



Fortis Hospitals Limited  
Mulund Goregaon Link Road  
Mumbai 400 078, India  
Tel : 91-22-4365 4365  
Fax : 91-22-6799 4242 / 4343  
Website : [www.fortishealthcare.com](http://www.fortishealthcare.com)

July 31, 2018

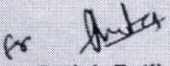
To Whomsoever It May Concern

This is to certify that Mr. Swapnil D. Jadhav student of MGM College has successfully completed his internship in Medical Administration department with Fortis Hospitals Ltd. for the period 1<sup>st</sup> July 2018 to 31<sup>st</sup> July 2018.

During the period of this internship he was found to be punctual, hardworking and inquisitive.

We wish him success in all his future endeavours.

For Fortis Hospitals Ltd,

  
Satish Patil

Unit Head – Human Resources





MUNICIPAL CORPORATION OF GREATER MUMBAI  
HINDUHRIDAYSAMRAT BALASAHEB THACKERAY MEDICAL COLLEGE &  
DR.R.N.COOPER MUN.GEN.HOSPITAL, JUHU, MUMBAI 400056

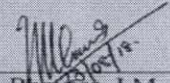
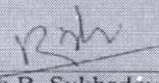
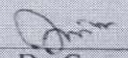
HO/ /RNCH DATE 23/8/18  
/0008

TO WHOMESOEVER IT AY CONCERN

This is to certify that **Ms.Krutika Halwai**, student of Masters in Hospital Administration from MGM school of Biomedical Sciences, Navi Mumbai, did her Hospital Project in **Hindurudaysamrat Balasaheb Thackeray Medical Collage and Dr. Rustam Narsi Cooper Hospital** from 23 July 2018 to 23 August 2018. During this period her projects was to draft the planning and designing the layout of the following departments:

1. Catheterization laboratory and ICCU, 2D Echocardiography, Cardiac Stress Test.
2. Dialysis unit.
3. Component blood bank.

I wish her all the success in future endeavors.

 Dr. Bhavsar. J.M Senior Medical officer H. B. T. Medical Collage and Dr. R. N. Cooper Hospital	 Dr. Rajesh B. Sukhadeve Medical Superintendent H. B. T. Medical Collage and Dr. R. N. Cooper Hospital	 Dr. Ganesh Shinde Dean H. B. T. Medical Collage and Dr. R. N. Cooper Hospital
--	--	---

**Sr. Medical Officer**  
Dr. R. N. Cooper Hosp., Juhu.

**Medical Superintendent**  
Dr. R. N. Cooper Hosp., Juhu.

**DEAN**  
HINDUHRIDAYSAMRAT BALASAHEB  
THACKERAY MEDICAL COLLEGE

2019-1-26 08:46





MUNICIPAL CORPORATION OF GREATER MUMBAI  
HINDUHRIDAYSAMRAT BALASAHEB THACKERAY MEDICAL COLLEGE &  
DR.R.N.COOPER MUN.GEN.HOSPITAL, JUHU, MUMBAI 400056

HO/ /RNCH DATE 23/8/18  
10009

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Heena Malekar**, student of Masters in Hospital Administration from MGM school of Biomedical Sciences, Navi Mumbai, did her Hospital Project in **Hindurudaysamrat Balasaheb Thackeray Medical Collage and Dr. Rustam Narsi Cooper Hospital** from **23 July 2018 to 23 August 2018**. During this period her projects was to draft the planning and designing the layout of the following departments:

1. Catherization laboratory and ICCU, 2D Echocardiography, Cardiac Stress Test.
2. Dialysis unit.
3. Component blood bank.

I wish her all the success in future endeavors.



Dr. Bhavsar. J.M Senior Medical officer H. B. T. Medical Collage and Dr. R. N. Cooper Hospital	Dr. Rajesh B. Sukhadeve Medical Superintendent H. B. T. Medical Collage and Dr. R. N. Cooper Hospital	Dr. Ganesh Shinde Dean H. B. T. Medical Collage and Dr. R. N. Cooper Hospital
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**Sr. Medical Officer**  
Dr. R. N. Cooper Hosp., Juhu.

