



**MAHATMA GANDHI MISSION'S
MEDICAL COLLEGE & HOSPITAL**

Junction of NH-4 & Sion Panvel Expressway Sector -1, Kamothe, Navi Mumbai -410 209.

Ph: 022-27436407; 27437815 / 20; Website: www.mgmhospital.com; Email: mgmcentralmedicallibrary@gmail.com

Our Ref: MGM/MEDC/LIB-Meet/22/5651

17 June 2022

NOTICE

It is proposed to convene a meeting of the Library Committee on 23, June 2022 at 11.00 p.m. in, Dean's, office Kamothe, to discuss the following agenda:

Welcome of respective Library Committee members.

1. Present status of Central Medical Library. (Stack & Journals)
2. Recommendation of books for Procurement.
(i) *Dept. of Community Medicine: 12 Titles. 55 copies: Total net Rs. Involved: Rs. 45421.00.*
3. Supply status on International and National Journals on Health Sciences for 2021 and 2022.
4. Renewal Subscription to Up To Date for 2022-23.
5. Proposal for purchase of RFID (Radio Frequency Identification Equipment's)
6. QR Code (Quick Response Code).
7. Acquisition of Rare Books.
8. Any other items with the permission of the Chair.

Kindly make it convenient to attend.


Dean

Dean

M.G.M. Medical College & Hospital
Kamothe, Navi Mumbai - 410 209

To:

- | | | |
|---|-------------------------|-------------------|
| (a) Dr. G. S. Narshetty | Chairman | (Mob: 9820873404) |
| (b) Dr. Rajesh Goel, (Registrar) MGM-HIS | Spl. Invitee | (Mob: 9820362185) |
| (c) Dr. Rajani Mullerpatan, <i>Representing</i> , Dept. of MGMSOP | Member | (Mob: 9920048476) |
| (d) Dr. Munsee Thakur, <i>Representing</i> , Dept. of MGMSBS | Member | (Mob: 9769909212) |
| (e) Dr. Uttara Deshmukh, H.O.D In-Charge, MGMP&O | Member | (Mob: 9322339107) |
| (f) Dr. J. Ghanekar, prof. & Head, Dept. of Medicine | Member | (Mob: 9821373182) |
| (g) Dr. Z. G. Badade prof. Dept. of Biochemistry. | Member | (Mob: 9322880252) |
| (h) Dr. Vijay Kamale, Prof. & Head, Dept. of Pediatrics | Member | (Mob: 9224475712) |
| (i) Dr. P. N. Khandelwal Prof. & Head, Dept. of Pharmacology | Prof. In-Charge Library | (Mob: 9822072226) |
| (j) Dr. R. P. Dixit University Librarian | Invitee. | (Mob: 9821968971) |
| (k) Mr. Sachin Jadhav Librarian | Member-Secretary | (Mob: 7977529464) |
| (l) Mr. Sanjay Khushwah | Student Representative | |
| (m) Mr. Harshit Zaveri | Student Representative | |



MGM MEDICAL COLLEGE AND HOSPITAL

Junction of NH-4 & Sion Panvel Expressway Sector -1, Kamothe, Navi Mumbai -410 209

Tel: 022-2743647/ 022-27437815/20

Email: mgmcentralmedicallibrary@gmail.com; Website: www.mgmmlibrary.com

Our Ref: MGM/MEDC/LIB-Meet/Minutes/22/

25 June 2022

Minutes of the Library Committee Meeting

A meeting of the *Library Committee* was held on Thursday, 23rd June 2022 at 11.00 a.m. in the Dean's Office located on the Ground floor, to discuss the various issues for further development of health literature, library, and information services. The meeting was held under the chairmanship of Dr. G.S. Narshetty, Dean, MGM-MCH. The following members were present:

a)	Dr. G. S Narshetty	Chairman	(Mob:9820873404)
b)	Dr. Rajani Müllerpatan, <i>Representing</i> , Dept. of MGM SOP	Member	(Mob: 9920048476)
c)	Dr. Mansee Thakur, <i>Representing</i> Dept. of MGM-SBS	Member	(Mob: 9769909212)
d)	Dr. Ujjala Deshmukh, HOD, I-Charge, MGM P&O	Member	(Mob: 8888863363)
e)	Dr. Z. G. Badade, Prof. Dept. of Biochemistry	Member	(Mob: 9322880252)
f)	Dr. Vijay Kamale, Prof. & Head, Dept. of Pediatrics	Member	(Mob: 9224475712)
g)	Dr. P. N. Khandelwal, Prof & Head, Dept of Pharmacology	Prof. In-Charge Library	(Mob: 9822072226)
h)	Dr. R. P. Dixit, University Librarian	Invitee	(Mob: 9821968971)
i)	Mr. Sachin Jadhav, Librarian	Member-Secretary	(Mob: 7977529464)
j)	Dr. Harshit Zaveri,	Student Representative	(Mob: 9930144004)

Note: Dr. Rajesh Goel, Registrar, Dr. Jaishree Ghanekar, and Mr. Sanjay Khushwah, Student Representative had shown their inability to attend the meeting as they were preoccupied with some official assignments. Mr. Pratik Morade, Tutor, attended the meeting representing the Director, MGM School of Biomedical Sciences who could not attend the meeting due to some official commitments.

The chairman welcomed all members of the Library Committee members before the commencement of the meeting. He emphasized the invaluable support and guidance required to be extended by the members for the development of the library and information services infrastructure.

1. Present status of Central Library

LIB narrated in detail the norms and guidelines of the National Medical Commission (NMC) to understand the differences among both of them. LIB presented the existing position of the library materials and their utilization in tabulation form which included: (i) Existing Library Holding; (ii) Journal and e-resources subscribed during the year 2022; (iii) Statistics on visits of Library users; funds incurred on the procurement of library materials.

2. Procurement of Books

Hon. Medical Director, stressed that approval of (i) Library Committee; (ii) Board of Studies; and (iii) Board Management should be taken before procurement of books for UG and PG. Keeping this in view, the LIB put forward the details of books intended to be purchased for various Departments before the Committee to seek the approval:

(i) **Department of Community Medicine**

LIB proposed for procurement of 55 copies of 12 titles received from Head, Department of Community Medicine on 25th May 2022 costing Rs. 45421.00. The proposal was approved by Library Committee.

3. **Supply status of National/International Journals subscribed by the Library of MGM Medical College for 2021 and 2022.**

a) **National/International Journals for 2021**

The copies of all issues about 34 international periodical titles subscribed to in 2021 were received except 30. The copies of issues of all 55 National periodical titles subscribed during 2021 were received except 20.

b) **National/International Journals for 2022**

The copies of all issues about 53 international periodical titles subscribed during 2022 were received except 153. The Subscription Agent had assured us that all the missing issues will be supplied shortly (Mail attached Flag "A"). The copies of issues of all 53 National periodical titles subscribed during 2022 were received except 53.

