

Criteria 6.3.4

Faculty Development Programs

6.3.4 B - Supporting Documents

1. Attendance list, Notice, and photographs of FDP 17 – 22 October 2023

RPH
Ramanath Payyade
College of Hospitality
Management Studies

Faculty Development Program – 17 – 22 Oct 23
Attendance Sheet

No.	Name	Sign 17 Oct	Sign 18 Oct	Sign 19 Oct	Sign 20 Oct	Sign 21 Oct	Sign 22 Oct
1	Chef Yogesh Utekar	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
2	Mrs. Kirti Suripaga	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
3	Mr. Ajay Kadam	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
4	Ms. Chitralekha Sawant	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
5	Mr. Vishal Kanojia	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
6	Chef Tanuja Tipnis	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
7	Ms. Ayesha Mohta	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
8	Chef Zaid Shaikh	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
9	Chef Ritesh Shidgane	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
10	Chef Amrita Prabhudesai	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
11	Ms. Smita Borse	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
12	Ms. Shivani Arora	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
13	Mr. Subhash Shengale	ABS	ABS	ABS	ABS	ABS	ABS
14	Ms. Archana Patil	ABS	ABS	ABS	ABS	ABS	ABS
15	Mr. Aras	ABS	ABS	ABS	ABS	ABS	ABS

Facilitator – *Shashi Manojan Shetty* Signature – *[Signature]*

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Ramanath Payyade
College of Hospitality
Management Studies

FACULTY DEVELOPMENT PROGRAMME
17 - 22 October 2023


Day 1 Opening / Blooms Taxonomy
Day 2 Learning Outcomes
Day 3 Instructional Objectives
Day 4 Course Objectives
Day 5 Learning Outcomes / Program Outcomes
Day 6 Psychometric Testing (Self-Assessment)
Day 6 Closure

Dress Code – Casual
Please get a copy of the syllabus of any one subject you teach.
Avoid any work-related activities during the program (except those instructed by the facilitator)

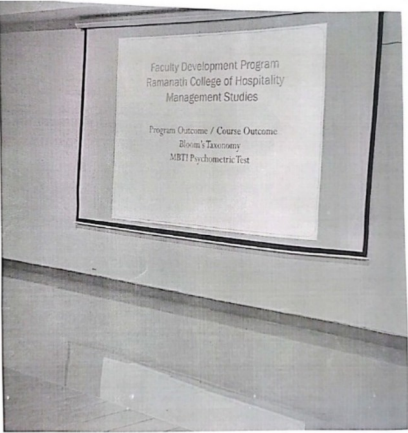
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RPH

Ramanath Payyade
College of Hospitality
Management Studies



Shashi Manmohan Shetty

Principal (I/C)
Bunts Sangha's Ramanath Payyade College
of Hospitality Management Studies
Kurla (East), Mumbai - 400 070

Shashi Manmohan Shetty
Higher Education Complex
Buntara Bhavan Marg
Kurla (East), Mumbai-400 070
Email : principal.rpchm@gmail.com
Web : rph.bunts.edu.in

2. Attendance list, Notice, Certificates and photographs of FDP held during 2023-2024 – 26 Feb 24 – 2 March 24

RPH
Ramanath Payyade College of Hospitality Management Studies

Faculty Development Program
Attendance Sheet 26 February – 2 March 2024

No.	Name	Sign 26 Feb	Sign 27 Feb	Sign 28 Feb	Sign 29 Feb	Sign 21 Mar	Sign 22 Mar
1	Chef Yogesh Utekar	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
2	Mrs. Kirti Suripaga	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
3	Mr. Ajay Kadam	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
4	Ms. Chitralekha Sawant	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
5	Mr. Vishal Kanodia	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
6	Chef Tanuja Tipnis	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
7	Ms. Ayesha Mohita	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
8	Chef Zaid Shaikh	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
9	Chef Ritesh Shidgane	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
10	Chef Amrita Prabhudesai	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
11	Ms. Smita Borse	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
12	Ms. Shivani Arora	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
13	Mr. Subhash Shengale	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
14	Ms. Crystal Rocha	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
15	Mr. Aras	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

Facilitator – *[Signature]* Signature *[Signature]*

[BS Logo] *[RPH Logo]* *[CamScanner]*

RPH
Ramanath Payyade College of Hospitality Management Studies

FACULTY DEVELOPMENT PROGRAMME
26 Feb to 2 March 2024

Day 1 Opening / Learning Outcome
Day 2 Content Presentation Lecture
Day 3 Content Presentation Demonstration
Day 4 Content Presentation Field Trips
Day 5 Personal Presentation Style
Day 6 Psychometric Testing (Self-Assessment)
Day 6 Academic Activities

Dress Code – Casual
Please get your last FDP notes.
Avoid any work-related activities during the program (except those instructed by the facilitator)

[Signature] *[RPH Logo]* *[BS Logo]*

[CamScanner]



Certificates of FDP



Shalekar
Principal (I/C)
Bunts Sangha's Ramanath Payyade College
of Hospitality Management Studies
Kurla (East), Mumbai - 400 070

Shashi Manmohan Shetty
Higher Education Complex
Buntara Bhavan Marg
Kurla (East), Mumbai-400 070
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Web : rph.bunts.edu.in



Bunts Sangha's
Ramanath Payyade College of Hospitality Management Studies
(Affiliated to the University of Mumbai)
Shashi Manmohan Shetty Higher Education Complex, Buntara Bhavana Marg, Kurla (E), Mumbai 400070. Tel. : 022-24056587