**Medical Superintendent**  
Dr. R. N. Cooper Hosp., Juhu.

**DEAN**  
HINDUHRIDAYSAMRAT BALASAHEB  
THACKERAY MEDICAL COLLEGE



MUNICIPAL CORPORATION OF GREATER MUMBAI  
HINDUHRIDAYSAMRAT BALASAHEB THACKERAY MEDICAL COLLEGE &  
DR.R.N.COOPER MUN.GEN.HOSPITAL, JUHU, MUMBAI 400056

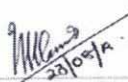


HO/ /RNCH DATE 23/8/18  
10010

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Kiswa Ansari**, student of Masters in Hospital Administration from MGM school of Biomedical Sciences, Navi Mumbai, did her Hospital Project in **Hindurudaysamrat Balasaheb Thackeray Medical Collage and Dr. Rustam Narsi Cooper Hospital** from **23 July 2018 to 23 August 2018**. During this period her projects was to draft the planning and designing the layout of the following departments:

1. Catherization laboratory and ICCU, 2D Echocardiography, Cardiac Stress Test.
2. Dialysis unit.
3. Component blood bank.

I wish her all the success in future endeavors.

 Dr. Bhavsar. J.M Senior Medical officer H. B. T. Medical Collage and Dr. R. N. Cooper Hospital Sr. Medical Officer Dr. R. N. Cooper Hosp., Juhu.	 Dr. Rajesh B. Sukhadeve Medical Superintendent H. B. T. Medical Collage and Dr. R. N. Cooper Hospital Medical Superintendent Dr. R. N. Cooper Hosp., Juhu.	 Dr. Ganesh Shinde Dean H. B. T. Medical Collage and Dr. R. N. Cooper Hospital DEAN HINDUHRIDAYSAMRAT BALASAHEB THACKERAY MEDICAL COLLEGE
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*Eric hand*



## KEM Hospital, Parel

(Acharya Donde Marge, Parel, Mumbai, Maharashtra 400012)



August 24, 2018

### To Whomsoever It May Concern

This is to certify that **Ms. Swati Mane** student of MGM medical college, Navi Mumbai has successfully completed her internship in administration department with KEM Hospital, Parel. For the period 24<sup>th</sup> July 2018 to 24<sup>th</sup> August 2018.

During the period of this Internship she was found to be punctual, Hardworking and inquisitive.

We wish her success in all her future endeavors.

For KEM Hospital,

Dr. Ajay Rana.

Dy. Dean

DY. DEAN  
K.E.M. HOSPITAL

Mr. Sheetal Chandan  
Coordinator







## KEM Hospital, Parel

(Acharya Donde Marge, Parel, Mumbai, Maharashtra 400012)



August 24, 2018

### To Whomsoever It May Concern

This is to certify that **Dr. Vishambar Chauhan** student of MGM medical college, Navi Mumbai has successfully completed <sup>his</sup> her internship in administration department with KEM Hospital, Parel. For the period 24<sup>th</sup> July 2018 to 24<sup>th</sup> August 2018.

During the period of this Internship he was found to be punctual, Hardworking and inquisitive.

We wish his success in all his future endeavors.

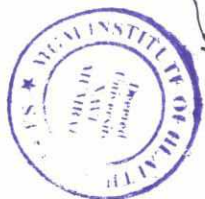
For KEM Hospital,

Dr. Ajay Rana. 12/10/18

Dy. Dean **DY. DEAN**  
**K.E.M. HOSPITAL**

Mr. Sheetal Chandan

Coordinator







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Website : www.fortishealthcare.com

July 31, 2018

To Whomsoever It May Concern

This is to certify that **Ms. Berin Dixon Dsa** student of MGM College has successfully completed her internship in **Medical Administration** department with Fortis Hospitals Ltd. for the period **1<sup>st</sup> July 2018 to 31<sup>st</sup> July 2018**.

During the period of this internship she was found to be punctual, hardworking and inquisitive.

We wish her success in all her future endeavours.