4. **Supply status of International Journals subscribed by the Library of MGM School of Physiotherapy for 2021 and 2022.**

(i) **International Journals for 2021**

The copies of all issues of 05 international periodical titles subscribed during 2021 were received except one. Efforts are being made to procure one missing issue for 2021.

(ii) **International Journal for 2022**

The copies of all issues of 05 international periodical titles subscribed during 2022 were received except 15. issues. The vendor had assured us to arrange the supply of all missing issues within the stipulated time as per the agreement.

5. **Renewal Subscription to Up To Date for 2022-23.**

It is submitted that the subscription to UpToDate expired on 31st March 2022 as it was subscribed for one year the period of *1st April 2021 to 31st March 2022*. Requests for its renewal subscription for 2022-23 were received from the majority of Head of Departments. Dr. Jaishree Ghanekar had specifically emphasized its subscription for 2022-23 as it has been found extremely useful by clinicians. Keeping in view the importance of UpToDate and its usefulness, it was decided to subscribe to it for 2022-23. It was agreed upon to subscribe UpToDate for 2022-23.

(Flag "B")

6. **Proposal for purchase of RFID (Radio Frequency Identification Equipments)**

LIB proposed the acquisition of RFID. He narrated, in brief, its importance and use. It was decided that before acquiring the RFID, the LIB should visit first those libraries where RFID is functioning to assess its usefulness under the existing environment of our library.

7. QR Code (Quick Response Code)

Chairman, Library committee has initiated that QR code of all documents such as a list of books subject-wise, List of Journals, and List of Web resources should be QR coded. At the time of the NAAC Inspection, the practice of QR coding was executed by Library staff. NAAC peer team also appreciated QR code practice. In the light of the above, it is proposed that QR Code (Quick Response Code) paid app should be procured because the free app QR Code (Quick Response Code) is active for 15 days only. Rs. 1 Lac may be sanctioned out of the budgeted amount in the head of the QR Code (Quick Response Code) paid app.

8. Acquisition of Rare Books.

Efforts should be made to acquire rare books to strengthen the collection. Chairman has commented that classic novels and prizewinning books should be added each year. The enhancement of such collection is important in the view of the NAAC Assessment.

9. Any other items with the permission of the Chair.

Although there was no Agenda item for the Library of MGM School of Physiotherapy, Kamothe, the Chairman has agreed upon to discuss on the procurement of books and journals. The following is the illustration on books and journals as discussed:

1. Procurement of Books on Physiotherapy

*A]. 84 copies of 41 Titles have been approved in resolution no. 3.1.2.6 of BOM-62/2020 [Annexure-22A,22B of BOM-62/2020] which are pending for purchase FY 2020-21 & 2021-22. (Flag "C")

B]. 51 Titles have been approved as per Choice Based Credit System (CBCS) curriculum of BPT & MPT programmes for purchase in FY 2022-23. (Flag "D")

For acquisition of books mentioned at (A) and (B) above, Rs. 8.47 lac approx.. may be allocated.

Note: Star (*) denotes that majority of books on physiotherapy are written by foreign authors. The enquiry has been made about the availability of these books with local vendors. They have communicated that requested foreign books are not available in their ready stock. However, the copies of requested books can be supplied by way of importing them on receipt of confirmed order without offering any discount.

2. Subscription to Foreign Journals on Physiotherapy for 2023 (January – December)

It was recommended that 5 foreign journals subscribed in 2022, should be continued to subscribe for 2023. One more journal entitled: "Gait and Posture" should be subscribed for 2023. Keeping in view the expected increase in subscription (15%) and one more journal added for subscription, thus, total Rs. 11.00 lac approx. is required to be allocated under the head: Subscription to Foreign Journals for 2023. (Flag "E")

Recommendations:

- (1) Rs. 45421.00 be allocated under the *Head: Procurement of copies of approved books on community medicine.*
- (2) Efforts be made to procure copies of all missing issues of international/national journals for the years 2021 and 2022.
- (3) Rs. 8.34 Lac be allocated under the *Head: Subscription to UpToDate database for 2022-23.* This is the net subscription after deducting a 5% agency discount offered as a special case by the authorized agent.
- (4) LIB authorized to visit those libraries where RFID is functioning to assess its usefulness under the existing environment of our library.
- (5) Rs. 1.00 Lac approx. be allocated under the *Head: QR Code (Quick Response Code) paid version.*
- (6) Rs. 8.47 lac approx. be allocated under the *Head: Procurement of copies of recommended books on physiotherapy.*
- (7) Rs. 11.00 Lac approx. be allocated under the *Head: Subscription to Foreign Journals for 2023 for the Library of MGM School of physiotherapy.*



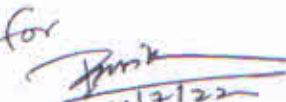
Dr. G.S. Narshetty
Chairman
LIB Committee



Dr. Rajesh Goel
Spl. Invitee
LIB Committee

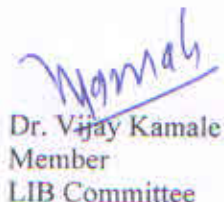


Dr. Rajani Mullerpathan
Member
LIB Committee

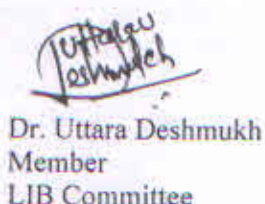
for

4/7/22
Dr. Mansee Thakur
Member
LIB Committee



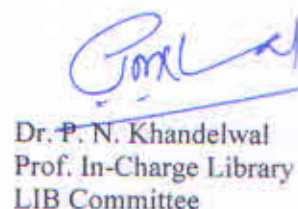
Dr. Z. G. Badade
Member
LIB Committee




Dr. Vijay Kamale
Member
LIB Committee



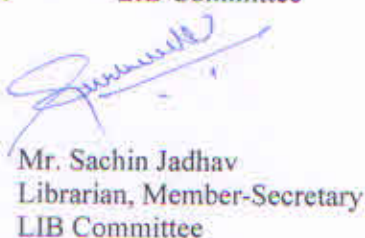
Dr. Uttara Deshmukh
Member
LIB Committee



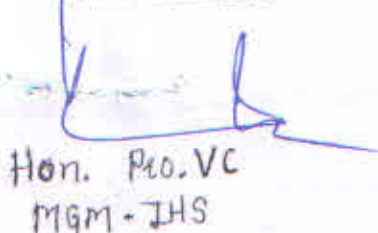
Dr. P. N. Khandelwal
Prof. In-Charge Library
LIB Committee



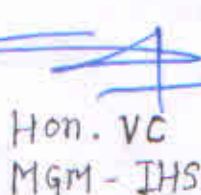
Dr. RP Dixit
University Librarian
Invitee, LIB Committee



Mr. Sachin Jadhav
Librarian, Member-Secretary
LIB Committee



Hon. Pro. VC
MGM - IHS



Hon. VC
MGM - IHS

- 1) cert medical books
CSD/ vashi
- (4) 2) cert 16 SA/ college
- 3) cert 16 SA/ MGM IHS

Encls: As Stated.



