



# MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A++' Accredited by NAAC**

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : [registrar@mgmuhs.com](mailto:registrar@mgmuhs.com) ; Website : [www.mgmuhs.com](http://www.mgmuhs.com)

## BY EMAIL

No. MGM/01/AC-17/2025/ 770

November 20, 2025

To:

The Dean  
MGM Medical College  
Navi Mumbai (Kamothe) & Chhatrapati Sambhajinagar

**Subject :** Extension of submission of online eligibility application form for DM/MCh programs for the academic year 2024-25

**Ref :**

1. MGMIHS letter no. MGM/01/AC-17/2025/607, dated September 11, 2025.
2. MGMIHS letter no. MGM/01/AC-17/2025/705, dated October 27, 2025.

Dear Sir,

This is to inform you that the Eligibility portal for DM/MCh programs (batch 2024-25) will remain open **without penalty** from November 24, 2025 to December 08, 2025 up to 05 :00 pm on the University website (3<sup>rd</sup> round).

Extension effective from December 09, 2025 will be with penalty of Rs. 10,000/- per month. This may be communicated to all students/parents at the earliest.

Based on the status of the online eligibility process and submitted documents by students in the 1<sup>st</sup> & 2<sup>nd</sup> round (from 15/09/2025 to 10/11/2025), eligibility status have been categorised as follows:-

- A. Eligibility form and documents found to be correct (Status : **Accepted**).
- B. Documents incorrect / not relevant /not readable (Status : **Rejected**)
- C. Students who have not filled the online eligibility form (Status : **Not submitted**)
- D. Students who have not paid the eligibility fee through their online eligibility login portal (Status : **Not submitted**).
- E. Student who have not paid the 1st year tuition fee in full without valid approval (Status : '**Accepted but not assigned**' until 1st year tuition fees paid in full)

**Accepted, Rejected and Accepted but not assigned** status is displayed in the student login zone on the website.

Therefore, following actions are being initiated:-

1. **For rejected category students :-** 'As per the deficiencies shown in the student's login, concerned student need to upload / re-upload the necessary documents in the stipulated time period from November 24, 2025, 09.00 am to December 08, 2025 up to 05.00 pm.
2. **Not submitted category students :-** Students who have not submitted the online eligibility form can also complete the process from November 24, 2025, 09.00 am to December 08, 2025 up to 05.00 pm. **Eligibility fee is to be paid through online eligibility login portal.** (Student who are unable to pay the eligibility fee through their online eligibility login portal need to inform to the undersigned with valid reason and only justifiable reason will be entertained).
3. **Accepted but Not assigned :** 1st year tuition fee needs to be paid in full.

Please note that the PR Numbers will not be issued until they fulfill all above needful requirements. Thus, with effect from December 09, 2025 academic term will not be granted to such students and also they will not be able to fill the University examination form due to lack of PR Numbers eventually.

It is important to note that the documents which are to be submitted for eligibility were already known to the students / institutes as they are all mandatory documents for admission process itself. The process of admission started in May/June 2025 thereby students were clearly having 6 to 7 months time to mobilise required documents until now. Therefore, no excuses or reasoning will be entertained by University from such students after December 08, 2025. All these students will get the PR Numbers only when they complete the eligibility process with applicable penalty with effective from December 09, 2025.

All such students admitted in the academic year 2024-25 (DM/MCh may be informed about above at the earliest to initiate necessary action from their side to avoid the academic inconvenience for which they will be solely responsible due to non-compliance.

Thanking you,

  
Registrar

Dr. Rajesh B. Goel  
Registrar  
MGM Institute of Health Sciences  
Navi Mumbai - 410209