For Fortis Hospitals Ltd,

Satish Patil

Unit Head – Human Resources





## Sanjivani Hospital & I.C.C.U. Centre

Silver Point, Opp. Vidhya Bharti School  
Bhatar Road, SURAT-1 (India)  
Ph: +91 (261) 223 8600, 223 8700  
sanjivanihospitalsurat@gmail.com



**Dr. Dhiren C. Patel**

(M.D.) Medicine

Reg. No.: G-8391

Consultant Physician

Cell: #91 - 98251 28851

pateldrdhiren@hotmail.com

25<sup>th</sup> August, 2018

### EXPERIENCE CERTIFICATE OF INTERNSHIP

This is to certify that Dr Foram Patel has been working with us at Sanjivani Hospital & I.C.C.U centre as an intern from 28/7/2018 to 26/8/2018. She is very sincere, hardworking and keen to learn further.

During internship she was posted in casualty, ward and I.C.C.U.

Dr Dhiren Patel

MD. Medicine



**Dr. DHIREN C. PATEL**  
Reg. No. - G - 8391 M.D. (Medicine)  
SANJIVANI HOSPITAL & ICCU CENTRE  
2nd Floor, Silver Point, Bhatar Road, SURAT -1.  
PH. (0261) 2238600 pateldrdhiren@hotmail.com





# Brihanmumbai Mahanagarpalika

Public Health Department

KASTURBA HOSPITAL

KASTURBA HOSPITAL FOR INFECTIOUS DISEASES

SANE GURUJI MARG, MUMBAI

Sane Guruji Marg, Mumbai: 400 011

MUMBAI-400 011

Fax No. 23092458, Tel. No. 23027700, e-mail ID: [kasturba.hospital@yahoo.com](mailto:kasturba.hospital@yahoo.com)

HO/ 281 /KH MRO  
16/8/2018

## TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr. Swapnil Damodar Jadhav, student of MGM Institute of Health Sciences, Navi Mumbai has successfully completed his Summer internship in our Hospital from 1<sup>st</sup> August, 2018 to 15<sup>th</sup> August, 2018.

During the period of his association with us, we found him to be diligent and sincere in his work.

We wish him all the best in his future endeavours.

*16/8/18*  
MEDICAL SUPERINTENDENT  
KASTURBA HOSPITAL  
Dr. Chandrakant Pawar,  
Medical Superintendent,  
Kasturba Hospital  
*7 mro 16/8/18*





*Brihanmumbai Mahanagarpalika*

*Public Health Department*

KASTURBA HOSPITAL FOR INFECTIOUS DISEASES

Sane Guruji Marg, Mumbai: 400 011

Fax No. 23092458, Tel. No. 23027700, e-mail ID: [kasturba.hospital@yahoo.com](mailto:kasturba.hospital@yahoo.com)

KASTURBA HOSPITAL

SANE GURUJI MARG

MUMBAI 400 011

HO/ 282 /KH MRO  
16/8/2018

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mrs. Berin Dixon Dsa student of MGM Institute of Health Sciences, Navi Mumbai has successfully completed her Summer internship in our Hospital from 1<sup>st</sup> August, 2018 to 15<sup>th</sup> August, 2018.

During the period of her association with us, we found her to be diligent and sincere in her work.

We wish her all the best in her future endeavours.

MEDICAL SUPERINTENDENT

KASTURBA HOSPITAL

Dr. Chandrakant Pawar,  
Medical Superintendent,  
Kasturba Hospital

MRO 16/8/18





टाटा स्मारक केंद्र  
TATA MEMORIAL CENTRE

टाटा स्मारक अस्पताल  
TATA MEMORIAL HOSPITAL

पं. उ. वि. भारत सरकार का एक सहायता अनुदान प्राप्त संस्थान  
A GRANT-IN-AID INSTITUTION OF THE DEPARTMENT OF ATOMIC ENERGY GOVT OF INDIA

AA No 821407

REF/TMH/MS/CERT/41

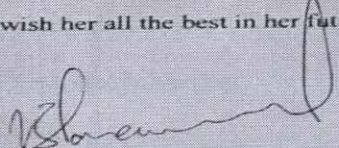
25<sup>th</sup> June, 2018

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mrs. Berin Dixon Dsa** student of MGM Institute of Health Sciences, Navi Mumbai has successfully completed her Summer internship in our Hospital from 09<sup>th</sup> April, 2018 to 28<sup>th</sup> May, 2018 and 15<sup>th</sup> June, 2018 to 25<sup>th</sup> June, 2018.

