profit corporation, having its principal offices at 7272 Greenville Avenue, Dallas, Texas 75231-4596, and ITC.

IN CONSIDERATION of the mutual promises contained herein, the parties agree as follows:

**1. Term:** Beginning Date: November 21, 2017. Ending Date: November 21, 2019. This Agreement will be in effect for a period of Two (2) calendar years. It may be renewed for additional one (1) year periods by letter issued from AHA.

### 2. AHA ECC Courses to be Taught by ITC:

Basic Life Support	Advanced Cardiac Life Support
Provider Course(s)	Provider Course(s)
Instructor Course(s)	Instructor Course(s)

### 3. Geographic Territory: India

### 4. Insurance: \$30,750.36 (US\$)

ITC will obtain and maintain at its expense, commencing upon the beginning date of this Agreement and during its entire term, liability insurance from a qualified insurance carrier, as set out above. This policy will specify that it may not be modified or canceled by the insurer, except after thirty (30) days prior written notice by the insurer. Upon execution of this Agreement ITC will provide the AHA with a certificate of insurance showing the required coverage.

**5. Copyrights:** ITC acknowledges and agrees that the AHA owns all copyrights in the ECC Materials, and ITC may not copy, or permit others to copy, distribute, perform or make derivative works based upon the ECC Materials, Course Completion Cards, or eCards.

**6. Marks:** ITC acknowledges the AHA's trademark rights and ownership of the name "American Heart Association", the heart-and-torch trademark and slogans (e.g., "Life is Why") (hereinafter "AHA Marks"). ITC will not use or display the AHA Marks. ITC shall not apply for any trademark registrations with respect to any AHA Marks or any marks similar to the AHA Marks.

**7. Entire Agreement:** This Agreement, including the terms and conditions set out on Page Two, contains the entire agreement between the parties relating to the rights granted and the obligations assumed.

EXECUTED by the parties on the date(s) set out below.

#### American Heart Association, Inc.

Signature: *[Signature]*

Name: Michael Herbert

Title: Director, International Operations

Date: 11/21/17

#### International Training Center

Signature: *[Signature]*

Name: DR. G.S. Narshetty

Title: Dean

Date: 12/28/2017

Dean.

M.G.M. Medical College & Hospital  
Kamothe, Navi Mumbai - 410209



Emergency Cardiovascular Care International Program, 7272 Greenville Avenue, Dallas, Texas 75231-4596

Form Date: November 9, 2015





# New Training Center Information

## Purpose:

This memo provides you with your security code for purchasing course completion cards, your TC ID # to use to correspond with the AHA on questions about your training center as well as information about how to obtain the exams, and how to access the Instructor Network and CPRverify website.

## TC Code:

ECC International welcome's you to the American Heart Association's Training Network.

As part of your training center process you should become familiar with the Program Administration Manual. There is an international version of the PAM located on [CPRverify](#). You can access the PAM by logging into CPRverify, click on the information tab and in keyword field type PAM.

We hope this helps you in your daily operations of your training center. Should you have any questions please feel free to contact me via email at [pamela.rojas@heart.org](mailto:pamela.rojas@heart.org).

Included in this email is your TC ID #. Your TC ID # is a number that is assigned to you by us so that we can identify your training center when you submit training reports, survey's etc.

Your TC ID # is: ZZ21290

Please do not confuse this number with your security code listed below.

## Security Code and Purchasing Course Cards:

Your security code is used to purchase course completion cards from the distributor. Your security code is issued only to you, as the ITC Coordinator you are responsible for all course completion cards that are issued by your training center and training sites that report to you. Please do not give this code to anyone.

Your security code is: C99208A8

For a list of Authorized International Distributors please visit the AHA International Heart [website](#).

When purchasing course completion cards please provide the following information to the distributor:

**Legal Name of ITC** – this is the name on your training center agreement.

**Training Center Coordinator Name**

**Security Code**

If someone is ordering course completion cards for your organization or company they must use the information provided above. They would place the order and state "as authorized by" and give the name of your training center. This will prevent delays in your order being processed and shipped.

Please let me know if you have any questions about ordering cards from the Distributors.

### **CPRverify:**

As a new training center with AHA you will receive information regarding the CPRverify program. CPRverify makes it easier for our international training centers to track and monitor their training sites, instructors and students. CPRverify is the International Training Center's resource for all course and ITC related materials, such as:

- Course Exams
- Skills Testing Checklist
- Translated Course Resources
- Program Administration Manual (PAM)
- Training Memo and Communications from the AHA

### **Exams:**

Much time and effort has gone into the development of AHA cognitive tests. These exams are developed and reviewed by both educational and science experts for their discipline. Security and integrity of exams must be maintained at all times.

Please remember all exams are copyright protected and should not be altered or translated. If specific translations are needed you must submit a copyright permission request via our website.

Your training center is responsible for developing a security policy for AHA exams. Exams should only be given to Course Directors authorized for the discipline being taught.

The American Heart Association's exams are to be kept confidential, maintaining security is of the utmost importance

The individual appointed as the Training Center Coordinator, will be able to access the exams on CPRverify under the "Exams" tab.

Please email [cprverify@heart.org](mailto:cprverify@heart.org), if you have any questions or are unable to access your exams.

### **Instructor Network:**

The Instructor Network is available as an option for international training centers. Much of the information located on the Instructor Network is now in CPRverify. You and your instructors may benefit from the use of the Instructor Community located on the [Instructor Network](#).





The system will send you an email to create your profile. You will receive an email from our system that looks like this:



\*\*\*PLEASE DO NOT REPLY TO THIS EMAIL ADDRESS. YOU WILL NOT RECEIVE A RESPONSE TO REPLIES TO THIS EMAIL ADDRESS.\*\*\*

Dear ,

As a Training Center Coordinator (TCC), you have been approved for automatic access to the American Heart Association Instructor Network. A TCC account has now been created for you with the site. Through your special "TCC only" view of the AHA Instructor Network, you will be able to:

- Access the "Training Centers" area to receive targeted content and tools available only to TCCs
- Maintain Instructor Lists and Course Completions
- Pre-approve Instructors and HSSEs for access to the AHA Instructor Network (NOTE: full access is not available until Instructors/HSSEs also register with the Network)
- Confirm Instructors and HSSE for access to the AHA Instructor Network
- Deny and/or deactivate Instructors or HSSEs
- Send bulk or individual emails directly from the AHA Instructor Network (using your own email system)
- And MUCH MORE!

Please visit the [AHA Instructor Network](#) to complete your Training Center Coordinator Account.

**Note:** If for some reason the above link does not work, please copy and paste this URL into your web browser:

<https://ahainstructornetwork.americanheart.org/registration/common/completeProfile.jsp?application=eccportal&action=editProfile&id=ZWNjMTE1NzA5MjQ=>

Thank you for all you do to provide lifesaving training!

Sincerely,  
AHA Instructor Network

If you do not receive the email above within five days of receiving this welcome email please let me know at [pamela.rojas@heart.org](mailto:pamela.rojas@heart.org). Please note: you may want to check your spam/junk folder, to make sure it is not there.

Your username will be your email address and for password, you need to enter the password at the time of completing the profile when you click on the link from the email.

Thank you,  
Pamela Rojas  
American Heart Association International  
Data Specialist