

September 07, 2016

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Dr. Pravin Suryawanshi,
CEO
MGM Super specialty Hospital
N-6, CIDCO, Aurangabad,

Dear Sir,

This has reference to your visit & discussion. We have employee base of around 2000+ at Aurangabad. Our employees alongwith their family members are covered under Mediciam policy through Oriental Insurance company and TPA, Mediassist India TPA Pvt. Ltd. without cashless facility. It covers self, spouse, two dependent children upto 21 years of age and both parents upto the age of 80 years only (in case of married women, either parents or in-laws), and are insured for a sum of Rs.2,00,000/- (family floater) per annum.

Please find attached herewith our mediclaim policy for your ready reference of terms & conditions, applicability of diseased, applicability of family members, age, applicability of amount etc. The same is renewed with same terms & conditions for 2016-17.

We would like to tie-up with your hospital for hospitalization / treatment as per our mediclaim policy to our employees & their family members on the following terms and conditions:

1. You will carry out the hospitalization treatment as applicable in our mediclaim policy to our employees & their family members as and when they approaches you from our Chikalthana, Waluj & Shendra plant factory with a request letter on company's letter head, signed by the authorized representative of our company. (Format attached- Intimation Letter to Hospital for Hospitalization Treatment).
2. OPD charges are not covered under policy however expenses prior to & after hospitalisation up to 30 days & 60 days respectively to the related hospitalized diseased are applicable under policy.
3. We expect that you will give preference to our associates for hospitalization / treatment.
4. You need to take acceptance signature on every treatment / bills / reports of our employee while treating them / family members.
5. You have to provide Hospitalisation bill to us along with following documents within 3 days from discharge of patients :
 - a) Hospital Registration Number.
 - b) Qualified Medical Practitioner's / Doctor's Registration Number. (Registered by the Medical Council of any State of India).
 - c) Summary of attached original bills & documents
 - d) Hospital final bill (Detailed Breakup of various heads like OT Charges Nursing Charges and Room Rent etc) with stamps & authorized signature.
 - e) Original Hospital payment receipt with serial number (duly signed & stamped from the Hospital if the main Hospital bill does not carry bill number).
 - f) Original Discharge Card from the Hospital with the Doctor's stamp & signature (should contain the summary of diagnosis, period of admission and treatment in the Hospital).
 - g) Original Death Summary in case of a death claim. (In case of death of patient during the Hospital stay).
 - h) Original receipts with serial number (For Consultancy / Surgeon charges if charged outside the Hospital final bill).
 - i) Original Investigation reports and bills & receipts (along with prescriptions / reports for all tests done along with images).
 - j) Cash memos / bills from the Hospital / Chemist supported by proper prescriptions.
 - k) Surgeon's Certificate stating nature of operation performed & Surgeon's bills & receipts.
 - l) Attending doctor's / Consultant's bills & receipts & certificate regarding diagnosis.
 - m) Counter signature from the doctor on any corrections.
 - n) Copy of Indoor treatment / nursing documents with stamp & signature of authority.
 - o) Documents if any required by insurance company

WOCKHARDT LIMITED • L-1 MIDC, Chikalthana, Aurangabad-431213 • Tel: 91-240-6637333 / 2485102
F: 91-240-6637333 • Regd. Office: D-4 MIDC, Chikalthana, Aurangabad-431006 • Tel: 91-240-6637333 • F: 91-240-2489219

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6. This agreement between Wockhardt & your hospital may be effective from your acceptance date upon consent letter / mail from your end and the same can be terminated by giving one month's notice on either side.
7. You have to strictly adhere the limits of mediclaim sum insured of Rs.2,00,000/- (family floater) per annum and rules & regulations of Corporate Mediclaim Policy.
8. All the Hospitalisation bills received on or before 20th of every month can be settle by us on or before 10th of the following month.

Kindly send return mail as as a token of your acceptance.

Attached : 01) Intimation Letter to Hospital for Hospitalisation Treatment.
02) Mediclaim Policy.

Thanking you,

Yours sincerely
For Wockhardt Limited


Shalish Sarolkar
Senior Manager -HR.