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Ph: 022-27436407; 27437812 / 20; Website: www.mgmmlibrary.com; Email: mgmcentralmedicallibrary@gmail.com

Our Ref: MGM/MEDC/LIB-Meet/21/5522

03 December 2021

NOTICE

It is proposed to convene a meeting of the Library Committee on 15, December 2021 at 2.30 p.m. in Central Medical Library, MGM Medical College, Kamothe, to discuss the following agenda:

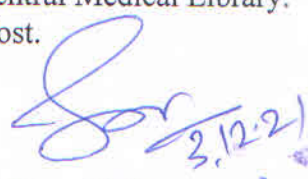
Welcome of respective Library Committee members.

1. Present status of Central Medical Library.
2. Supply status on International and National Journals on Health Sciences for 2020 and 2021.
3. Utilization report of Periodicals used by various Departments.
4. Subscription to International Journals on Health Sciences for 2022.
5. Subscription to National Journals on Health Sciences for 2022.
6. Recommendation of books for Procurement.
 - (i) Dept. of Community Medicine: 3 Titles. 20 copies: Total net Rs. Involved: Rs. 21878.00.
 - (ii) Dept. of Pediatrics: 11 titles; 41 copies: Total net Rs. Involved: Rs. 46238.00
7. Date & Venue for holding the book Exhibition.
8. Binding of Books & Volumes of Periodicals. (Books: 350; Volume of Journals: 500)
9. Finalization of Agreement to be executed in respect of Subscription to journals for 2022.
10. Renewal Subscription to DELNET and Up To Date for 2022.
11. Proposal for purchase of Photocopier machine exclusively for central Medical Library.
12. A proposal not sanction yet by University pertaining to vacant Post.
13. Any other items with the permission of the Chair.

Kindly make it convenient to attend.

To:

- (a) Dr. G. S. Narshetty
- (b) Dr. Rajesh Goel, (Registrar) MGM-HIS
- (c) Dr. Rajani Mullerpatan, Representing, Dept. of MGMSOP
- (d) Dr. Mansee Thakur, Representing, Dept. of MGMSBS
- (e) Dr. Uttara Deshmukh, H.O.D In-Charge, MGMP&O
- (f) Dr. J. Ghanekar, prof, & Head, Dept. of Medicine
- (g) Dr. Sushil Kumar, prof, & Head, Dept. of Obst. Gyne.
- (h) Dr. Z. G. Badade prof. Dept. of Biochemistry.
- (i) Dr. A. D. Urhekar, prof, Dept. of Microbiology
- (j) Dr. Vijay Kamale, Prof, & Head, Dept. of Pediatrics
- (k) Dr. P. N. Khandelwal Prof, & Head, Dept. of Pharmacology
- (l) Dr. R. P. Dixit University Librarian
- (m) Mr. Sachin Jadhav Librarian
- (n) Mr. Sanjay Khushwah
- (o) Mr. Harshit Zaveri


 3.12.21
 Dean
 M.G.M. Medical College & Hospital
 (Kamothe, Navi Mumbai - 410 209)
 Chairman (Mob: 9820873404)
 Spl. Invitee (Mob: 9820362185)
 Member (Mob: 9920048476)
 Member (Mob: 9769909212)
 Member (Mob: 9322339107)
 Member (Mob: 9821373182)
 Member (Mob: 9168199399)
 Member (Mob: 9322880252)
 Member (Mob: 9004433245)
 Member (Mob: 9224475712)
 Prof. In-Charge Library (Mob: 9822072226)
 Invitee. (Mob: 9821968971)
 Member-Secretary (Mob: 7977529464)
 Student Representative
 Student Representative



MGM MEDICAL COLLEGE AND HOSPITAL

Junction of NH-4 & Sion Panvel Expressway Sector -1, Kamothe, Navi Mumbai -410 209

Tel: 022-2743647 / 2743 7812/20 / 022-27437815

Email: mgmcentralmedicallibrary@gmail.com; Website: www.mgmmlibrary.com

Our Ref: MGM/MEDC/LIB-Meet/Minutes/22/5541

24 December 2021

Minutes of the Library Committee Meeting

A meeting of the *Library Committee* was convened on Wednesday, 15th December 2021 at 11.30 p.m. in the Conference Hall adjacent to the Office of the Dean, located on the Ground floor, to discuss the various issues for further development of Health Literature, Library, and Information Services. The meeting was held under the Chairmanship of Dr. G.S. Narshetty, Dean, MGM-MCH. The following members were present:

a) Dr. G. S Narshetty	Chairman	(Mob:9820873404)
b) Dr. Rajesh Goel, (Registrar)	Spl. Invitee	(Mob: 9820362185)
c) Dr. Rajani Mullerpatan, <i>Representing</i> , Dept. of MGM- SOP	Member	(Mob: 9920048476)
d) Dr. Mansee Thakur, <i>Representing</i> Dept. of MGM-SBS	Member	(Mob: 9769909212)
e) Dr. Uttara Deshmukh, HOD, I-Charge, MGM P&O	Member	(Mob: 8888863363)
f) Dr. Jaishree Ghanekar, HOD, Dept. of General Medicine	Member	(Mob: 98213731)
g) Dr. Z. G. Badade, Prof. Dept. of Biochemistry	Member	(Mob: 9322880252)
h) Dr. Vijay Kamale, Prof. & Head, Dept. of Pediatrics	Member	(Mob: 9224475712)
i) Dr. P. N. Khandelwal, Prof & Head, Dept. of Pharmacology	Prof. In-Charge Library	(Mob: 9822072226)
j) Dr. R. P. Dixit, University Librarian	Invitee	(Mob: 9821968971)
k) Mr. Sachin Jadhav, Librarian	Member-Secretary	(Mob: 7977529464)
l) Dr. Harshit Zaveri	Student Representative (PG)	
m) Mr. Sanjay Khushwah	Student Representative (UG)	

Note: Dr. A. D. Urhekar and Dr. Sushil Kumar could not attend the meeting as he was on leave. Dr. Rajani Mullerpatan, Director, MGM School of Physiotherapy could not attend the meeting as she was preoccupied with some official commitments. However, she deputed Dr. Hiranmayee Bagwe, Assistant Professor to represent her. Due to some official commitments, Dr. Uttara Deshmukh, Director, MGM University Department of Prosthetic & Orthotics could not attend the meeting. Dr. Subhasish Paikray, Assistant Professor represented her.

At the outset, the Chairman welcomed all members of the Library Committee including the Student Representatives of UG and PG before the commencement of the meeting. He appealed to all for extending their invaluable support and guidance required for the development of the library infrastructure. Further, he suggested that a subject-wise list of Books at least for two years (2022 and 2023) should be prepared using QR Code. The librarian informed that a verification exercise in respect of the existing collection of Department libraries has been initiated. He further pointed out that efforts will be made to make available 100-150 copies of books in each Department Library. On-demand of the students, the library will remain open till 10.00 p.m.

1. Present status of MGM Central Medical Library

The following information in tabular form was presented by LIB to acquaint the members on the existing collection of the Library as well as their utilization:

- (i) Existing Library Holding;
- (ii) Journal and e-resources subscribed during the year 2021;
- (iii) Data on visits of Library users; and
- (iv) Expenditure statement on account of the procurement of library materials.