During the period of her association with us, we found her to be diligent and sincere in her work.

We wish her all the best in her future endeavors.

  
**Dr. Vinit Samant**  
Asst. Medical Superintendent

**DR. VINIT SAMANT**  
Asst. Medical Superintendent  
Tata Memorial Hospital  
Parel, Mumbai

Dr. E. Borges Marg, Parel  
Mumbai - 400 012, India  
Phone : +91-22-2417 7000  
Fax : +91-22-2414 6937

Cancer is curable, if detected early.

E-mail : [medimail@tmc.ernet.in](mailto:medimail@tmc.ernet.in)  
Website : <http://tmc.gov.in>

डॉ. ई. बोर्जेस मार्ग, पारेल,  
मुंबई - ४०० ०१२, भारत  
दूरध्वनि : +९१-२२-२४१७ ७०००  
फैक्स : +९१-२२-२४१४ ६९३७

जल्द इलाज होने पर कैंसर ठीक हो सकता है





July 21, 2018


To Whomsoever It May Concern

This is to certify that **Mr. Jayesh Tawde** student of **MGM College** has successfully completed his internship in **Quality & General Administration** department with **Fortis Hospitals Ltd.** for the period **23<sup>rd</sup> April 2018 to 20<sup>th</sup> July 2018**.

During the period of this internship he was found to be punctual, hardworking and inquisitive.

We wish him success in all his future endeavours.

For Fortis Hospitals Ltd,

  
Satish Patil

Unit Head – Human Resources



Handwritten signature and initials in blue ink.





Fortis Hospitals Limited  
Mulund Goregaon Link Road  
Bhandup (West), Mumbai 400 078, India  
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Emergency No. : 91-22-4111 4111  
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Website : [www.fortishealthcare.com](http://www.fortishealthcare.com)

Date: 20<sup>th</sup> July 2018

**TO WHOM IT MAY CONCERN**

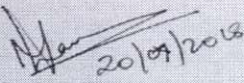
Mr. Jayesh Tawde (Student of MHA, MGM College of Health sciences, Kamothe), has successfully completed **30 days** of internship in the Quality Department of **FORTIS HOSPITAL LIMITED, Mulund, Mumbai.**

His internship tenure was from **23<sup>rd</sup> April to 23<sup>rd</sup> May 2018** in the subject of '**Quality & Patient Safety**'.

He was working with the Quality department of the hospital and was actively and diligently involved in the projects and tasks assigned to him.

During the period of his internship, we found him punctual and also responsible towards the tasks assigned to him. We wish him success in all his future endeavours.

Regards,

  
Name: Ms. Lavina Lall

Designation: Head- Quality & Patient Safety





**Fortis Hospitals Limited**  
Mulund Goregaon Link Road  
Bhandup (West), Mumbai 400 078, India  
Tel : 91-22-4365 4365  
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Fax : 91-22-6799 4242 / 4343  
Website : [www.fortishealthcare.com](http://www.fortishealthcare.com)

### List of activities:

#### LECTURES ATTENDED:

- Quality control parameters
- Consent profile review
- Incident reporting
- IPSC (International patient safety goals)
- Patient care pathway

#### DEPARTMENTAL OBSERVATION:

- Admission department: Process of inpatient admission and insurance protocols
- ICU
- OT
- Bio-medical waste department: Segregation of waste in wards, ICU and departments, Transportation and disposal of waste
- Quality care in food making for catering and packaged food processing.

#### AUDITING AND REPORTING OF NON-COMPLIANCE:

- Consent auditing- Hospital inpatient files, MRD Files.
- SSCL
- Infection control: Hand hygiene, BMW department- waste segregation, Laundry and Linen.
- Audit of documents (Qualification and ID proof) of medical personnel's in Human resource department.