Certificate of Appreciation

**BUNTS SANGHA'S RAMANATH PAYYADE COLLEGE OF
HOSPITALITY MANAGEMENT STUDIES, KURLA, MUMBAI
ORGANISED**

FACULTY DEVELOPEMENT PROGRAM

TOPIC: BLOOMS TAXONOMY

*This is to Certify that Prof. Ajay Kadam of RPH College, actively participated in
Faculty Development Program on
17th TO 22nd Oct, 2023 on from 9.00 am to 6.00 pm.*

Kirti Suripaga

Kirti Suripaga
IQAC Coordinator



Utekar

Chef Yogesh Utekar
Principal Incharge



Bunts Sangha's
Ramanath Payyade College of Hospitality Management Studies
(Affiliated to the University of Mumbai)
Shashi Manmohan Shetty Higher Education Complex, Buntara Bhavana Marg, Kurla (E), Mumbai 400070. Tel. : 022-24056587



Certificate of Appreciation

**BUNTS SANGHA'S RAMANATH PAYYADE COLLEGE OF
HOSPITALITY MANAGEMENT STUDIES, KURLA, MUMBAI
ORGANISED**

FACULTY DEVELOPEMENT PROGRAM

TOPIC: CONTENT PRESENTATION METHOD

*This is to Certify that Prof. Zaid Shaikh of RPH College, actively participated in Faculty
Development Program on
26th february To 2nd March, 2023 on from 9.00 am to 6.00 pm.*

Kirti Suripaga

Kirti Suripaga
IQAC Coordinator



Utekar

Chef Yogesh Utekar
Principal Incharge

3. Induction Program for new Joinees -

Date:- 19-07-2023

Induction Program for New Staff Members

Bunts Sangha's Ramanath Payyade College of Hospitality Management Studies

Objective:

To familiarize new staff with the Institution's policies, culture, and work expectations while ensuring a smooth transition into their roles.

Date & Time : July 21, 2023, 10.00am onwards.
Venue: 2nd Floor Training Restaurant

Program Flow

1. Institutional Overview & Welcome

- Registration
- Inaugural Session
 - Welcome address by the Principal (I/c)
 - Introduction to key management personnel
 - Overview of the institution's history, vision, and mission
- Institutional Structure & Governance
 - Overview of the organizational hierarchy
 - Roles of academic and administrative departments
 - Key policies and institutional regulations
- Campus Tour
 - Facilities (Library, Labs, Classrooms, Offices, Staff Rooms, etc.)

2. Academic & Administrative Framework

- Teaching & Learning Guidelines
 - Academic calendar and curriculum structure
 - Examination, grading, and assessment policies
 - Student engagement strategies
- HR Policies & Code of Conduct
 - Leave policies, working hours, and benefits
 - Performance appraisal and career growth opportunities
 - Code of ethics and professional behavior
- IT & Digital Resources Training
 - Institutional ERP system and online portals
- Interaction with Department Heads
 - Understanding department-specific expectations



3. Well-being & Institutional Culture

- Mental Health & Counseling Support for Staff
- Anti-Ragging, Gender Sensitization, & Inclusivity Policies
- Workplace Safety & Emergency Procedures

4. Closing Session

- Vote of Thanks & Concluding Remarks

Attendance

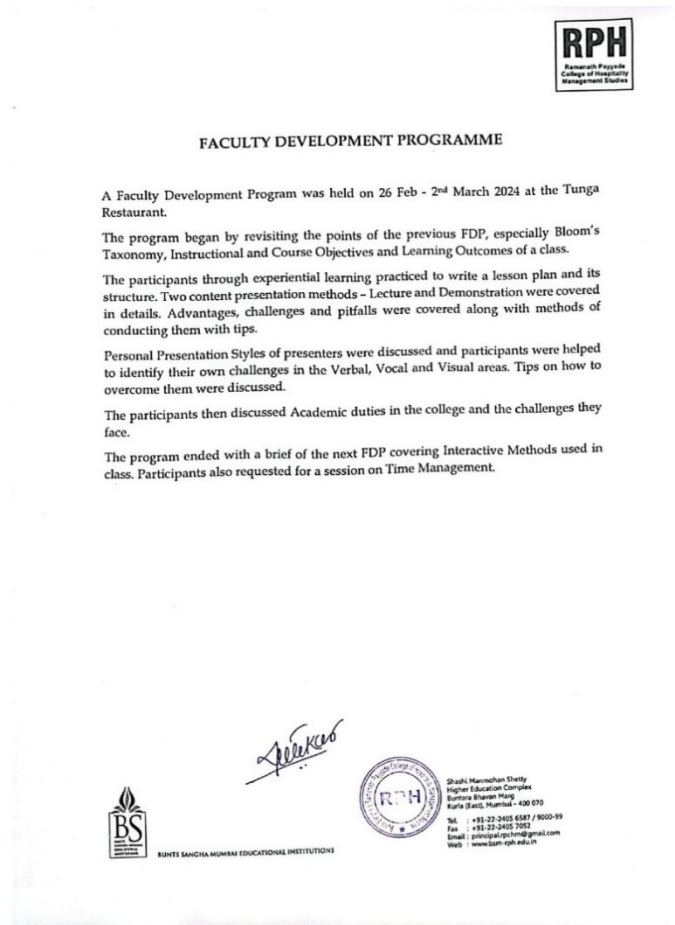
We hereby acknowledge the participation of the following newly joined faculty members:

1. Mr. Gladvin Hubert Rego

2. Ms. Shivani Vikas Arora



4. Report of FDP



CS CamScanner



Shashi
Principal (I/C)
Bunts Sangha's Ramanath Payyade College
of Hospitality Management Studies
Kurla (East), Mumbai - 400 070

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