The presentation on library collection, services, and e-resources was appreciated.

2. **Supply Status on International/National Journals Subscribed during 2020 and 2021.**
(Attached at Annex. 1)

I) **Supply status on National/ International Journals for 2020**

MGM Central Medical Library

The copies of all issues in respect of 44 International periodical titles subscribed for 2020 were received except 4. The copies of all issues in respect of 74 Indian journals subscribed for 2020 were received except 52. It was decided that those journals subscribed in 2021 whose, not even a single issue was received, should be deleted from the subscription list meant for 2022.

II) **Supply status of National/ International Journals for 2021.**

MGM Central Medical Library

The copies of all issues pertaining to 34 international periodical titles subscribed for 2021 were received except 133. It may be mentioned here that the vendor has assured that copies of all the missing issues will be supplied till June 2022 as per agreement failing which proportionate cost of missing issues will be refunded. The copies of issues of 55 Indian journals subscribed for 2021 were received except 25. Efforts will be made to procure the missing issues of Indian Journals to complete the respective volumes.

Library of Physiotherapy

Five core international journals on physiotherapy were subscribed for 2021. The copies of all issues were received except 19. Efforts are being made to procure the non-supplied issues of journals to complete the respective volumes. It is expected that by end of June 2022 all the issues will be supplied by the vendor. It was further decided that these five international journals on physiotherapy should be continued to subscribe for 2022.

Acquisition of Books for Library of Physiotherapy

It was opined that recommended 52 titles on various subjects of physiotherapy should be acquired (list attached at Annexure-II;).

3. **Utilization Report on Periodicals Consulted by the Users**

A copy of the statement depicting the utilization status on national and international journals was presented. It may be observed from the statement that the utilization of national and international journals has been enhanced considerably. However, it was advised that continued efforts should be made to enhance the utilization of journals as a sufficient amount is being spent on subscriptions. To enhance the utilization, it was proposed that wider publicity be undertaken by way of publishing/pasting stickers, illustrating username and password in respect of e-databases and e-resources, in prominent areas of the hospital such as; Lecture Halls, OPDs, Departments, and OTs, etc. Efforts should be made to make aware the health and allied personnel about the availability of an exclusive Website of MGM Central Library containing a wealth of e-health literature/information to maximize its utilization. It was propounded that electronic media should be used extensively for publicizing the availability of the Website of MGM Central Medical Library. For this purpose, the services of the IT Department of MGM should be taken for sending e-messages and SMS frequently to the entire biomedical community.

Utilization of International / National Health Sciences Journals during 2021 (1st Jan 2021 to 10th Dec 2021)

Name of the Colleges	Total Issues Received International & National Journals	Total Issues Consulted/ Referred	No. of teachers & Students Consulted	Borrowed by Dept. & Journal Club
MGM Medical College & Hospital Kamothe,	444	240	700	342
School of Physiotherapy, Kamothe	34	140	40	60
University Department Of Prosthetics & Orthotics, Kamothe	-	18	19	50
School of Biomedical Sciences, Kamothe	3	2	10	-
Total =	478	400	769	452

Utilization of E-resources (1st Jan 2021 to 10 Dec 2021)

Sl. Nos.	Name of the Databases	Total No. of Usage
1.	DELNET (Developing Library Network) Usage Report Dated: 21.05.2021 To 13.12.2021	Total Searches Nos. 134
2.	UpToDate usage: Dated: 28.03.2021 To 28.11.2021	Total Searches Nos. 6058

4: Subscription to National/International Journals on Health Sciences for 2022

It was opined that 03-05 International and 2 National Journals on each subject should be subscribed for 2022 according to new NMC guidelines including for newly created Departments except the Department of Medicine. The Chairman suggested that 3 International and 4-5 National journals should be subscribed for the Department of Medicine as these titles are common and thus, likely to be consulted by the majority of the medical scientists. It was decided that 1 international and 2-3 national journals should be subscribed for those departments that had not enrolled PG students during the last 3 years.

As Govt / Had comp of Govt

It was proposed that Rs. 82.00 Lac may be allocated under the Head: Subscription to International Journals for 2022. Rs. 7.00 Lac may be allocated for subscribing to Indian Journals under the Head: Subscription to National journals for 2022.

5. Recommendation of books for Procurement (Attached Annex.3)

It was suggested that the process for procuring the copies of books for UG and PG should be initiated before approval of the Library Committee, Board of Studies, and Board of Management. Keeping this in view, the list of books on pediatrics, community medicine, and pharmacology were circulated to seek the approval of the Library Committee:

- 1). Dept. of Pediatrics: 10 titles. 36 Copies: Rs. 43863.00
- 2). Dept. of Community Medicine: 3 titles. 20 Copies: Rs. 22508.00
- 3). Dept. of Pharmacology: 2 Titles. 20 Copies: Rs. 20440.00

To procure the copies on the above-stated subjects and funds involved were approved.

6. Date and Venue for holding the Books Exhibition during 2022

The Book Exhibition activity should be undertaken during 2022 on completion of the Library Orientation Program of a new batch of students. It was further suggested that the concerned vendor should be asked for submitting a statement describing the details on textbooks recommended for 1st-year students, along with the price, discount offered and the net price to be paid to the office of the Dean, MGM Medical College.

→ I wk of June Start

7. Binding of Books and Volumes of Periodicals

LIB informed that binding of books and journals could not be undertaken for the last five years (2018-2021) due to unforeseen reasons. Thus, the bulk of the volume of journals and books had been accumulated for binding. The committee recommended allocating **Rs. 5.00** lac as proposed under the *Head: Binding of Books and Volumes of Journals*. The allocated funds will be used for the binding of 500 volumes of journals and 350 copies of books during the year 2022. It was further decided that binding activity should be undertaken during vacation.

8. Finalization of Subscription Agent for 2022

The quotations were invited from five reputed Indian vendors for subscription to International Journals for 2022. Four vendors out of 5 responded and their quotations were received in sealed envelopes within a stipulated date. The vendors agreed, in principle, to execute the subscriptions to International Journals as per our specified terms and conditions. The received quotations were opened on 09 December 2021 in the presence of the Dean by the 3 Library Committee members. All of them had signed on the body of the envelopes while opening the quotations. A comparative statement of received quotations was prepared and presented for their perusal and record.

