



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Accredited by NAAC with 'A' Grade

Sector-01, Kamothe, Navi Mumbai - 410 209

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E-mail : registrar@mgmuhs.com | Website : www.mgmuhs.com

Seventh Convocation – 2017

Proforma to Receive Degree 'In Absentia'

1. Full name of the candidate including surname:
2. Degree applied for :
3. Preference for Receiving Degree : By Hand By Speed Post
4. Mailing address (*in Capital Letters*) to which degree will be sent by post.
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.....

Pin

5. Contact Telephone / Mobile No. :

6. Email ID :

7. Details of demand draft for Convocation Fees (Rs.3000/-).

DD No	DD Date	Bank Name	Amount (Rs.)

Date: / /2017

Place:

(Signature of the Candidate)

Note to Candidates receiving their Degrees in Absentia:

1. Degree Certificates of Students, who have applied to receive their Degrees 'In Absentia' - by Post, will be dispatched by Speed Post on address provided on this proforma after 1st August, 2017.
2. Students who have opted to receive their Convocation Degree Certificates 'In Absentia' - by hand, can collect their degrees between 1st August, 2017 to 31st August, 2017 on all working days from the University between 2:00 P.M. to 4:00 P.M. against authentic photocopy of Proof of Identity duly self attested. The University remains closed on all Public Holidays and 2nd & 4th Saturdays.