Ms. Lavina Lall  
Head- Quality & Patient Safety

Go level





Fortis Hospitals Limited  
Mulund Goregaon Link Road  
Bhandur (West), Mumbai 400 078, India  
Tel : 91-22-4365 4365  
Emergency No. : 91-22-4311 4311  
Website : www.fortishospitals.com

July 21, 2018


To Whomsoever It May Concern

This is to certify that Ms. Swati Mane student of MGM College has successfully completed her internship in Quality & General Administration department with Fortis Hospitals Ltd. for the period 23<sup>rd</sup> April 2018 to 20<sup>th</sup> July 2018.

During the period of this internship she was found to be punctual, hardworking and inquisitive.

We wish her success in all her future endeavours.

For Fortis Hospitals Ltd,

  
Satish Patil

Unit Head – Human Resources







**Fortis Hospitals Limited**  
Mulund Goregaon Link Road  
Bhandup (West), Mumbai 400 078, India  
Tel : 91-22-4365 4365  
Emergency No. : 91-22-4111 4111  
Website : [www.fortishealthcare.com](http://www.fortishealthcare.com)

July 21, 2018

To Whomsoever It May Concern

This is to certify that **Dr. Vishambar Chauhan** student of MGM College has successfully completed his internship in **Quality & Medical Services** department with Fortis Hospitals Ltd. for the period **23<sup>rd</sup> April 2018 to 20<sup>th</sup> July 2018**.

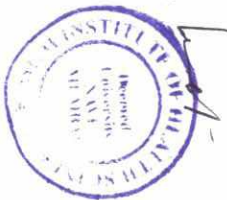
During the period of this internship he was found to be punctual, hardworking and inquisitive.

We wish him success in all his future endeavours.

For Fortis Hospitals Ltd,

Satish Patil

Unit Head – Human Resources





**P. D. HINDUJA NATIONAL HOSPITAL  
& MEDICAL RESEARCH CENTRE**

(Established and managed by the National Health & Education Society)

VEER SAVARKAR MARG, MAHIM, MUMBAI - 400 016, INDIA  
PHONE : 2445 1515, 2445 2222, 2444 9199 FAX : 2444 9151




July 14, 2018

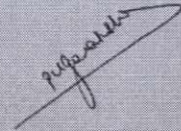
**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Heena Anil Malekar a student of Masters of Hospital Administration from MGM school of Biomedical sciences, Navi Mumbai, did her project in our Hospital from 16 April 2018 to 11 July 2018. During this period her assignment was as follows :

- S1 transport process
- Patient satisfaction (IVF) and waiting time in IVF
- Patient satisfaction (SSSU)

I wish her all the success in future endeavors.

  
Joy Chakraborty  
Chief Operating Officer

  
Dr. Preeti Goraksha  
Senior Manager Clinical Care Units  
& Accreditation & Compliance



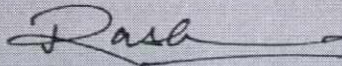


TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Krutika Halwai** has successfully completed her internship in Hospital Administration Department, Nanavati Super Speciality Hospital during the period from 23<sup>rd</sup> April 2018 to 14<sup>th</sup> July 2018.

We wish her success in all her future endeavors.

For Dr. Balabhai Nanavati Hospital



Rashma Nathani  
Senior Manager – Human Resources



Dr. Ashwini Jogade  
Additional Medical Superintendent





To,  
Dr. Ashwini Jogade  
Additional Medical Superintendent  
Nanavati Hospital,  
Vile Parle (West), Mumbai.

**Subject: - Requesting for an Acknowledgement Letter.**


Respected Madam,

I, **Krutika Halwai**, Medical Administration Intern (From 23<sup>rd</sup> April 2018 to 14<sup>th</sup> July 2018) would like to request you to consider and provide me an acknowledgement letter for the following activities which I had assisted and performed during my internship period.