The following tabulation had been prepared based on quotations received from vendors:

Sl. No.	Name of the Vender	Discount Offered in %	Terms and Conditions	Mode of Delivery
1.	Apex Subscription Pvt. Limited <i>Other Benefits</i> <i>Software</i>	6.4%	(a) We will make all the subscription payments to the respective publisher after receiving full advance payment. (b) We will provide price proof of journals along with the final invoice. (c) We will hand-deliver all the journals to your library without any additional cost. (d) We will refund the proportionate amount of non-supplied issues, if any, to your Institute. (e) We assure you that we supply journal issues regularly. We will intimate delay, if any, regarding the problems from the publisher's end. (f) We will confirm the publisher regarding orders wherever received promptly from the respective publishers. (g) 6.4% is a discount offered and applicable on the whole order value, and the same is mentioned in the quotation. (h) We will try to get confirmation from all the publishers.	Hand Delivery
2.	Creative Books & Periodicals Private Limited, Mumbai-400 00	5.50%	(a) Willing to make advance payments to the respective international publishers on our behalf upon receipt of confirmed and commercially cleared supply order. (b) 100% payment on verification remittances made to publishers. The documentary evidence will be shown through emails only. (b) Agreed to offer 50% Bank guarantee on total bill amount for four months and 20% bank guarantee on expiry of four months for 18 months (Till 30 June 2022). (c) Willing to execute all remaining terms and conditions mentioned in the Agreement. (d) Agreed to provide publishers acknowledgment partially.	Hand Delivery
3.	SITA Books & Periodicals Private Limited, Mumbai.	No Discount	(a) Willing to make advance payments to the publishers on our behalf upon receipt of confirmed and commercially cleared supply order. (b) Discount will only be applicable as per GOC rates. (c) 100% advance payment on submission of the invoice along with documentary evidence relating remittances made to publishers. The payment should be made within 30 days.	Hand delivery/ courier at free of cost

			(d) A fresh Postdated Cheque of 25% of the total value of subscription orders for 18 months be submitted on expiry of Postdated Cheque of 50%. (e) Willing to execute all remaining terms and conditions mentioned in the Agreement. (d) Agreed to provide publishers acknowledgment partially.	
4.	Total I.T. Solutions Private Limited, New Delhi-110 012 <i>Take help of bro-coding of All Sept, online</i>	7.85%	(a) Willing to make advance payments to the publishers on our behalf upon receipt of confirmed and commercially cleared supply order. (b) To release 100% payment within 30 days on submission of invoices along with the remittance proof which includes publisher price proofs, photocopies of order sent along with the photocopies of drafts/cheques sent to publishers. (c) Agreed to replace all non-supplied / missing issues and/or refund their proportionate / pro-rata amounts within 6 months after the expiry of a subscription period. (d) Agree to provide publishers acknowledgment. (e) All terms and conditions mentioned in the Agreement for execution are agreeable as followed in the previous year. (f) GOC Conversion rate.. (g) Discount offered as special and exclusive discounts be treated as confidential. (h) To maintain/update the website of MGM Central Library on complimentary for 2022.	Registered post/ Courier

It may be observed from the above tabulation that M/s Total I.T. Solutions Private Limited, New Delhi had offered a 7.85% agency discount which was found highest amongst all. Moreover, the supply status of International Journals subscribed during 2020 & 2021 through them had been found exceptionally satisfactory by all libraries attached to various colleges/institutions of MGM.

The vendor assured that as usual, he will continue to supply the copies of articles published in various International/National journals across the globe to medical scientists of MGMIHS on receipt of their requests as they did in the past. Internet-based facility to check the supply status of journals using Internet-based Subscription Management System will be continued. Taking into account the provision of need-based document delivery services as well as exceptionally satisfactory supply status of international journals for the years 2020 & 2021, it was proposed that M/s Total I.T. Solutions, Private Limited, New Delhi may be appointed as a Subscription Agent for 2022 for handling the subscription transactions in respect of all libraries attached to various Institutions/Colleges of MGM on the following terms and conditions:

7.85% discount applicable on (a) print, (b) print + online journals. ✓

- (1) 100% payment of the total value of orders in advance would be released on submission of a copy of the invoice along with the publishers' price proofs, GOC conversion rates, copies of orders sent to publishers for Institutions/Colleges of MGM, and copies of Cheques/Drafts as remittances made to international publishers for journals on behalf of respective Institutions/Colleges of MGM.
- (2) The vendor will submit a postdated cheque for 50% of the total bill amount at the time of receiving 100% payment for 4 months and will take care of the following:
 - (a) Activation of online journals coming free on subscription to print version; *6/4-29*
 - (b) Activation of online journals for which online or print + online subscriptions remitted;
 - (c) Submission of Subscription/Registration IDs numbers provided by publishers of International journals;
 - (d) Submission of copies of acknowledgment receipts of subscriptions remitted on behalf of MGM's Institutions/Colleges obtained from International publishers;
 - (e) Supply of issues of journals should commence within 45 days on receipt of confirmed subscription orders from MGM's Institutions/Colleges; and
 - (f) A fresh post-dated cheque of 20% of the total value of subscription orders for 18 months shall be submitted on expiry of postdated Cheque of 50%. It would be valid till 30th June 2023 by this time

supply of all journals subscribed through them will be completed. Refund of missing issues should be the last resort.

Agreement for Execution between Heads of Institutions of MGM and Agent

Vendor

An agreement will have to be executed between the Subscription Agent and respective Heads of the Institutions/Colleges of MGM, stating all the terms and conditions explicitly to ensure uninterrupted and timely supply of copies of International Journals (print and non-print) subscribed through them during 2022. A revised copy of the Agreement was prepared and presented.

9. Renewal Subscription to UpToDate and DELNET for 2022.

- 1). **UpToDate: Rs. 912456.00** being the net amount after deducting 5% agency discount offered by an authorized agent of M/s. Total IT Solutions Private Limited, New Delhi be allocated under the Head: Subscription to Database "UpToDate" for 2022. (1st April 2022 to 31st March 2023). *Free of cost*
- 2). **DELNET (Developing Library Network)** is a major resource-sharing library network in India. As DELNET is devoted to the modernization and networking of libraries, it has always strived to spread knowledge. It had been observed that the above databases are useful for our users and researchers. It has the latest and updated evidence proof information, so it should be renewed for 2022. It was proposed that Rs. 13570.00 (Rs. 11500.00 + 18% GST) may be allocated under the Head: Subscription to Database DELNET. *17*

10. Purchase of Photocopier Machine

It was recommended that one heavy-duty Scanner cum Xerox Machine should be acquired to meet the norms and standards of MCI and NAAC. Moreover, the addition of the above-stated equipment to the Library would facilitate the provision of photocopies of articles to library users as well as enhance the CAS/SDI services. *OK*

11. Any Other items with the Permission of the Chair

(A) BMJ Journal Collection

(i) **BMJ Case Reports** is an important Peer-Reviewed, MEDLINE Indexed, a multidisciplinary educational resource offering a high volume of cases in all disciplines so that healthcare professionals, researchers, and others can easily find clinically important information on common and rare conditions. It is the largest collection of clinical cases in the Healthcare Industry. BMJ Case Reports has a unique model whereby users (whether authors and/or readers) become Fellows for unlimited submission of manuscripts. Now you can not only access Clinical Cases Published by other Healthcare Professionals globally but also submit your Clinical Cases & Original Articles for Publishing through BMJ Case Reports: <https://casereports.bmj.com>. It was proposed that **Rs. 2.25 lac** may be allocated under the Head: Subscription to BMJ Case Report for 2022.

(ii) BMJ Publishing Database

We have enclosed here the list of 66 e-journals along with any three print + online journals access 66 top ranking e-journals list for the subscription with the perpetual access. Database costing GBP 6000 approx. in Indian currency **Rs. 6 lac** only according to new NMC Guideline Print or online journals maybe consider subsequently. As per the new NMC guideline, it is a very useful Database and for showing in upcoming NMC Inspections .by BMJ Group.

(B) Provision of Additional Library Staff

It was elaborated that the services of existing library staff are being used extensively and exhaustively as they are assigned to work on Sundays and Holidays except for National Holidays on rotation to provide health literature, library, and information services to all medical scientists/students of all institutions/colleges/schools located within MGM Campus. The library is under staff. The library has not been provided the manpower as specified by NMC. Since there was a shortage of manpower, it was proposed that one trained and experienced Librarian should be appointed to the post of Assistant Librarian funded by MGM School of Biomedical Sciences.

(6)	Staff Librarian
7700 Head.	Medical
SRS, MSL	Physiotherapist
	SRS

The Director, MGM School of Biomedical Sciences, also one of the Library Committee members agreed upon in principle, to provide the funding as presently her library is being managed by the staff of Central Library.

Recommendations:

- (1) One heavy-duty Scanner cum Xerox Machine should be acquired to meet the norms and standards of NMC and NAAC. It will help in enhancing CAS/SDI and reprographic services of the Library. *9. Hand-scanner* ✓
- (2) Efforts should be made to further enhance the utilization of international and national journals subscribed by the Library. To enhance the utilization of e-resources, *user name & password* should be provided to all departments. Stickers may be placed describing *user names & passwords* to access the subscribed databases as well as other databases accessible free of charge out of the *Website of MGM Central Library*. ✓
- (3) Under the Head: *Subscription to International Journals for 2022 approximately* Rs. 82.00 lac may be allocated. As per rule, GST will be paid on subscription to Online +Print Journals only. The allocated funds will be used for making the advance payment towards subscription to selected/ recommended core international periodical titles in the area of health and allied sciences for 2022. *sol* ✓
- (4) Under the Head: *Subscription to Indian Medical Journals for 2022 approximately* Rs. 7.00 lac may be allocated. The allocated funds will be utilized for making the advance payment towards subscription to selected/recommended Indian periodical titles in the area of health and allied sciences for 2022. ✓
- (5) Efforts may be made to procure copies of all missing issues of international/national journals for 2020 & 2021 respectively. *Letter & Post track*
- (6) Under the Head: *Procurement of Books* *1-3 L* Rs. 1.00 Lac approximately may be allocated. *Each dept*
- (7) Under the Head: *Binding of Books and Volumes of Periodicals* Rs. 5.00 lac approximately may be allocated. The sanctioned budget will be used to get bound 350 copies of books and 500 volumes of periodicals during 2022. The binding of Books and Journals be undertaken during vacation. ✓
- (8) Under the Head: *66 BMJ E-Journals* Rs. 6.00 lac approximately may be allocated. ✓
- (9) Under the Head: *Subscription to BMJ Case Reports* Rs. 2.25 lac approximately may be allocated. BMJ Case Reports is a unique model whereby users (whether authors and/or readers) become Fellows for unlimited submission of manuscripts. ✓
- (10) Under the Head: *Subscription to UpToDate database for 2022* Rs. 9,12,456.00 may be allocated. This is the net subscription after deducting a 5% agency discount offered as a special case by the authorized agent namely M/s. Total IT Solutions Private Limited, New Delhi. *9 mths free* ✓
- (11) Under the Head: *DELNET (Developing Library Network)*. Rs.13570.00 (Rs. 11500.00 + 18% GST) may be allocated. The allocated funds will be used for subscribing to DELNET for 2022. ✓
- (12) M/s. Total IT Solutions Private Limited, New Delhi may be appointed as Subscription Agent for 2022 for handling the subscription transactions for all libraries attached to various Institutions/Colleges of MGM. An agreement will have to be executed between the Subscription Agent and respective Heads of the Institutions/Colleges on the following terms and conditions: ✓
 - I. 7.85% discount applicable on (a) print, (b) print + online journals. ✓
 - II. 100% payment of the total value of orders in advance would be released on submission of a copy of the invoice along with the publishers' price proofs, GOC conversion rates, copies of orders sent to publishers for institutions/colleges of MGM, and copies of Cheques/Drafts as remittances made to international publishers for their journals on behalf of respective Institutions/Colleges of MGM.
 - III. The vendor will submit a postdated cheque for 50% of the total bill amount at the time of receiving 100% payment for 4 months and will take care of the following: ✓

- (a). Activation of online journals coming free on subscription to print version; - $LiSA = 9$
 (b). Activation of online journals for which online or print + online rates remitted; - $LiSA = 7$
 (c). Submission of Subscription ID Nos. /Registration IDs provided by publishers of international journals;
 (d). Submission of copies of acknowledgment receipts of subscriptions remitted on behalf of MGM's Institutions/Colleges obtained from international publishers;
 (e). Supply of issues of journals should commence within 45 days on receipt of confirmed subscription orders from MGM's Institutions/Colleges; and
 (f). A fresh Postdated Cheque of 20% of the total value of subscription orders for 18 months be submitted on expiry of Postdated Cheque of 50%. It would be valid till 30th June 2023 by this time all the supplies would be completed. Refund of missing issues would be the last resort.

Dr. G.S. Narshetty
Chairman
LIB Committee

Dr. Rajesh Goel
Spl. Invitee
LIB Committee

Dr. Rajani Mullerpathan
Member
LIB Committee

Dr. Mansee Thakur
Member
LIB Committee

Dr. Z. G. Badade
Member
LIB Committee

Dr. Vijay Kamale
Member
LIB Committee

Dr. Uttara Deshmukh
Prof. In-Charge
LIB Committee

Dr. Jaishree Ghanekar
Member
LIB Committee

Dr. RP Dixit
University Librarian
Invitee, LIB Committee

Dr. P. N. Khandelwal
Prof. In-Charge Library
LIB Committee

Mr. Sachin Jadhav
Librarian, Member-Secretary
LIB Committee

Dr. Harshit Zaveri
Student Representative (PG)

Mr. Sanjay Khushwah
Student Representative (UG)

Submitted herewith for your information and approval.

Hon. Pro-VC
MGM-IHS

Hon. VC
MGM-IHS

Observations are as follows:
 ① point no (1) (3) on page no (6) is not included in recommendations

② Recommendation no. (8), (9), (10) what is the decision?

Note & Note for Record
copy attached

Encls: As stated.



**MAHATMA GANDHI MISSION'S
MEDICAL COLLEGE & HOSPITAL**

Junction of NH-4 & Sion Panvel Expressway Sector -1, Kamothe, Navi Mumbai -410 209 .
Ph: 022-27436407; 27437820 / 15; Website: www.mgmlibrary.com; Email: mgmcentralmedicallibrary@gmail.com

10 January 2022

Note for Record

Point no. 11 (B); Page no. 6 *Provision of Additional Library Staff*

Is not mentioned by erroneously so kindly understand.