The following activities were assisted by me,

1. Assisted the Managers/Executives of Medical Administration Department in,
  - Completion of Daily Open file audit.
  - Completion of Doctors handover book.
  - Training activities for Residents, Junior Consultants, AMO's organised by the Medical Administration Department.
  - Collecting and preparing Ambulance data for NSSH records.
  - Audit of Operation theatre related documentation.
  - Organising Doctors day program.
  - Monitoring discharge process.
2. Data Entries for the Medical Record Department, Ambulance Data and MTP Data entries.
3. Attended 2 Mortality Meets and Documentation Meet.
4. Data collection from Blood Bank, Laboratory, Microbiology Lab reports dispatch turnover time (TAT).
5. Calling and follow ups to Doctors and Patients for activities undertaken by the Medical Administration Department.

Thanking You,  
Krutika Halwai.

  
Approved by,  
Dr. Ashwini Jogade  
(Additional Medical Superintendent)

2019-1-26 08:46





टाटा स्मारक केंद्र  
TATA MEMORIAL CENTRE

टाटा स्मारक अस्पताल  
TATA MEMORIAL HOSPITAL

प. ऊ. वि. भारत सरकार का एक सहायता अनुदान प्राप्त संस्थान  
A GRANT-IN-AID INSTITUTION OF THE DEPARTMENT OF ATOMIC ENERGY, GOVT OF INDIA

AA No.821408

REF/TMH/MS/CERT/42

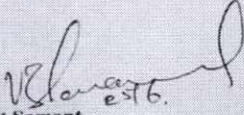
25<sup>th</sup> June, 2018

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Swapnil Jadhav** student of MGM Institute of Health Sciences, Navi Mumbai has successfully completed his Summer internship in our Hospital from 09<sup>th</sup> April, 2018 to 28<sup>th</sup> May, 2018 and 15<sup>th</sup> June, 2018 to 25<sup>th</sup> June, 2018.

During the period of his association with us, we found him to be diligent and sincere in his work.

We wish him all the best in his future endeavors.

  
**Dr. Vinit Samant**  
Asst. Medical Superintendent

**DR. VINIT SAMANT**  
Asst. Medical Superintendent  
Tata Memorial Hospital  
Parel, Mumbai - 400 012.

Dr. E. Borges Marg, Parel  
Mumbai - 400 012, India.  
Phone : +91-22-2417 7000  
Fax : +91-22-2414 6937

Cancer is curable, if detected early.

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Website : <http://tmc.gov.in>

डॉ. ई. बोर्जेस मार्ग, परेल,  
मुंबई - ४०० ०१२, भारत.  
दूरभाष : +९१-२२-२४१७ ७०००  
फैक्स : +९१-२२-२४१४ ६९३७

जल्द इलाज होने पर कैंसर ठीक हो सकता है।







Unique Hospital

Run by Surat Lifecare Pvt. Ltd.  
multispeciality & research institute  
healing with humanity

Ref: - HR/06/18/02

Date: 27.06.2018

To,

Dr. Archana Mishra,  
Dy. Registrar, Asso. Prof,  
MGM Institute of Health Science  
Kamothe, Navi Mumbai.

**Subject: Confirmation for Internship**

I would like to inform you that as per your application we are hereby permit  
**Dr. Foram Patel** to do an Internship on following condition:

- 1) The Internship will commence from 26-06-2018 to 25-07-2018.
- 2) No stipend/ Financial assistance is given to the Trainee.
- 3) Management will not be held responsible for any damage or accident caused or occurs in or out side of the organization to the trainee during their training period.
- 4) The data/ information received by the trainee will be used only for their academic purpose/ requirements. No part of the information will be disclosed or misused from their end.

**Dr. Jinesh Desai**

**Admin**







29<sup>th</sup> June, 2018

**EXPERIENCE CERTIFICATE OF INTERNSHIP**

This is to certify that Dr. Foram Patel has been working with us at Shri B D Mehta Mahavir Heart Institute as an Intern from 16/04/2018 to 15/05/2018. She is very Sincere, hardworking and keen to learn further.

During her internship she was posted in Emergency department, Quality department, Linen department & Admin department.

**Dr. M. C. Dasilva**  
**CEO & Medical Director.**