Recommendation Nos. 8, 9, 10

8. Rs. 6.00 lac approx. is allocated under the *Head: 66 BMJ E-Journals*.

It is mentioned that BMJ publishing offer us 3 print journals from the 65 listed journals. Moreover, to reduce print journals cost from 82 Lacks to 65 Lac BMJ online journals bunch is required. In the view, of upcoming NMC Inspection it would be justified according to norms.

9. Rs. 2.25 lac approx. be allocated under the *Head: Subscription to BMJ Case Reports*. BMJ Case Reports is a unique model whereby users (whether authors and/or readers) become Fellows for unlimited submission of manuscripts. *It would be beneficial our research scholar faculty and students.*

10. Rs. 9, 12,456.00 be allocated under the *Head: Subscription to UpToDate database for 2022*. This is the net subscription after deducting a 5% agency discount offered as a special case by the authorized agent namely M/s. Total IT Solutions Private Limited, New Delhi.

UpToDate database previously subscribed in the year 2021 by the university MGM-HIS. It is not mandatory as per NMC guideline and to reduce cost involved UpToDate database. May not be considering for subscription 2022. Because it is underutilize.


18/1/22

Chairman

Library committee

Dean

M.G. Mission's Medical College & Hospital
Kamothe, Navi Mumbai - 410 209



Member Secretary

Library committee

Chief Librarian

Mahatma Gandhi Mission's
Medical College
Kamothe, Navi Mumbai - 410 209



Prof.-In charge Library

Prof. In-Charge Library

Mahatma Gandhi Mission's
Medical College
Kamothe, Navi Mumbai - 410 209.

Date 14-12-2021.

NOTICE

All the library committee members are requested to attend the library meeting will be held on **18/12/2021** details are as follows.

Time: - 03.00pm.

Venue: - Central Library (Reference section)

Agenda:-

- To discuss renewal of up-to-date database.
- To present circulation, book bank, reading room, Tab circulation & e-database etc. usage reports.
- To discuss SPSS, Original Anti Plagiarism software and subscribe e-database training programme.(UptoDate, ProQuest, & DELNET)
- To discuss Digital Notice board for display of New Arrivals, Newspaper cutting, Journal etc. or any suggestion
- To discuss renew print National and International Journals.
- To discuss new books purchase for all department (requirement) and purchase of facility published books
- To discuss for Pest control for central library (stock References section).
- To discuss for new purchase of water cooler RO/UV filter for students.
- To discuss Scanning of Old question papers and faculty publication books,
- To discuss requirement of New Racks for central library stack section
- To discuss CCTV camera login access only central library.
- To discuss addition of MedlLine, or any other Scopus e-journals database.
- Addition of DSpace repository Software in library services.
- Addition of QR code technology user in library services.
- Addition of library Club membership and Staff/student registration for National Digital Library, (NDL) IIT Kharagpur and etc.

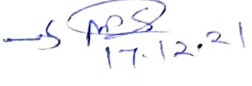


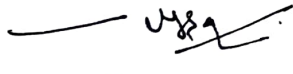






Dean

MGM MCH, Aurangabad

Copy to:- All central library committee member.

Library Committee

1. Medical Director : A G Shroff
2. Dean : Dr. Bohra R 
3. Dy. Dean : Dr. Suryawanshi P R 
4. Vice Chairman : Dr. Kulkarnis S G 
5. Librarian (Secretary) : Mr. Ganesh Sagre 
6. Member : Dr. Mulay M H 
7. Member : Dr. Vaishnav D M 
8. Member : Dr. S. Kale 
9. Member : Miss. Prajkata Joshi 



Institute of Health Sciences

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

MGM School of Physiotherapy

N-6 CIDCO, Aurangabad-431003

Tel No. 0240-6601100, (Ext. 2912/2913), E-mail: mgmsop@themgmgroup.com

Library Committee Meeting

Date: - 12/02/2022

Chairperson: Dr. Rinkle Malani

Members:

- Dr. Rinkle Malani
- Dr. Tajuddin Chitapure
- Dr. Rekha Marbate
- Mrs. Hemlata Pandav
- Mrs. Shital Kale.

- The 1st library committee meeting of college for the session 2021 -202123 held on 12/02/2022 at 11.00 am under Dr. RinkleMalani - principal the member was welcomed and the meeting started by taking agenda's minutes of meeting.

Sr. No.	Date	Minutes
1	12/02/2022 11.00am	<ol style="list-style-type: none">1. To discuss the plan of library budget of previous 2021 year, remaining budget report should be submitted by librarian before 10th March 2022.2. To discuss library budget for year 2022, 7 Lakh rupees- Journal and 10 Lakh rupees for books were sanctioned.3. To prepare the list of books and journal. Reference books-1-2 copy and Textbook 5 copy each.4. Review matters related to complain from student: Separate seating arrangement for SOP and IOP students. Library round by librarian every 20 minutes. Disciplinary action will be taken against students not following library rule and code of conduct.5. For upgradation of digital Library, offline Training of KOOHA software for faculty and library members need to be commence in next month. Barcode gun and payment requisition should be obtained and done by library members. <p>6: Library Notices need to be prepared by librarian–</p> <ol style="list-style-type: none">i. Issue/return time of books for UG and PG (4PM -6 PM Monday-Friday and 12:30 PM to 1:30PM on Saturday)ii. Fine for Delayed Return of books for UG and PG (3 Rs/day)

		<p>iii. Notice for fine on misconduct of should be displayed. (Rs.50)</p> <p>iv. E-library available for students of SOP with ICT (Mention Computer no. with ICT in notice)</p> <p><u>7: Subject-wise stacking of books.</u></p> <p>8: PPT's in PDF format should be installed. BPT, MPT, PhD question paper and CBCS question Bank should be available in every computer. E-Books should be filled in every computer of E-Library. With ISP logged in to every Computer.</p> <p>9: Requisition for white board at library through Librarian.</p>
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CHAIRPERSON
Director

MGM School of Physiotherapy
Aurangabad





Institute of Health Sciences

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MGM School of Physiotherapy

N-6 CIDCO, Aurangabad-431003

Tel No. 0240-6601100, (Ext. 2912/2913), E-mail: mgmsop@themgmgroup.com

Library Committee Meeting

Date: - 12/02/2022

Chairperson: Dr. Rinkle Malani

Members:

- Dr. Rinkle Malani
- Dr. Tajuddin Chitapure
- Dr. Rekha Marbate
- Mrs. Hemlata Pandav
- Mrs. Shital Kale.
- The 1st library committee meeting of college for the session 2021 -2022 held on 12/02/2022 at 11.00 am under Dr. Rinkle Malani - Agenda's were discussed and action taken as follows.

Sr. No.	Agenda	Action Taken
1	To discuss the plan of library budget of previous year 2021-2022.	➤ Librarian asked to submit Budget report should be submitted before 10th March 2022.
2	To discuss library budget for upcoming year 2022-2023	➤ 7 Lakh rupees for Journals and 10 Lakh rupees for books were sanctioned. Collect sanctioned letter from librarian.
3	To prepare the list of books and journal.	➤ Librarian is provided with CBCS Syllabus to prepare list of Textbook and Reference book.
4	Review matters related to complain from students.	➤ Library notices were prepared and displayed for easy regulation of library. ➤ Separate seating arrangement for SOP and IOP students. ➤ Library round by librarian every 20 minutes. Disciplinary action will be taken against students not following library rule and code of conduct.
5	Upgradation of digital Library	KOHA service provided were contacted for offline Training of software for faculty and library members. Barcode gun and payment requisition will be prepared and sent to store by librarian.
6	To encourage students for E Library use	Notice prepared and displayed regarding available facilities and content.

7	Upgradation of E-library	PPT's in PDF format installed before 10 march. BPT, MPT, PhD question paper and CBCS question Bank is available in every computer. E-Books should be filled in every computer of E-Library. IASP logged in to every Computer.
8	Stacking of Books	Books will be stacked properly by librarian.
9	Requisition for white board at library through Librarian.	Requisition will besent by librarian to store.

CHAIRPERSON

**MGM School of Physiotherapy
Aurangabad**





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MGM NEW BOMBAY COLLEGE OF NURSING

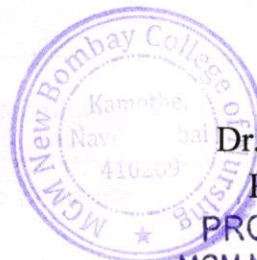
5th Floor, MGM Educational Campus, Plot No. 1 & 2,
Sector-1, Kamothe, Navi Mumbai – 410 209.

Cir.No. MGM/NBCON/ADM/02/2022

Date :- 14/02/2022

CIRCULAR

Library Committee Meeting has been scheduled between 2.30 pm – 3.00 pm on 15th February, 2022 at Seminar Hall 5th floor. All members are requested to be present.



Dr. (Mrs.) Prabha K. Dasila
Professor & Director
PROFESSOR & DIRECTOR
MGM New Bombay College of Nursing
Kamothe, Navi Mumbai - 410209

AGENDA :-

- 1) To discuss budget and proposal for the development of library 2022-2023
- 2) To advice books, journal and other material to be purchased for the library for the year 2022-2023.
- 3) To discuss about library e-resources and DIKSHA (Digital Infrastructure for School Education).
- 4) To select new Library committee members.
- 5) Any other



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5th Floor, MGM Educational Campus, Plot No. 1 & 2,
Sector-1, Kamothe, Navi Mumbai – 410 209.

LIBRARY COMMITTEE MEMBERS

SL.No.	Name	Designation	Designation in Committee	Signature
1.	Dr. (Mrs) Prabha. K. Dasila	Professor/Director	Chairperson	
2.	Mrs. Mrs. Gayathri Kutty	Asst. Librarian	Secretary	
3.	Dr.(Mrs). Ponchitra R	Vice Principal/Professor	Member	
4.	Mrs. Susan Jacob	Professor	Member	
5.	Mrs. Preethi Mathew	Associate Professor	Member	
6.	Dr.Mrs.Jyoti Chaudhari	Associate Professor	Member	
7.	Mrs. Sindhu Thomas	Lecturer	Member	
8.	Mr. Snel Alwaris	Student (M.Sc Nursing)	Student Member	
9.	Ms.Jemy George	Student (B.Sc Nursing)	Student Member	





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MGM NEW BOMBAY COLLEGE OF NURSING

5th Floor, MGM Educational Campus, Plot No. 1 & 2,
Sector-1, Kamothe, Navi Mumbai – 410 209.

ATTENDANCE SHEET

Meeting Details: Library Committee meeting

Date: 15/2/22.

SL.No.	Name of the Faculty	Signature
1.	Dr. (Mrs) Prabha. K. Dasila	
2.	Mrs. Mrs. Gayathri Kutty	
3.	Dr.(Mrs). Ponchitra R	
4.	Mrs. Susan Jacob	
5.	Mrs. Preethi Mathew	
6.	Dr. Mrs. Jyoti Chaudhari	
7.	Mrs. Sindhu Thomas	
8.	Mr. Snel Alwaris	
9.	Ms. Jemy George	





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MGM NEW BOMBAY COLLEGE OF NURSING

5th Floor, MGM Educational Campus, Plot No. 1 & 2, Sector-1

Kamothe, Navi Mumbai – 410 209.

Date :- 15.02.2022

MINUTES OF LIBRARY COMMITTEE MEETING

Item No.1

To discuss and brief about budget and proposal for the development of library 2022-2023

Resolution:-

The Chairperson addressed the group and invited all the members to discuss on the agenda. The budget was discussed with Accounts Assistant Ms. Sonali Kurade, Accounts department for the allocation Rs. 8,00,000/- for books and Rs. 7,00,000/- Journals for academic year 2021-2022.

Item No.2

To advice books, journals and other material to be purchased by the library for the year 2022-2023.

Resolution:-

It was resolved that new edition nursing books should be purchased. A PPT of International and National Journals comprising of price displayed at the meeting and the committee members had unanimously selected 5 international journals titled

1. Journal of Nursing Administration
2. Journal of Nursing Education
3. Intensive and Critical care Nursing
4. Heart and Lung- The journal of Acute and Critical care
5. Journal of Research in Nursing, costing 3,49,856/- for the year 2022. MGMIHS Central Library had instructed the subscription agent for international Journals for the year 2022 is Total I.T solutions, New Delhi

Regarding National Journals subscription, it is has been resolved that all national journals comprises of 15 Nursing titles with the amount of Rs.37,649/- should be subscribed from direct vendors like Innovational publishers, A&V publications, IJCNE, TNAI, NRSI, IJPH and Manipal Manual of Nursing and Health Sciences for the year 2022.



Item No.3

To discuss about library e-resources and DIKSHA (Digital Infrastructure for School Education)

It has been resolved by displaying MGMIHS resources available at MGMNBCON and MGM Central Library such as e-books, e-journals, e-databases etc. which will be very useful for library users. Live demonstration of DIKSHA has been shown to members for further information.

Item No.4

To select new library committee members

Discussion for selecting new library committee member as present member Jayalekshmi Panicker has been resigned from the post. Committee members suggested Ms. Sonali Kurade, Administrative/Accounts Assistant as new committee member.

Resolution:-

It has been resolved that Ms. Sonali Kurade, Administrative/Accounts Assistant will be a member of MGM New Bombay College of Nursing Library Committee.

Item No.4

Any Other:-



It has been discussed by the student members that duration of books issued for UG & PG students by the library should be increased.

Resolution:-

It has been resolved that books should be issued for a period 7 days for UG and PG students instead of 3 and 5 days respectively. Students can return back the books before due date.

Meeting adjourned at 3.30 pm.


Secretary


Chairperson

PROFESSOR & DIRECTOR
MGM New Bombay College of Nursing
Kamothe, Navi Mumbai - 410209